



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

September 28, 2023

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT:** Vice-Chair J. Massier, Alternate Director C. Cummings, Director M. Sjostrom, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman (via telephone), Director R. Paull, Director S. Rathor, Director M. Pinkney
- ABSENT:** Chair M. Wagner, Director B. Bachmeier
- STAFF:** M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary, S. Masun, Manager of Emergency Programs, I. Israel, Emergency Program Coordinator

1. CALL TO ORDER

Vice-Chair Massier assumed the position of Chair.

Chair Massier gave a statement of support surrounding Truth and Reconciliation Day.

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2023-9B-1

Moved Director Glassford

Seconded Director Pare

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 8, 2023

Corporate Vote - Unweighted

2023-9B-2

Moved Director Sjostrom

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held September 8, 2023, be received and adopted.

Carried

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2023-9B-3

Moved Director Glassford

Seconded Director Pare

That the Delegations Memorandum of Business, as of September 28, 2023, be received.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

4.1 Area L – BL 5371 and 5372

Stakeholder Vote – Unweighted – All Electoral Areas

8117 Bridge Lake North Road

Lot 2, District Lot 1455, Lillooet District, Plan 27384, Except Plan KAP54527

From Rural Residential 1 designation to Rural Residential 2 designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone
(3360-20/20220006 – McKenzie) (Agent: Nigel Hemingway – Cariboo Geographic Systems Ltd.)

Director de Vries

2023-9B-4

Moved Director de Vries

Seconded Director Richmond

That Interlakes Area Official Community Plan Amendment Bylaw No. 5371, 2022, be adopted this 28th day of September 2023.

Carried

2023-9B-5

Moved Director de Vries

Seconded Director Glassford

That South Cariboo Area Zoning Amendment Bylaw No. 5372, 2022, be adopted this 28th day of September 2023.

Carried

5. AGRICULTURAL LAND COMMISSION APPLICATIONS

5.1 Area D – ALRD20230035

Stakeholder Vote – Unweighted – All Electoral Areas

Veronica Meister, the acting agent, attended the meeting on behalf of the client.

Mile 168 Road

District Lot 8853, Cariboo District, Except: Plans 29338, PGP37533, PGP37933, PGP39646, PGP41981 and BCP8399

(3015-20/D20230035 – Seibert Construction Ltd.) (Agent: Veronica Meister – Exton and Dodge Land Surveying Inc.)

Director Forseth

2023-9B-6

Moved Director Forseth

Seconded Director Neufeld

That the Provincial Agricultural Land Commission application for subdivision, pertaining to District Lot 8853, Cariboo District, Except Plans 29337, PGP37533, PGP37933, PGP39646, PGP41981 and BCP8399 be received and authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

Carried

6. EMERGENCY PROGRAM SERVICES

6.1 2023 UBCM CRI FireSmart Community Funding and Supports Application

Stakeholder Vote – Weighted – All Electoral Areas

2023-9B-7

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated September 14, 2023, regarding the 2023 UBCM CRI FireSmart Community Funding and Supports Application, be received. Further, that staff be authorized to proceed with an application of up to \$312,700 under the 2023 UBCM CRI FireSmart Community Funding and Supports Stream.

Carried

S. Masun, Manager of Emergency Programs left the meeting.

I. Israel, Emergency Program Coordinator left the meeting.

7. FINANCE

7.1 Request for Permissive Tax Exemption for the Forest Grove Legion Branch 261

Corporate Vote - Unweighted

2023-9B-8

Moved Alternate Director Cummings

Seconded Director Glassford

That the agenda item summary from Kevin Erickson, Chief Financial Officer dated September 18, 2023, with attached request from the Royal Canadian Legion Branch 261 Forest Grove for a permissive tax exemption, be received. Further,

that the necessary permissive tax exemption bylaw be brought forward to the next meeting.

Carried

CONTRARY TO THE MOTION: Director Forseth

7.2 Year-Round Grant for Assistance Application – Miocene Community Hall

Corporate Vote - Unweighted

2023-9B-9

Moved Director LeBourdais

Seconded Director Forseth

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated September 14, 2023, regarding a Year-Round Grant for Assistance application from the Miocene Community Hall requesting \$1000 to support a celebration of the community hall and honour community volunteers/members, be received. Further, that the funds be approved and allocated from the Electoral Area F Grants for Assistance fund.

Carried

7.3 Year-Round Grant for Assistance Application – 100 Mile Repair Cafe

Corporate Vote - Unweighted

2023-9B-10

Moved Director Richmond

Seconded Director de Vries

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated September 20, 2023, regarding a Year-Round Grant for Assistance application from the 100 Mile Repair Café requesting \$214.68 to purchase a portable, retractable sign to be used at community events and repair demonstrations, be received. Further, that \$1000 be approved and allocated equally between Electoral Area G, Electoral Area H and Electoral Area L Grants for Assistance funds.

Carried

8. ADMINISTRATION

8.1 2024 Board Meeting Schedule

Corporate Vote - Unweighted

2023-9B-11

Moved Director Glassford

Seconded Director Forseth

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 15, 2023, with attached 2024 Board Meeting Schedule, be received. Further, that the schedule be endorsed as presented.

Carried

9. BOARD REPORTS AND CORRESPONDENCE

9.1 Consent Calendar

Corporate Vote - Unweighted

2023-9B-12

Moved Director Forseth

Seconded Director LeBourdais

That item 9.1.2 SD27 Requesting Assistance for 2024 Bursaries be referred to an upcoming Committee of the Whole meeting.

Carried

2023-9B-13

Moved Director Paull

Seconded Director Pinkney

That the consent calendar items, as of September 28, 2023, be received.

Carried

10. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

10.1 Committee/Commission Minutes

Corporate Vote - Unweighted

2023-9B-14

Moved Director Anderson

Seconded Director Neufeld

That the Committee/Commission minutes as of September 28, 2023, be received.

Carried

10.2 Committee/Commission Recommendations

10.2.1 Outdoor Rink Cost Estimate

Stakeholder Vote - Weighted - Electoral Areas G, H, L and the District of 100 Mile House

2023-9B-15

Moved Director Richmond

Seconded Director Pinkney

That the following recommendation from the South Cariboo Joint Committee meeting held on September 11, 2023, be endorsed:

That the memo from R. Scott, dated September 7, 2023, regarding the Outdoor Rink Cost Estimate be received. Further, that the project be included in the 2024 South Cariboo Recreation Business Plan for the design, cost estimate and potential construction to be located in the South Cariboo Recreation Centre overflow parking area.

Carried

10.2.2 Discussion of the Allocation of the Remaining Growing Communities Funds

Corporate Vote - Unweighted

2023-9B-16

Moved Director de Vries

Seconded Director LeBourdais

That the following recommendation from the Committee of the Whole meeting held on September 7, 2023, be endorsed:

That up to \$30,000 of the Growing Communities Funds be allocated for repairs to the Welcome to the Cariboo Regional District sign north of Quesnel.

Carried

2023-9B-17

Moved Director Forseth

Seconded Director de Vries

That the following recommendation from the Committee of the Whole meeting held on September 7, 2023, be endorsed:

That \$175,000 of the Growing Communities Funds be allocated to IT Enhancements and \$150,000 of the Growing Communities Funds be allocated to Asset Management Software.

Carried

2023-9B-18

Moved Director Richmond

Seconded Director Sjostrom

That the following recommendation from the Committee of the Whole meeting held on September 7, 2023, be endorsed:

That \$350,000 of the Growing Communities Funds be allocated to Administrative support.

Carried

CONTRARY TO THE MOTION: Director Forseth

2023-9B-19

Moved Director Forseth

Seconded Director Glassford

That the following recommendation from the Committee of the Whole meeting held on September 7, 2023, be endorsed:

That staff bring forward a report regarding audiovisual options for the Cariboo Regional District Board room for consideration during 2024 budget discussions.

Carried

11. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

11.1 Request from Director Neufeld to Access Electoral Area E Director Initiative Funds

Corporate Vote - Unweighted

2023-9B-20

Moved Director Neufeld

Seconded Director Forseth

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated September 20, 2023, regarding a request from Director Neufeld to access up to \$400 of Electoral Area E Director Initiative Funds to attend the CCCTA Summit that is taking place in Williams Lake from November 15-17, 2023, be received. Further, that the funds be approved.

Carried

11.2 Request from Director Anderson to Access Funds

Corporate Vote - Unweighted

2023-9B-21

Moved Director Anderson

Seconded Director Sjostrom

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO dated September 26, 2023, regarding a request from Director Anderson to access up to \$200 of Electoral Area K Director Initiative Funds to attend the CCCTA Summit and AGM that is taking place in Williams Lake from November 15-17, 2023, be received. Further, that the funds be approved.

Carried

Stakeholder Vote – Weighted – Electoral Areas D, E, F, J and K

2023-9B-22

Moved Director Anderson

Seconded Director Forseth

That the request from Director Anderson to access funds up to \$400 for “The Prospector” sponsorship package, be received. Further, that the funds be approved and allocated from the Central Cariboo Economic Development budget.

Carried

11.3 Request from Director Forseth to Access Electoral Area D Director Initiative Funds

Corporate Vote - Unweighted

2023-9B-23

Moved Director Forseth

Seconded Director Neufeld

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 26, 2023, regarding a request from Director Forseth to access up to \$400 of Electoral Area D Director Initiative Funds to attend the CCCTA Summit that is taking place in Williams Lake from November 15-17, 2023, be received. Further, that the funds be approved.

Carried

12. CHAIR REPORT/CAO REPORT

12.1 Chair Report - September 24, 2023

Corporate Vote - Unweighted

2023-9B-24

Moved Director Forseth

Seconded Director Neufeld

That the Chair report up to and including September 24, 2023, be received.

Carried

13. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief updates at this time.

The meeting recessed at 11:20 a.m.

The meeting reconvened at 11:30 a.m.

14. IN-CAMERA SESSION

14.1 In-Camera Session

Corporate Vote - Unweighted

2023-9B-25

Moved Director Forseth

Seconded Director Sjostrom

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a), 90(1)(e) and 90(1)(l) of the *Community Charter*.

Carried

The meeting recessed at 11:30 a.m. to go in-camera.

The meeting reconvened at 11:40 a.m.

15. ADJOURNMENT

Corporate Vote - Unweighted

2023-9B-26

Moved Director Forseth

Seconded Director Glassford

That the meeting of Cariboo Regional District Board be adjourned at 11:40 a.m. September 28, 2023.

Carried

Chair

Manager of Corporate Services