



## **CARIBOO REGIONAL DISTRICT**

### **BOARD MINUTES**

**September 8, 2023**

**9:45 a.m.**

**Board on the Road - Interlakes, BC**

**Interlakes Community Complex**

**7592 Hwy 24**

**Interlakes, BC**

**PRESENT:** Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director M. Pinkney

**ABSENT:** Director S. Rathor

**STAFF:** A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications

#### **1. CALL TO ORDER**

##### **1.1 Adoption of Agenda**

Corporate Vote - Unweighted

**2023-9-1**

Moved Director Richmond

Seconded Director Bachmeier

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - August 18, 2023**

Corporate Vote - Unweighted

**2023-9-2**

Moved Director Paull

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held August 18, 2023, be received and adopted.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 Memorandum of Business - Delegations**

Corporate Vote - Unweighted

**2023-9-3**

Moved Director Glassford

Seconded Director Sjostrom

That the Delegations Memorandum of Business, as of September 8, 2023, be received.

**Carried**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area L – BL 5438 and 5439**

Stakeholder Vote – Unweighted – All Electoral Areas

Nigel Hemmingway, the acting agent, attended on behalf of the applicant.

Horse Lake Road

Lot A, District Lot 4254, Lillooet District, Plan EPP6014

From Agriculture designation to Rural Residential designation

From Rural 1(RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20230031 – Henderson) (Agent: Nigel Hemmingway – Cariboo

Geographic Systems)  
Director de Vries

**2023-9-4**

Moved Director de Vries  
Seconded Director Massier

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5438, 2023 be read a first and second time, this 8<sup>th</sup> day of September 2023.

**Carried**

**2023-9-5**

Moved Director de Vries  
Seconded Director LeBourdais

That South Cariboo Area Zoning Amendment Bylaw No. 5439, 2023 be read a first and second time, this 8<sup>th</sup> day of September 2023. Further, that adoption be subject to the following:

- i. Adoption of South Cariboo Area Official Community Plan Amendment Bylaw No. 5438, 2023.
- ii. The applicant offering to enter into and entering into a Section 219 covenant in priority over all financial charges to ensure compliance with the provisions of the Agricultural Policy with respect to fencing and buffering of the east property line;

Further, that the cost of registration of the Agricultural Policy covenant be borne by the applicant.

**Carried**

**4.2 Area G – BL 5442 and 5443**

Stakeholder Vote – Unweighted – All Electoral Areas

Nigel Hemmingway, the acting agent, attended on behalf of the applicant.

Adjacent to 4833 Telqua Drive  
Lot A, District Lots 200, 783, 3552, 3553 and 3554, Lillooet District, Plan 32784, Except Plan EPP37421

From Parks, Recreation and Open Space designation to 108 Mile Ranch Residential designation  
From Open Space, Parkland (OSP) zone to Special Exception R 1-1 zone (3360-20/20230033 – Cariboo Regional District) (Agent: Nigel Hemingway – Cariboo Geographic Systems)  
Director Richmond

**2023-9-6**

Moved Director Richmond  
Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5442, 2023 be read a first and second time, this 8<sup>th</sup> day of September 2023.

**Carried**

**2023-9-7**

Moved Director Richmond  
Seconded Director Glassford

That South Cariboo Area Zoning Amendment Bylaw No. 5443, 2023 be read a first and second time, this 8<sup>th</sup> day of September 2023. Further, that adoption be subject to the following:

- i. Adoption of South Cariboo Area Official Community Plan Amendment Bylaw No. 5442, 2023.

**Carried**

**5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING AND ADOPTION**

**5.1 Green Lake and Area Official Community Plan Amendment Bylaw No. 5408, 2022**

Stakeholder Vote – Unweighted – All Electoral Areas

**2023-9-8**

Moved Director de Vries  
Seconded Director Richmond

That Green Lake and Area Official Community Plan Amendment Bylaw No. 5408, 2022, be read a third time, this 8<sup>th</sup> day of September 2023.

**Carried**

**2023-9-9**

Moved Director de Vries

Seconded Director Glassford

That Green Lake and Area Official Community Plan Amendment Bylaw No. 5408, 2022 be adopted this 8<sup>th</sup> day of September 2023.

**Carried**

## **5.2 Bouchie-Milburn Neighbourhood Plan**

Stakeholder Vote – Unweighted – All Electoral Areas

**2023-9-10**

Moved Director Bachmeier

Seconded Director Massier

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5418, 2023, Quesnel Fringe Area Zoning Amendment Bylaw No. 5419, 2023, and North Cariboo Area Rural Land Use Amendment Bylaw No. 5420, 2023, be read a third time, this 8<sup>th</sup> day of September 2023.

**Carried**

**2023-9-11**

Moved Director Bachmeier

Seconded Director Sjostrom

That Quesnel Fringe Area Official Community Plan Amendment Bylaw No. 5418, 2023, Quesnel Fringe Area Zoning Amendment Bylaw No. 5419, 2023 and North Cariboo Area Rural Land Use Amendment Bylaw No. 5420, 2023, be adopted, this 8<sup>th</sup> day of September 2023.

**Carried**

## **6. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION**

### **6.1 Area B – BL 5391**

Stakeholder Vote – Unweighted – All Electoral Areas

2575 Norwood Road

Lot 2, District Lot 4509, Cariboo District, Plan 19270, Except Plan 19271

From Community Commercial (C 5) zone to Rural 1 (RR 1) zone

(3360-20/20220028 – Kravtsov/Defouw)

Director Bachmeier

**2023-9-12**

Moved Director Bachmeier

Seconded Director Massier

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5391, 2022 be adopted this 8<sup>th</sup> day of September 2023.

**Carried**

## **7. DEVELOPMENT SERVICES - OTHER BUSINESS**

### **7.1 TELUS Communication Site – BC 107330 – 7401 Chilcotin Highway – Request for Concurrence – Area K**

Stakeholder Vote – Unweighted – All Electoral Areas

**2023-9-13**

Moved Director Anderson

Seconded Director Pare

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated August 30, 2023, regarding a TELUS proposal to construct a wireless telecommunications facility at 7140 Chilcotin Highway 20, Alexis Creek, be received.

Further, that the Board of Directors concurs with the TELUS proposal to construct a wireless telecommunications facility at 7401 Chilcotin Highway 20, Alexis Creek. And further still, that staff be instructed to advise TELUS that:

- The Cariboo Regional District is satisfied with TELUS' consultation process, as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;

- That the Cariboo Regional District has been consulted and concurs with the tower location.

**Carried**

**8. COMMUNITY SERVICES**

**8.1 BC Hydro Request for Establishment of a Right of Way at the 108 Greenbelt**

Corporate Vote - Weighted

**2023-9-14**

Moved Director Richmond

Seconded Director Pinkney

That the agenda item summary from Darron Campbell, Manager of Community Services, dated August 23, 2023, regarding a request from BC Hydro for a Right of Way limited by drawing over Regional District lands at the 108 Greenbelt to authorize existing and installation of new infrastructure, be received. Further, that the request be approved and the appropriate signatories be authorized to execute the Right of Way documents.

**Carried**

**9. FINANCE**

**9.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - August 2023**

Corporate Vote - Unweighted

**2023-9-15**

Moved Director Glassford

Seconded Director Massier

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of August 2023, in the amount of \$4,384,469.30, consisting of \$174,850.90 paid by cheque, \$4,108,783.03 paid through electronic funds, and \$100,835.37 paid by Mastercard, be received and ratified.

**Carried**

## **9.2 Cariboo Regional District 2023 Second Quarter Financial Reports**

Corporate Vote - Unweighted

**2023-9-16**

Moved Director Glassford

Seconded Director Pare

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated August 24, 2023, with attached 2023 Cariboo Regional District Second Quarter Financial Reports, be received.

**Carried**

## **10. ADMINISTRATION**

### **10.1 Assignment of Speakers to CRD Board Resolutions at 2023 UBCM Convention**

Corporate Vote - Unweighted

**2023-9-17**

Moved Director Forseth

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 23, 2023, regarding the assignment of speakers to CRD Board resolutions at the upcoming UBCM Convention, be received. Further, that the speakers be assigned as follows:

UBCM Resolution # EB70: Local Government Involvement in Broadband Improvement Projects - Director LeBourdais

UBCM Resolution # EB72: Support for Local Governments Implementing the *Declaration on the Rights of Indigenous Peoples Act* - Director Forseth

UBCM Resolution # NR59: Agricultural Land Commission Exclusion Applications - Director Massier

UBCM Resolution # NR65: Public Notification for Rural Subdivision Applications - Director Forseth



UBCM Resolution # NR92: Provincial Sales Tax Levied on Private Used Vehicle Sales - Director Bachmeier

**Carried**

## **10.2 Electoral Approval of Interlakes Fire Tender Replacements**

Corporate Vote - Unweighted

**2023-9-18**

Moved Director de Vries

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 25, 2023, regarding the public assent process for the necessary borrowing to replace three fire tenders for the Interlakes Volunteer Fire Department, be received. Further, that the following Board resolution is hereby rescinded:

*2023-8-20*

*That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 2, 2023, regarding public assent to borrow up to \$550,000 to replace a fire tender for the Interlakes Volunteer Fire Department, be received. Further, that participating area approval is to be obtained through the Alternative Approval Process.*

**Carried**

**2023-9-19**

Moved Director de Vries

Seconded Director Forseth

That the Cariboo Regional District proceed to an Assent Vote (referendum) to borrow up to \$1,900,000 for the replacement of three fire tenders for the Interlakes Fire Protection Service.

**Carried**

**2023-9-20**

Moved Director de Vries

Seconded Director Pare

That Alice Johnston be appointed Chief Election Officer, and Lore Schick be appointed Deputy Chief Election Officer for the 2023 Interlakes Fire Protection Service fire tender replacements referendum.

**Carried**

**2023-9-21**

Moved Director de Vries

Seconded Director Glassford

That the question to be put to the electorate for the Interlakes Fire Protection Service fire tender replacements referendum be as follows:

Are you in favour of the Cariboo Regional District borrowing up to \$1.9 million over 10 years to provide for the replacement of three fire tenders for the Interlakes Fire Protection Service?

*(The current residential tax rate for the Interlakes Fire Protection Service is \$76.70/\$100,000. Based on 2023 assessed values, the estimated maximum annual cost including the borrowing translates to a residential tax rate of \$131/\$100,000 of the net taxable assessed value of land and improvements.)*

**Carried**

### **10.3 Electoral Approval of Miocene Fire Engine Borrowing**

Corporate Vote - Unweighted

**2023-9-22**

Moved Director LeBourdais

Seconded Director Pinkney

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 25, 2023, regarding the public assent process for the necessary borrowing to replace a fire engine for the Miocene Volunteer Fire Department, be received. Further, that the following Board resolution is hereby rescinded:

2023-8-16

*That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 2, 2023, regarding public assent to borrow up to \$800,000 to replace a fire engine for the Miocene Volunteer Fire Department, be received. Further, that participating area approval is to be obtained through the Alternative Approval Process.*

**Carried**

**2023-9-23**

Moved Director LeBourdais

Seconded Director Glassford

That the Cariboo Regional District proceed to an Assent Vote (referendum) to borrow up to \$800,000 for the replacement of a fire engine for the Miocene Volunteer Fire Protection Service.

**Carried**

**2023-9-24**

Moved Director LeBourdais

Seconded Director de Vries

That Alice Johnston be appointed Chief Election Officer, and Lore Schick be appointed Deputy Chief Election Officer for the 2023 Miocene Fire Protection Service fire engine replacement referendum.

**Carried**

**2023-9-25**

Moved Director LeBourdais

Seconded Director Massier

That the question to be put to the electorate for the Miocene Fire Protection Service fire engine replacement referendum be as follows:

Are you in favour of the Cariboo Regional District borrowing up to \$800,000 over 10 years for the replacement of a fire engine for the Miocene Fire Protection Service?

*(Based on 2023 assessed values, the current residential tax rate for the Miocene Fire Protection Service is \$120/\$100,000. The estimated annual cost including the borrowing translates to a residential tax rate of \$143/\$100,000 of the net taxable assessed value of land and improvements.)*

**Carried**

#### **10.4 Accessibility Plan**

Corporate Vote - Unweighted

**2023-9-26**

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda item summary from Murray Daly, Chief Administrative Officer, dated August 31, 2023, regarding the *Accessible British Columbia Act*, with attached CRD Accessibility Plan, be received.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

### **11. BOARD REPORTS AND CORRESPONDENCE**

#### **11.1 Consent Calendar**

Corporate Vote - Unweighted

**2023-9-27**

Moved Director Glassford

Seconded Director Massier

That the consent calendar items, as of September 8, 2023, be received.

**Carried**

### **12. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

#### **12.1 Committee/Commission Minutes**

Corporate Vote - Unweighted

**2023-9-28**

Moved Director Glassford

Seconded Director Paull

That the Committee/Commission minutes as of September 8, 2023, be received.

**Carried**

## **12.2 Committee/Commission Recommendations**

### **12.2.1 Volunteer Fire Department Donations**

Corporate Vote - Unweighted

**2023-9-29**

Moved Director Forseth

Seconded Director Paull

That the following recommendation from the Policy Committee meeting on August 15, 2023, be endorsed:

*That the agenda item summary from Kevin Welsh, Manager of Financial Services, dated August 9, 2023, regarding Volunteer Fire Department Donations, be received. Further, that existing donation policies be reviewed periodically as needed.*

**Carried**

### **12.2.2 DRAFT - Board Correspondence Policy**

Corporate Vote - Unweighted

**2023-9-30**

Moved Director Forseth

Seconded Director Sjostrom

That the following recommendation from the Policy Committee meeting on August 15, 2023, be endorsed:

*That the Board Correspondence Policy be adopted.*

**Carried**

### **12.2.3 Amendment to Audio Recording of Meetings Policy**

Corporate Vote - Unweighted

**2023-9-31**

Moved Director Forseth

Seconded Director Pinkney

That the following recommendation from the Policy Committee meeting on August 15, 2023, be endorsed:

*That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated August 3, 2023, with attached Policy #14-06B-39 Audio Recording of Meetings Policy, be received. Further, that the policy be endorsed as amended.*

**Carried**

### **12.2.4 Amendment to Procurement Policy**

Corporate Vote - Unweighted

**2023-9-32**

Moved Director Forseth

Seconded Director Sjostrom

That the following recommendation from the Policy Committee meeting on August 15, 2023, be endorsed:

*That the agenda item summary from Larry Loveng, Manager of Procurement, dated August 2, 2023, with attached amended Purchasing Policy, be received. Further, that the Procurement Policy be adopted, as amended.*

**Carried**

### **12.2.5 New Business Investment Recognition Policy**

Corporate Vote - Unweighted

**2023-9-33**

Moved Director Forseth

Seconded Director Anderson

That the following recommendation from the Policy Committee meeting on August 15, 2023, be endorsed:

*That the agenda item summary from Alice Johnston, Manager of Corporate Services / Deputy CAO dated August 3, 2023, regarding a New Business Investment Recognition Policy, be received. Further, that a policy be drafted and brought back to this Committee that lays out the process to be followed when a Director wishes to acknowledge a business, individual or group for an achievement in their electoral area.*

**Carried**

#### **12.2.6 Policy and Fees for Camping at South Cariboo Recreation Centre**

Stakeholder Vote - Weighted - Electoral Areas G, H, L and the District of 100 Mile House

**2023-9-34**

Moved Director Pinkney

Seconded Director de Vries

That the following recommendation from the South Cariboo Joint Committee meeting on August 14, 2023, be endorsed:

*That a consistent policy for overnight parking at the South Cariboo Recreation Centre be developed and brought back for consideration.*

**Carried**

### **13. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

#### **13.1 Request from Director Richmond to Access Electoral Area G Director Initiative Funds for a Meal for the 108 Lions and 108 Ranch Community Association**

Corporate Vote - Unweighted

**2023-9-35**

Moved Director Richmond  
Seconded Director Glassford

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 6, 2023, regarding a request from Director Richmond to access up to \$1000 from Electoral Area G Director Initiative Funds to provide a meal for participants in the mediation between the 108 Lions and the 108 Ranch Community Association, be received. Further, that the request be approved.

**Carried**

**14. DIRECTORS' ROUNDTABLE**

The Directors were given the opportunity to provide any brief updates at this time.

**15. IN-CAMERA SESSION**

**15.1 In-Camera Session**

Corporate Vote - Unweighted

**2023-9-36**

Moved Director Bachmeier  
Seconded Director LeBourdais

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(f) and 90(1)(k) of the *Community Charter*.

**Carried**

The meeting recessed to go in-camera at 11:26 a.m.

The meeting reconvened at 11:36 a.m.

**16. ADJOURNMENT**

Corporate Vote - Unweighted



**2023-9-37**

Moved Director Bachmeier

Seconded Director Paull

That the meeting of Cariboo Regional District Board be adjourned at 11:36 a.m.  
September 8, 2023.

**Carried**

---

Chair

---

Manager of Corporate Services