



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

February 3, 2023

10:39 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director S. Rathor, Director M. Pinkney

ABSENT: Director E. Coleman, Director R. Paull

STAFF: B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2023-2-1

Moved Director Forseth

Seconded Director Pinkney

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - January 13, 2023

Corporate Vote - Unweighted

2023-2-2

Moved Director Rathor

Seconded Director LeBourdais

That the minutes of the Cariboo Regional District Board meeting held January 13, 2023, be received and adopted.

Carried

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2023-2-3

Moved Director Glassford

Seconded Director Richmond

That the Delegations Memorandum of Business, as of February 3, 2023, be received.

Carried

4. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

4.1 Area L – DVP20220061

Stakeholder Vote – Unweighted – All Electoral Areas

5916 Highway 24

The Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

(3090-20/20220061 – van de Wetering) (Agent: Michael Kidston Land Surveying)

Director de Vries

2023-2-4

Moved Director de Vries

Seconded Director Glassford

That the application for a Development Variance Permit pertaining to the Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847, be received. Further, that a Development Variance Permit be issued to vary Section 5.18.2(b)(iii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the minimum required Interior Side Yard Setback be reduced from 7.6 m (24.9 ft.) to 3 m (9.84 ft.) to legalize the existing 125.33 sq. m (1,350 sq. ft.) ancillary structure.

Carried

4.2 Area A – DVP20220072

Stakeholder Vote – Unweighted – All Electoral Areas

1517 Adrian Street

Lot 9, District Lot 6680, Cariboo District, Plan 19217, Except Plan 22212 (3090-20/20220072 – Shuker) (Agent: Mathew Smith – 1557 Services)
Director Sjostrom

2023-2-5

Moved Director Sjostrom

Seconded Director Massier

That the application for a Development Variance Permit pertaining to Lot 9, District Lot 6680, Cariboo District, Plan 19217, Except Plan 22212 be received. Further, that a Development Variance Permit be issued to vary Section 4.14 (e) of the Quesnel Fringe Area Zoning Bylaw No. 3504, 1999 as follows:

That the maximum height for ancillary structures on a lot less than 0.4 ha (0.99 ac.) be increased from 6 m (19.7 ft.) to 7 m (23 ft.) to allow construction of the proposed garage.

Carried

5. AGRICULTURAL LAND COMMISSION APPLICATIONS

5.1 Area L – ALRL20220073

Stakeholder Vote – Unweighted – All Electoral Areas

7181 West Sheridan Lake Road

The North West 1/4 of District Lot 4501, Lillooet District

(3015-20/L20220073 – Cumiskey) (Agent: Jessica Taylor – MoTI)

Director de Vries

2023-2-6

Moved Director de Vries

Seconded Director Richmond

That the Provincial Agricultural Land Commission application for subdivision within the Agricultural Land Reserve, pertaining to the North West 1/4 of District Lot 4501, Lillooet District, be received and authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

Carried

6. DEVELOPMENT SERVICES - OTHER BUSINESS

6.1 Heritage Steering Committee Appointments

Corporate Vote - Unweighted

2023-2-7

Moved Director Massier

Seconded Director Sjostrom

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated January 23, 2023, regarding Heritage Steering Committee appointments, be received. Further, that Elizabeth Hunter, George Atamanenko, Brent Rutherford, Jim Gibson, Marilyn Buyar, and Greg Atherton be re-appointed for a two-year term ending December 31, 2024.

Carried

7. COMMUNITY SERVICES

7.1 NDIT Application – Anahim Lake Airport Terminal Building Expansion

Corporate Vote - Unweighted

2023-2-8

Moved Director Pare

Seconded Director Anderson

That the agenda item summary from Darron Campbell, Manager of Community Services, dated January 20, 2023, regarding the Cariboo Regional District's grant application to the Northern Development Initiative Trust's Economic Infrastructure stream for \$132,691 to support expansion of the Anahim Lake Airport terminal building, be received. Further, that the grant application be submitted as attached.

Carried

7.2 WL Cross Country Ski Club – Community Works Funding Request for Solar Panel Project

Corporate Vote – Weighted

2023-2-9

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Darron Campbell, Manager of Community Services, dated January 24, 2023, regarding a proposal from the Williams Lake Cross-Country Ski Club to install solar panels at the Bull Mountain Cross-Country Ski Trails, be received. Further, that up to \$45,000 for the project be approved from the 2023 Solar Panels Projects envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

8. FINANCE

8.1 Cariboo Chilcotin Metis Association Request for Sponsorship

Corporate Vote - Weighted

2023-2-10

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated January 20, 2023, regarding a request from the Cariboo Chilcotin Metis Association for funds up to \$100 for the annual Metis Jamboree, be received. Further, that \$30 of Covid-19 Safe Restart funds be authorized for sponsorship at the business card level.

Carried

9. ADMINISTRATION

9.1 NDIT Internship Application – Resolution of Support Requested

Corporate Vote - Unweighted

2023-2-11

Moved Director Massier

Seconded Director Glassford

That the agenda item summary from Jon Code, Manager of Information Technology, dated January 19, 2023, regarding an application from the Cariboo Regional District to the Northern Development Initiative Trust to host a local government intern for the 2023/2024 internship program, be received.

Carried

9.2 Call for NCLGA 2023 Resolutions Reminder

Corporate Vote - Unweighted

2023-2-12

Moved Director Bachmeier

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated January 24, 2023, regarding resolutions for the 2023 North Central Local Government Association's Annual General Meeting and Convention, be received. Further, that a resolution be drafted for submission requiring the Ministry of Transportation and Infrastructure to advise and consult with neighbourhood residents when a subdivision is being considered in the area.

Carried

2023-2-13

Moved Director Bachmeier

Seconded Director Anderson

That a resolution for the 2023 North Central Local Government Association's Annual General Meeting and Convention be drafted requesting that ICBC consider a different method for determining the actual value upon which to base the vehicle transfer tax on previously owned vehicles.

Carried

2023-2-14

Moved Director Massier

Seconded Director Forseth

That a resolution for the 2023 North Central Local Government Association's Annual General Meeting and Convention be drafted requesting that the Agricultural Land Commission revert to its previous system of receiving Agricultural Land Reserve applications directly rather than processing them through the CRD Board. The CRD should be a referral agency to provide input rather than having the final decision on whether an ALR application goes forward, given the limited information the Board receives in these circumstances.

Carried

9.3 Request to Move Finance/Budget Committee December Meeting

Corporate Vote - Unweighted

2023-2-15

Moved Director Richmond

Seconded Director Sjostrom

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated January 24, 2023, regarding a request to move up the December 7, 2023, Finance/Budget Committee meeting to November 8, 2023, be received. Further, that the change be approved.

Carried

10. BOARD REPORTS AND CORRESPONDENCE

10.1 Consent Calendar

Corporate Vote - Unweighted

2023-2-16

Moved Director Forseth

Seconded Director LeBourdais

That the consent calendar items, as of February 3, 2023, be received. Further, that a letter be sent to the Honourable Bowinn Ma, Minister of Emergency Management and Climate Readiness, echoing the concerns expressed by the Regional District of Bulkley Nechako in regard to the 2022 Emergency Support Services Program Guide.

Carried

11. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

11.1 Finance-Budget Committee Minutes - January 12, 2023

Corporate Vote - Unweighted

2023-2-17

Moved Director Glassford

Seconded Director Sjostrom

That the minutes of the Finance-Budget Committee meeting held on January 12, 2023, be received.

Carried

11.2 Agricultural Development Advisory Committee Minutes - December 6, 2022

Corporate Vote - Unweighted

2023-2-18

Moved Director Massier

Seconded Director Richmond

That the minutes of the Agricultural Development Advisory Committee meeting held on December 6, 2022, be received.

Carried

11.3 Heritage Committee Minutes - January 17, 2023

Corporate Vote - Unweighted

2023-2-19

Moved Director Massier

Seconded Director Anderson

That the minutes of the Heritage Committee meeting held on January 17, 2023, be amended to reflect that resolution 4b should read "in favour of the proposal" rather than "overall were not opposed to the proposal", and that the amended minutes be received.

Carried

11.4 Emergency Preparedness Committee Minutes - January 25, 2023

Corporate Vote - Unweighted

2023-2-20

Moved Director LeBourdais

Seconded Director Forseth

That the minutes of the Emergency Preparedness Committee meeting held on January 25, 2023, be received.

Carried

11.4.1 BC Flood Strategy - Response from Peace River Regional District

Corporate Vote - Unweighted

2022-2-21

Moved Director Forseth

Seconded Director Sjostrom

That the following recommendation from the Emergency Preparedness Committee meeting on January 25, 2023, be endorsed:

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated January 19, 2023, regarding the BC Flood Strategy - Response from Peace River Regional District, be received. Further, that the Cariboo Regional District submit a similar letter.

Carried

The meeting recessed at 11:49 a.m.

The meeting reconvened at 12:30 p.m.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director S. Rathor, Director M. Pinkney

ABSENT: Director E. Coleman, Director R. Paull

STAFF: B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services

11.5 Central Cariboo Rural Directors Caucus Minutes - January 25, 2023

Corporate Vote - Unweighted

2023-2-22

Moved Director LeBourdais

Seconded Director Forseth

That the minutes of the Central Cariboo Rural Directors Caucus meeting held on January 25, 2023, be received.

Carried

11.5.1 Central Cariboo Appointments for 2023

Corporate Vote - Unweighted

2023-2-23

Moved Director Neufeld

Seconded Director Anderson

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting on January 25, 2023, be endorsed:

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 19, 2023 regarding the appointments to various outside Central Cariboo Committees for 2023, be received.

Further, that the appointments be made as follows:

Director LeBourdais - Williams Lake Air Quality Roundtable

Director Forseth - Williams Lake and District Chamber of Commerce

Director Forseth - Central Cariboo Arts and Culture Society

Director Anderson - UNBC South Central Advisory Committee

Carried

11.6 Central Cariboo Joint Committee Minutes - January 25, 2023

Corporate Vote - Unweighted

2023-2-24

Moved Director Rathor

Seconded Director Forseth

That the minutes of the Central Cariboo Joint Committee meeting held on January 25, 2023, be received.

Carried

11.7 North Cariboo Joint Advisory Committee Minutes - January 17, 2023

Corporate Vote - Unweighted

2023-2-25

Moved Director Sjostrom

Seconded Director Glassford

That the minutes of the North Cariboo Joint Advisory Committee meeting held on January 17, 2023, be received.

Carried

11.7.1 Green and Inclusive Community Buildings Program Grant Application

Corporate Vote – Weighted

2023-2-26

Moved Director Massier

Seconded Director Sjostrom

That the 2nd half of the following recommendation from the North Cariboo Joint Advisory Committee meeting held on January 17, 2023, be endorsed:

That the North Cariboo Joint Advisory Committee recommend to Quesnel City Council that the City submit an application to the Green and Inclusive Community Buildings Program for the Arts and Recreation Centre Building Envelope Project with a total project cost of approximately \$6.5 million;

And that the Cariboo Regional District commit to allocate approximately \$1.3 million in the North Cariboo Recreation and Parks five-year financial plan for the local government share of the cost, if required.

Carried

11.7.2 Gold Rush Cycling Club – Request for Resolution of Support for the Quesnel Bike Park Project

Corporate Vote – Unweighted

2023-2-27

Moved Director Sjostrom

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting held on January 17, 2023, be endorsed:

That the Cariboo Regional District Board of Directors support to the Gold Rush Cycling Club's application to British Columbia Destination Development for grant funding for the Quesnel Bike Park project.

Carried

12. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

12.1 NCLGA Board Representative for 2023

Corporate Vote - Unweighted

2023-2-28

Moved Director Forseth

Seconded Director Neufeld

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 25, 2023, regarding the 2023 NCLGA Board representative, be received.

Carried

12.2 Request from Director Bachmeier to Access Electoral Area B Director Initiative Funds to Attend the UBCM Housing Summit

Policy requires 2/3rds of the Electoral Area Directors in Favour

2023-2-29

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 25, 2023, regarding a request from Director Bachmeier to access up to \$2,500 from Electoral Area B Director Initiative Funds to attend the UBCM Housing Summit on April 4 and April 5, 2023, be received. Further, that the funds be authorized as requested.

Defeated

13. CHAIR REPORT/ CAO REPORT

13.1 Chair Report - February 1, 2023

Corporate Vote - Unweighted

2023-2-30

Moved Director Forseth
Seconded Director Massier

That the Chair report up to February 1, 2023, be received.

Carried

14. DIRECTORS' ROUNDTABLE

The Directors were given the opportunity to provide any brief reports/updates/appointments at this time.

2023-2-31

Moved Director Bachmeier
Seconded Director Forseth

That the following people be appointed to the Parkland Recreation Commission: Peter VanLeusden, Herbert Sturt, Marie Norquay, Janelle Nagel, Paul Mednis, Lian Wiggins, and Claudia Sevillano.

Carried

2023-2-32

Moved Director Bachmeier
Seconded Director Sjostrom

That the following be appointed to the Bouchie Lake Rec Commission: Sarah Barber, Lars Carlson, Dixie Carlson, Lauren Dillabough, Elaine Ross, and George Wiedmann.

Carried

2023-2-33

Moved Director Richmond
Seconded Director Sjostrom

That the following be appointed to the 108 Greenbelt Commission: Lisbeth Liebgott, Herb Carter, Chris Betuzzi, Liz Jones, Don White, Pat Corbett, Ken Wolfe, Robbin Edwards, Dan Jackson, Barry Porter, and Ingrid Meyer.

Carried

15. IN-CAMERA SESSION

15.1 In-Camera Session

Corporate Vote - Unweighted

2023-2-34

Moved Director Massier

Seconded Director Pinkney

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(m) of the *Community Charter*.

Carried

The meeting recessed at 1:20 p.m. to go in-camera.

The meeting reconvened at 1:37 p.m.

16. ADJOURNMENT

Corporate Vote - Unweighted

2023-2-35

Moved Director Forseth

Seconded Director Rathor

That the meeting of Cariboo Regional District Board be adjourned at 1:37 p.m. February 3, 2023.

Carried

Chair

Manager of Corporate Services

