



Grants for Assistance Application

South Cariboo and District of 100 Mile House



100 Mile House

Friday September 29th 2023 12:23 PM

Name of Organization: Gateways Services For Families With Special Needs Society

Mailing Address: box 2302 100 Mile House BC

Physical Address: 6-530 Horse Lake rd

Telephone (office): 250-706-2869 **email:** gatewaysservices2021@gmail.com

Purpose of Organization: Our purpose at Gateways is to bridge the inconsistency in services for special needs children within our rural community. As our name suggests, we act as gateways, facilitating access and entry to essential support and resources. Our fundamental mission revolves around providing the much-needed assistance that enables these children to thrive and reach their full potential.

Purpose of Organization: 100 mile and surrounding area.

How long has the organization operated in the community? 4yr

BC Society Registration Number: S0073120

Federal Charitable Registration Number:

Chairperson's name: MJ Cousins

Telephone: [REDACTED] **email:** [REDACTED]

Treasurer or Financial Officer's name: Peggy Archer

Telephone: [REDACTED] **email:** [REDACTED]

Date of your last Annual General Meeting (AGM): 3/7/2023

Previous Grant from CRD amount: \$ \$1880

Current Grant Requested from CRD: \$ \$2000

PROJECT INFORMATION

1. Brief Description of Proposed Use of Grant Being Applied For:

Introducing "GO! Friday Night for 12-17yr of age" is a transformative Friday night program that takes place once a month, designed exclusively for youth seeking a positive social group. Our program presents an engaging blend of structured activities and a secure space to unwind, all while nurturing peer to peer modelling and creative expression. Through these gatherings, clients can find meaningful connections and learn social and emotional skills. Our staff can offer guidance, whether it's connecting youth to vital support networks, providing academic assistance, mentoring, or helping learn life skills and social skills. The environment we provide is not only conducive to growth but also offers access to resources, including Wi-Fi, snacks, captivating games, enriching books, and a variety of art supplies. At Gateways Services, we are committed to nurturing the potential within each young individual and fostering a sense of belonging in an inclusive and vibrant community. We support non-funded youth in all of our program this grant will allow Gateways Services to support 3-4 youth for our GO Friday Night program.

2. How do you know there is a need for this service/project in our community?

As a special needs service provider and, most importantly, parents of special needs children, we see the under funded and non funded children who make up a good portion of this community. The strain on MCFD(Ministry of Children and Family Development), CYSN (Children and Youth with Special Needs) and Axis Family Recourses is considerable. It is a challenge to provide adequate services & support for all the needs of these individuals. Wait times are years long. We see the school system struggling to provide consistent therapy and support for these children. Our lived experience suggests these young people are falling through the cracks of a already strained system.

3. Start date of the project: 10/4/2023 End date for the project: 10/25/2024

4. Describe the key activities and timelines to complete this project: The key activities for this program are group movie nights in association with the local movie theater, bowling nights at the local bowling ally, we have in house projects, games and social activities, out door activities with in the community, holiday activities and swimming at recreational center in Williams Lake on Pro D Days. Friday Night Social Group will meet every month for 5 hours from 330pm -730pm. Specific timelines depend on the availability of locations and client needs.

5. How will you determine if the project/event was successful? Measurable Indicator of Impact: One key indicator of our impact is the improved social skills and community integration demonstrated by the participating youth. Through regular assessments and observations, we track the progress of each participant in terms of their social interactions, communication abilities, and behavior in community settings. By comparing initial assessments with post-program evaluations, we can objectively measure the growth and development of social skills in our participants. Another measurable indicator is the level of parental satisfaction and feedback we receive. Through regular surveys and feedback sessions, we gauge the experiences of families and caregivers, ensuring that our program align with their needs and expectations. High levels of satisfaction and positive feedback affirm that we are meeting the needs of the community and providing valuable to families who too often face significant challenges in caring for their special needs children.

6. Does your organization have sustainable funding? Please explain. Yes we have sustainable funding as a large portion of our clients are Autism Funded and some receive respite funds. We as a society believe all special needs youth should benefit from programs whether they have funding or not. Gateways has supported two non funded clients for a few years.

No

7. Is your agency applying for funds from other sources for this project/event? No

8. Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funds applied for?

9. Does your organization charge user fees/membership/admission? If yes, attach your current fee structure.

At Gateways, our unwavering belief is that every special needs client should have access to programs and family support, which is why we strive to make these programs sustainable even without external funding. While we will continue to do our best to accommodate as many clients as possible, it may become necessary to establish a limit on the number of unfunded clients we can support. As a result, we may need to request autistic clients to contribute towards some of the cost of their programs. Unfortunately, autism funding is often limited, with only a small amount provided to families to cover support expenses for an entire year. Considering that most private autism programs come with a high price tag, Gateways endeavors to lighten the financial burden on families of all special needs clients by offering low-cost programs. Our ultimate goal remains to create an inclusive and accessible environment where every individual can thrive and receive the support they need to lead fulfilling lives.

10. Does your organization receive any other support(s) from the CRD? (i.e. financial support, rental subsidies, contribution agreements, tax exemption, use of CRD-owned facility) If yes, what support(s) and how much?

11. How will you recognize the CRD's contribution to your organization?

I confirm: *

 **THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**

Date:

9/27/2023



Signature: (President/Chairperson) ?



Please attach minutes, list of Directors, and Financial Statements * ?

File Name



Meeting min,board directors,current financial 2023.pdf

294.9 KB

A final report for your last grant received **MUST** be included with this submission, if not previously submitted.

File Name



Brief Report on 2023 Grant Assistant (1).pdf

30.1 KB

If your organization charges user fees/memberships/admission, attach your current fee structure.

File Name



Pricelist for Gayeways Services.png

365.0 KB

Please provide a detailed financial budget for the project. *

File Name



Friday Night Social - Sheet2.pdf

79.6 KB

Gateways Services For Families With Special Needs Price List

Gateways Access and Navigation

\$40/month

for access to the office when open for all clients. (this fee is already in program cost. It will be added to contract work)

Parent Navigation

\$20 more as we are doing paperwork, letter of observation and data collecting, helping set up and attending meetings.

Programs

\$35/hr for Individual programs, 1 on 1 support

\$500/mth Group program 3.5hr every week adding 3 hours extra for a Friday Pro D Day

\$120 for 6hr Pro D Days if not in a group program

\$20/hr Contract EA for homeschool or tutoring afterschool

TBA Respite in office care

\$25/hr for clients that are in our respite program, will provide a respite signed form.

gatewaysservices2021@gmail.com

Program Actual Revenue and Expenses and Budgets			
Gateways Services For Families With Special Needs Society			
	Friday Night Social		
	Program Budget for 2024 Friday Night Social		
Revenue			
Provincial Autism Funding Unit*	\$4,000.00		
Municipal Funding (Cariboo Regional District community grant)* Asked	\$2,000.00		
Total	\$6,000.00		
Program Expenses			
Contract workers	\$3,000.00		
Miscellaneous supplies *	\$1,000.00		
Program Supplies*	\$500.00		
Community outings*	\$1,000.00		
Transportation*	\$500.00		
Total	\$6,000.00		
<i>Excess of Revenues over Expenses</i>	\$0.00		
Provincial Autism Funding Unit* --. Autism funding helps pay for eligible services or supports that promote skill development for children living with autism.			
	5 autism funded clients @ \$50.00 a program night X12 months		
Municipal Funding (Cariboo Regional District community grant)* Asked	3.5 non funded youth @ \$50.00 a program night X 12months		
Contract worker*--3 workers needed 1 worker is a Behavioral Interventionist as part of the working program team			
Miscellaneous supplies (Dinner and Heathy snack program)*			
	Dinner out/in, healthy snack, volunteer made dinners		
Program Supplies (art supplies,games,in office entertainment)*			
	themed paint nights put on my local artists, game nights,holiday themed gatherings		
Community outings(Bowling, movie theater, swimming)*			
Transportation*-- As some outing require transportation to Williams Lake Rec Center, transporting around town and pickup and drop off of some clients			

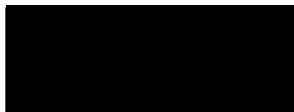
Gateways

Profit and Loss

January - July, 2023

	TOTAL
INCOME	
Autism Funding Unit	20,222.50
Grant Income	1,890.00
Sales	380.00
Total Income	\$22,492.50
GROSS PROFIT	\$22,492.50
EXPENSES	
Bank Fees	90.23
Fuel Expense	1,051.71
Groceries Expense	487.92
Marketing Expense	341.99
Meals and Entertainment	120.90
Movies Expense	260.50
Office Supplies	739.62
Rent Expense	4,538.00
Snacks and Meals Expense	1,281.48
Subcontractor Expense	12,731.30
Supplies	139.32
Swimming Expense	55.32
Telephone/Internet Expenses	150.00
Total Expenses	\$21,986.29
PROFIT	\$506.21

Prepared Sep 27, 2023 by Radwork Services Inc
Bookkeeper: Ian Cousins



Signed: September 27, 2023
Ian Cousins



CERTIFIED COPY
Of a document filed with the
Province of British Columbia
Registrar of Companies

T.K. Sparks
T.K. SPARKS

STATEMENT OF DIRECTORS AND REGISTERED OFFICE

BC Society • Societies Act

NAME OF SOCIETY: **GATEWAYS SERVICES FOR FAMILIES WITH SPECIAL NEEDS SOCIETY**

Incorporation Number:

S0073120

Business Number:

73582 8535 BC0001

Filed Date and Time:

April 8, 2023 01:36 PM Pacific Time

REGISTERED OFFICE ADDRESS INFORMATION

Delivery Address:



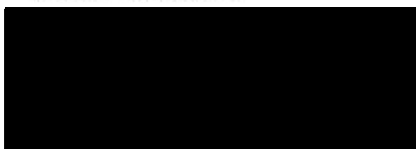
Mailing Address:



DIRECTOR INFORMATION

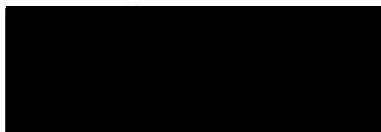
Last Name, First Name Middle Name:

ARCHER, PEGGY



Last Name, First Name Middle Name:

BRACEY, DESIREE



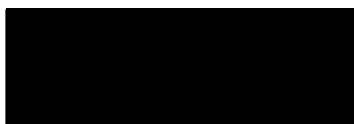
Last Name, First Name Middle Name:

COUSINS, MJ



Last Name, First Name Middle Name:

SIMS, ROLINE



**Gateways Services for Families with Special Needs
Annual General Meeting for Year 2022
March 7, 2023**

1. Call to order: M-J Cousins called the meeting of the Gateways Services Society to order at 6:30pm by Zoom.

Determination of Quorum: a quorum of 12 Members in attendance

2. Previous AGM Minutes, April 11, 2022

- a. Motion to approve previous AGM Minutes:

Moved: P Archer

Seconded: R Sims

CARRIED

3. Change of Directors:

- a. Letter of Resignation from Margie Lobsiger

Motion to accept letter of Resignation: Moved: R. Sims, 2nd Amanda Harvey CARRIED

- b. Motion to Accept new Director Desiree Bracey: Moved: T Shupe, 2nd R. Sims CARRIED

4. Elections:

Directors standing for office in 2022-2023:

Peggy Archer Rolene Sims

M-J Cousins Desiree Bracey

Request for any other Members to stand as Board Directors: no members came forward

Motion to accept the list of Board of Directors as presented :

Moved: Amy McKean

Seconded: Kristen Belong

CARRIED

5. Selection of Executive

Directors standing for 2 executive Positions:

- i. Chair: M-J Cousins

- ii. Treasurer: Peggy Archer

- a. Motion to accept nominees for Executive positions:

Moved: Terry Shupe

Seconded: D Bracey

CARRIED

6. Changes to By-Laws

a. Voting Members - Motion to Amend: Moved by: P. Archer, Second: Kristen Belong

- i. By-law 2.2 (a) add: "or have lived experience with neurodivergent youth"
- ii. 2.2 (b) remove entirely (no membership fees charged)
- iii. 2.5 Amount of membership dues
 1. (a) remove entirely
 2. (b) remove entirely

Moved: Amanda Harvey

Second: Terry Shupe

CARRIED

b. Number of Directors on the Board-Motion to Amend: Moved by R. Sim, 2nd: D.Bracey

- i. Item 4.1 (b) Motion to remove entirely "and so long as approximately one-half serve a one year term"
- ii. Item 4.1 (c) Remove entirely (no term limits)

CARRIED

7. Financial Report

a. Attached

b. Motion on Agreement submitted by radwork Bookkeeping to provide bookkeeping services to Gateways Services for Families with Special Needs.

Motion to Approve:

Moved by Roline Sim,

Second: Amy McKean

CARRIED

8. Program Report: Shauna Shupe

In 2022 Gateways ran 3 Programs: We have developed a GO (gate open) program for children with special needs that have no funding or support. The name "gate open" reflects the main value of our society and its Board of Directors. Gateways is an inclusive organisation, continually striving to involve and serve as many children as we possibly can. The GO program will help non funded neurodiverse children learn social skills through supervised community interaction and life skills centred around the local area and businesses.

The 3 programs under the GO umbrella are:

1. **GO It's SUMMER!** program which runs 7 weeks, 3 days a week over summer break.
2. **GO After School!** program that runs twice a week for 10 of the school year.
3. **GO Spring!**, program runs the 2 weeks of Spring Break 3 days a week.

Gateways will participate again in the upcoming Women's Fair, May 5, 2023 to promote these programs.

Motion: to accept the Program Report as presented: Moved: Shaun Shupe

Second: Dave Archer

CARRIED

9. Client Report: S Shupe

2 new Clients reported in 2022. Total Clients: 8

Motion: to accept the Client Report as presented: Moved: R. Sims, 2nd: D. Bracey

CARRIED

10. Additional Items:

a. Director recruitment:

To increase Gateways' number of Board Directors an ad has been placed in the 100 Mile Free Press (attached)

b. Society Membership

To be compliant with By-laws item Part 2 – Members and to be eligible for some grant opportunities, Gateways Services for Families with Special Needs will create and maintain a Membership Agreement, Guidelines and an up-to-date Membership List.

Motion to approve these 2 items: Moved: R Sims, 2nd Terry Shupe

CARRIED

11. Adjournment: Motion to adjourn: Terry Shupe

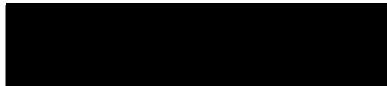
Meeting adjourned at 7:35 pm

Aug 15 2023

Cariboo Regional District
Suite D, 180 N Third Avenue,
Williams Lake, BC
V2G 2A4

Good Afternoon

Gateways Services For Families With Special Needs Society thanks you for the Grant for Assistance. Our society Utilized the grant for one of our unfunded clients that we support. They were able to participate in our Go Afterschool social skills program as well as two weeks of our GO Summer program. The funding successfully allowed a youth with special needs to participate in a diverse range of activities, including trips to local lakes for swimming, fishing, and boating, where they enjoyed recreational activities and learned about teamwork and water safety. Additionally, they participated in group outings to the movies and bowling alley fostering social interaction and creating enjoyable memories. Art projects, both indoors and outdoors, enabled them to explore their creativity while enhancing their gross and fine motor skills. Hiking expeditions to ice caves and Mahood waterfalls provided a chance to connect with nature and discover new environments. The CRD was publicly recognized for providing funding on our Website and at the local Women's Fair. We thank you for your support.



Shauna Shupe
Gateways Services For Families With Special Need Society