



Date: 01/06/2023

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Virgil Hoefels, Chief Building Official

Date of Meeting: Cariboo Regional District Board_Jun02_2023

File: 3800-01

Short Summary:

Request to Purchase Scanner/Plotter for Quesnel Office with Capital Reserve Funds

Voting:

Corporate Vote - Weighted

Memorandum:

Unplanned purchase of plotter due to existing plotter failing and repair cost are equivalent to a new purchase price. Staff are requesting a budget amendment of up to \$15,000 from Capital Reserve Funds.

Attachments:

None

Financial Implications:

Sufficient Capital Reserve Funds exist within the Building Inspection Service.

Policy Implications:

None

Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.

- **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse;
2. Reject; or
3. Defer.

Recommendation:

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated June 1, 2023, regarding a Capital Reserve Expenditure request, be received. Further, that up to \$15,000 of Capital Reserve Funds from the Building Inspection Service be authorized for the purchase of a replacement plotter.