



**CARIBOO CHILCOTIN  
REGIONAL HOSPITAL DISTRICT  
MINUTES**

**December 9, 2022**

**9:30 a.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT:** Chair A. Richmond, Vice-Chair M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director M. Wagner, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney, Director J. Smith

**STAFF:** B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, C. Davis, Recording Secretary

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**CCH.2022-12-1**

Moved Director Glassford

Seconded Director Bachmeier

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Chilcotin Regional Hospital District Board Meeting - November 10, 2022**

Corporate Vote - Unweighted

**CCH.2022-12-2**

Moved Director Wagner

Seconded Director Pinkney

That the minutes of the Cariboo Chilcotin Regional Hospital District Board meeting held November 10, 2022, be received and adopted.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**CCH.2022-12-3**

Moved Vice-Chair Sjostrom

Seconded Director Glassford

That the Delegations Memorandum of Business, as of December 9, 2022, be received.

**Carried**

**4. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**4.1 Cariboo Chilcotin Regional Hospital District Capital Expenditure (NH – Regional Wireless Replacement) Bylaw No. 202, 2022**

Corporate Vote - Weighted

**CCH.2022-12-4**

Moved Director Anderson

Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 18, 2022, regarding Bylaw No. 202, be received. Further, that Cariboo Chilcotin Regional Hospital District Capital

Expenditure (NH – Regional Wireless Replacement) Bylaw No. 202, 2022, be read a first, second and third time this 9th day of December 2022.

**Carried**

**CCH.2022-12-5**

Moved Director Massier  
Seconded Vice-Chair Sjostrom

That Cariboo Chilcotin Regional Hospital District Capital Expenditure (NH – Regional Wireless Replacement) Bylaw No. 202, 2022, be adopted this 9th day of December 2022.

**Carried**

**4.2 Cariboo Chilcotin Regional Hospital District Capital Expenditure (NH – InCare Project Phase 2) Bylaw No. 203, 2022**

Corporate Vote - Weighted

**CCH.2022-12-6**

Moved Director Bachmeier  
Seconded Director Neufeld

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated November 22, 2022, regarding Bylaw No. 203, be received. Further, that Cariboo Chilcotin Regional Hospital District Capital Expenditure (NH – InCare Project Phase 2) Bylaw No. 203, 2022, be read a first, second and third time this 9th day of December 2022.

**Carried**

**CCH.2022-12-7**

Moved Director Pinkney  
Seconded Vice-Chair Sjostrom

That Cariboo Chilcotin Regional Hospital District Capital Expenditure (NH – InCare Project Phase 2) Bylaw No. 203, 2022, be adopted this 9th day of December 2022.

Carried

**5. REPORTS AND CORRESPONDENCE**

**5.1 Hospital Consent Calendar**

Corporate Vote - Unweighted

**CCH.2022-12-8**

Moved Director Massier

Seconded Director Anderson

That the Cariboo Chilcotin Regional Hospital District consent calendar items, as of December 9, 2022, be received.

Carried

**5.2 South Cariboo Health Foundation Request for Foundation Partnership Grant for their Wound Care Clinic Project**

Corporate Vote - Weighted

**CCH.2022-12-9**

Moved Director Bachmeier

Seconded Director Pinkney

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 25, 2022, regarding a request for the Cariboo Regional Hospital District to provide funding by way of a Foundation Partnership Grant to the South Cariboo Health Foundation for its Wound Care Clinic project, be received. Further, that if Interior Health is in support of the project, the request be approved, and a grant be provided in an amount which is yet to be determined.

Carried

**5.3 Northern Health Funding Request - Patient Transfer Tool**

Corporate Vote - Weighted

**CCH.2022-12-10**

Moved Director LeBourdais

Seconded Vice-Chair Sjostrom

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 25, 2022, regarding Northern Health's funding request of their Patient Transfer Tool project, be received. Further, that funding in the amount of \$7,394.00 representing the CCRHD's 3.9% share of the project costs be approved and, that the necessary bylaw be brought forward to the Board at its January 13, 2023, meeting for three readings and adoption.

**Carried**

#### **5.4 Northern Health Funding Request – Videoconferencing Equipment**

Corporate Vote - Weighted

**CCH.2022-12-11**

Moved Director Massier

Seconded Vice-Chair Sjostrom

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 25, 2022, regarding Northern Health's request for funding of Videoconferencing Equipment, be received. Further, that funding in the amount of \$8,533 representing the CCRHD's 3.9% portion of cost be approved and, that the necessary bylaw be brought forward to the Board at its January 13, 2023, meeting for three readings and adoption.

**Carried**

#### **5.5 Northern Health Connections Holiday Break Schedule 2022**

Corporate Vote - Unweighted

**CCH.2022-12-12**

Moved Director Massier

Seconded Director Glassford

That the Northern Health Connections modified holiday schedule starting December 20, 2022 through to the week of January 2, 2023, be received.

**Carried**

### **6. ADJOURNMENT**

Corporate Vote - Unweighted

**CCH.2022-12-13**

Moved Director Anderson

Seconded Director Glassford

That the meeting of the Cariboo Chilcotin Regional Hospital District Board be adjourned at 9:48 a.m., December 9, 2022.

**Carried**

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Chair

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Manager of Corporate Services