

# City Staff Report

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Original signed by: Acting City Manager Bolton

**Report Date:** March 8, 2023  
**Meeting Date:** March 14, 2023– Joint Advisory Committee

**To:** City Manager  
**From:** Director of Community Services  
**Subject:** Emergency Expenditures

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## Purpose

The purpose of this report is to advise the Joint Advisory Committee of two emergency expenditures that are required at North Cariboo Recreation and Parks facilities in 2023 and to recommend the deferral of two projects included in the 2023 capital plan in order to offset these unanticipated expenditures.

## Summary

- Deficiencies with the sprinkler system at the indoor soccer facility were noted by a contractor working on the system.
- The City's Chief Building Official subsequently confirmed that the system did not meet current building/fire code requirements and that a new shut off valve and associated piping was required to bring the system up to Code.
- The cost of this work is approximately \$7,500.
- Concerns were noted in late 2022 regarding the quality of ice at the West Fraser Centre.
- It was determined that in order to provide a safe surface for users, the facility's brine pump needed to be upgraded and a new larger pump and variable speed drive installed.
- The cost of this work is approximately \$8,000.
- In accordance with the North Cariboo Recreation and Parks Unanticipated Expenditure Policy staff have reviewed the capital budget for the Indoor Soccer Complex and the arenas to determine if any of the projects planned for 2023 can be deferred in order to absorb the cost of these projects.
- The air conditioning project for the soccer complex (\$10,000) and the replacement of Zamboni Doors for Arena 2 (\$10,000) have been identified as projects that could be deferred if required in order to offset these unanticipated expenditures.
- Both projects can be reconsidered and incorporated into the five-year financial plan if appropriate, when it is reviewed and updated in the fall.



### **Joint Advisory Committee Policy**

- North Cariboo Recreation and Parks Unanticipated Expenditure Policy

### **Recommendation**

**THAT the North Cariboo Joint Advisory Committee recommend to the Cariboo Regional District Board of Directors that the 2023 North Cariboo Recreation and Parks capital plan be amended to remove Air Conditioning at the Soccer Complex (\$10,000) and Zamboni Doors at Arena 2 (\$10,000) in order to offset unanticipated emergency expenditures at the West Fraser Centre (Brine Pump) and the Soccer Complex (Sprinkler System).**

### **Financial Implications**

- The estimated cost for the two projects is \$15,500.
- These costs can be offset by not proceeding this year with two projects planned for 2023 resulting in a savings of \$20,000.