



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

October 20, 2023

10:44 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice-Chair J. Massier, Director M. Sjostrom, Director B. Bachmeier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Alternate Director L. Roodenburg, Director S. Rathor, Director M. Pinkney

STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, C. Davis, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2023-10-1

Moved Director Pare

Seconded Director Sjostrom

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 28, 2023

Corporate Vote - Unweighted

2023-10-2

Moved Director Glassford

Seconded Director Richmond

That the minutes of the Cariboo Regional District Board meeting held September 28, 2023, be received and adopted.

Carried

3. DELEGATIONS/GUESTS

3.1 Memorandum of Business - Delegations

Corporate Vote - Unweighted

2023-10-3

Moved Director Pare

Seconded Director Glassford

That the Delegations Memorandum of Business, as of October 20, 2023, be received.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

4.1 Area L – BL 5431 and 5432

Stakeholder Vote – Unweighted – All Electoral Areas

Renney Road

Lot 5, District Lot 3720, Lillooet District, Plan 32597

From Rural Residential 1 designation to Rural Residential 3 designation

From Rural 1 (RR 1) zone to Rural 3 (RR 3) zone

(3360-20/20230014 – Tobin/Penton/Croker) (Agent: Nigel Hemingway – Cariboo Geographic Systems)

Director de Vries

2023-10-4

Moved Director de Vries

Seconded Director Richmond

That Interlakes Area Official Community Plan Amendment Bylaw No. 5431, 2023 be adopted this 20th day of October 2023.

Carried

2023-10-5

Moved Director de Vries
Seconded Director Massier

That South Cariboo Area Zoning Amendment Bylaw No. 5432, 2023 be adopted this 20th day of October 2023.

Carried

5. DEVELOPMENT SERVICES - OTHER BUSINESS

5.1 Area G – BL 5297 – Completion Extension Request

Stakeholder Vote – Unweighted – All Electoral Areas

Spring Lake Road
The North 1/2 of District Lot 3551, Lillooet District
From Resource/Agricultural (RA 1) zone to Rural 1 (RR 1) and Rural 3 (RR 3) zones
(3360-20/20200053 – MacLean) (Agent: Michael Kidston Land Surveying)
Director Richmond

2023-10-6

Moved Director Richmond
Seconded Director Glassford

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated October 10, 2023, regarding an application completion extension request for rezoning application 3360-20/20200053, be received. Further, that a completion extension be granted to December 16, 2024.

Carried

5.2 Area L – BL 5305 and 5306 – Completion Extension Request

Stakeholder Vote – Unweighted – All Electoral Areas

5916 Hwy 24

The Southwest 1/4 of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

From Rural Residential designation to Upland Residential designation

From Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones

(3360-20/20200044 – van de Wetering) (Agent: Michael Kidston Land Surveying)

Director de Vries

2023-10-7

Moved Director de Vries

Seconded Director Massier

That the agenda item summary from Nigel Whitehead, Manager of Planning Services, dated October 10, 2023, regarding an application completion extension request for rezoning application 3360-20/20200044, be received. Further, that a completion extension be granted to October 21, 2024.

Carried

5.3 Request from Property Owner for Removal of Restrictive Covenant

Stakeholder Vote – Unweighted - All Electoral Areas

6302 Moose Point Drive

Lot 52 District Lot 4535 Lillooet District Plan 14253

Dennis Quaale and Robin Little

Director de Vries

2023-10-8

Moved Director de Vries

Seconded Director Richmond

That the agenda item summary from Virgil Hoefels, Chief Building Official, dated October 11, 2023, regarding an owner request for removal of covenant KW169065 from the title of Lot 52, District Lot 4535, Lillooet District, Plan 14253, be received.

Further, that staff be directed to discharge covenant KW169065 from the title of Lot 52, District Lot 4535, Lillooet District, Plan 14253.

And further still, that the cost of the discharge of the covenant be borne by the owners.

Carried

6. COMMUNITY SERVICES

6.1 Likely Community Hall Community Works Funding (CWF) Moisture Barrier Project and Enabling Agreement

Corporate Vote – Weighted

2023-10-9

Moved Director LeBourdais

Seconded Director Massier

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 10, 2023, regarding a proposal from the Likely & District Chamber of Commerce for the placement of vapour protection in the crawl space of the Likely Community Hall, be received. Further, that up to \$5,000 for the project be approved from the 2023 Community Halls Energy Efficiency and Water Conservation Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

T. Grady, Manager of Solid Waste, joined the meeting.

6.2 Cemetery Contribution Renewal Agreement with the District of 100 Mile House

Corporate Vote - Weighted

2023-10-10

Moved Director Richmond

Seconded Director Pinkney

That the agenda item summary from Darron Campbell, Manager of Community Services dated September 1, 2023, regarding a proposed renewal of the cemetery contribution agreement with the District of 100 Mile House, be received. Further, that the agreement be renewed for a three-year term

beginning in 2022 with an annual contribution of \$5,000 and that the appropriate signatories be authorized to execute the agreement.

Carried

7. ENVIRONMENTAL SERVICES

7.1 Tenure Application for the Lac La Hache Transfer Station

Stakeholder Vote - Weighted - All Electoral Areas, District of 100 Mile House and District of Wells

2023-10-11

Moved Director Richmond

Seconded Director Pinkney

That the agenda item summary from Tera Grady, Manager of Solid Waste dated October 13, 2023, regarding the application for a tenure application for the Lac La Hache Transfer Station, be received. Further, that staff be authorized to submit a tenure application for the crown parcel on which the Lac La Hache Transfer Station is located.

Carried

C. Braaten, Acting Manager of Protective Services, joined the meeting.

T. Grady, Manager of Solid Waste, left the meeting.

8. FINANCE

8.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2023

Corporate Vote - Unweighted

2023-10-12

Moved Director Glassford

Seconded Director Pare

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2023, in the amount of \$1,573,641.03, consisting of \$60,436.23 paid by cheque, \$1,396,277.97 paid

through electronic funds, and \$116,926.83 paid by Mastercard, be received and ratified.

Carried

8.2 Year-Round Grant for Assistance Application – South Cariboo Minor Softball Association

Corporate Vote - Unweighted

2023-10-13

Moved Chair Wagner

Seconded Director Richmond

That the agenda item summary from Kathie Vilkas, Regional Economic & Community Development Officer, dated October 5, 2023, regarding a Year-Round Grant for Assistance application from the South Cariboo Minor Softball Association requesting \$1000 to help with replacement costs for damaged equipment due to the 2023 spring melt, be received. Further, that the funds be approved and allocated equally between Electoral Area G, Electoral Area H and Electoral Area L Grants for Assistance funds.

Carried

S. Masun, Manager of Emergency Programs, joined the meeting.

8.3 Request for Approval for Grant Submission to UBCM

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I & L

2023-10-14

Moved Director Forseth

Seconded Director Sjostrom

That the agenda item summary from Cody Braaten, Acting Manager of Protective Services, dated October 12, 2023, regarding the 2023 UBCM Community Emergency Preparedness Fund - Volunteer and Composite Fire Departments Equipment and Training, be received. Further, that staff be authorized to proceed with the application for up to \$30,000 for each Cariboo Regional District Volunteer Fire Department under the Community Emergency Preparedness -

Volunteer and Composite Fire Departments Equipment and Training Fund and Support Stream.

Carried

C. Braaten, Acting Manager of Protective Services, left the meeting.

9. BOARD REPORTS AND CORRESPONDENCE

9.1 Consent Calendar

Director Forseth left the meeting.

Corporate Vote - Unweighted

2023-10-15

Moved Director LeBourdais

Seconded Director Anderson

That the consent calendar items, as of October 20, 2023, be received.

Carried

Director Forseth returned to the meeting.

10. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS

10.1 Committee/Commission Minutes

Corporate Vote - Unweighted

2023-10-16

Moved Director Neufeld

Seconded Director de Vries

That the Committee/Commission minutes as of October 20, 2023, be received.

Carried

10.2 Committee/Commission Recommendations

10.2.1 Anahim Lake Airport Commission - Membership Appointments

Corporate Vote - Unweighted

2023-10-17

Moved Director Pare

Seconded Director Anderson

That the following recommendation from the Anahim Lake Airport Commission meeting on October 5, 2023, be endorsed:

That new nominations for appointments to the Anahim Lake Airport Commission be received. Further, that Henry Lampert and Kirk Rosk be appointed to the commission. And further, that Wayne Murray and Eli Hatch be rescinded from the Anahim Lake Airport Commission.

Carried

10.2.2 Anahim Lake Airport Terminal Building Expansion Concept Design

Corporate Vote - Weighted

2023-10-18

Moved Director Pare

Seconded Director Anderson

That the following recommendation from the Anahim Lake Airport Commission meeting on October 5, 2023, be endorsed:

That the Anahim Lake Airport terminal building expansion concept design report from Zirnhelt Timber Frames be received. Further that Regional District Policy No. 2017-11-13, which requires a competitive bidding process for procurement of goods and services, be waived and that, as Zirnhelt Timber Frames was the builder of the original terminal building, the design build agreement for the terminal building expansion project be awarded to Zirnhelt Timber Frames for \$549,170. Further, that the appropriate signatories be authorized to enter into the agreement.

Carried

10.2.3 CMRC Fees and Charges 2024 - 2026

Stakeholder Vote - Weighted - Electoral Areas D, E, F and the City of Williams Lake

2023-10-19

Moved Director Forseth

Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Joint Committee meeting on September 27, 2023, be endorsed:

That the report of Kaitlyn Atkinson, Manager of Recreation and Leisure Services, City of Williams Lake dated September 11, 2023, be received, the CMRC fees and charges for 2024 to 2026 be endorsed as presented and staff prepare the required CRD Fees and Charges Amendment Bylaw for consideration by the Board.

Carried

10.2.4 Emergency Management Regulations Feedback Request

Stakeholder Vote - Weighted - All Electoral Areas

2023-10-20

Moved Director Forseth

Seconded Director LeBourdais

That the following recommendation from the Emergency Preparedness meeting held October 12, 2023, be endorsed:

That correspondence be forwarded to the Minister of Emergency Management and Climate Readiness; the Minister of Water, Land and Resource Stewardship; and the Minister of Forests, stating that the new Emergency Management Regulations are presenting Local Governments with an unreasonable challenge. Further, that the Cariboo Regional District member municipalities be invited to jointly sign the letter, and that it be copied to Premier Eby.

Carried

11. BYLAWS FOR CONSIDERATION OF THREE READINGS

11.1 Wildwood Fire Protection Service Area Amendment Bylaw No. 5447, 2023

Director Coleman left the meeting.

Corporate Vote - Unweighted

2023-10-21

Moved Director Forseth

Seconded Director Bachmeier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 29, 2023, regarding Bylaw No. 5447, be received. Further, that Wildwood Fire Protection Service Area Amendment Bylaw No. 5447, 2023 be read a first, second and third time this 20th day of October 2023.

Carried

Director Coleman returned to the meeting.

12. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

12.1 Forest Grove Legion Property Tax Exemption Bylaw No. 5445, 2023

Corporate Vote – Unweighted - (Adoption requires 2/3rds in favour)

2023-10-22

Moved Chair Wagner

Seconded Director Massier

That the agenda item summary from Alice Johnston, Manager of Corporate Services/Deputy CAO, dated September 29, 2023, regarding Bylaw No. 5445, be received. Further, that Forest Grove Legion Property Tax Exemption Bylaw No. 5445, 2023 be read a first, second and third time this 20th day of October 2023.

Carried

2023-10-23

Moved Chair Wagner

Seconded Director Glassford

That Forest Grove Legion Property Tax Exemption Bylaw No. 5445 be adopted this 20th day of October 2023.

Carried

CONTRARY TO THE MOTION: Director Forseth

13. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

13.1 MFA Report to Members on Activities for the Period of May 2023 to September 2023

Corporate Vote - Unweighted

2023-10-24

Moved Director Richmond

Seconded Director Pare

That the report from the Chair and Vice-Chair on activities for the period ended September 2023 from the Municipal Finance Authority of BC, be received.

Carried

13.2 BC Natural Resources Forum

Corporate Vote - Unweighted

2023-10-25

Moved Director Bachmeier

Seconded Director Massier

That the agenda item summary from Lore Schick, Deputy Corporate Officer/Executive Assistant, dated October 19, 2023, regarding the BC Natural Resources Forum, be received. Further, that Policy be waived and funds be approved for Director Bachmeier, Director Massier, Director Neufeld and Director Anderson, up to \$2000 from their Electoral Area Director Initiative Funds to attend the BC Natural Resources Forum.

Carried

14. DIRECTORS' ROUNDTABLE

The Directors were given an opportunity to provide any brief updates at this time.

15. IN-CAMERA SESSION

15.1 In-Camera Session

Corporate Vote - Unweighted

2023-10-26

Moved Director Richmond
Seconded Director Glassford

That the meeting be closed to the public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(a) of the *Community Charter*.

Carried

The meeting recessed at 12:09 p.m. to go in-camera.

The meeting reconvened at 12:26 p.m.

16. ADJOURNMENT

Corporate Vote - Unweighted

2023-10-27

Moved Director Sjostrom
Seconded Director Massier

That the meeting of Cariboo Regional District Board be adjourned at 12:26 p.m. October 20, 2023.

Carried

Chair

Manager of Corporate Services