



Date: 01/09/2023

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Oct20_2023

File: 2240-20-4100

Short Summary:

Cemetery Contribution Renewal Agreement with the District of 100 Mile House

Voting:

Corporate Vote - Unweighted

Memorandum:

The Cariboo Regional District has a three-year contribution agreement with the District of 100 Mile House for a financial contribution towards operation of the district cemetery. This agreement expired in 2021 and must be renewed for contributions to be made for 2022 and forward.

Negotiation with District of 100 Mile House staff have been ongoing and updated agreement terms based on actual costs for cemetery operations has been determined.

The updated agreement includes an annual contribution of \$5,000 from the Region to be matched with an annual contribution of \$5,000 from the District with any net surplus revenues from the cemetery to be allocated specifically to cemetery reserves.

The agreement is backdated to 2022 to accommodate a contribution for last year and will expire at the end of 2024 for consideration of renewal.

Under the agreement, the applicable fees and charges for the cemetery are to be the same for residents of the District of 100 Mile House and Electoral Areas G, H, and L.

Attachments:

Proposed cemetery contribution agreement renewal

Financial Implications:

The annual contribution of \$5,000 is allocated to the South Cariboo Cemetery function. Renewal of the agreement at these terms does not have any taxation implications.

Policy Implications:

None

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse recommendation;
2. Receipt and other action at the direction of the Caucus;
3. Receipt only;
4. Deferral.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services dated September 1, 2023, regarding a proposed renewal of the cemetery contribution agreement with the District of 100 Mile House be received. Further, that the agreement be renewed for a three-year term beginning in 2022 with an annual contribution of \$5,000 and that the appropriate signatories be authorized to execute the agreement.