



# Grant for Assistance Application

## Organization Information Sheet

Name of Organization:	South Cariboo Chamber of Commerce
Mailing Address:	Box 2312 100 Mile House V0K2E0
Telephone (office):	[REDACTED]
Purpose of Organization (From Constitution or Incorporation Documents):	THE OBJECTIVES OF THE SC CHAMBER OF COMM TO PROMOTE & IMPROVE CIVIC SOCIAL ENVIRONMENTAL ECONOMIC WELL BEING OF S.C.A.R.
How long has the organization operated in the community?	39 YEARS
BC Society Registration Number:	FEDERAL - REGISTRATION BOARD OF TRADE
Federal Charitable Registration Number: (if applicable)	
Chairperson's name:	DOUNA BARNETT
Telephone:	[REDACTED]
Treasurer or Financial Officer's name:	RICK TAGAKI
Telephone:	[REDACTED]

Date of last Annual General Meeting (Attach minutes and current list of Directors):

Attach the last financial statement prepared and signed by the appropriate person (i.e., CA, CGA, CMA, comptroller, bookkeeper, financial officer, treasurer, etc.).

Previous Year Grant from CRD and District (if applicable) \$ NIL

NOTE: A Final Report for previous year's grant MUST be included with this submission.

Current Grant Amount Requested \$ 44,300.00



Grant for Assistance Application



Please answer the following questions, using additional paper if necessary.

1. What plans has your organization made to fund its activities over the next 3-5 years?

THROUGH CHAMBER MEMBERSHIPS AND  
COMMUNITY SPONSORSHIPS

2. If your organization charges user fees/memberships/admission, attach your current fee structure:

3. What are your organization's specific goals and objectives for this year? How do they differ from previous years?

TO PROMOTE ECONOMIC, SOCIAL, CIVIC  
ENVIRONMENTAL WELL BEING OF SOUTH CARIBOO

4. Who does your organization serve? (% of clients from District, % of clients from South Cariboo)

60% DISTRICT BUSINESS COMMUNITY  
40% CRD - 100% CITIZENS FROM 30% DIS. 70% CRD

5. Does your organization receive a rental subsidy from the CRD and/or District? If so, how much?

FREE OFFICE - DISTRICT 100 MILE HOUSE

6. Does your organization receive any benefit from permissive tax exemption, and if so, how much? (information available from District Tax Department)

NO

7. Does your organization use CRD or District owned facilities? If so, which ones?

DISTRICT - OFFICE

8. How will you indicate that the CRD and District are contributing to your organization?

SPONSOR NAMES



Grant for Assistance Application



Project Summary Sheet

Please answer the following questions, using additional paper if necessary.

1. Brief Description of Proposed Use of Grant Being Applied For:

EASTER EVENT FOR CHILDREN - CALLED WHAT'S HOPPING IN 100 MILE FOR EASTER?

2. How do you know there is a need for this service/project in our community?

Held first time Easter 2022 - HAD OVER 1500 ATTEND GAMES - EVENTS WITH PRIZES FREE -

3. Is your agency applying for funds from other levels of government or other sources for this project?

NO

4. Would you still be able to complete the project if you do not receive the other funds applied for?

yes

5. Please describe the impact of this application being denied or approval of an amount less than requested.

Will assist and help improve and grow event

6. Start date of the project:

Saturday April 1 / 2023

End date for the project:

Saturday April 1 / 2023



**Grant for Assistance Application**

7. Please describe the key activities that will take place to complete the project and any associated timelines.

CHILDRENS GAMES- RING TOSS- HOCKEY- EGG THROW 25 GAMES  
OF ACTIVITY, FOOD - PRIZES!

8. Please provide a detailed financial budget for the project.  
- NOT REALLY AVAILABLE. - 2022 FINANCIAL STATEMENT WILL PROVIDE.  
2022- FIRST- SPENT \$100.00 LIABILITY INSURANCE - \$1200.00 GAMES & PRIZES.

9. Please explain how you will measure and evaluate the impact of this project on the community? How will you determine if it was successful?

SUCCESS- WILL BE DETERMINED BY NUMBER  
OF PARTICIPANTS -

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

[Redacted Signature]

President/Chairperson





Box 2312,  
100 Mile House, B.C. V0K 2E0  
(250) 395-6124  
[manager@southcariboochamber.org](mailto:manager@southcariboochamber.org)  
[www.southcariboochamber.org](http://www.southcariboochamber.org)

*Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community.*

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Minutes of the Annual General Meeting held January 20, 2022 at Creekside Seniors Centre at 5:30 PM.

Amanda Usher acting chair called the meeting to order at 5:30 pm.

Six members in attendance a quorum was in place.

Introductions by everyone.

Minutes of 2019 AGM presented. Rob Fry moved minutes be approved as presented seconded by Martina Dopf. Approved

Treasurers report Draft 2021 report presented by Keith Greenhough. Motion to approve by Rob Fry seconded by Martina Dopf. Approved.

Chair report by Amanda Usher gave us an update on the parade and the past struggles due to COVID regulations and staffing issues. Successful Xmas Parade thanks to Janet Lily.

Managers report. Donna Barnett gave update on office changes, changes in the accounting now with PMT. Working on new 2022 memberships, events for 2022 Community Appreciation day June 4 2022, meeting regarding Easter parade, working on behalf of the Chamber on the Hot July Nights Car Show July 15 16 17 2022. Upgrading insurance program for Chamber members. Applying for a grant through the Federal Government to bring Music to 100 Mile Interlakes and the 108 this summer. Donna spoke about working with the Wranglers on the Duck Race the Citizen of the Year awards. Also using the office for the Hot July Nights Car Show society to hold their meetings, the Festival of the Arts also.

Spoke about Chamber Bucks and the need to get a new one printed so we can keep control of what is out and what comes in. At present there are no numbers.



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Minutes of the South Cariboo Chamber of Commerce held January 20, 2022 at Creekside Seniors Centre at 5:30 Pm.

Discussion was held on the opportunity to apply for the Federal Government Commemorative Reopening Funds. This is an opportunity for the South Cariboo to come together and honour and celebrate and thank our front line workers and emergency services for taking care of the South Cariboo during the past two years of COVID. Bringing mental health social interaction economic opportunities through Tourism. This would include the Interlakes 100 Mile House, 108 Heritage Site our Wrangler Junior B Hockey Team and most important our First Nations

Motion for Manager to apply for The Commemorative Reopening Funds Program through the Federal Government my Martina Dopf second by Amander Usher.

Motion Carried





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Motion by Martina Dopf and second by Rob Fry to adopt the report by the Chair and the Manager. Approved

Election of officers. Donna Barnett in chair.

Martina Dopf nominated Janet Lily accepted  
Martina Dopf nominated Rob Fry accepted  
Martina Dopf nominated Amanda Usher accepted  
Keith Greenhough nominated Martina Dopf accepted  
Amanda Usher nominated Jamie Gauvin accepted  
Amanda Usher nominated Donna Barnett accepted  
Keith Greenhough nominated Rick Takagi accepted

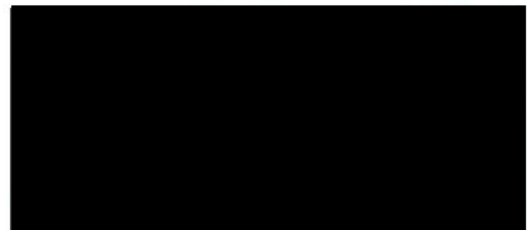
Motion to accept all nominations by Keith Greenhough.  
Call from the floor three times for any other nominations.  
There were no more nominations therefore chair called nominations closed.

#### New Business

Amanda brought up the possibility of having a business excellence awards evening in the fall.  
The board will consider at a later date.

Date of next board meeting Feb 3 8:45 am Chamber office.

Meeting adjourned at 6:15 p.m.



**SOUTH CARIBOO CHAMBER OF COMMERCE**  
**Financial Statements**  
**Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

*Draft Pending Approval*

Printed: January 20, 2022 5:11 PM





**CHARTERED PROFESSIONAL ACCOUNTANTS LLP**

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Fax 250-395-2256  
www.pmtcpa.com

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### NOTICE TO READER

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On the basis of information provided by management, we have compiled the statement of financial position of South Cariboo Chamber of Commerce as at March 31, 2021 and the statements of changes in net assets and revenues and expenditures for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

100 Mile House, BC  
January 20, 2022

**PMT CHARTERED PROFESSIONAL  
ACCOUNTANTS LLP**

**SOUTH CARIBOO CHAMBER OF COMMERCE**

**Statement of Financial Position**

**March 31, 2021**

*(Unaudited - See Notice To Reader)*

	<u>2021</u>	<u>2020</u>
<b>ASSETS</b>		
Current		
Cash	\$ 34,288	\$ 32,244
Accounts receivable	-	10,224
	<u>34,288</u>	<u>42,468</u>
Property, plant and equipment (Note 3)	377	838
	<u>\$ 34,665</u>	<u>\$ 43,306</u>
<b>LIABILITIES</b>		
Current		
Accounts payable and accrued liabilities	\$ 1,501	\$ 749
Goods and services tax payable	56	535
Employee deductions payable	211	229
Deferred event income	-	22,411
Chamber buck liability	24,857	7,356
Visitor centre sign deferred revenue	-	1,263
	<u>26,625</u>	<u>32,543</u>
Net assets	<u>8,040</u>	<u>10,763</u>
	<u>\$ 34,665</u>	<u>\$ 43,306</u>

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**APPROVED BY THE DIRECTORS**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

See notes to financial statements



**SOUTH CARIBOO CHAMBER OF COMMERCE**

**Statement of Changes in Net Assets**

**Year Ended March 31, 2021**

*(Unaudited - See Notice To Reader)*

	<b>2021</b>	<b>2020</b>
<b>Net assets - beginning of year</b>	<b>\$ 10,763</b>	<b>\$ 23,839</b>
<b>Deficiency of revenue over general and administrative expenses</b>	<b>(2,723)</b>	<b>(13,076)</b>
<b>Net assets - end of year</b>	<b>\$ 8,040</b>	<b>\$ 10,763</b>

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**SOUTH CARIBOO CHAMBER OF COMMERCE**  
**Statement of Revenues and Expenditures**  
**Year Ended March 31, 2021**  
*(Unaudited - See Notice To Reader)*

	2021	2020
<b>Revenue</b>		
Business Excellence Awards	\$ 130	\$ 12,930
Visitor centre sign	-	5,613
Professional services	276	-
Grants/In kind	6,000	6,000
Other income	20,558	4,345
Summer Festival	750	20,123
Membership	4,217	19,939
	<u>31,931</u>	<u>68,950</u>
<b>General and administrative expenses</b>		
Accounting fees	1,322	750
Advertising and promotion	2,324	2,217
Amortization	461	1,024
Bank charges and interest	675	1,168
Insurance	2,045	1,951
Membership meetings	-	260
Memberships	-	2,134
Office	951	1,741
Board	-	671
Event costs - Business Excellence	558	13,306
Event costs - Summer Festival	-	14,439
Rental	6,000	6,175
Travel	(68)	1,223
Telephone and utilities	2,014	1,874
Wages and benefits	18,372	33,093
	<u>34,654</u>	<u>82,026</u>
<b>Deficiency of revenue over general and administrative expenses</b>	<b>\$ (2,723)</b>	<b>\$ (13,076)</b>

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# SOUTH CARIBOO CHAMBER OF COMMERCE

## Notes to Financial Statements

Year Ended March 31, 2021

(Unaudited - See Notice To Reader)

### 1. Purpose of the chamber

South Cariboo Chamber of Commerce (the "chamber") is a not-for-profit organization incorporated federally under the Board of Trades Act.

The chamber represents businesses in 100 Mile House and surrounding South Cariboo area.

### 2. Significant accounting policies

The preparation and presentation of these financial statements may not conform to Canadian generally accepted accounting principles and therefore may not be appropriate for all readers' purposes.

### 3. Property, plant and equipment

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Computer & office equipment	\$ 2,568	\$ 2,191	\$ 377	\$ 838

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