



**CARIBOO REGIONAL DISTRICT  
EMERGENCY PREPAREDNESS  
COMMITTEE MINUTES**

**October 12, 2023**

**2:30 p.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Wagner, Director M. Sjostrom, E. de Vries, Director S. Forseth, Director M. Neufeld, Director B. Bachmeier (via telephone)

**ABSENT:** Director M. LeBourdais, Director T. Pare (for a portion of the meeting)

**STAFF :** S. Masun, Manager of Protective Services, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, L. Schick, Deputy Corporate Officer/Executive Assistant, K. Farvolden, Emergency Program Coordinator, Irene Israel, Emergency Program Coordinator, P. Reissner, Emergency Program Assistant, A. Campbell, Emergency Program Assistant

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**EPC.2023-10-1**

Moved Director Forseth

Seconded Director Sjostrom

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Emergency Preparedness Committee - April 19, 2023**

**EPC.2023-10-2**

Moved Director Forseth

Seconded Director Sjostrom

That the minutes of the Emergency Preparedness Committee meeting, held April 19, 2023, be received and adopted.

**Carried**

**3. REPORTS AND CORRESPONDENCE**

**3.1 EOC Reporting April to September 2023**

Director T. Pare joined the meeting by phone during the discussion of this item.

**EPC.2023-10-3**

Moved Director Forseth

Seconded Director de Vries

That the agenda item summary from Stephanine Masun, Manager of Emergency Program Services dated October 3, 2023, regarding Emergency Operations Centre reporting for the period of April to September 2023, be received.

**Carried**

**3.2 Emergency and Disaster Management Act**

**EPC.2023-10-4**

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated October 5, 2023, regarding the Emergency and Disaster Management Act, be received.

**Carried**

**3.3 Emergency Management Regulations Feedback Request**

**EPC.2023-10-5**

Moved Director Forseth

Seconded Director Neufeld

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated October 5, 2023, regarding the Emergency Management Regulations Feedback Request, be received.

**Carried**

**EPC.2023-10-6**

Moved Director Bachmeier

Seconded Director Sjostrom

That correspondence be forwarded to the Minister of Emergency Management and Climate Readiness; the Minister of Water, Land and Resource Stewardship; and the Minister of Forests, stating that the new Emergency Management Regulations are presenting Local Governments with an unreasonable challenge. Further, that the Cariboo Regional District member municipalities be invited to jointly sign the letter, and that it be copied to Premier Eby.

**Carried**

**3.4 2024 Emergency Program Services Business Planning**

**EPC.2023-10-7**

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Stephanie Masun, Manager of Emergency Program Services, dated October 5, 2023, regarding the draft 2024 Emergency Program Services Business Plan, be received. Further, that the Business Plan and endorsed as presented.

**Carried**

**4. ADJOURNMENT**

**EPC.2023-10-8**

Moved Director Forseth

Seconded Director de Vries

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 4:27 p.m. October 12, 2023.

**Carried**

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Chair

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Manager of Corporate Services