

**Cariboo Regional District**

**AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE  
REGULAR MEETING MINUTES**

The Minutes of the Regular Meeting of the Agricultural Development Advisory Committee, held via Zoom on November 15<sup>th</sup>, 2023 at 7pm

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**Purpose and Use of Meeting Minutes**

*The purpose of the meeting minutes is to summarize the discussions that occurred during the meeting and record action items. Comments summarized here represent the opinions of the individuals who made them and not of the Advisory Group as a whole. We intentionally do not associate names with the input recorded in the minutes to support a more open dialogue. A Record of Motions is kept, validating the members' votes to carry motions. Minutes will be used to plan for future meetings and to create documents supporting the Advisory Group and its processes. Advisory Group members are given the opportunity to provide feedback on the minutes. Minutes will be approved at the following meeting.*

**COMMITTEE MEMBERS PRESENT**

Christa Pooley	BC Forage Council
Jennifer Roberts	Quesnel Cattleman's Association
Tyrone Johnson	Agribusiness
Tammy Briggs	Horticulture and Greenhouse Production
Laurel-Anne Gordon	Small-Scale Meat Producer's Association
Cynthia Fell	Indigenous Governments
Martin Rossmann	Kersley Farmers Institute

**LIAISON MEMBERS PRESENT**

Nicole Pressey	Ministry of Agriculture and Food
John Massier	CRD

**CRD STAFF**

Shivani Sajwan	CRD
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**DELEGATIONS**

N/A	N/A
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**GUESTS**

Joleen Morrison	FARMED
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**REGRETS**

Lynda Atkinson	Regional Food and Innovation Hub
Megan Flatt	Cariboo Chilcotin Sheep Producer's Association
David Zirnhelt	Cariboo Cattleman's Association

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**1. CALL TO ORDER**

7:00PM

**2. APPROVAL OF THE AGENDA**

R/2023-35

Moved to electronic voting.

**That the November 15<sup>th</sup>, 2023 Cariboo Agricultural Development Advisory Committee agenda be approved as circulated.**

Carried

### **3. ADOPTION OF MINUTES**

R/2023-36

Moved to electronic voting.

**That the minutes of the Agricultural Development Advisory Committee meeting dated October 18<sup>th</sup>, 2023 be adopted.**

Carried

### **4. DELEGATIONS**

4.1. Ashutosh Srivastava – Regional Business Liaison, Community Futures Quesnel Introduction

- Delegate was not present at meeting.

### **5. OLD AND UNFINISHED BUSINESS**

5.1. Fringe Fencing

- Summary of discussion. Essentially the result of the subcommittee meeting is a proposal that ADAC administration write a letter to the CRD Board of Directors in support of further investigation into a local service area function around fringe fencing where there are subdivisions. 'Subdivisions' is a term used as far as identifying non-agricultural smaller lot sizes against crown land that has ranged tenure. A draft letter has not yet been completed, but will be circulated to members as soon as it is. Our target is for a December CRD Board of Directors meeting to present this letter and the request. There will be two letters, one around the local service area function and another around the request for information to be in that spring newsletter that the CRD puts out.

5.2. Drought Response

- Summary of discussion. ADAC administration will write a letter to the CRD Board of Directors to request engagement with the Planning Department and the Emergency Operations Department in gathering information, collaborating, and preparing in advance of a drought. When a draft of this letter is available, it will be circulated for review.

5.3. Community Futures PASS Program

- An email was sent to members following our October meeting, circulating the Community Futures Cariboo Chilcotin PASS (Preparing for a Successful Succession) Program. The Chair encourages members to provide their feedback directly to Lori Walters regarding the matter.

5.4. ADAC Quorum

- It states specifically in our bylaw that ADAC requires 50% + 1 members to have a quorum. This was a question posed at the ADAC October meeting in regard to conversation around electronic voting and the accepting of meeting agendas and minutes.

5.5. Electronic Voting to Accept Meeting Agendas and Minutes

- At the ADAC October meeting, a question from a member sent by email was presented to the
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committee regarding electronic voting and how members who weren't present at a meeting can adopt minutes and pass agendas. There was no member discussion at that meeting. The Chair asks members if there is input to offer. The Chair offers that the model being followed was provided when the last administrative assistant handed off the administrative role to her and the current administrative assistant.

- The CRD liaison suggested this question might require a call to the corporate officer Alice Johnson who may be able to enlighten ADAC on how to proceed with this matter. ADAC will follow up with the recommendation.
- A member wonders if ADAC must redo the bylaw. The response offered is that the option has been presented by the CRD. This is probably something to contemplate when we hear how many of our members will renew their terms and how many will choose not to. At that point we will see what we are left with as far as numbers.

#### 5.6. Communications Materials

- A logo (number 7) has been passed by member vote. Discussion around the purchase of a vertical banner and print materials. It's recommended ADAC look at this purchase in the new year. The chair will bring forward a draft vertical banner and samples of some print materials (i.e. business cards and post cards), and will bring forward pricings for a couple of different options.
- There was a question of if there was a local business that prints materials for the CRD that ADAC should consider working with. A CRD staff member says the CRD doesn't have a preferred one, but suggests communicating with the communications department and getting their input. ADAC must also forward the approved logo to the CRD Communications Department.

### 6. NEW BUSINESS

6.1. N/A

### 7. ADMINISTRATIVE REPORTS

7.1. Record of Transactions (October 18<sup>th</sup> to November 14<sup>th</sup>)

- Accepted.

R/2023-37

Moved by Laurel-Anne G, Seconded by Martin R.

**That ADAC Accept the October-November Record of Transactions.**

Carried

7.2. PPSS to ADAC October Invoice (September 20<sup>th</sup> to October 17<sup>th</sup>)

- Accepted.

R/2023-38

Moved by Jennifer R, Seconded by Tammy B.

**That ADAC Accept the October-November Invoice.**

Carried

### 8. CORRESPONDENCE

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#### 8.1. Quesnel FLP Advisory Group Meeting (October 26<sup>th</sup>)

- A member was attending in the past but has been out of the circuit for a while, so hasn't been to one of the meetings for a few months. As he is getting to the point of being overwhelmed by meetings, he is hopeful another member can start attending them. A member mentions that she would be interested in attending the meetings. The next steps will be to get in contact with the FLP to let them know this member would be interested in attending and see if they can get her on the email list. The Ministry of Agriculture and Food liaison has taken this on and will cc ADAC so we're in the loop.

#### 8.2. Cariboo Regional District Board Highlights (October 20<sup>th</sup>)

- Summary. No comments.

#### 8.3. FARMED Fall and Winter Workshop Series

- Three workshops: Farm to Consumer, Vending at a BC Farmer's Market, and Food Preservation: Adding Value and Eliminating Waste.
- Farm to Consumer will be held November 18, 2023, 10:00am to 1:00pm at Kersley Hall. \$40 for members, \$50 for non-members. Summary of contents.
- Vending at a BC Farmer's Market will be held January 27, 2024 from 9:00am to 2:00pm at the Kersley Hall. \$40 for members, \$50 for non-members. Summary of contents.
- Food Preservation: Adding Value and Eliminating Waste will be held February 10, 2024 from 10:00am to 4:00pm at the Anglican Church Hall. \$40 for members, \$50 for non-members. Summary of contents.

### 9. ROUNDTABLE

#### 9.1. Guardians of the Grasslands – Educators – Game

- The Guardians of the Grasslands was a video put out two years ago about grassland management using livestock, building soil health, maintaining habitat, and reducing wildfire risk. A member says she checked the game out as she is an educator. She felt it really simplified everything but brought up some points. She would guess it was geared to grades five to eight. She did not watch the Guardians of the Grasslands video prior to playing, however, which is the main educational piece. She is struggling with the agricultural piece and how it's connecting to the kids. [Guardians of the Grasslands Game](#)

#### 9.2. Member Topics

- An email was circulated to members regarding a Ministry of Emergency Management and Climate Readiness (EMCR) engagement opportunity November 9<sup>th</sup>. Discussed. A CRD staff member shared an invitation for an agriculture resiliency workshop that will be hosted by the CRD Emergency Planning Department. It is scheduled for the 25<sup>th</sup> and 26<sup>th</sup>. Saturday it's in Quesnel, Sunday in Williams Lake. It aligns with drought discussions so she feels it would be helpful for members to attend. She would suggest all members try to attend. A member mentions the workshop is on the same day as the Breeders and Feeders and the Quesnel Cattleman's annual general meeting. That may remove some people who would be very interested in attending. The CRD director mentions bringing that up to the department and suggesting they schedule another of those workshops for later on when there is less conflict.
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- Reminder that the Central South Interior Regional Extension Committee is having their extension workshop in Kamloops next Tuesday, the 21<sup>st</sup>. If members want an invitation, let the Ministry of Food and Agriculture liaison know. If you cannot attend in person, there are other ways to engage and provide input on project ideas for climate change and adaptation for producers in this region.

## **10. QUESTION PERIOD**

## **11. ADJOURNMENT**

8:00pm

Next Meeting: December 20<sup>th</sup>, 2023 at 7pm via zoom

Agenda Submission Deadline: December 13<sup>th</sup>, 2023

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C. Pooley, Chair

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