



## FINANCE/BUDGET COMMITTEE

### MINUTES

December 8, 2022

12:46 p.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. Neufeld (via telephone), Director M. LeBourdais, Director A. Richmond, Director M. Wagner, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney

STAFF : B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, C. Davis, Recording Secretary

#### 1. CALL TO ORDER

##### 1.1 Adoption of Agenda

###### **FBC.2022-12-1**

Moved by Director Massier

Seconded by Director Pinkney

That the agenda items be adopted as presented.

**Carried**

#### 2. ADOPTION OF MINUTES

##### 2.1 Minutes of the Finance-Budget Committee Meeting - February 24, 2022

**FBC.2022-12-2**

Moved by Director Wagner  
Seconded by Director de Vries

That the minutes of the Finance-Budget Committee meeting, held February 24, 2022, be received and adopted.

**Carried**

**4. REPORTS AND CORRESPONDENCE**

**4.2 Sole Sourcing Insurance**

**FBC.2022-12-3**

Moved by Director Bachmeier  
Seconded by Director Pare

That the Cariboo Regional District's Professional Services Policy, 04-05B-5(8) be waived, and the asset appraisal contract be awarded to Suncorp.

**Carried**

**4.1 2023 – 2027 Provisional Five Year Financial Plan Discussion and Review**

**FBC.2022-12-4**

Moved by Director Forseth  
Seconded by Director LeBourdais

That the agenda item from Kevin Erickson, Chief Financial Officer, dated December 1, 2022, with attached 2023 – 2027 Provisional Five Year Financial Plan reports be received.

**Carried**

**5. IN-CAMERA SESSION**

**5.1 In-Camera Session**

**FBC.2022-12-5**

Moved by Director Forseth  
Seconded by Director Pinkney

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Sections 90(1)(c) & 90(1)(g) of the *Community Charter*.

**Carried**

The meeting recessed at 1:30 p.m. to go in-camera.

The meeting reconvened at 2:29 p.m.

PRESENT : Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. Neufeld (via telephone), Director M. LeBourdais, Director A. Richmond, Director M. Wagner, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney

ABSENT: Director J. Massier (for a portion of the meeting)

STAFF : B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, C. Davis, Recording Secretary, V. Hoefels, Chief Building Official, S. Masun, Manager of Emergency Programs

### **3. REVIEW OF THE 2023 BUSINESS PLANS**

#### **3.1 General and Administration**

##### **FBC.2022-12-6**

Moved by Director LeBourdais

Seconded by Director Massier

That the following 2023 business plans be received:

- Administrative Services (1003)
- Communications (1011)
- Governance (1024)
- Areas A-L Administration (1285-1296)

CONTRARY TO THE MOTION: Director Rathor

**Carried**

Director Massier, returned to the meeting.

### **3.2 Development Services**

#### **FBC.2022-12-7**

Moved by Director Forseth

Seconded by Director Bachmeier

That the following 2023 business plans be received:

- Planning (1005)
- Heritage Conservation (1670)

**Carried**

### **3.3 Building Inspection Services**

#### **FBC.2022-12-8**

Moved by Director LeBourdais

Seconded by Director Pinkney

That the 2023 Building Inspection Services (1007) business plan be received.

**Carried**

V. Hoefels, Chief Building Official, left the meeting.

D. Campbell, Manager of Community Services, joined the meeting.

### **3.4 Community Services - Contributions / Economic Development**

#### **FBC.2022-12-9**

Moved by Director LeBourdais

Seconded by Director Pinkney

That the following 2023 business plans be received:

- South Cariboo Economic Development (1017)
- Central Cariboo Economic Development (1025)
- North Cariboo Economic Development (1026)
- South Cariboo Transit (1028)
- North Cariboo Transit (1029)

- North Cariboo Cemetery (1031)
- South Cariboo Cemeteries (1035)
- Central Cariboo Cemetery (1036)
- Central Cariboo Victim Services (1037)
- North Cariboo HandyDart (1038)
- Central Cariboo HandyDart (1039)

**Carried**

### **3.5 Community Services - Airports**

#### **FBC.2022-12-10**

Moved by Director Massier

Seconded by Director Sjostrom

That the following 2023 Business plans be received:

- Anahim Lake Airport (1111)
- Likely and Area Community Services (1112)
- South Cariboo Regional Airport (1113)
- Quesnel Regional Airport (1114)

**Carried**

### **3.6 Community Services - Recreation / Community Halls / Arts & Culture**

#### **FBC.2022-12-11**

Moved by Director LeBourdais

Seconded by Director Sjostrom

That the following 2023 Business plans be received:

- South Cariboo Recreation (1546)
- 108 Greenbelt (1548)
- Kersley Recreation (1550)
- McLeese Lake Recreation Facilities (1552)

- Central Cariboo Recreation (1553)
- North Cariboo Recreation and Parks (1554)
- Area H Community Hall and Recreation Facility (1558)
- Area L Community Halls (1559)
- Alexis Creek Community Hall (1560)
- Area F Community Halls (1561)
- 108 Mile Community Hall (1562)
- Central Cariboo Arts and Culture (1565)

**Carried**

D. Campbell, Manager of Community Services, left the meeting.

### **3.7 Emergency Programs**

#### **FBC.2022-12-12**

Moved by Director Pinkney

Seconded by Director Massier

That the following 2023 business plans be received:

- South Cariboo Highway Rescue Enhancement Contribution Services (1374)
- Central Cariboo Search and Rescue (1375)
- Quesnel and District Highway Rescue Contribution Services (1376)
- Quesnel Search and Rescue Contribution Services (1377)
- South Cariboo Search and Rescue Contribution Services (1978)
- West Chilcotin Search and Rescue Contribution Services (1379)
- Emergency Program Services (1385)
- Quesnel-Hixon Subdivision Erosion Protection Works Service (1390)

**Carried**

S. Masun, Manager of Emergency Programs, left the meeting.

**3.8 Environmental Services - Solid Waste Management/Invasive Plant Management**

**FBC.2022-12-13**

Moved by Director Massier

Seconded by Director Wagner

That the following 2023 business plans be received:

- Solid Waste Management Service (1008)
- Solid Waste Management Plan (1009)
- Invasive Plant Management Program (1010)

**Carried**

Director Pinkney left the meeting.

**3.9 Environmental Services - Streetlighting**

**FBC.2022-12-14**

Moved by Director LeBourdais

Seconded by Director Massier

That the 2023 Environmental Services - Streetlighting (1430-1447) business plan be received.

**Carried**

Director Pinkney returned to the meeting.

**3.10 Environmental Services - Sewer and Water**

**FBC.2022-12-15**

Moved by Director Sjoström

Seconded by Director LeBourdais

That the following 2023 business plans be received:

- Lac La Hache Sewer (1770)
- Pine Valley Sewer (1772)
- Wildwood Sewer (1773)
- Alexis Creek Sewer (1774)

- Red Bluff Sewer (1775)
- Lac La Hache Water (1880)
- Gateway Water (1881)
- Forest Grove Water (1882)
- Alexis Creek Water (1883)
- 108 Mile Water (1884)
- Russet Bluff Water (1886)
- Benjamin Water (1887)
- Canim Lake Water (1888)
- Horse Lake Water (1889)
- 103 Mile Water (1890)
- Lexington Water (1891)

**Carried**

### **3.11 Protective Services**

M. Navratil, Manager of Protective Service, joined the meeting.

#### **FBC.2022-12-16**

Moved by Director Pinkney

Seconded by Director Sjostrom

That the following 2023 business plans be received:

- Bylaw Enforcement Services (1006)
- Forest Grove Fire Protection (1319)
- 100 Mile Fringe Fire Protection (1320)
- 108 Mile Fire Protection (1321)
- Bouchie Lake Fire Protection (1323)
- Lac La Hache Fire Protection (1324)



- Red Bluff Two Mile Fire Protection (1325)
- Deka Lake Fire Protection (1326)
- 150 Mile Fire Protection (1327)
- Wells Fire Protection (1328)
- Lone Butte Fire Protection (1329)
- Barlow Creek Fire Protection (1330)
- West Fraser Fire Protection (1331)
- Miocene Fire Protection (1332)
- Ten Mile Fire Protection (1333)
- Kersley Fire Protection (1364)
- Wildwood Fire Protection (1365)
- Interlakes Fire Protection (1367)
- Williams Lake Contract Fire Protection (1369)
- 911 Telephone System (1380)

**Carried**

### **3.12 Library**

**FBC.2022-12-17**

Moved by Director Massier

Seconded by Director A. Richmond

That the 2023 Library (1660) business plan be received.

**Carried**

M. Navratil, Manager of Protective Services, left the meeting.

## **6. ADJOURNMENT**

**FBC.2022-12-18**

Moved by Director Forseth

Seconded by Director Pinkney

That the Finance/Budget Committee meeting be adjourned at 3:16 pm, December 8, 2022.

**Carried**

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Chair

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Manager of Corporate Services