



## Grant for Assistance Joint Application

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### Organization Information Sheet

Name of Organization:	School District No. 27 - Career Programs department
Mailing Address:	350 North 2nd Avenue Williams Lake, BC V2G 1Z9
Telephone (office):	250-398-3800
Purpose of Organization (From Constitution or Incorporation Documents):	The SD27 Career Programs department supports students to identify and develop their personal interests and abilities through experiential learning, community connections, and reflections in advancing career-life development.
How long has the organization operated in the community?	
BC Society Registration Number:	
Federal Charitable Registration Number: (if applicable)	n/a
Chairperson's name:	David Corbett, District Principal of Career Programs
Telephone:	(250) 398-3823
Treasurer or Financial Officer's name:	n/a (connect with David Corbett)
Telephone:	

Date of last Annual General Meeting (Attach minutes and current list of Directors):

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Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD and District (if applicable) \$ \_\_\_\_\_

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ 3000

1. What plans has your organization made to fund its activities over the next 3-5 years?

We rely heavily on local businesses in 100 Mile House and provincial grants to fund our two major programs and keep them free for students. This may involve in-kind donations of machinery, staff time, in-house training, or PPE equipment. We secure sponsors and donations on an annual basis.

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

Our goal this year is to raise enough funds to keep two major 100 Mile House programs free for students. In the early years, we invited 100 Mile House students to join the Williams Lake programs, but interest in these programs have grown and we now receive enough applications to give Peter Skene Ogden students their own programs closer to home.

The Covid-19 pandemic impacted several businesses that regularly support our programs and we had difficulty covering all our costs for this past year. We need to secure grants for the following:

- Junior Fire Crew - to cover the costs of the six students attending the Occupational First Aid Level 1 and the Transportation Endorsement certification courses delivered through Thompson Rivers University.
- Heavy Metal Rocks – to cover the costs of OFA1 for twelve students, food for twenty participants and trainers, and overnight security for the pit.

4. Who does your organization serve?

The Career Programs department serves students within School District No. 27. The Junior Fire Crew program and the Heavy Metal Rocks program specifically target students in grades 11 and 12 who attend Peter Skene Ogden Secondary (100 Mile House) and Lake City Secondary (Williams Lake) schools. Of these two programs, PSO students make up 33% of total participants.

5. Does your organization receive a rental subsidy from the CRD and/or District?

No.

6. Does your organization receive and benefit from the permissive tax exemption?

No.

7. How will you indicate that the CRD and District are contributing to your organization?

The CRD and District will be acknowledged with signage on the Heavy Metal Rocks Project site as well as through the media.

## Project Summary Sheet

1. Brief Description of Proposed Use of Grant Being Applied for:

Our Junior Fire Crew program is offered in partnership with the Cariboo Fire Centre for up to eight students in grades 12. Through this partnership, our students participate in comprehensive training and course work provided by Storm Riders Unit Crew staff and local volunteer instructors to become wildland firefighters. The Cariboo Fire Centre uses this program as a key recruitment tool for hiring. Upon completion of the mandatory training students will be qualified to apply for two positions on the Junior Fire Crew for summer 2023. The grant will cover the cost of six students attending the OFA1 and Transportation Endorsement courses.

Our Heavy Metal Rocks program trains twelve students on heavy equipment, with twelve trainers, over two days at a gravel pit. Upon interview and selection, students will undergo pre-certification courses to prepare them for a safe and rewarding experience in the pit where they will explore career choices as heavy equipment operators in the construction, mining, and logging industries. This grant will help us cover the costs of OFA1 for twelve students, food for participants and trainers, and overnight security for the pit.

2. How do you know there is a need for this service/project in our community?

Local businesses in our communities are struggling to fill positions with qualified candidates. Our Junior Fire Crew and Heavy Metal Rocks programs provide free training for high school students and allow them to make personal connections with local employers through volunteer instructors and trainers of the program.

3. Is your agency applying for funds from other levels of government or other sources for this project?

Yes.

4. Would you still be able to complete the project if you do not receive the other funds applied for?

Yes.

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Dependent on the status of funding from other sources, we may request a fee from student participants to offset the costs of the program and/or reduce the pre-certification courses provided to students which will impact the equipment they can use.

6. **Start date of project:** Junior Fire Crew launched on October 18<sup>th</sup> with classroom visits at Peter Skene Ogden. Heavy Metal Rocks steering committee met November 15<sup>th</sup> and will launch mid-January with classroom visits.

**End date of project:** Junior Fire Crew and Heavy Metal Rocks will both wrap up their programs in May.

7. Please describe the key activities that will take place to complete the project and any associated timelines.

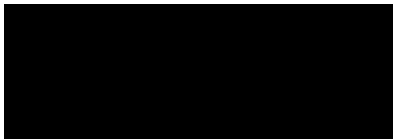
	<b>Jr. Fire Crew</b>	<b>Heavy Metal Rocks</b>
<b>Classroom Visits</b>	October 18, 2022	January 17, 2023 (TBC)
<b>Application Deadline</b>	November 3, 2022	January 27, 2023 (TBC)
<b>Applicant Interviews</b>	November 8, 2022	February 7, 2023 (TBC)
<b>Acceptance Letters Sent</b>	December 15, 2023	March 7, 2023
<b>Pre-certification Courses</b>	January 14 – 26, 2023	April 3 – 14, 2023
<b>Training</b>	February 17 – May 2, 2023	May 4 - 5, 2023
<b>Assessments, Evaluations, Thank You</b>	May 3 – 17, 2023	May 6 – 20, 2023

8. Please provide a detailed financial budget for the project.  
Attached.
9. Please explain how you will measure and evaluate the impact of this project on the community?  
How will you determine if it was successful?

We collect both students, trainers, and community feedback through an evaluative process. We measure success through this feedback as well as student continued interest in construction-related jobs. For example, a past participant in the Heavy Metal Rocks program is now a valued member of our 100 Mile House Steering Committee, Casey Lang.

For Junior Fire Crew, this program is there most effective recruiting tool. We measure success by their ability to hire out of the program and retain workers.

The information included in this application is true and correct to the best of my knowledge.



David Corbett  
District Principal, Career Programs

<b>2022 100 Mile House Budget</b>				
<b>Jr Fire Crew (JFC) &amp; Heavy Metal Rocks (HMR)</b>				
<b>Expense Overview</b>	<b>In-kind Donations</b>	<b>Funds from Sponsors</b>	<b>Expenses</b>	<b>Comments</b>
<b>Human Resources</b>				
Cariboo Fire Centre Volunteers (JFC only)	\$ 9,500			In-kind - training
Bree Odd - Volunteer Instructor (JFC + HMR)	\$ 600			In-kind - training (WHMIS + Resume Writing)
SD27 - Staff (JFC + HMR)	\$ 3,000			In-kind - admin + communications
<b>Materials and Supplies</b>				
SD27 - Posters/brochures/applications (JFC + HMR)	\$ 500			In-kind - materials/supplies
Lunches - 30 ppl x \$13 x 2 days (HMR)			\$ 750	Grocery store pickup
Lions Club - Food Prep		\$ 1,500		Includes the people power to prepare meals
Worksafe BC - PPE Equipment (HMR)	\$ 1,200			In-kind - equipment
Castle Fuels - Fuel (HMR)	\$ 1,000			In-kind - for machinery
Fortis BC - Fuel for Machinery (HMR)		\$ 500		
T-shirts 30-40 students, trainers (JFC + HMR)			\$ 300	
Student Awards - program completion (HMR)			\$ 500	
			\$ -	
<b>Other</b>				
OFA 1 & Transportation Endorsement for 6 students (JFC)			\$ 1,450	At TRU in Williams Lake
OFA 1 for 12 students (HMR)			\$ 1,450	Local Business 100 Mile House (TBC)
Pit Overnight Security (HMR)			\$ 1,500	
Local Businesses - Machinery + Operators/Trainers (HMR)	\$ 20,000			In-kind - 12 machines
Potential Funder (TBC)				
<b>Total</b>	<b>\$ 35,800</b>	<b>\$ 2,000</b>	<b>\$ 5,950</b>	
		<b>Funds Sought</b>	<b>\$ 3,950</b>	