



## ANNUAL INTAKE GRANT FOR ASSISTANCE APPLICATION

### SOUTH CARIBOO (Electoral Areas G, H, AND L) and DISTRICT OF 100 MILE HOUSE

On an annual basis, **Electoral Areas G, H, and L** of the **Cariboo Regional District (CRD)** and the **District of 100 Mile House** jointly provide Grants for Assistance to local **non-profit organizations** for projects, activities and events that strengthen and enhance the wellbeing of the community, promote volunteerism and support the goals and priorities of the CRD and the District.

Applications may be submitted to the **Cariboo Regional District** via mail or by hand at Suite D, 180 North Third Ave., Williams Lake, BC V2G 2A4 or by hand to Unit 3 – 170 Cedar Avenue 100 Mile House; facsimile at 250-392-2812; or via email at [mailbox@cariboord.ca](mailto:mailbox@cariboord.ca)

Applications may also be submitted to the **District of 100 Mile House** via mail to PO Box 340, 100 Mile House, BC V0K 2E0 or by hand to #1-385 Birch Avenue, 100 Mile House, BC; facsimile at 250-395-1232; or email at [district@100milehouse.com](mailto:district@100milehouse.com)

**THE DEADLINE FOR APPLICATIONS IS OCTOBER 2<sup>ND</sup>, 2023.**

Before submitting your application, please ensure you have included all required documentation.

- ☐ Completed and signed application form
- ☐ Minutes of last Annual General Meeting
- ☐ List of current Directors
- ☐ Most current financial statements
- ☐ Required report for previous Grant for Assistance (if applicable and not already submitted. If unsure, please contact us. The report should contain the following information:
  - How the funds were utilized;
  - The success of the project or event;
  - The way the CRD was publicly recognized for providing funding.
- ☐ Budget for project you are requesting funds

If you have any questions, please contact the Cariboo Regional District or District of 100 Mile House.

RECEIVED

SEP 27 2023

DISTRICT OF 100 MILE HOUSE  
BRITISH COLUMBIA



District of 100 Mile House



**Grant for Assistance Application – South Cariboo /  
District of 100 Mile House**

**Organization Information:**

Name of Organization:		South CARIBOO Chamber of Commerce	
Mailing Address:		Box 2312 100 Mile House V0K2E0	
Physical Address:		#2 - 385 Birch Ave.	
Telephone (office):	250-395-6124	email (office):	manager@southcariboochamberofcommerce
Purpose of Organization:		Promote, support, enhance business community	
What community(ies) does the organization serve?		District of 100 Mile CRD AREAS G, H, & L.	
How long has the organization operated in the community?		December 1982	
BC Society Registration Number: (if applicable)			
Federal Charitable Registration Number: (if applicable)			
Chairperson's name:		Donna Barnett	
Telephone:	[REDACTED]	email:	[REDACTED]
Treasurer or Financial Officer's name:		Janet Lilly	
Telephone:	[REDACTED]	email:	N/A

Date of your last AGM: JUNE 7, 2023

Previous Grant from CRD (if applicable): \$ 2500.00

Current Grant Request: \$ 3000.00

**A final report for your last grant received MUST be included with this submission,  
if not previously submitted.**



**Grant for Assistance Application – South Cariboo /  
District of 100 Mile House**

**Project Information:**

Brief description of proposed use of grant:

To purchase supplies, food, props, gifts,  
rent, entertainment for 3rd Annual  
Children's Easter Fun event

How do you know there is a need for this project/event in your community?

We have for the past two years put on  
this event with over 2500 children &  
adults attend

Start date of the project:

MARCH 3/2024

End date for the project:

MARCH 3/2024

Describe the key activities and timelines to complete the project

34 Games, Easter Bazaar contest, Colouring  
Contest

How will you determine if the project/event is successful?

By attendance and public comments

Does your organization have sustainable funding? Please explain.

No -

Is your organization applying for funds from other sources for this project/event? If yes, what  
other organization(s)? How much? \$ 1000.00

Cooperative



**Grant for Assistance Application – South Cariboo /  
District of 100 Mile House**

Describe the impact of this application being denied or approval of an amount less than requested.  
Will you be able to complete the project/event if you do not receive the funds applied for?

*We will downscale event - have  
on smaller scale*

Does your organization charge user fees/membership/admission? If yes, attach your current fee structure. *No*

Does your organization receive any other support(s) from the CRD? Yes ☐ No ☒  
(i.e. financial support, rental subsidies, contribution agreements, tax exemption, use of CRD-owned facility)

If yes, what support(s) and how much?

*For Chamber office rent exempt from  
District of 100 Mile House*

How will you recognize the CRD's contribution to your organization?

*THANK-YOU & CRD will be mentioned  
on all promotional & ad material*

**THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF  
MY KNOWLEDGE**

\_\_\_\_\_  
President/Chairperson

\_\_\_\_\_  
Date

*Sept 27/2023*



Box 2312,  
100 Mile House, B.C. V0K 2E0  
(250) 395-6124  
[manager@southcariboochamber.org](mailto:manager@southcariboochamber.org)  
[www.southcariboochamber.org](http://www.southcariboochamber.org)

*Providing a united voice for business and working to enhance the economic prosperity of the South Cariboo Community.*

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## South Cariboo Chamber of Commerce Executive & Directors 2023

### Executive

President Donna Barnett

Vice-President Martina Doph

Secretary Jamie Gauvin

Treasurer Janet Lilly

### Directors

Amanda Usher

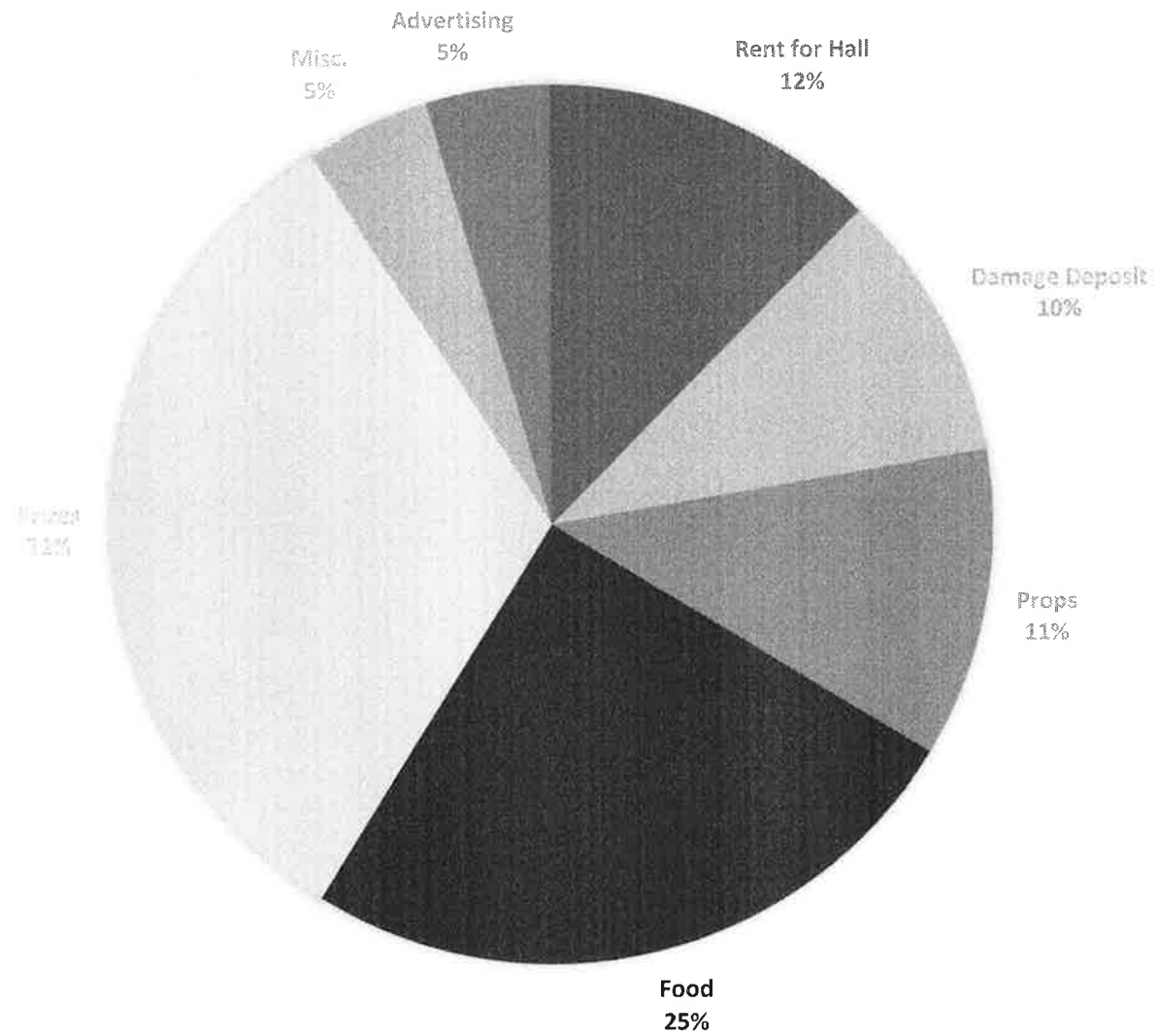
Rob Fry

Mac Harris

Collen Mulhern

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## EASTER EVENT BUDGET 2024







Box 2312,  
100 Mile House, B.C. V0K 2E0  
(250) 395-6124  
[manager@southcariboochamber.org](mailto:manager@southcariboochamber.org)  
[www.southcariboochamber.org](http://www.southcariboochamber.org)

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## Budget

Prizes, Props, Balloons, Food Advertising Hall Rental Insurance  
& Miscellaneous Based on 2023 Actual Costs

### 2023 Costs

Food	\$1107.90
Prizes	\$1406.18
Props	\$995.67

Based on the above costs and adding the 100 Mile Community Hall Kitchen  
Deposit and Miscellaneous costs

Budget Total \$4500.00

**SOUTH CARIBOO CHAMBER OF COMMERCE****Statement of Financial Position****March 31, 2023**

	2023	2022
<b>ASSETS</b>		
Current		
Cash	\$ 26,540	\$ 34,482
Goods and services tax recoverable	173	-
Prepaid expenses	-	525
	<u>26,713</u>	<u>35,007</u>
Property, plant and equipment	76	170
	<u>\$ 26,789</u>	<u>\$ 35,177</u>
<b>LIABILITIES</b>		
Current		
Accounts payable and accrued liabilities	\$ 2,999	\$ 2,250
Goods and services tax payable	-	187
Chamber buck liability	<u>10,946</u>	<u>12,821</u>
	<u>13,945</u>	<u>15,258</u>
Net assets	<u>12,844</u>	<u>19,919</u>
	<u>\$ 26,789</u>	<u>\$ 35,177</u>



**SOUTH CARIBOO CHAMBER OF COMMERCE****Statement of Changes in Net Assets****Year Ended March 31, 2023**

	2023	2022
Net assets - beginning of year	\$ 19,919	\$ 8,041
Excess of revenue over expenses	(7,075)	11,878
Net assets - end of year	\$ 12,844	\$ 19,919

**SOUTH CARIBOO CHAMBER OF COMMERCE****Statement of Revenues and Expenditures****Year Ended March 31, 2023**

	2023	2022
<b>Revenue</b>		
Events	\$ 2,133	\$ 17,995
Grants/In kind	2,500	6,300
Other income	4,837	4,045
Grants	3,461	-
Membership	10,781	13,420
	<u>23,712</u>	<u>41,760</u>
<b>General and administrative expenses</b>		
Accounting fees	750	750
Advertising and promotion	7,638	12,197
Amortization	94	207
Bad debts	182	-
Bank charges and interest	885	677
Insurance	2,343	2,252
Membership meetings	100	-
Memberships	731	2,080
Office	922	1,041
Event costs	11,157	997
Rental	100	6,050
Telephone and utilities	2,121	2,071
Wages and benefits	3,764	1,560
	<u>30,787</u>	<u>29,882</u>
<b>Excess (deficiency) of revenue over general and administrative expenses</b>	<u>\$ (7,075)</u>	<u>\$ 11,878</u>

June 7<sup>th</sup> , 2023

Annual AGM and first 2023 Meet and greet

AGM Jan 7, 2023 6:30 South Caribou Chamber of Commerce.

2022 AGM Minutes read by Jamie- approved

Treasures Report Statement of financials : Jamie Motion Rob 1<sup>st</sup> Martina 2<sup>nd</sup> - approved

President report: Looking forward to 2023. Donna is in hopes someone will step forward to fill the president position.

Motion put forward from Jamie to re nominate all current positions. Rob 1<sup>st</sup> Martina 2<sup>nd</sup>-approved

Jamie motioned to nominate Mac as a director. Janet 1<sup>st</sup> Martina 2<sup>nd</sup> -approved

Martina motioned to nominate Colleen as director Janet 1<sup>st</sup> Martina 2<sup>nd</sup> -approved



na Barnett President

e Gauvin Secretary