

# GRANTS FOR ASSISTANCE APPLICATION

## Central Cariboo and Cariboo Chilcotin Electoral Areas D, E, F, J and K

### Organization Information Sheet

Name of Organization:	HORSEFLY COMMUNITY CLUB/CHRISTMAS HAMPER FUND	
Mailing Address:	PO BOX 179 HORSEFLY BC V0L 1L0	
Telephone (office):	[REDACTED]	email: [REDACTED]
Purpose of Organization:	TO SERVE THE NEEDY FAMILIES AND INDIVIDUALS OF HORSEFLY	
How long has the organization operated in the community?	SINCE APRIL 24, 1930	
BC Society Registration Number:	1819 (CERTIFICATE ATTACHED)	
Federal Charitable Registration Number: (if applicable)	N/A	
Chairperson's name:	PAUL HEARSEY	
Telephone:	[REDACTED]	email: [REDACTED]
Treasurer or Financial Officer's name:	MARLYNE OSINCHUK	
Telephone:	[REDACTED]	email: [REDACTED]

Annual General Meeting: Date of your last AGM OCTOBER 7, 2021 (please attach minutes)

List of Directors: Please attach list of current Directors

Financial Statements: Please attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Grant from CRD:

Please indicate the amount of your previous grant from the CRD (if applicable) \$ 0

**A Final Report for your last grant received MUST be included with this submission, if not previously submitted.**

Current Grant Requested from CRD \$ 5,000.00



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Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

The Christmas Hamper Fund is funded by donations from various individuals, businesses and charitable organizations.

2. If your organization charges user fees/memberships/admission, attach your current fee structure.

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

The Horsefly Community Club Christmas Hamper Fund is offering a complete food package including pantry items to carry individuals and families through to January.

4. Who does your organization serve?

The needy families and individuals in the community of Horsefly.

5. Does your organization receive a rental subsidy from the CRD? If so, how much?

No

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much?

No

7. Does your organization use CRD owned facilities? If so, which ones?

No

8. How will you indicate that the CRD is contributing to your organization?

Donor approved acknowledgements through Facebook and Williams Lake Tribune.



# GRANTS FOR ASSISTANCE APPLICATION Central Cariboo and Cariboo Chilcotin Electoral Areas D, E, F, J and K

## Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief description of proposed use of grant being applied for:

Buying Christmas dinner food items and pantry supplies along with a small useful gift for all persons. (Socks, gloves, scarves etc.)

2. How do you know there is a need for this service/project in our community?

The Christmas Hamper is the only organization in Horsefly that offers any kind of assistance for those in need at Christmas time.

3. Is your agency applying for funds from other levels of government or other sources for this project?

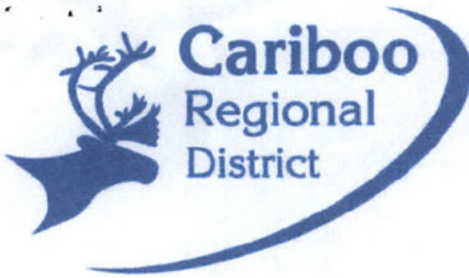
Yes

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Yes, but on a much smaller scale.

5. Please describe the impact of this application being denied or approved of an amount less than requested.

The Hamper Fund would still try and make some, but a lesser contribution to those in need.



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6. Start date of the project: Jan. 2023

End date for the project: Dec. 23, 2023

7. Please describe the key activities that will take place to complete the project and any associated timelines.

- Fundraising starting early January to December 15  
- Purchasing food, gifts and pantry items - case lot sales  
etc. starting August. - Finalize list of people  
who are in need starting September. - Wrapping  
and delivering December 1 - 23.


8. Please provide a detailed financial budget for the project.

9. Please explain how you will measure and evaluate the impact of this project on the community?  
How will you determine if it was successful?

- Upon delivery - the tears, appreciation, Thank yous  
and comments.

- The huge amount of feedback that the Hamper  
Fund gets from the community as people express  
their appreciation from both those involved and  
those that were not.

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

  
\_\_\_\_\_  
President/Chairperson

Sept. 8 2022  
\_\_\_\_\_  
Date

"SOCIETIES ACT."

CANADA:  
Province of British Columbia.



No. 1819.

# Certificate of Incorporation

I hereby certify that

"THE HORSELEY SOCIAL CLUB"

has this day been incorporated as a Society under the "Societies Act."

The locality in which the operations of the Society will be chiefly carried on is.....

Cariboo - in the Province of British Columbia.

GIVEN under my hand and Seal of Office at Victoria, Province of

British Columbia, this -24th- day

of April, one thousand nine hundred

and Thirty

E. G. GARRETT

REGISTRAR OF COMPANIES.



# About

The Horsefly Community Club is a vibrant organization that maintains the hall and supports many community events such as Halloween Fireworks, kids Halloween and Easter parties, Old Fashioned Christmas and many more.

The Hall is used extensively by many groups in the community including our exceptional 4H Club, the always popular Horsefly Fall Fair, the invaluable Horsefly Women's Institute, and many other local businesses and community members.

## History of the Horsefly Community Club

In January 1924, a group of Horsefly residents formed a private club called The Town Hall Company of Horsefly. They issued 66 shares at \$5.00 each divided between 25 men and women in the community.

A hall was constructed from recycled buildings obtained from the Horsefly Mine. The hall was located on the site of the present museum office.

In 1930, the shareholders of the Town Hall Company of Horsefly elected to form the Horsefly Social Club, a registered non-profit society with a membership of 100. The Horsefly Social Club was the forerunner of what would become what we have today and in 1949 would change its name to the Horsefly Community Club.

## History of the Hall



### **Horsefly Community Club AGM- Oct 7 2021**

**Present:** Paul Hearsey, Sandy McNie, Ted Morris, Ernie Gruhs, Chris Gruhs, Marc McPherson, Faye Knox, Ernie Gruhs, Lorraine Stahl, Janine Lipus, Kathy Kleine, Helen Englund, Marlyne Osinchuk, Carla Bullinger (recorder)

**Regrets:** John Hollan

Meeting called to order at 7:03 pm

Minutes of last AGM read by Carla . Motion to accept by Faye Knox. Seconded by Marc McPheason.

Treasurers Report for Oct 1 – Sept 30, 2021 read by Ted. Motion to accept Marc. Seconded Janine. Carried.

#### **Election of Officers**

Helen nominates Paul for president. Paul accepts. Marc makes a motion to cease nominations. Faye seconds. All in favor. Paul acclaimed as President.

Helen nominates John for Vice President. John told Paul he would accept. Marc makes a motion to cease nominations. Faye seconds. All in favor. John acclaimed as Vice President.

Helen nominates Carla for secretary. Carla accepts. Marc makes a motion to cease nominations. Faye seconds. All in favor. Carried

Helen nominates Ted as Treasure. Ted accepts. Marc makes motion to cease nominations. Faye seconds. All in favor. Ted acclaimed as Treasure.

Executive remains unchanged.

Marc McPherson, Faye Knox, Janine Lipus nominated as Directors. Carla makes motion to acclaim nominees. Seconded by Ernie. All in favor.

Motion to end AGM made by Marc. Meeting ends at 7:20 pm

# Horsefly Community Club

Meeting Minutes – July 7, 2022

Present: Paul Hearsey, Ted Morris, Helen Englund, Louise Harry, Carla Bullinger (recorder), John Hollan, JudyMcLeod, Janine Lipus, Kirsten Saunders

Meeting Called to order: 7:05

Minutes of June 2, 2022: Read by Carla - Motion to accept John. Second Helen. Carried.

Treasurer's Report for the Community Club Operating Budget for June 2022: Question as to whether the yard work is part of the janitorial contract. Answer: Yes. Question: Is the \$13,031.70 in the kitchen budget enough to cover Paul's expenses as well as what is still left owing? It will be very tight because there will still be money coming out for Burgess and D&S Electric. Another \$15,000.00 is still coming from NDIT so most costs should be covered. Question: Are there any other significant costs that will go towards the kitchen? There are some table top appliances but they can wait until we have money to spend on them. The only thing that can't wait is the make air unit, but we have until the fall to install that. Motion that Paul submit some of his receipts as close to \$5,500.00 made by Helen. Seconded by Judy. Motion carried.

Motion to accept John. Seconded Judy. Carried.

Buzz Financials: No report this month.

Old Business

Request for "Special Resolution: Removal of Office"

discussion: Some receipts were missing from the review and it is clear that standard accounting practices are not followed. Other challenges were raised by members. Motion asking Ted to resign from position as treasurer made by Louise. Seconded by Kirsten. Three approved. Three abstentions. One against.

Ted tendered his resignation effective July 29, 2022.

Motion to have Marlyne Osinchuk, assistant treasurer, take over as Interim Treasurer made by Janine. Seconded by Kirsten.

Motion carried.

Motion that the three persons who have signing authority for the HCC are John Hollan, Carla Bullinger, and Marlyne Osinchuk effective July 29, 2022 made by Kirsten. Seconded by Judy. Carried.

Community Kitchen Progress Report: It looks fantastic and is substantially finished. There are still some hoops to jump through.



E-transfers: Set up. It's live to go now. [HorseflyCC@gmail.com](mailto:HorseflyCC@gmail.com)

Let Marc know.

Xplornet: Helen encountered a road block. Paul will contact Xplornet after the Community Breakfast.

Update on Swim Lessons: Judy McLeod president of the WI presented a letter to the HCC outlining their wish to pay the cost of the swim instructor in the amount of \$2000.00. The WI would like swim lessons to be free this summer because the high cost of fuel and food are creating real barriers for families. Motion to accept the WI proposal as presented made by John. Seconded by Helen. Motion carried.

Janine and Kirsten would like to organize fun day as parents. They are happy with anyone who wants to volunteer.

Charitable Status & GST Update: Janine would like to table this to October.

Rental Agreement Completed and Submitted: Please add into the agreement that access to internet will be an extra charge. Amount to be determined. Motion to accept rental agreement with the addition of the extra charge for access to internet and the footer with the date accepted made by Judy. Seconded by Kirsten. Carried.

Citizen of the Year Update: Voting takes place this month. Still planning for Old Fashioned Christmas to announce.

Repairs to Rear Lawn Area Update: On hold. Craig Augustine can't access the top soil because of the wet weather.

Fire Alarm System Repair Update: It's been down for over a month. D&S has to source the part and will donate it.

BINGO Succession Planning: We will promote that we are looking for people to help out with this.

New business

Community Breakfast Details: On Sunday, July 10 from 9-11. It's the grand opening. We have food for 100.

Need for In-Service on Using Hall's Sound System: Suggestion to have a John do a demo for us. He will also write down the instructions.

Trademark for Buzzy – Mary Lou has been struggling with the trademark agency in regards to BUZZY. She would like to pass this over to someone else. Judy said she would take it over.

Motion to Adjourn: Motion to adjourn at 8:50 pm by Helen.

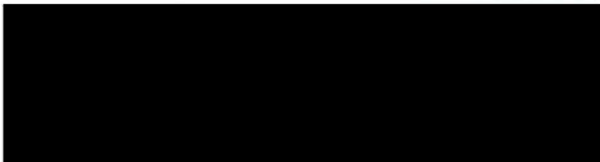
## Current Directors of the Horsefly Community Club - September 1, 2022

President	Paul <u>Hearsey</u>
Vice-President	John <u>Hollan</u>
Secretary	Carla Bullinger
Treasurer	Marlyne Osinchuk
Directors	Marc McPherson Faye Knox Janine Lipus

HORSEFLY COMMUNITY CLUB

TREASURER REPORT Sept 1st, 2022 by Marlyne Osinchuk

Closing Balance July 31, 2022 -chequing account as per bank statement		15,809.59
Cleared Cheques:	Paul Hearsey-W.I.-cabinet	389.02
	Darren Norris- maintenance	304.00
	Telus	131.74
	Bc Hydro	<u>177.65</u>
		-1002.41
		14,807.18
Cleared Deposits:	W.I. Donation/ paint	406.26
	Aug 24 -Cash (unknown)	1518.60
	SAWS- Xmas Hamper	225.00
	Cash- sold items	<u>80.00</u>
		+2229.86
		17,037.04
Closing Balance Aug 31, 2022- chequing account as per bank statement		17,037.04
*****		
Uncleared Deposits:	Cash- sold items	+500.00
	Profit 1 <sup>st</sup> Breakfast	+460.14
	Profit 2 <sup>nd</sup> Breakfast	<u>+119.07</u>
		+1079.21
Balance at present as per treasurer ledger		18,116.25
Xmas Hamper Fund-approx \$6000.	Separate attachment	
Kitchen Reno Project	Unknown at present	
- GIC investment (furnace replacement) <u>Maturity date Sept 19, 2022</u>		4,179.69



**Horsefly Community Club /Xmas Hamper Fund**

Amendment by Marlyne Osinchuk dated Sept 7,2022

Date/activity	Amt	Balance
Jun 30,2021 opening balance	721.88	721.88
July,2021 yard sale	162.50	884.38
Nov, 2021 Donations	4275.00	5159.38
Dec,2021 Donations	1277.90	6437.28
Dec, 2021 cheque written	-3084.20	3353.08
Jan, 2022 Donations	482.40	3835.48
Jan, 2022 cheque written	-1602.69	2232.79
Mar,2022 Donations	100.00	2332.79
May,2022 CRD	3500.00	5832.79
Aug, 2022 Donations	225.00	
Nov 30,2021 bookkeeping error	-200.00	5857.79



# Horsefly Community Club Christmas Hamper Fund BUDGET - 2023

Administrator - Karen Ritchie

Objective - To offer a complete Christmas food package, including gifts and pantry items to help individuals, couples and families through to January.

## Cost Elements -

1. Food and Pantry Items
2. Gifts
3. Misc Spending / Materials
4. Travel

## Direct Costs -

1. Food and Pantry Items for 50 people at approx. \$200.00 person \$10,000.00

## Couples and Families - Christmas Dinner

- Ham or Turkey / Roasting Pan
- Potatoes / Gravy Mix
- Stuffing / Cranberry Sauce
- Vegetables
- Dessert Cake
- Sparkling Water
- Napkins
- Pull Crackers

## Direct Costs - Continued

### Singles - Christmas Dinner

- Canned Ham
- Potatoes / Instant Mashed Potatoes
- Gravy Mix
- Canned vegetables
- Dessert cake
- Sparkling water

### Families, Couples, Singles - Christmas Snack Box

- Crackers
- Cheese
- Nuts & Bolts
- Sausage
- Pickles
- Chocolate
- Smoked oysters
- Shortbread
- Candy Canes
- Popcorn

### Families, Couples, Singles - Pantry Items

- Meat
- Eggs
- Rice, Pasta
- Porridge, Pancake Mix, Syrup
- Coffee, Tea, Hot Chocolate
- Cereal

## Direct Costs - Continued

### Families, Couples, Singles - Pantry Items Continued.

- Milk, Margarine
- Peanut Butter, Jam, Honey
- Apple or Orange juice
- Canned vegetables and fruit
- Canned Tuna, Spaghetti sauce
- Canned Pork and Beans
- Canned lentils, chick peas, beans
- Snack puddings, fruit, applesauce
- Granola bars
- Salt and Pepper
- Sugar
- Can Opener
- Some Pet Food

2. Gifts for 50 people at  
\$50.00 person \$2,500.00

Adults -	Socks	Candles
	Slippers	Hoodies
	Togues	Hand Cream
	Scarves	Ice Trax
	Gloves	Batteries
	Blankets	

## Direct Costs - continued

### Gifts for Children -

- Toys
- Games
- Books
- Some Clothing
- Gloves

MISC. SPENDING, MATERIALS      \$500.00

Wrapping Paper  
Ribbon, Tape  
Baskets

Thank You Cards  
Christmas Cards  
Stamps

Williams Lake Tribune Thankyou note.



# TRAVEL EXPENSES

Fundraising and Shopping  
Town Trips to Williams Lake

5 @ 137.8 km Round Trip  
@ .594 km \$406.51

Delivery of 30 Hampers  
to various Houses

30 Hampers 250 km Total  
@ .594 km \$147.50

## COST SUMMARY

Direct Costs	\$12,500.00
Misc Spending & Material	500.00
Travel Expenses	554.01

Travel Expenses donated by  
Larry & Karen Ritchie < 554.01 >

Overall Total \$13,000.00

[REDACTED]  
Administrator  
[REDACTED]

Sept. 7, 2022