

Date: 19/05/2023

C7

To: Central Cariboo/City of Williams Lake Joint Committee

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Central Cariboo Joint Committee_May24_2023

File: 6860-01

Short Summary:

Esler Recreation Advisory Commission May 17, 2023, Meeting Minutes and Recommendations

Voting:

Electoral Areas D, E, F and City of Williams Lake

Memorandum:

Please find attached the minutes from the Esler Recreation Advisory Commission (ERAC) spring meeting held May 17, 2023.

The four sports groups - Williams Lake Slo-Pitch League, Williams Lake Soccer Associations, Williams Lake Minor Fastball League, and Cariboo Disc Golf - reported the following registration numbers for 2023:

- Slo-Pitch has 31 teams with approximately 810 participants.
- Soccer has approximately 720 participating youth as well as 61 women and 50 men in the adult leagues.
- Minor Fastball has 125 participants.
- Disc Golf has 65 members.

As noted in the minutes, the ERAC endorsed the proposed capital projects for Slo-Pitch, Minor Fastball, and Soccer. Regional District staff advised that \$5,000 each for capital projects is available in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2023.

Staff updated the groups on the goal to complete a wheelchair accessible trail at the sports complex as well as the goal to construct a better access road into the complex directly off Highway 20.

The recommendations from the ERAC are presented for endorsement by the Central Cariboo Joint Committee and further to the Regional District Board.

Attachments:

1. ERAC meeting minutes of May 17, 2023

Financial Implications:

An allocation of \$15,000 in capital project support for the leagues operating at the Esler Sports Complex is approved in the 2023 Central Cariboo Recreation (1553) Business and Financial Plans.

Policy Implications:

The Use and Occupancy Agreements between the Regional District and the sports groups for the Esler complex require prior approval of proposed capital projects.

Alignment with Strategic Plan:

- ☒ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse recommendations;
2. Receipt only;
3. Receipt and other action at the direction of the Committee;
4. Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated May 19, 2023, and attached minutes from the Esler Recreation Advisory Commission meeting held May 17, 2023, be received. Further, that the following recommendation from the the Esler Recreation Advisory Commission meeting held May 17, 2023 be endorsed:

#1 That the proposed 2023 capital projects for the Williams Lake Slo-Pitch League, Williams Lake Soccer Associations, and Williams Lake Minor Fastball Association be approved, including:

- the Williams Lake Slo-Pitch League will install fencing.
- the Williams Lake Soccer Associations will – depending on matching grant funding - purchase a mower; if grant funding is not approved, the associations will install fencing.
- the Williams Lake Minor Fastball Association will purchase topsoil and seed for field dressing.

And further, that \$5,000 to each group for the capital projects be approved as allocated in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2023.

#2 That the following recommendation from the Esler Recreation Advisory Commission meeting held May 17, 2023 be endorsed:

That the Esler Recreation Advisory Commission members for 2023 be appointed as follows: Linda Barbondy for the Williams Lake Slo-Pitch League, Brian Hansen for the Williams Lake Soccer Associations, Nick Surette for the Williams Lake Minor Fastball Association, Mark Savard for the Cariboo Disc Golf Club, and Bruce Newbery and Pierre Mayette for the Esler Community Association.



**CARIBOO REGIONAL DISTRICT
ESLER RECREATION ADVISORY COMMISSION
Esler Sports Complex – Slo-Pitch concession area**

MINUTES

Wednesday – May 17, 2023, 5:00 pm

Attending: Darron Campbell (CRD staff), Melynda Neufeld (Area E Director), Stacey Miranda (City of Williams Lake), Linda Barbondy (WL Slo-Pitch), Brian Hansen (WL Soccer), Nick Surette (WL Minor Fastball), Mark Savard (Cariboo Disc Golf), Matt LeBourdais (Cariboo Disc Golf), Lee Stokes (Cariboo Disc Golf), and Pierre Mayette (Esler Community Association).

Absent: Bruce Newberry

5:00 pm **Director Melynda Neufeld (commission chair)**

Items for discussion

1. Introductions and registration updates

The groups reported the following registration numbers for 2023:

- Slo-Pitch has 31 teams with approximately 810 participants.
- Soccer has approximately 720 participating youth as well as 61 women and 50 men in the adult leagues.
- Minor Fastball has 125 participants.
- Disc Golf has 65 members.

2. Minutes from May 12, 2022 ERAC meeting

- The minutes from the May 12, 2022 meeting were reviewed.
- **Action item update:** the groups were reminded that as a condition of receiving field maintenance funding, they are expected to supply a brief annual activities report.
- Soccer presented its 2022 report.
- **Action item:** CRD staff will include a provision for a caretaker residence in the Minor Fastball occupancy agreement upon renewal. The soccer occupancy agreement already includes this provision.

3. Reports on 2022 capital projects (User Groups/CRD staff)

- Slo-Pitch: Completed parking lot improvements and danger tree removal.
- Soccer: Completed fencing and purchase of line painting equipment
- Minor Fastball: Completed purchase of topsoil to dress fields.

4. 2023 projects proposed and funding available (User Groups/CRD staff)

2023 planned capital projects:

- Slo-Pitch: install fencing.
- Soccer: depending on approval of matching grant funding, purchase mower; if grant funding for mower not approved, install fencing.
- Minor Fastball: purchase topsoil and seed to dress fields.

CRD staff advised that \$5,000 to each group for capital projects are available in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2023.

Res A

“That the proposed 2023 capital projects for the Williams Lake Slo-Pitch League, Williams Lake Soccer Associations, and Williams Lake Minor Fastball Association be approved, including:

- the Williams Lake Slo-Pitch League will install fencing.
- the Williams Lake Soccer Associations will – depending on matching grant funding - purchase a mower; if grant funding is not approved, the associations will install fencing.
- the Williams Lake Minor Fastball Association will purchase topsoil and seed for field dressing.

And further that \$5,000 to each group for the capital projects be approved as allocated in the Central Cariboo Recreation and Leisure Services (CCRLS) budget and business plan for 2023.”

By Consensus

5. 2023 business plan goal (CRD staff)

- CRD staff updated the Commission on the 2023 goal to complete the wheelchair accessible trail at the sports complex.
- Cariboo Disc Golf provided an update that baskets and tee boxes are to be installed this year.

6. 2024 business plan goal (CRD staff)

- CRD staff updated the Commission on the 2024 goal to build a new access road to the sports complex. The archeology impact assessment will be completed this week and timber removal is to be performed this fall.

7. 2022 Water Report review (CRD staff)

The overall annual water use at the complex can be a maximum of 2.5 million USG. The annual allocations for each user group are as follows:

- Soccer: 2,000,000 US Gallons
- Minor Fastball: 150,000 US Gallons

- Slo-Pitch: 350,000 US Gallons

According to the Water Report, the following amounts were used in 2022:

- Soccer: 1,309,632 US Gallons
- Minor Fastball: 79,800 US Gallons
- Slo-Pitch: 145,400 US Gallons

Groups will continue to report water use and static well levels every two weeks throughout the irrigation season and static well levels monthly in the winter. Current water allocations should remain fine and field improvements continue to aid in water retention.

8. ERAC appointments (User Groups)

Res B

“That the Esler Recreation Advisory Commission members for 2023 be appointed as follows: Linda Barbondy for the Williams Lake Slo-Pitch League, Brian Hansen for the Williams Lake Soccer Associations, Nick Surette for the Williams Lake Minor Fastball Association, Mark Savard for the Cariboo Disc Golf Club, and Bruce Newbery and Pierre Mayette for the Esler Community Association.”

By Consensus

9. Other business

- **Action item:** grading and dust control on the complex entrance road will be performed when a contractor is confirmed.

10. Next meeting (*as required, planned for spring 2024*)

Adj. 6:05 pm