



Date: 27/10/2023

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Nov09_2023

File: 1855-05

Short Summary:

Forest Grove Branch 261 of the Royal Canadian Legion Community Works Funding (CWF) Energy Efficiency Project.

Voting:

Corporate Vote – Weighted

Memorandum:

An application for up to \$10,000 of Community Works Funding was received from the Forest Grove Branch 261 of the Royal Canadian Legion to install new draft-free, insulated exterior doors at the Forest Grove Legion Hall.

The new doors will replace the current doors that no longer seal effectively, have low R value, and are leading to heat loss. The new doors will have an R value of 7 and will include new interior and exterior trim, caulking, and foam.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Forest Grove Branch 261 of the Royal Canadian Legion is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government.

Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results, and retaining ownership of the asset for a minimum of 10 years.

Attachments:

1. CWF project request package for the Forest Grove Branch 261 of the Royal Canadian Legion
2. Request from the Forest Grove Branch 261 of the Royal Canadian Legion

Financial Implications:

The proposal from the Forest Grove Branch 261 of the Royal Canadian Legion requests up to \$10,000 from the Community Hall Energy Efficiency and Water Conservation Improvements envelope of the 2023 CWF program.

The Board approved the CWF funding schedule for 2023, including the Community Hall Energy Efficiency and Water Conservation Improvements envelope which originally had a total of \$150,000 available. If this request from the Forest Grove Branch 261 of the Royal Canadian Legion is approved, \$10,000 will be committed through the Community Hall Improvements envelope, leaving a balance of \$107,500 available for community hall projects.

Policy Implications:

None. The Board approved the CWF funding schedule for 2023, including the Community Hall Energy Efficiency and Water Conservation Improvements envelope.

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☒ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse recommendations;
2. Receipt and other action;
3. Defer.

Recommendation:

That the agenda item summary from Darron Campbell, Manager of Community Services, dated October 27, 2023, regarding a proposal from the Forest Grove Branch 261 of the Royal Canadian Legion for the installation of new exterior doors at the Forest Grove Legion Hall, be received. Further, that up to \$10,000 for the project be approved from the 2023 Community Halls Energy Efficiency and Water Conservation Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.