



## **CARIBOO REGIONAL DISTRICT**

### **BOARD MINUTES**

**May 5, 2023**

**9:45 a.m.**

**Cariboo Regional District Board Room**

**Suite D - 180 Third Avenue North**

**Williams Lake, B.C.**

**PRESENT:** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director R. Paull, Director S. Rathor, Director M. Pinkney

**ABSENT:** Director E. Coleman

**STAFF:** A. Johnston, Acting CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

#### **1. CALL TO ORDER**

##### **1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2023-5-1**

Moved Director Pare

Seconded Director Richmond

That the agenda be adopted as presented.

**Carried**

#### **2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - April 14, 2023**

Corporate Vote - Unweighted

**2023-5-2**

Moved Director Sjostrom

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held April 14, 2023, be received and adopted.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2023-5-3**

Moved Director Massier

Seconded Director Forseth

That the Delegations Memorandum of Business, as of May 5, 2023, be received.

**Carried**

**2023-5-4**

Moved Director Forseth

Seconded Director Massier

That Emily Colombo, Regional Economic Operations Branch – Regional Manager for Jobs, Economic Development and Innovation Ministry be invited to a future meeting to discuss Economic Development in the Cariboo Region.

**Carried**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area L – BL 5431 and 5432**

Stakeholder Vote – Unweighted – All Electoral Areas

Nigel Hemingway, the agent, attended the meeting on behalf of the applicant.

Area L – BL 5431 and 5432

Renney Road

Lot 5, District Lot 3720, Lillooet District, Plan 32597

From Rural Residential 1 designation to Rural Residential 3 designation

From Rural 1 (RR 1) zone to Rural 3 (RR 3) zone

(3360-20/20230014 – Tobin/Penton/Croker) (Agent: Nigel Hemingway – Cariboo Geographic Systems)

Director de Vries

**2023-5-5**

Moved Director de Vries

Seconded Director Richmond

That Interlakes Area Official Community Plan Amendment Bylaw No. 5431, 2023 be read a first and second time, this 5<sup>th</sup> day of May 2023.

**Carried**

**2023-5-6**

Moved Director de Vries

Seconded Director Richmond

That South Cariboo Area Zoning Amendment Bylaw No. 5432, 2023 be read a first and second time, this 5<sup>th</sup> day of May 2023. Further, that adoption be subject to the following:

- i. Adoption of Interlakes Area Official Community Plan Amendment Bylaw No. 5431, 2023.
- ii. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewerage disposal and riparian protection.

Further, that the cost of registration of the Shoreland Management Policy covenant be borne by the applicant.

**Carried**

**4.2 Area H – BL 5433 and 5434**

Stakeholder Vote – Unweighted – All Electoral Areas

Jerome Lengkeek, the agent, attended the meeting via telephone.

Area H – BL 5433 and 5434

4569 Canim Hendrix Lake Road

Lot 1, District Lot 2939, Lillooet District, Plan 12584, Except Plan 40539

From Institutional designation to Upland Residential designation

From Institutional (P) zone to Residential 2 (R 2) zone

(3360-20/20220035 – Calibrate Assessments Limited) (Agent: Jerome Lengkeek)

Director Wagner

**2023-5-7**

Moved Chair Wagner

Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5433, 2023 be read a first and second time, this 5<sup>th</sup> day of May 2023.

**Carried**

**2023-5-8**

Moved Chair Wagner

Seconded Director Massier

That South Cariboo Area Zoning Amendment Bylaw No. 5434, 2023 be read a first and second time, this 5<sup>th</sup> day of May 2023. Further, that adoption be subject to the following:

- i. Adoption of the South Cariboo Area Official Community Plan Amendment Bylaw No. 5433, 2023.
- ii. The applicant offering to enter into and entering into a Section 219 covenant to ensure no new dwelling unit is added to the existing residence, as proposed, until the current sewer system is proven to meet Provincial standards by an Authorized Professional.

Further, that the cost of preparation and registration of the covenant be borne by the applicant.

**Carried**

**5. AGRICULTURAL LAND COMMISSION APPLICATIONS**

### **5.1 Area L – ALRL20230010**

Stakeholder Vote – Unweighted – All Electoral Areas

Nigel Hemingway, the agent, attended the meeting on behalf of the applicant.

Area L – ALRL20230010

6429 Eden Road

The Fractional South 1/2 of the South 1/2 of District Lot 1919, Lillooet District, Except Plan 26063 and KAP90830, and Lot 1, District Lot 1919, Lillooet District, Plan KAP90830

(3015-20/L20230010 – Kendall) (Agent: Cariboo Geographic Systems - Nigel Hemingway)

Director de Vries

#### **2023-5-9**

Moved Director de Vries

Seconded Director Forseth

That the Provincial Agricultural Land Commission application for subdivision pertaining to the Fractional South 1/2 of the South 1/2 of District Lot 1919, Lillooet District, Except Plan 26063 and KAP90830, and Lot 1, District Lot 1919, Lillooet District, Plan KAP90830 be received and authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval, subject to rezoning and an Official Community Plan amendment.

**Carried**

## **6. DEVELOPMENT SERVICES - OTHER BUSINESS**

### **6.1 Provincial Agricultural Land Commission Decisions Report**

Corporate Vote - Unweighted

#### **2023-5-10**

Moved Director Massier

Seconded Director Sjostrom

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated April 25, 2023, with attached Provincial Agricultural Land Commission Decisions Report as of April 25, 2023, be received.

**Carried**

**6.2 Area A – Notice on Title – Lot 5 Block 3 District Lot 222 Cariboo District Plan 7107; PID: 013-491-873**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-11**

Moved Director Sjostrom

Seconded Director Forseth

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 5 Block 3 District Lot 222 Cariboo District Plan 7107; PID: 013-491-873, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.3 Area B – Notice on Title – Lot 3 District Lot 6182 Cariboo District Plan 19242; PID: 004-397-789**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-12**

Moved Director Bachmeier

Seconded Director Sjostrom

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 3 District Lot 6182 Cariboo District Plan 19242; PID: 004-397-789, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.4 Area C – Notice on Title – Lot 5 District Lot 8625 Cariboo District Plan 29924;  
PID: 005-535-042**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-13**

Moved Director Massier

Seconded Director Glassford

That the agenda item summary from Virgil Hoefels, dated April 27, 2023, regarding Notice on Title – Lot 5 District Lot 8625 Cariboo District Plan 29924; PID: 005-535-042, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.5 Area C – Notice on Title – Lot 5 District Lot 8625 Cariboo District Plan 29924;  
PID: 005-535-042**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-14**

Moved Director Massier

Seconded Director Sjostrom

That the agenda item summary from Virgil Hoefels, dated April 27, 2023, regarding Notice on Title – Lot 5 District Lot 8625 Cariboo District Plan 29924; PID: 005-535-042, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.6 Area D – Notice on Title – Block B District Lot 8859 Cariboo District; PID: 004-969-987**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-15**

Moved Director Forseth

Seconded Director Glassford

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Block B District Lot 8859 Cariboo District; PID: 004-969-987, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.7 Area D – Notice on Title – Lot 2 District Lot 8853 Cariboo District Plan PGP37933; PID: 018-713-939**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-16**

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 2 District Lot 8853 Cariboo District Plan PGP37933; PID: 018-713-939, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.8 Area D – Notice on Title – Lot 1 District Lot 9167 Cariboo District Plan 15561;  
PID: 011-965-738**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-17**

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Virgil Hoefels, dated April 24, 2023 regarding Notice on Title – Lot 1 District Lot 9167 Cariboo District Plan 15561; PID: 011-965-738, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.9 Area G – Notice on Title – Lot 15 District Lot 8034 Lillooet District Plan 26539;  
PID: 005-106-214**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-18**

Moved Director Richmond

Seconded Director Glassford

That the agenda item summary from Virgil Hoefels, dated April 24, 2023 regarding Notice on Title – Lot 15 District Lot 8034 Lillooet District Plan 26539; PID: 005-106-214, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.10 Area H – Notice on Title – Lot D District Lot 2748 Lillooet District Plan KAP63203; PID: 024-318-141**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-19**

Moved Chair Wagner

Seconded Director Sjostrom

That the agenda item summary from Virgil Hoefels, dated April 27, 2023, regarding Notice on Title – Lot D District Lot 2748 Lillooet District Plan KAP63203; PID: 024-318-141, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.11 Area L – Notice on Title – Lot 64 District Lot 679 Lillooet District Plan 22752; PID: 006-705-774**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-20**

Moved Director de Vries

Seconded Director Massier

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 64 District Lot 679 Lillooet District Plan 22752; PID: 006-705-774, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.12 Area L – Notice on Title – Lot 3 District Lots 3808 and 3818 Lillooet District Plan KAP55572; PID: 023-201-754**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-21**

Moved Director de Vries

Seconded Director Neufeld

That the agenda item summary from Virgil Hoefels, dated April 21, 2023, regarding Notice on Title – Lot 3 District Lots 3808 and 3818 Lillooet District Plan KAP55572; PID: 023-201-754, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

**6.13 Area L – Notice on Title – Lot 5 District Lot 4254 Lillooet District Plan KAP65761; PID: 024-652-407**

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

**2023-5-22**

Moved Director de Vries

Seconded Director LeBourdais

That the agenda item summary from Virgil Hoefels, dated April 24, 2023, regarding Notice on Title – Lot 5 District Lot 4254 Lillooet District; PID: KAP65761; PID: 024-652-407, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

**Carried**

P. Hughes, Manager of Environmental Services, joined the meeting.

**7. ENVIRONMENTAL SERVICES**

**7.1 Growing Communities Funding for Bench-Scale Manganese Treatment at 3 Cariboo Regional District Water Systems**

Corporate Vote - Weighted

**2023-5-23**

Moved Director LeBourdais

Seconded Director Bachmeier

That the agenda item summary from Peter Hughes, Manager of Environmental Services, dated April 25, 2023, regarding manganese treatments at Horse Lake, Gateway, and Benjamin water systems, be received. Further, that \$30,000 from the Growing Communities Fund be allocated to the Bench-Scale Manganese Treatment project.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**7.2 Solid Waste Management request for Budget Amendment to Purchase a Field Service Vehicle.**

Corporate Vote - Weighted

**2023-5-24**

Moved Director Massier

Seconded Director de Vries

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 26, 2023, regarding a budget amendment to the Solid Waste Management Service budget, transferring up to \$70,000 for the purchase of a field service truck, be received. Further, that the budget amendment be approved, and the Board endorse the purchase of a 2022 F150 from Lake City Ford as quoted.

**Dealt with by the following resolution**

**2023-5-25**

Moved Director Forseth

Seconded Director Neufeld

That the Solid Waste Management Service budget, transferring up to \$70,000 for the purchase of a field service truck resolution be deferred to 2024 financial plan discussions.

**Defeated**

**2023-5-26**

Moved Director Massier

Seconded Director de Vries

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 26, 2023, regarding a budget amendment to the Solid Waste Management Service budget, transferring up to \$70,000 for the purchase of a field service truck, be received. Further, that the budget amendment be approved, and the Board endorse the purchase of a 2022 F150 from Lake City Ford as quoted.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

P. Hughes, Manager of Environmental Services left the meeting.

## **8. FINANCE**

### **8.1 Year-Round Grant for Assistance Application – Williams Lake Stampede Parade**

Corporate Vote - Unweighted

**2023-5-27**

Moved Director LeBourdais

Seconded Director Anderson

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated April 25, 2023, regarding a Year-Round Grant for Assistance application from the Williams Lake Stampede Parade Committee requesting \$1000 to help finance the parade, be received. Further, that the funds be split equally between Electoral Areas E, F and K Grants for Assistance funds.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**8.2 Year-Round Grant for Assistance Application – Tyee Lake Community Association**

Corporate Vote - Unweighted

**2023-5-28**

Moved Director Forseth

Seconded Director LeBourdais

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated April 26, 2023, regarding a Year-Round Grant for Assistance Application from the Tyee Lake Community Association requesting \$1000 to purchase supplies and a door and raffle prize for their AGM, be received. Further, that funds be allocated from Electoral Area D Grants for Assistance funds.

**Carried**

**8.3 Year-Round Grant for Assistance Application – Tatla Lake & Area Community Association**

Corporate Vote - Unweighted

**2023-5-29**

Moved Director Pare

Seconded Director Massier

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated April 26, 2023, regarding a Year-Round Grant for Assistance Application from the Tatla Lake & Area Community Association requesting \$1000 for the Annual Tatla Lake Gymkhana, be received. Further, that \$500 be allocated from each of Electoral Areas J and K Grants for Assistance funds.

**Carried**

**8.4 Cariboo Regional District 2023 First Quarter Financial Reports**

Corporate Vote - Unweighted

**2023-5-30**

Moved Director Pare

Seconded Director Glassford

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated April 28th, 2023, with attached 2023 Cariboo Regional District First Quarter Financial Reports, be received.

**Carried**

**8.5 Monthly Expenditures Board Summary Report and Mastercard Summary Report - April 2023**

Corporate Vote - Unweighted

**2023-5-31**

Moved Director Glassford

Seconded Director Sjostrom

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of April 2023, in the amount of \$1,396,553.93, consisting of 34,599.60 paid by cheque, \$1,250,510.62 paid through electronic funds, and \$111,443.71 paid by Mastercard, be received and ratified.

**Carried**

**9. ADMINISTRATION**

**9.1 2022-2026 Strategic Plan**

Corporate Vote - Unweighted

**2023-5-32**

Moved Director Sjostrom

Seconded Director Pinkney

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated April 26, 2023, with attached 2022-2026 Strategic Plan, be received.

**Carried**

## **10. BOARD REPORTS AND CORRESPONDENCE**

### **10.1 Consent Calendar**

Corporate Vote - Unweighted

**2023-5-33**

Moved Director Richmond

Seconded Director Glassford

That the consent calendar items, as of May 5, 2023, be received.

**Carried**

The meeting recessed at 10:58 a.m.

The meeting reconvened at 12:08 p.m.

PRESENT: Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director M. Neufeld, Director M. LeBourdais, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director M. Pinkney

ABSENT: Chair M. Wagner, Director S. Forseth, Director A. Richmond, Director R. Paull, Director S. Rathor, Director E. Coleman

STAFF: A. Johnston, Acting CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

Vice-Chair J. Massier assumed the position of Chair.

## **3. DELEGATIONS/GUESTS**

### **3.2 PMT Chartered Professional Accountants LLP**

JoAnn Francis, CPA, CA of PMT Chartered Professional Accountants, presented the Audited 2022 CRD Financial Statements.

**2023-5-34**

Moved Director Pare

Seconded Director Pinkney

That the 2022 Cariboo Regional District audited financial statements be approved as presented.

**Carried**

The meeting recessed at 12:30 p.m.

The meeting reconvened at 1:15 p.m.

PRESENT: Vice-Chair J. Massier, Director M. Sjostrom, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director S. Rathor, Director M. Pinkney

ABSENT: Chair M. Wagner, B. Bachmeier (for a portion of the meeting), Director A. Richmond, Director R. Paull, Director E. Coleman

STAFF: A. Johnston, Acting CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

## **11. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

### **11.1 North Cariboo Rural Directors Caucus Minutes - April 11, 2023**

Corporate Vote - Unweighted

**2023-5-35**

Moved Director Glassford

Seconded Director Sjostrom

That the minutes of the North Cariboo Rural Directors Caucus meeting held on April 11, 2023, be received.

**Carried**

#### **11.1.1 Minerals North 2023 Sponsorship Package**

Stakeholder Vote - Weighted - Electoral Areas A, B, C & I

**2023-5-36**

Moved Director Sjostrom  
Seconded Director Glassford

That the following recommendation from the North Cariboo Rural Directors Caucus meeting on April 11, 2023, be endorsed:

*That the 2023 Minerals North Sponsorship Package, be received. Further, that \$5,000 from the North Cariboo Economic Development 2023 budget be provided for sponsorship of the event.*

**Carried**

**11.2 Central Cariboo Rural Directors Caucus Minutes - April 11, 2023**

Corporate Vote - Unweighted

**2023-5-37**

Moved Director Neufeld  
Seconded Director Anderson

That the minutes of the Central Cariboo Rural Directors Caucus meeting held on April 11, 2023, be received.

**Carried**

Director Bachmeier returned to the meeting.

**11.3 Committee of the Whole Minutes - April 13, 2023**

Corporate Vote - Unweighted

**2023-5-38**

Moved Director LeBourdais  
Seconded Director Sjostrom

That the minutes of the Committee of the Whole meeting held on April 13, 2023, be received.

**Carried**

**11.4 South Cariboo Rural Directors Caucus Minutes - April 17, 2023**

Corporate Vote - Unweighted

**2023-5-39**

Moved Director de Vries

Seconded Director Sjostrom

That the minutes of the South Cariboo Rural Directors Caucus meeting held on April 17, 2023, be received.

**Carried**

#### **11.5 Emergency Preparedness Committee Minutes - April 19, 2023**

Corporate Vote - Unweighted

**2023-5-40**

Moved Director Forseth

Seconded Director Glassford

That the minutes of the Emergency Preparedness Committee meeting held on April 19, 2023, be received.

**Carried**

##### **11.5.1 2023 UBCM CEPF Evacuation Route Planning Application**

Corporate Vote - Unweighted

**2023-5-41**

Moved Director LeBourdais

Seconded Director Bachmeier

That the following recommendation from the Emergency Preparedness Committee meeting on April 19, 2023, be endorsed:

*That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated April 12, 2023, regarding the 2023 UBCM CEPF Evacuation Route Planning Application, be received. Further, that the Cariboo Regional District submit an application for the 2023 UBCM CEPF Evacuation Route Planning.*

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**11.6 Connectivity Committee Minutes - April 19, 2023**

Corporate Vote - Unweighted

**2023-5-42**

Moved Director Pare

Seconded Director Bachmeier

That the minutes of the Connectivity Committee meeting held on April 19, 2023, be received.

**Carried**

**11.7 CRD Agricultural Development Advisory Committee Minutes - March 15, 2023**

Corporate Vote - Unweighted

**2023-5-43**

Moved Director Glassford

Seconded Director LeBourdais

That the minutes of the CRD Agricultural Development Advisory Committee meeting held on March 15, 2023, be received.

**Carried**

**11.8 South Cariboo Regional Airport Commission Minutes - April 13, 2023**

Corporate Vote - Unweighted

**2023-5-44**

Moved Director de Vries

Seconded Director LeBourdais

That the minutes of the South Cariboo Regional Airport Committee meeting held on April 13, 2023, be received.

**Carried**

**11.8.1 Appointments to South Cariboo Regional Airport Commission**

Corporate Vote - Unweighted

**2023-5-45**

Moved Director de Vries

Seconded Director Neufeld

That the following recommendation from the South Cariboo Regional Airport Commission meeting on April 13, 2023, be endorsed:

*That Commissioner Richmond be appointed for the position of Chair of the South Cariboo Regional Airport Commission for the year 2023. Further, that Directors Al Richmond, Margo Wagner, and Eric de Vries, and member-at-large Les Kallos and Larry Davis be appointed to the commission.*

**Carried**

**11.8.2 Runway Rehabilitation Project**

Corporate Vote - Weighted

**2023-5-46**

Moved Director de Vries

Seconded Director Anderson

That the following recommendation from the South Cariboo Regional Airport Commission meeting on April 13, 2023, be endorsed:

*That the Cariboo Regional District borrow up to \$2.5 million over a five-year term for the runway rehabilitation and upgrade project. Further, that the 2023 South Cariboo Regional Airport financial plan be amended as required to provide for project delivery by including the capital cost of construction and financing cost of borrowing as well as the addition of revenues from grant funding sources and increased requisition.*

**Carried**

**11.8.3 Runway Rehabilitation Project Financial Plan**

Corporate Vote - Weighted

**2023-5-47**

Moved Director de Vries

Seconded Director Pinkney

That the following recommendation from the South Cariboo Regional Airport Commission meeting on April 13, 2023, be endorsed:

*That Regional District Policy No. 2017-11-13, which requires a competitive bidding process for procurement of goods and services, be waived and that the consulting services agreement for the South Cariboo Regional Airport runway rehabilitation and electrical upgrade project be awarded to Avia NG for \$344,160, and that the appropriate signatories be authorized to enter into the agreement.*

**Carried**

#### **11.8.4 Fuel System Redesign Project**

Corporate Vote - Weighted

**2023-5-48**

Moved Director de Vries

Seconded Director Pinkney

That the following recommendation from the South Cariboo Regional Airport Commission meeting on April 13, 2023, be endorsed:

*That Regional District Policy No. 2017-11-13, which requires a competitive bidding process for procurement of goods and services, be waived and that the contract for the South Cariboo Regional Airport fuel system redesign project be awarded to Sea Island Projects for \$22,330, and that the appropriate signatories be authorized to enter into the agreement.*

**Carried**

#### **11.9 North Cariboo Joint Advisory Committee Minutes - April 11, 2023**

Corporate Vote - Unweighted

**2023-5-49**

Moved Director Bachmeier

Seconded Director Glassford

That the minutes of the North Cariboo Joint Advisory Committee meeting held on April 11, 2023, be received.

Carried

**12. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION**

**12.1 Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5436, 2023**

Corporate Vote - Weighted

**2023-5-50**

Moved Director Glassford

Seconded Director de Vries

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated April 26, 2023, regarding Bylaw No. 5436, be received. Further, that Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5436, 2023 be read a first, second and third time this 5<sup>th</sup> day of May 2023.

Carried

**2023-5-51**

Moved Director Glassford

Seconded Director LeBourdais

That Cariboo Regional District Directors' Remuneration and Expenses Bylaw No. 5436, 2023 be adopted this 5<sup>th</sup> day of May 2023.

Carried

**13. CHAIR REPORT/CAO REPORT**

**13.1 Chair Report - May 5, 2023**

Corporate Vote - Unweighted

**2023-5-52**

Moved Director Anderson

Seconded Director de Vries

That the Chair report up to and including May 5, 2023, be received.

Carried

**14. DIRECTORS' ROUNDTABLE**

The Directors may provide any brief reports/updates/appointments at this time.

**2023-5-53**

Moved Director Neufeld

Seconded Director Bachmeier

That the appointment of Henry Van Soest to the Area E Advisory Planning Committee, be rescinded.

Carried

**15. IN-CAMERA SESSION**

**15.1 In-Camera Session**

Corporate Vote - Unweighted

**2023-5-54**

Moved Director Forseth

Seconded Director Glassford

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(k) of the *Community Charter*.

Carried

The meeting recessed at 2:05 p.m. to go in-camera.

The meeting reconvened at 2:19 p.m.

**16. ADJOURNMENT**

Corporate Vote - Unweighted

**2023-5-55**

Moved Director Glassford

Seconded Director Bachmeier

That the meeting of Cariboo Regional District Board be adjourned at 2:20 p.m. May 5, 2023.

**Carried**

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Chair

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Manager of Corporate Services