



Date: 13/06/2023

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Jun23_2023

File: 4100-01

Short Summary:

Contribution Agreement with the Lakeview Cemetery Society in Roe Lake

Voting:

Corporate Vote – Weighted

Memorandum:

Cariboo Regional District staff received a request from the Lakeview Cemetery Society for support of operations at the Lakeview Cemetery (license #15177) on Roe Lake Crescent in Roe Lake; the Lakeview Cemetery is a certified cemetery and the Lakeview Cemetery Society is a registered society.

The Region has established a South Cariboo Cemeteries Services function through Bylaw No. 5071 (2017) to allow for contribution of funds toward the operation of established, registered cemeteries in the south Cariboo, including Electoral Areas G, H and L and the District of 100 Mile House. The Region currently has contribution agreements through the function with the District of 100 Mile House and the Forest Grove Cemetery Society.

The term of the proposed agreement would be three years (2023-2025) and would include a \$2,000 annual contribution to the Society.

Attachments:

1. Contribution Agreement with the Lakeview Cemetery Society in Roe Lake

Financial Implications:

The agreement includes an annual contribution of \$2,000 from the South Cariboo Cemeteries Services function to the Lakeview Cemetery Society to support operations at the Lakeview Cemetery in Roe Lake. There is adequate funding in the 2023 budget to support the proposed agreement, but the long-term implications of the agreement may require an eventual requisition increase.

Policy Implications:

The agreement is consistent with the intent of the South Cariboo Cemeteries Services function.

Alignment with Strategic Plan:

- ☒ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse recommendation;
2. Receipt and other action;
3. Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated June 13, 2023, regarding a proposed contribution agreement with the Lakeview Cemetery Society to support operations at the Lakeview Cemetery at Roe Lake be received. Further, that the agreement be entered into for a three-year term and include an annual \$2,000 contribution to the Society through the South Cariboo Cemeteries Services function, and that the appropriate signatories be authorized to enter into the agreement.