



FINANCE/BUDGET COMMITTEE

MINUTES

November 8, 2023

9:30 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT : Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. Neufeld, Director M. LeBourdais, Director A. Richmond, Director M. Wagner, Director T. Pare, Director B. Anderson, Director E. de Vries, Director R. Paull, Director S. Rathor, Director M. Pinkney

ABSENT : Director E. Coleman

STAFF : M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, G. Pinchbeck, Manager of Communications, N. Whitehead, Manager of Planning Services, S. Masun, Manager of Emergency Programs, C. Davis, Recording Secretary, G. Hilliard, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

FBC.2023-11-1

Moved by Director Paull

Seconded by Director Pinkney

That the agenda items be adopted as presented.

Carried

4. REPORTS AND CORRESPONDENCE

4.1 2024 – 2028 Provisional Five Year Financial Plan Discussion and Review - Revised

FBC.2023-11-2

Moved by Director Forseth

Seconded by Director LeBourdais

That the agenda item summary from Kevin Erickson, Chief Financial Officer, dated November 6, 2023, with attached 2024 – 2028 Provisional Five Year Financial Plan and report, be received.

Carried

D. Campbell, Manager of Community Services joined the meeting.

2. ADOPTION OF MINUTES

2.1 Minutes of the Finance-Budget Committee Meeting - February 23, 2023

FBC.2023-11-3

Moved by Director LeBourdais

Seconded by Director Massier

That the minutes of the Finance-Budget Committee meeting held February 23, 2023, be received and adopted.

Carried

3. REVIEW OF THE 2024 BUSINESS PLANS

3.1 General and Administration

FBC.2023-11-4

Moved by Director Bachmeier

Seconded by Director LeBourdais

That the following 2024 business plans be received:

- Administrative Services (1003)
- Communications (1011)
- Governance (1024)

- Areas A-L Administration (1285-1296)

Carried

FBC.2023-11-5

Moved by Director Richmond

Seconded by Director Bachmeier

That the CRD's Chief Administrative Officer and Chief Financial Officer have a conversation with the member municipalities' Chief Administrative Officers and Chief Financial Officers to discuss administration costs and other shared budgeting between the CRD and municipalities.

Carried

3.2 Development Services

FBC.2023-11-6

Moved by Director LeBourdais

Seconded by Director M. Neufeld

That the following 2024 business plans be received:

- Planning (1005)
- Heritage Conservation (1670)

Carried

C. Braaten, Manager of Protective Services joined the meeting.

V. Hoefels, Chief Building Official, joined the meeting.

3.3 Building Inspection Services

FBC.2023-11-7

Moved by Director de Vries

Seconded by Director M. Neufeld

That the 2024 Building Inspection Services (1007) business plan be received.

Carried

Director Anderson left the meeting.

FBC.2023-11-8

Moved by Director Bachmeier

Seconded by Director LeBourdais

That staff obtain quotes to replace the building inspection vehicle fleet.

Carried

Director Anderson returned to the meeting.

3.4 Bylaw Enforcement Services

FBC.2023-11-9

Moved by Director Sjostrom

Seconded by Director Forseth

That the 2024 Bylaw Enforcement Services (1006) business plan be received.

Carried

FBC.2023-11-10

Moved by Director de Vries

Seconded by Director Massier

That an item be brought to an upcoming Committee of the Whole meeting for discussion of whether to include a process for more communication about bylaw enforcement files with the Electoral Area Director as well as the complainant.

Carried

3.5 Community Services - Contributions / Economic Development

FBC.2023-11-11

Moved by Director Forseth

Seconded by Director LeBourdais

That the following 2024 business plans be received:

- South Cariboo Economic Development (1017)

- Central Cariboo Economic Development (1025)
- North Cariboo Economic Development (1026)
- South Cariboo Transit (1028)
- North Cariboo Transit (1029)
- North Cariboo Cemetery (1031)
- South Cariboo Cemeteries (1035)
- Central Cariboo Cemetery (1036)
- Central Cariboo Victim Services (1037)
- North Cariboo HandyDart (1038)
- Central Cariboo HandyDart (1039)

Carried

V. Hoefels. Chief Building Official left the meeting.

N. Whitehead, Manager of Planning Services left the meeting.

3.6 Community Services - Airports

FBC.2023-11-12

Moved by Director Massier

Seconded by Director Sjostrom

That the following 2024 Business plans be received:

- Anahim Lake Airport (1111)
- Likely and Area Community Services (1112)
- South Cariboo Regional Airport (1113)
- Quesnel Regional Airport (1114)

Carried

3.7 Community Services - Recreation / Community Halls / Arts & Culture

FBC.2023-11-13

Moved by Director Richmond

Seconded by Director Bachmeier

That the following 2024 Business plans be received:

- South Cariboo Recreation (1546)
- 108 Greenbelt (1548)
- Kersley Recreation (1550)
- McLeese Lake Recreation Facilities (1552)
- Area H Community Hall and Recreation Facility (1558)
- Area L Community Halls (1559)
- Alexis Creek Community Hall (1560)
- Area F Community Halls (1561)
- 108 Mile Community Hall (1562)

Carried

D. Campbell, Manager of Community Services left the meeting.

3.8 Emergency Programs

FBC.2023-11-14

Moved by Director Pinkney

Seconded by Director Forseth

That the following 2024 business plans be received:

- South Cariboo Highway Rescue Enhancement Contribution Services (1374)
- Central Cariboo Search and Rescue (1375)
- Quesnel and District Highway Rescue Contribution Services (1376)
- Quesnel Search and Rescue Contribution Services (1377)
- South Cariboo Search and Rescue Contribution Services (1978)

- West Chilcotin Search and Rescue Contribution Services (1379)
- Emergency Program Services (1385)

Carried

S. Masun, Manager of Emergency Programs, left the meeting.

P. Hughes, Manager of Environmental Services, joined the meeting.

T. Grady, Manager of Solid Waste, joined the meeting.

3.9 Environmental Services - Solid Waste Management / Invasive Plant Management

FBC.2023-11-15

Moved by Director LeBourdais

Seconded by Director Anderson

That the following 2024 business plans be received:

- Solid Waste Management Service (1008)

Carried

CONTRARY TO THE MOTION: Director Forseth

FBC.2023-11-16

Moved by Director Pinkney

Seconded by Director Massier

That the following 2024 business plans be received:

- Solid Waste Management Plan (1009)
- Invasive Plant Management Program (1010)

Carried

Meeting recessed at 12:04 p.m.

Meeting reconvened at 12:33 p.m.

PRESENT : Chair J. Glassford, Director M. Sjostrom, Director B. Bachmeier,
Director J. Massier, Director S. Forseth, Director M. Neufeld, Director

M. LeBourdais, Director A. Richmond, Director M. Wagner, Director T. Pare, Director B. Anderson, Director E. de Vries, Director R. Paull, Director S. Rathor, Director M. Pinkney

ABSENT : Director E. Coleman, Director S. Rathor (for a portion of the meeting)

STAFF : M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, G. Pinchbeck, Manager of Communications, N. Whitehead, Manager of Planning Services, P. Hughes, Manager of Environmental Services, C. Braaten, Manager of Fire Administration, C. Davis, Recording Secretary, G. Hilliard, Recording Secretary

3.10 Environmental Services - Streetlighting

FBC.2023-11-17

Moved by Director Massier

Seconded by Director Paull

That the 2024 Environmental Services - Streetlighting (1430-1448) business plan be received.

Carried

Director Rathor joined the meeting.

3.11 Environmental Services - Sewer and Water

FBC.2023-11-18

Moved by Director Bachmeier

Seconded by Director Richmond

That the following 2024 business plans be received:

- Lac La Hache Sewer (1770)
- Pine Valley Sewer (1772)
- Wildwood Sewer (1773)
- Alexis Creek Sewer (1774)
- Red Bluff Sewer (1775)

- Lac La Hache Water (1880)
- Gateway Water (1881)
- Forest Grove Water (1882)
- Alexis Creek Water (1883)
- 108 Mile Water (1884)
- Russet Bluff Water (1886)
- Benjamin Water (1887)
- Canim Lake Water (1888)
- Horse Lake Water (1889)
- 103 Mile Water (1890)
- Lexington Water (1891)

Carried

FBC.2023-11-19

Moved by Director Richmond

Seconded by Director Wagner

That Donsleequa Road be included with Moneeyaw Road in the second goal of the 108 Mile Water (1884) Business Plan.

Carried

3.12 Protective Services

FBC.2023-11-20

Moved by Director Wagner

Seconded by Director de Vries

That the following 2024 Business Plans be received:

- Forest Grove Fire Protection (1319)
- 100 Mile Fringe Fire Protection (1320)
- 108 Mile Fire Protection (1321)

- Bouchie Lake Fire Protection (1323)
- Lac La Hache Fire Protection (1324)
- Red Bluff Two Mile Fire Protection (1325)
- Deka Lake Fire Protection (1326)
- 150 Mile Fire Protection (1327)
- Wells Fire Protection (1328)
- Lone Butte Fire Protection (1329)
- Barlow Creek Fire Protection (1330)
- West Fraser Fire Protection (1331)
- Miocene Fire Protection (1332)
- Ten Mile Fire Protection (1333)
- Kersley Fire Protection (1364)
- Wildwood Fire Protection (1365)
- Interlakes Fire Protection (1367)
- Williams Lake Contract Fire Protection (1369)
- 911 Telephone System (1380)

Carried

C. Braaten, Manager of Protectives Services, left the meeting.

3.13 Library

FBC.2023-11-21

Moved by Director Massier

Seconded by Director LeBourdais

That the 2024 Library (1660) business plan be received.

Carried

5. In-camera

FBC.2023-11-22

Moved by Director Massier

Seconded by Director LeBourdais

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(c) of the *Community Charter*.

Carried

The meeting recessed at 12:50 p.m. to go in-camera.

The meeting reconvened at 1:01 p.m.

6. ADJOURNMENT

FBC.2023-11-23

Moved by Director Pinkney

Seconded by Director Sjostrom

That the Finance/Budget Committee meeting be adjourned at 1:02 p.m., November 8, 2023.

Carried

Chair

Manager of Corporate Services