

**Date:** 24/05/2023

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Murray Daly, Chief Administrative Officer

**From:** Virgil Hoefels, Chief Building Official

**Date of Meeting:** Cariboo Regional District Board\_Jun02\_2023

**File:** 3120-20-20150282

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## Short Summary:

Area A – Notice on Title – Parcel B (Plan B64570 of District Lot 668 Cariboo District)

## Voting:

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

## Memorandum:

Stop Work Notice was issued on July 6, 2015 for two Panabodes placed on the subject property without first obtaining building permits. The covenant dated November 17, 2015, for a temporary residential dwelling required the property owner to apply for a building permit for the secondary structure. After repeated attempts, a building permit has not been applied for nor issued to rectify the bylaw contravention.

## Attachments:

1. Corrective Enforcement Summary

## Financial Implications:

Cost to file a Notice in the Land Title Office is \$74.87. Once the required documents are received and deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

## Policy Implications:

Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

## Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☒ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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### **CAO Comments:**

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### **Options:**

1. Endorse filing Notice on Title;
2. Endorse filing Notice on Title and authorize further enforcement action;
3. Reject recommendation for filing Notice on Title and archive file (refer to archive procedure); or
4. Defer.

### **Recommendation:**

That the agenda item summary from Virgil Hoefels, dated May 24, 2023, regarding Notice on Title – Parcel B (Plan B6457) of District Lot 668 Cariboo District; PID: 015-182-789, be received. Further, that the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice in the Land Title Office, in accordance with Section 57 of the Community Charter. Further, that upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.