



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

February 24, 2023

9:50 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman (via telephone), Director R. Paull, Director S. Rathor, Director M. Pinkney

ABSENT: Director S. Forseth

STAFF: B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

#### 1. **CALL TO ORDER**

##### 1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

##### **2023-2B-1**

Moved Director Rathor

Seconded Director Pinkney

That the agenda be adopted as presented.

**Carried**

#### 2. **ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - February 3, 2023**

Corporate Vote - Unweighted

**2023-2B-2**

Moved Director Richmond

Seconded Director Sjostrom

That the minutes of the Cariboo Regional District Board meeting held February 3, 2023, be received and adopted.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2023-2B-3**

Moved Director Neufeld

Seconded Director Pare

That the Delegations Memorandum of Business, as of February 24, 2023, be received.

**Carried**

**4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

**4.1 Area G – BL 5409 and 5410**

Stakeholder Vote – Unweighted – All Electoral Areas

4000 Cariboo Highway 97

Lot 11, District Lot 5, Lillooet District, Plan 4190, Except Parcel A (DD183362F)

From Commercial designation to Townsite Residential designation

From General Commercial (C 1) zone to Special Exception R 2-3 zone

(3360-20/20220054 – Lange) (Agent: Nigel Hemingway – Cariboo Geographic Systems)

Director Richmond

**2023-2B-4**

Moved Director Richmond  
Seconded Director Glassford

That Lac La Hache Area Official Community Plan Amendment Bylaw No. 5409, 2022 and South Cariboo Area Zoning Amendment Bylaw No. 5410, 2022 be read a third time, this 24<sup>th</sup> day of February 2023.

**Carried**

**4.2 Area H – BL 5411 and 5412**

Stakeholder Vote – Unweighted – All Electoral Areas

5536 Birchwood Road

The South West 1/4, District Lot 4184, Lillooet District

From Agriculture designation to Rural Residential designation

From Resource/Agricultural (RA 1) zone to Rural 2 (RR 2) zone

(3360-20/20220066 – Connell/Slobodin) (Agent: Michael Kidston Land Surveying Ltd.)

Director Wagner

**2023-2B-5**

Moved Chair Wagner  
Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5411, 2022 and South Cariboo Area Zoning Amendment Bylaw No. 5412, 2022 be read a third time, this 24<sup>th</sup> day of February 2023.

**Carried**

**5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**5.1 Area J – BL 5396**

Stakeholder Vote – Unweighted – All Electoral Areas

Aricnic Enterprises Ltd., the applicant, joined via telephone.

121140 Chilcotin Hwy 20

Lot A, District Lots 1618 and 1698, Range 3, Coast District, Plan 17288

From General Commercial (C 1) zone to Special Exception C 1-2 zone

(3360-20/20210066 – Aricnic Enterprises Ltd.)

Director Pare

**2023-2B-6**

Moved Director Pare

Seconded Director Massier

That Chilcotin Area Rural Land Use Amendment Bylaw No. 5396, 2022 be adopted, this 24<sup>th</sup> day of February 2023.

**Carried**

**2023-2B-7**

Moved Director Pare

Seconded Director Bachmeier

That correspondence regarding the associated Cannabis Application – C2239, be submitted to the BC Liquor and Cannabis Branch with a recommendation for approval for the following reasons: The proposal is compliant with Chilcotin Area Rural Land Use Bylaw No. 3500, 1999; has been considered against the CRD Non-Medical Cannabis Retail Sales Policy; and will have minimal impact on surrounding residences and businesses.

**Carried**

**6. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**6.1 Area E – ALRE20220070**

Stakeholder Vote – Unweighted – All Electoral Areas

Martin Sills, the acting agent, spoke on behalf of the applicant.

1330 Highway 20

District Lot 11, Group 4, Cariboo District

(3015-20/E20220070 – Stafford) (Agent: Martin Sills)

Director Neufeld

**2023-2B-8**

Moved Director Neufeld

Seconded Director Massier

That the Provincial Agricultural Land Commission application for Soil or Fill Use, pertaining to District Lot 11, Group 4, Cariboo District, be rejected.

**Carried**

**6.2 Area E – ALRE20230001**

Stakeholder Vote – Unweighted – All Electoral Areas

Veronica Meister, the acting agent attended on behalf of the applicant.

2547 Dog Creek Road

Fractional North West 1/4 of Section 29, Township 45, Cariboo District, Except Plan 23751

(3015-20/E20230001 – Bayliff) (Agent: Veronica Meister – Exton and Dodge Land Surveying Inc.)

Director Neufeld

**2023-2B-9**

Moved Director Neufeld

Seconded Director Massier

That the Provincial Agricultural Land Commission application for subdivision within the Agricultural Land Reserve, pertaining to the Fractional North West 1/4 of Section 29, Township 45, Cariboo District, Except Plan 23751 be received and authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval, subject to rezoning and an Official Community Plan amendment.

**Carried**

**7. DEVELOPMENT SERVICES - OTHER BUSINESS**

**7.1 Area D – Notice on Title – Block J District Lot 11910 Cariboo District**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-2B-10**

Moved Director Neufeld

Seconded Director Bachmeier

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated February 14, 2023, regarding Notice on Title – Block J District Lot 11910 Cariboo

District; PID: 018-790-119, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**7.2 Area C – Notice on Title – Lot 3 District Lot 3138 Cariboo District Plan PGP40746**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-2B-11**

Moved Director Massier

Seconded Director Sjostrom

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated February 13, 2023, regarding Notice on Title – Lot 3 District Lot 3138 Cariboo District Plan PGP40746; PID: 023-631-503, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

P. Hughes, Manager of Environmental Services joined the meeting.

**8. ENVIRONMENTAL SERVICES**

**8.1 Tatla Lake Community Water - Request for Assistance**

Corporate Vote - Unweighted

**2023-2B-12**

Moved Director Pare

Seconded Director Bachmeier

That the agenda item summary from Peter Hughes, dated January 23, 2023, with attached Tatla Lake community groundwater feasibility assessment, be received.

Carried

P. Hughes, Manager of Environmental Services left the meeting.

D. Campbell, Manager of Community Services joined the meeting.

**9. COMMUNITY SERVICES**

**9.1 NDIT Application – Lone Butte Willowford School 2023**

Corporate Vote - Unweighted

**2023-2B-13**

Moved Director de Vries

Seconded Director Massier

That the agenda item summary from Beth Holden, Regional Economic & Community Development Officer, dated February 7, 2023, regarding Lone Butte Historical Society's application to Northern Development Initiative Trust's Community Places stream for \$30,000 to support moving the Willowford school and creating a gathering place in the centre of Lone Butte, be received. Further, that the application be submitted as attached.

Carried

D. Campbell, Manager of Community Services left the meeting.

**10. COMMUNICATIONS**

**10.1 NCLGA Resolution on PST Levied on Private Used Vehicle Sales**

Corporate Vote - Unweighted

**2023-2B-14**

Moved Director Bachmeier

Seconded Director Neufeld

That the agenda item summary from Gerald Pinchbeck, Manager of Communications, dated February 16, 2023, regarding a proposed resolution to be referred to the North Central Local Government Association about Provincial Sales Taxes Levied on Private Used Vehicle Sales, be received. Further, that the resolution be authorized for submission to the NCLGA:

WHEREAS used vehicle sales are an economical and affordable means of attaining motor vehicle ownership for drivers of all income levels, skills, abilities,

and ages, where consideration of the vehicle's actual condition, previous use, and costs of functional repairs can be reflected in a final sales price;

AND WHEREAS the Province has revised how provincial sales tax is calculated on the sale of used vehicles, resulting in a disconnect between the real market value of used vehicles and the estimated values used to determine taxable value, making vehicle ownership increasingly unaffordable for British Columbians while unduly increasing tax revenues for the provincial government;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and the Union of B.C. Municipalities lobby the Provincial Ministry of Finance to discontinue the use of the Canadian Black Book as a means of determining the taxable value for used vehicles sales, and return to using the actual sale price of the used vehicle being sold when determining provincial sales tax payable.

**Carried**

## **10.2 NCLGA Resolution on Support for Local Governments Implementing the Declaration Act**

Corporate Vote - Unweighted

### **2023-2B-15**

Moved Director Massier

Seconded Director Pare

That the agenda item summary from Gerald Pinchbeck, Manager of Communications, dated February 16, 2023, regarding a proposed resolution for the North Central Local Government Association requesting support from the Province of B.C. for local governments in implementing the principles of the United Nations Declaration on the Rights of Indigenous Peoples, be received. Further, that the resolution be authorized for submission to the NCLGA:

WHEREAS all levels of government in British Columbia have a role in advancing the principles of reconciliation as set out in the Declaration on the Rights of Indigenous Peoples Act;

AND WHEREAS local governments have statutory obligations in relation to a number of Provincial Acts and regulations, which has resulted in expectations on local government to more broadly consider the principles of reconciliation when exercising those statutory obligations;



THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of B.C. Municipalities lobby the Province of BC to provide timely clarification, support, and involvement for local governments regarding the expectations and requirements of local governments in advancing commitments to reconciliation and UNDRIP when fulfilling their statutory obligations under relevant provincial legislation.

**Carried**

### **10.3 NCLGA Resolution on Public Notification for Rural Subdivision Applications**

Corporate Vote - Unweighted

#### **2023-2B-16**

Moved Director LeBourdais

Seconded Director Sjostrom

That the agenda item summary from Gerald Pinchbeck, Manager of Communications, dated February 16, 2023, regarding a proposed resolution to the North Central Local Government Association regarding public notification for rural subdivision applications, be received. Further, that the resolution be authorized for submission to the NCLGA:

WHEREAS the Ministry of Transportation and Infrastructure currently does not provide policy guidance to provincial approving officers regarding criteria for determining when to engage in a process of public notification or consultation on rural subdivision applications;

AND WHEREAS concerns have been expressed about lack of public consultation and consideration for sufficient water supply where a significant subdivision application is being considered by the Provincial Approving Officer in a rural neighbourhood;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of B.C. Municipalities lobby the Ministry of Transportation and Infrastructure to revise its policies, processes, and guidance documents to require the Approving Officer to provide notification to owners and occupiers of land which may potentially be impacted by a subdivision.

**Carried**

### **10.4 NCLGA Resolution on Local Government Involvement in Broadband Improvement Projects**

Corporate Vote - Unweighted

**2023-2B-17**

Moved Director LeBourdais  
Seconded Director Richmond

That staff be directed to draft a proposed resolution to the North Central Local Government Association regarding Local Government Involvement in Broadband Improvement Projects.

**Carried**

Director Paull left the meeting.

**11. FINANCE**

**11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - January 2023**

Corporate Vote - Unweighted

**2023-2B-18**

Moved Director Glassford  
Seconded Director Anderson

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of January 2023, in the amount of \$2,351,047.96, consisting of \$164,153.42 paid by cheque, \$2,091,561.05 paid through electronic funds, and \$95,333.49 paid by Mastercard, be received and ratified.

**Carried**

Director Paull, returned to the meeting.

**3. DELEGATIONS/GUESTS**

**3.2 11:00 a.m. - Delegation - Ministry of Forests**

Ayrilee McCoubrey, RFP, Land and Resource Specialist and Ian Hannah, District Manager provided an overview and status of the Forest Landscape Planning initiative as well as a project update on the Quesnel FLP pilot overview and future projects in the Cariboo Region.

The meeting recessed at 11:31 a.m.

The meeting reconvened at 1:00 p.m.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director S. Rathor, Director M. Pinkney

ABSENT: Director S. Forseth, Director E. Coleman, Director R. Paull

STAFF: B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

**12. ADMINISTRATION**

**12.1 Updated Code of Conduct**

Corporate Vote - Unweighted

**2023-2B-19**

Moved Director Rathor

Seconded Director Pinkney

That the agenda item summary from Brian Carruthers, Interim CAO, dated February 15, 2023, with attached draft CRD Code of Conduct and Ethics, be received. Further, that in accordance with s. 113.1(1)(b) of the *Community Charter*, the Code has been considered and is adopted as presented.

**Carried**

**13. BOARD REPORTS AND CORRESPONDENCE**

**13.1 Consent Calendar**

Corporate Vote - Unweighted

**2023-2B-20**

Moved Director Massier

Seconded Director Sjostrom

That the consent calendar items, as of February 24, 2023, be received.

**Carried**

**13.2 Northern Development Initiative Trust - 2023 Grant Writing Support**

Corporate Vote - Unweighted

**2023-2B-21**

Moved Director Massier

Seconded Director Glassford

That the letter from Northern Development Initiative Trust dated February 16, 2023, regarding 2023 Grant Writing Support, be received.

**Carried**

**14. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**14.1 Committee of the Whole Minutes - February 2, 2023**

Corporate Vote - Unweighted

**2023-2B-22**

Moved Director Pinkney

Seconded Director Sjostrom

That the minutes of the Committee of the Whole meeting held on February 2, 2023, be received.

**Carried**

**15. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**15.1 North Cariboo Referendum – Appointment of CEO/DCEO and Recreation Bylaws**

Corporate Vote - Unweighted

**2023-2B-23**

Moved Director Glassford

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 9, 2023, regarding the upcoming North Cariboo Aquatic Centre Upgrade referendum, be received. Further, that the proposal to go to referendum be referred back to the North Cariboo Joint

Advisory Committee in light of the taxation increase for City of Quesnel residents.

**Carried**

**16. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**16.1 RECONSIDERATION AUTHORIZED BY CHAIR - Request from Director Bachmeier to Access Electoral Area B Director Initiative Funds to Attend the UBCM Housing Summit**

Policy requires 2/3rds of the Electoral Area Directors in Favour

**2023-2B-24**

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated January 25, 2023, regarding a request from Director Bachmeier to access up to \$2,500 from Electoral Area B Director Initiative Funds to attend the UBCM Housing Summit on April 4th and 5th, 2023, be received. Further, that the funds be authorized as requested.

**Defeated**

**16.2 Request from Director Anderson to Access Electoral Area K Director Initiative Funds to Attend the BC Tourism Conference in Prince George, BC**

Policy requires 2/3rds of the Electoral Area Directors in Favour

**2023-2B-25**

Moved Director Anderson

Seconded Director Bachmeier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated February 16, 2023, regarding a request from Director Anderson to access up to \$2,299 from Electoral Area K Director Initiative Funds to attend the BC Tourism Conference in Prince George on March 1 to March 3, 2023, be received. Further, that the funds be approved as requested.

**Carried**

Director Forseth joined the meeting.

Director Coleman returned to the meeting, via telephone.

**17. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity provide any brief reports/updates/appointments at this time.

**18. IN-CAMERA SESSION**

**18.1 In-Camera Session**

Corporate Vote - Unweighted

**2023-2B-26**

Moved Director Richmond

Seconded Director Rathor

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(c) of the *Community Charter*.

**Carried**

The meeting recessed at 2:10 p.m. to go in-camera.

The meeting reconvened at 3:53 p.m.

**19. ADJOURNMENT**

Corporate Vote - Unweighted

**2023-2B-27**

Moved Director Rathor

Seconded Director LeBourdais

That the meeting of Cariboo Regional District Board be adjourned at 3:53 p.m. February 24, 2023.

**Carried**

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Chair

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Manager of Corporate Services