



**Date:** 28/02/2023

**To:** Chair and Directors, Policy Committee

**And To:** Brian Carruthers, Interim Chief Administrative Officer

**From:** Alice Johnston, Manager of Corporate Services/Deputy CAO

**Date of Meeting:** Policy Committee\_Mar07\_2023

**File:** 540-01

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## **Short Summary:**

Draft Policy – Display of Materials in CRD Building Foyers

## **Voting:**

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## **Memorandum:**

Staff have established a practice of limiting what materials will be displayed in the entrances to CRD office buildings, and it is prudent to document that practice in Policy for consistency and clarity in the future.

At times, staff are asked by outside organizations if they may use the office entrances to display posters or other materials for upcoming events. On the surface, this appears to be a positive community service; however, it presents problems if the material is not in alignment with public service values or when the amount of material becomes excessive and leads to a cluttered environment as the first impression to our offices.

To simplify our response to requests, the attached policy is offered for the Committee's consideration.

## **Attachments:**

DRAFT – Display of Materials in CRD Foyers Policy

## **Financial Implications:**

n/a

## **Policy Implications:**

This item represents a request for a new CRD Policy.

## **Alignment with Strategic Plan:**

- ☐ **Communication:** Facilitate communication strategies throughout the entire Cariboo Regional District that meet the needs of residents, community stakeholders, and other levels of government.
- ☐ **Planning:** Intentionally plan services and activities of the CRD to prepare for future needs of residents and community stakeholders.
- ☐ **Economic Sustainability:** Foster an environment to ensure the economic sustainability of CRD communities and the region.
- ☐ **Governance:** Ensure that CRD governance policy and practices are intentional, transparent, and respectful.

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### **CAO Comments:**

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### **Options:**

- 1) Endorse recommendation;
- 2) Receipt and request amendments to policy;
- 3) Receipt only;
- 4) Defer.

### **Recommendation:**

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated February 28, 2023, with attached draft policy entitled, Display of Materials in CRD Foyers Policy, be received. Further, that the policy be adopted as presented.