



## **CARIBOO REGIONAL DISTRICT**

### **BOARD MINUTES**

**April 14, 2023**

**9:51 a.m.**

**Cariboo Regional District Board Room**

**Suite D - 180 Third Avenue North**

**Williams Lake, B.C.**

**PRESENT:** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Alternate Director D. Funk, Alternate Director L. Roodenburg,

**ABSENT:** Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney (for a portion of the meeting)

**STAFF:** B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, S. Sajwan, Planning Officer, T. Grady, Manager of Solid Waste Management, C. Davis, Recording Secretary, T. Gamble, NDIT Intern

#### **1. CALL TO ORDER**

##### **1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2023-4-1**

Moved Director Glassford

Seconded Director Richmond

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - March 24, 2023**

Corporate Vote - Unweighted

**2023-4-2**

Moved Director Neufeld

Seconded Director Sjostrom

That the minutes of the Cariboo Regional District Board meeting held March 24, 2023, be received and adopted.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2023-4-3**

Moved Director Forseth

Seconded Director Massier

That the Delegations Memorandum of Business, as of April 14, 2023, be received.

**Carried**

**2023-4-4**

Moved Director Forseth

Seconded Director Bachmeier

That Sandra Griffiths, of Ministry of Transportation and Infrastructure, be invited to a Committee of the Whole meeting to provide MOTI 101 to the new Board.

**Carried**

**2023-4-5**

Moved Director LeBourdais

Seconded Director Bachmeier

That Mount Polley be invited to a Committee of the Whole or Board meeting to provide information on recent work regarding the dam breach.

**Carried**

**4. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

**4.1 Area L – BL 5344 and 5345**

Stakeholder Vote – Unweighted – All Electoral Areas

7515 Gauthier Road

Lot 3, District Lot 3720, Lillooet District, Plan 27014

From Rural Residential 1 designation to Rural Residential 3 designation

From Rural 1 (RR 1) zone to Special Exception RR 3-7 zone

(3360-20/20210044 – Richards/Weinert) (Agent: Michael Kidston Land Surveying)

Director de Vries

**2023-4-6**

Moved Director de Vries

Seconded Director LeBourdais

That Interlakes Area Official Community Plan Amendment Bylaw No. 5344, 2021 be adopted this 14<sup>th</sup> day of April 2023.

**Carried**

**2023-4-7**

Moved Director de Vries

Seconded Director Anderson

That South Cariboo Area Zoning Amendment Bylaw No. 5345, 2021 be adopted this 14<sup>th</sup> day of April 2023.

**Carried**

V. Hoefels, Chief Building Official joined the meeting.

**5. DEVELOPMENT SERVICES - OTHER BUSINESS**

**5.1 Area G – Notice on Title – Lot 2 District Lot 352 Lillooet District Plan 8396; PID: 009-822-551**

Stakeholder Vote – Weighted - Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-4-8**

Moved Director Richmond

Seconded Director Massier

That the agenda item summary from Virgil Hoefels, dated March 31, 2023, regarding a Notice on Title – Lot 2 District Lot 352 Lillooet District Plan 8396; PID: 009-822-551, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**5.2 Area H – Notice on Title – Pat NW1/4 District Lot 2942 Lillooet District Except Plan H14698; PID: 013-349-015**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-4-9**

Moved Chair Wagner

Seconded Director Richmond

That the agenda item summary from Virgil Hoefels, dated March 31, 2023, regarding Notice on Title – NW1/4 District Lot 2942 Lillooet District Except Plan H14698; PID: 013-349-015, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**5.3 Area H – Notice on Title – Fractional South East 1/4 of District Lot 2945 Lillooet District Except Plan 21333, 21459, 35098, and H9241; PID: 013-349-180**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-4-10**

Moved Chair Wagner

Seconded Director Richmond

That the agenda item summary from Virgil Hoefels, dated March 31, 2023, regarding Notice on Title – Fractional South East 1/4 of District Lot 2945 Lillooet District Except Plan 21333, 21459, 35098, and H9241; PID: 013-349-180, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the *Community Charter*. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

V. Hoefels, left the meeting.

**6. ENVIRONMENTAL SERVICES**

**6.1 Progress Report on Planned Consultation Activities for the Updated Solid Waste Management Plan**

Corporate Vote - Unweighted

**2023-4-11**

Moved Director Richmond

Seconded Director Pare

That the agenda item summary from Tera Grady, Manager of Solid Waste, dated April 5, 2023, regarding the progress report on planned consultation activities for the Solid Waste Management Plan update, be received.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

T. Grady left the meeting.

N. Whitehead, Manager of Planning Services, joined the meeting.

D. Campbell, Manager of Community Services, joined the meeting.

### **3. DELEGATIONS/GUESTS**

#### **3.2 11:00 a.m. Delegation - Agricultural Land Commission**

Jennifer Dyson, Chair and Kim Grout, CEO updated the Board on application and planning processes and discuss how the ALC interacts and collaborates with communities in the administration of the ALR.

#### **3.3 11:30 a.m. Delegation - Cariboo Agricultural Development Advisory Committee**

Christa Pooley, Chair presented the Cariboo ADAC Annual Report to the Board.

### **7. COMMUNITY SERVICES**

#### **7.1 Roe Lake and District Recreation Commission Community Works Funding (CWF) Solar Panels Project and Enabling Agreement**

Corporate Vote - Weighted

**2023-4-12**

Moved Director de Vries

Seconded Director Richmond

That the agenda item summary from , Manager of Community Services, dated March 29, 2023, regarding a proposal from the Roe Lake and District Recreation Commission to install solar panels at the Interlakes Community Centre be received. Further, that up to \$50,000 for the project be approved from the 2023 Solar Panels envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

**Carried**

The meeting recessed at 12:11 p.m.

The meeting reconvened at 12:55 p.m.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T.

Pare, Director B. Anderson, Director E. de Vries, Alternate Director D. Funk (for a portion of the meeting), Alternate Director L. Roodenburg, Director M. Pinkney (via telephone)

ABSENT: Director E. Coleman, Director R. Paull, Director S. Rathor

STAFF: B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer

#### **14. IN-CAMERA SESSION**

##### **14.1 In-Camera Session**

Corporate Vote - Unweighted

**2023-4-13**

Moved Alternate Director Roodenburg

Seconded Director Bachmeier

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(e) & (g) of the *Community Charter*.

**Carried**

The meeting recessed at 12:55 p.m. to go in-camera.

The meeting reconvened at 2:46 p.m.

Director Massier left the meeting.

Alternate Director Funk left the meeting.

##### **14.2 *Release of In-Camera Item***

Corporate Vote - Unweighted

**2023-4-14**

Moved Director Neufeld

Seconded Director Bachmeier

That the following recommendation from the Cariboo Regional District in-camera meeting held on April 14, 2023, be confirmed in open meeting:

Further, that the CRD advise that we have explored the possibility of subdivision of the Deka Lake VFD property to provide a space for community use but have determined it is not viable. It is a Cariboo Regional District firehall property and will be used for fire protection activities only. Further, that the matter is closed.

**Carried**

**PRESENT:** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Alternate Director L. Roodenburg, Director M. Pinkney (via telephone)

**ABSENT:** Director E. Coleman, Director R. Paull, Director S. Rathor, Alternate Director D. Funk

**STAFF:** B. Carruthers, Interim CAO, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

## **8. FINANCE**

### **8.1 Report on the Financial Implications of Changes to Board Remuneration Amounts**

Corporate Vote - Unweighted

**2023-4-15**

Moved Director Glassford

Seconded Director LeBourdais

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 6, 2023, regarding financial implications of changes to Board Remuneration Amounts, be received. Further, that the EA Director annual base remuneration be increased to \$28,900, and that mileage and meal allowances be concurrent with federal rates as recommended by the Committee of the Whole, and the necessary bylaw be brought forward to the next meeting.

**Carried**



CONTRARY TO THE MOTION: Director Forseth

**2023-4-16**

Moved Director Massier

Seconded Director de Vries

That the current Board Remuneration's travel rate of \$20/hour be adjusted to \$28.50/hour and that it be further adjusted annually to be concurrent with the federal rate.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**9. BOARD REPORTS AND CORRESPONDENCE**

**9.1 Consent Calendar**

Corporate Vote - Unweighted

**2023-4-17**

Moved Director Sjostrom

Seconded Director Glassford

That the consent calendar items, as of April 14, 2023, be received.

**Carried**

**9.2 BC Hydro - Peace to Kelly Lake Stations Sustainment Project - Construction Start**

Corporate Vote - Unweighted

**2023-4-18**

Moved Director Forseth

Seconded Director Sjostrom

That the letter dated April 5, 2023, from BC Hydro regarding the Peace to Kelly Lake Stations Sustainment Project, be received.

**Carried**

**10. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**10.1 Committee of the Whole Minutes - March 23, 2023**

Corporate Vote - Unweighted

**2023-4-19**

Moved Director Sjostrom

Seconded Director Massier

That the minutes of the Committee of the Whole meeting held on March 23, 2023, be received.

**Carried**

**10.2 Connectivity Committee Minutes - March 23, 2023**

Corporate Vote - Unweighted

**2023-4-20**

Moved Director LeBourdais

Seconded Director Bachmeier

That the minutes of Connectivity Committee meeting held on March 23, 2023, be received.

**Carried**

**10.3 Heritage Steering Committee Minutes - February 14, 2023**

Corporate Vote - Unweighted

**2023-4-21**

Moved Director Massier

Seconded Director Anderson

That the minutes of the Heritage Steering Committee meeting held on February 14, 2023, be received.

**Carried**

**10.4 CRD Agricultural Development Advisory Committee Minutes - February 21, 2023**

Corporate Vote - Unweighted

**2023-4-22**

Moved Director Massier  
Seconded Director LeBourdais

That the minutes of the CRD Agricultural Development Advisory Committee meeting held on February 21, 2023, be received.

**Carried**

V. Hoefels, Chief Building Official, returned to the meeting.

**11. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**11.1 Cariboo Regional District Building Amendment Bylaw No. 5435, 2023**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I, and L

**2023-4-23**

Moved Director Forseth  
Seconded Director LeBourdais

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated April 4, 2023, regarding Building Amendment Bylaw 5435, be received. Further, that Cariboo Regional District Building Amendment No. 5435 be read a first, second and third time this 14<sup>th</sup> day of April 2023.

**Carried**

**2023-4-24**

Moved Director Forseth  
Seconded Director Bachmeier

That Cariboo Regional District Building Amendment Bylaw No. 5435 be adopted this 14<sup>th</sup> day of April 2023.

**Carried**

**12. CHAIR REPORT/CAO REPORT**

**12.1 Chair Report - April 12, 2023**

Corporate Vote - Unweighted

**2023-4-25**

Moved Director Massier  
Seconded Director Glassford

That the Chair report up to and including April 12, 2023, be received.

**Carried**

**13. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any brief reports/updates/appointments at this time.

**15. ADJOURNMENT**

Corporate Vote - Unweighted

**2023-4-26**

Moved Director Massier  
Seconded Director Glassford

That the meeting of Cariboo Regional District Board be adjourned at 3:36 p.m. April 14, 2023.

**Carried**

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Chair

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Manager of Corporate Services