



**Date:** 30/03/2023

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Brian Carruthers, Interim Chief Administrative Officer

**From:** Darron Campbell, Manager of Community Services

**Date of Meeting:** Cariboo Regional District Board\_Apr14\_2023

**File:** 1855-05

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## Short Summary:

Roe Lake and District Recreation Commission Community Works Funding (CWF) Solar Panels Project and Enabling Agreement

## Voting:

Corporate Vote - Weighted

## Memorandum:

The Roe Lake and District Recreation Commission has requested a Community Works Funding contribution of up to \$50,000 to install solar panels at the Interlakes Community Centre.

It is expected that the 40 455W PV panels will produce energy savings of about 18,000 kWh annually. Any electricity reduction will help the Commission to lower the carbon footprint of the site and free up funds for other projects. The Commission has sourced quotes for the project.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Roe Lake and District Recreation Commission is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government. Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results, and retaining ownership of the asset for a minimum of 10 years.

## Attachments:

1. CWF project request package for the Roe Lake and District Recreation Commission
2. Request letter from the Roe Lake and District Recreation Commission

## Financial Implications:

The proposal from the Roe Lake and District Recreation Commission requests up to \$50,000 from the Solar Panels envelope of the 2023 CWF program.

The Board approved the CWF funding schedule for 2023, including the Solar Panels envelope which has a total of \$150,000 available. If this application from the Roe Lake and District

Recreation Commission is approved, \$50,000 will be committed through the Solar Panels envelope, leaving a balance of \$55,000 available for solar panel projects.

### **Policy Implications:**

None. The Board approved the CWF funding schedule for 2023, including the Solar Panels envelope. This project meets CWF criteria for improving energy efficiency.

### **Alignment with Strategic Plan:**

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

1. Endorse recommendation;
2. Receipt and other action;
3. Defer.

### **Recommendation:**

That the agenda item summary from Darron Campbell, Manager of Community Services, dated March 29, 2023, regarding a proposal from the Roe Lake and District Recreation Commission to install solar panels at the Interlakes Community Centre be received. Further that up to \$50,000 for the project be approved from the 2023 Solar Panels envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.