



Date: 24/04/2023

To: Chair and Directors, Cariboo Regional District Board

And To: Alice Johnston, Manager of Corporate Services/Deputy CAO

From: Virgil Hoefels, Chief Building Official

Date of Meeting: Cariboo Regional District Board_May05_2023

File: 3120-20-20180472

Short Summary:

Area L – Notice on Title – Lot 5 District Lot 4254 Lillooet District Plan KAP65761; PID: 024-652-407

Voting:

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

Memorandum:

This building permit was originally issued on July 10, 2019, for the construction of a single family dwelling with attached garage. The last inspection completed was for insulation and passed on May 28, 2021; no further inspections were called for. The permit expired on July 9, 2021 and attempts to contact the property owner have been unsuccessful and the property owner has made no attempt to call for further inspections or renew the building permit.

Attachments:

1. Corrective Enforcement Summary

Financial Implications:

Cost to file a Notice in the Land Title Office is \$74.87. Once the required documents are received and deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

Policy Implications:

Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

Alignment with Strategic Plan:

- ☒ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.

- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☒ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☒ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

[Click here to enter text.](#)

CAO Comments:

[Click here to enter text.](#)

Options:

1. Endorse filing Notice on Title;
2. Endorse filing Notice on Title and authorize further enforcement action;
3. Reject recommendation for filing Notice on Title and archive file (refer to archive procedure); or
4. Defer.

Recommendation:

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 5 District Lot 4254 Lillooet District; PID: KAP65761; PID: 024-652-407, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.