



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

January 12, 2024

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais (via telephone), Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman (for a portion), Director R. Paull, Director S. Rathor, Director M. Pinkney

STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, S. Masun, Manager of Emergency Programs, G. Hilliard, Recording Secretary

#### 1. **CALL TO ORDER**

##### 1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

##### **2024-1-1**

Moved Director Pare

Seconded Director Massier

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - December 8, 2023**

Corporate Vote - Unweighted

**2024-1-2**

Moved Director Bachmeier

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held December 8, 2023, be adopted.

**Carried**

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area G – BL 5453 and 5454**

Stakeholder Vote – Unweighted – All Electoral Areas

3676 Doyle Road

District Lot 7351, Lillooet District Except: (1) Parcel A Shown on Plan B7211 (2) Plans 24673 and KAP77054

From Commercial designation to Lakeshore Residential designation

From Highway Commercial (C 3) zone to Residential 1 (R 1) zone

(3360-20/20230049 – Muster) (Agent: Blue Sky Solutions Inc. – Darren Braun)

Director Richmond

**2024-1-3**

Moved Director Richmond

Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5453, 2023 be read a first and second time this 12<sup>th</sup> day of January 2024.

**Carried**

**2024-1-4**

Moved Director Richmond

Seconded Director Sjostrom

That South Cariboo Area Zoning Amendment Bylaw No. 5454, 2023 be read a first and second time this 12<sup>th</sup> day of January 2024. Further, that adoption be subject to the following:

- i. Adoption of the South Cariboo Area Official Community Plan Amendment Bylaw No. 5453, 2023.
- ii. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal system and riparian protection.

Further, that the cost of registration of the shoreland management covenant be borne by the applicants.

**Carried**

## **5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

### **5.1 Area G – BL 5442 and 5443**

Stakeholder Vote – Unweighted – All Electoral Areas

Adjacent to 4833 Telqua Drive

Lot A, District Lots 200, 783, 3552, 3553 and 3554, Lillooet District, Plan 32784, Except Plan EPP37421

From Parks, Recreation and Open Space designation to 108 Mile Ranch

Residential designation

From Open Space, Parkland (OSP) zone to Special Exception Residential 1 (R1-1) zone

(3360-20/20230033 – Cariboo Regional District) (Agent: Cariboo Geographic Systems – Nigel Hemingway)

Director Richmond

**2024-1-5**

Moved Director Richmond

Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5442, 2023 and South Cariboo Area Zoning Amendment Bylaw No. 5443, 2023 be read a third time, this 12<sup>th</sup> day of January 2024.

**Carried**

**6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS**

**6.1 Area L – DVP20230057**

Stakeholder Vote – Unweighted – All Electoral Areas

7442 Highway 24

District Lot 1922, Lillooet District, Except Plans 18881 and 26801  
(3090-20/20230057 – Gallant) (Agent: Cariboo Geographic Systems – Nigel Hemingway)

Director de Vries

**2024-1-6**

Moved Director de Vries

Seconded Director Glassford

That a Development Variance Permit pertaining to District Lot 1922, Lillooet District, Except Plans 18881 and 26801 be issued to vary Section 4.26 (c) (iii) (1) of the South Cariboo Area Bylaw No. 3501, 1999 as follows:

That the maximum total floor area of a secondary dwelling be increased from 130 square metres (1400 square feet) to 193 square metres (2077.43 square feet) to permit construction of a new principal dwelling.

**Carried**

**7. DEVELOPMENT SERVICES - OTHER BUSINESS**

**7.1 Rogers Telecommunications Tower – W3812 – 108 Mile Ranch – Request for Concurrence – Area G**

Stakeholder Vote – Unweighted – All Electoral Areas

**2024-1-7**

Moved Director Richmond

Seconded Director LeBourdais

That the Board of Directors concurs with the Rogers proposal to construct a telecommunications tower at 4953 Cariboo Hwy 97 S. Further, that staff be instructed to advise Rogers that:

- The Cariboo Regional District is satisfied with Rogers' consultation process, as outlined in ISED's Default Public Consultation Process;
- That the proposed tower is a permitted use;
- The proposed design and location is acceptable;
- That the Cariboo Regional District has been consulted and concurs with the tower location.

**Carried**

**7.2 Agricultural Development Advisory Committee (ADAC) – Membership Appointments to December 31, 2025**

Corporate Vote - Unweighted

**2024-1-8**

Moved Director Massier

Seconded Director de Vries

That Chad Stump, David Zirnhelt, and Megan Flatt be appointed to the Agricultural Development Advisory Committee for a two-year term ending December 31, 2025.

**Carried**

**7.3 Revisions to the CRD Development Procedures, Guidelines & Fees Bylaw based on Bill 44 requirements and other housekeeping amendments.**

Stakeholder Vote – Unweighted – All Electoral Areas

**2024-1-9**

Moved Director Forseth

Seconded Director Sjostrom

That Development Procedures, Guidelines and Fees Bylaw No. 5458, 2024 be read a first, second and third time, this 12<sup>th</sup> day of January 2024.

**Carried**

**2024-1-10**

Moved Director Glassford  
Seconded Director Massier

That Development Procedures, Guidelines and Fees Bylaw No. 5458, 2024 be adopted, this 12<sup>th</sup> day of January 2024.

**Carried**

**7.4 Consideration of requests from the CRD Agricultural Development Advisory Committee (ADAC)**

Corporate Vote – Unweighted

**2024-1-11**

Moved Director Forseth  
Seconded Director Neufeld

That consideration of this item be deferred until after today's delegation.

**Carried**

**8. COMMUNITY SERVICES**

**8.1 Year-Round Grant for Assistance Application – 108 Mile Ranch Community Association**

Corporate Vote - Unweighted

**2024-1-12**

Moved Director Richmond  
Seconded Director Anderson

That \$1,000 be allocated from Electoral Area G Grants for Assistance fund to the 108 Mile Ranch Community Association for a multi-generational Family Day event.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**9. PROTECTIVE SERVICES**

Roger Hollander, Regional Fire Chief, provided a verbal update on his activities to date in his new role.

Director Coleman left the meeting.

**10. FINANCE**

**10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - December 2023**

Corporate Vote - Unweighted

**2024-1-13**

Moved Director Glassford

Seconded Director Pinkney

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of December 2023, in the amount of \$4,090,366.54, consisting of \$27,260.46 paid by cheque, \$3,907,910.28 paid through electronic funds, and \$155,195.80 paid by Mastercard, be ratified.

**Carried**

Director Coleman returned to the meeting.

**11. ADMINISTRATION**

**11.1 Call for NCLGA 2024 Resolutions**

Corporate Vote - Unweighted

**2024-1-14**

Moved Director Pare

Seconded Director Glassford

That staff draft and bring back resolutions on the following:

- Emergency Management Act - request for regulations specific to regional districts.

- Agricultural Land Commission - Notice of Intent for soil and fill requirements with respect to ancillary structures.

Further, that Director Forseth will investigate the name change of UBCM to include local and Indigenous governments.

**Carried**

**3. DELEGATIONS/GUESTS**

**3.1 11:30 a.m. Delegation - Agricultural Development Advisory Committee**

Christa Pooley attended remotely to present an annual update of the committee's activities.

**7. DEVELOPMENT SERVICES - OTHER BUSINESS**

**7.4 Consideration of requests from the CRD Agricultural Development Advisory Committee (ADAC)**

Corporate Vote – Unweighted

**2024-1-15**

Moved Director de Vries

Seconded Director Massier

That the request from the Agricultural Development Advisory Committee regarding the issue of fencing responsibility be referred to a Committee of the Whole meeting.

**Carried**

**2024-1-16**

Moved Director Forseth

Seconded Director Bachmeier

That a response be sent to the Cariboo Agricultural Development Advisory Committee thanking them for the correspondence, expressing appreciation for the drought information from the perspective of the agricultural community, that the CRD will not take on a fencing service and that staff will develop an article regarding agricultural fencing for a future UpFront newsletter.

**Carried**

The meeting recessed at 12:21 p.m.



The meeting reconvened at 1:00 p.m.

The meeting recessed to go in-camera at 1:00 p.m.

**17. IN-CAMERA SESSION**

**17.1 In-Camera Session**

Corporate Vote - Unweighted

**2024-1-17**

Moved Director Forseth

Seconded Director Pinkney

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90 (1) (a) (b) (g) (k) (l) of the *Community Charter*.

**Carried**

The meeting reconvened at 2:42 p.m.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais (via telephone), Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney

STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, N. Whitehead, Manager of Planning Services, S. Masun, Manager of Emergency Programs, G. Hilliard, Recording Secretary

**11. ADMINISTRATION**

**11.2 Request to Reschedule June Board on the Road Meetings**

Corporate Vote - Unweighted

**2024-1-18**

Moved Director Sjostrom  
Seconded Director Glassford

That the Board on the Road meeting scheduled for June 14, 2024 be rescheduled to June 20, 2024 as a regular Board meeting, not Board on the Road. Further, that the Committee of the Whole meeting scheduled for June 13, 2024 be cancelled.

**Carried**

K. Erickson, Chief Financial Officer, joined the meeting.

Gerald Pinchbeck, Manager of Communications, joined the meeting.

Darron Campbell, Manager of Community Services, joined the meeting.

**2024-1-19**

Moved Director Forseth  
Seconded Director Neufeld

That Staff and Director Sjostrom investigate holding Committee of the Whole and Board on the Road on May 23 & 24, 2024.

**Carried**

**14. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**14.3 Central Cariboo Search and Rescue Service Amendment Bylaw No. 5461, 2024**

Corporate Vote - Unweighted

**2024-1-20**

Moved Director Forseth  
Seconded Director Rathor

That consideration of Central Cariboo Search and Rescue Service Amendment Bylaw No. 5461, 2024 be deferred for up to 90 days until the stakeholders for the Central Cariboo Search and Rescue Service (Areas D, E, F, G) as well as the Director for the City of Williams Lake can review the purpose and background of Central Cariboo Search and Rescue Service Amendment Bylaw No. 5461, 2024.

Carried

S. Masun, Manager of Emergency Programs, left the meeting.

**13. COMMITTEE/COMMISSION MINUTES AND RECOMMENDATIONS**

**13.2.1 2024 Annual Intake Grants for Assistance – South Cariboo – Applications for Follow-Up & Further Discussion**

Stakeholder Vote - Weighted - All Electoral Areas

**2024-1-21**

Moved Director de Vries

Seconded Director Richmond

That the following recommendation from the South Cariboo Joint Committee meeting on December 11, 2023, be endorsed:

*That \$3,500 be approved for the Cariboo Family Enrichment Centre's age-friendly program apportioned as \$1,500 from Electoral Area G, \$1,000 from Electoral Area H, and \$1,000 from Electoral Area L, and that the organization be requested to attend as a delegation in June 2024 to provide an update on the program.*

*Further, that \$3,000 be approved for the Interlakes Community Centre Society towards bingo equipment from Electoral Area L.*

Carried

**13.2.2 South Cariboo Recreation Site Plan**

Stakeholder Vote - Weighted - Electoral Areas G, H, L, and District of 100 Mile House

**2024-1-22**

Moved Director Pinkney

Seconded Director Richmond

That the following recommendation from the South Cariboo Joint Committee meeting on December 11, 2023, be endorsed:

*That an open house be held in January or February for recreation user groups to provide information on their current activities and future plans to the Joint Committee.*

**Carried**

**13.2.3 Esler Fields Access Road Project**

Stakeholder Vote - Weighted - Electoral Areas D, E, F and City of Williams Lake

**2024-1-23**

Moved Director Neufeld

Seconded Director Rathor

That the following recommendation from the Special Central Cariboo Joint Committee Meeting on December 18, 2023, be endorsed:

*That the Central Cariboo Joint Committee commit to prioritizing the Esler Fields Access Road Project for future grant opportunities and that staff be directed to prioritize such grant opportunities.*

**Carried**

**13.2.4 2024 Grant-in-Aid Application from the Social Planning Council**

Stakeholder Vote - Weighted - All Electoral Areas

**2024-1-24**

Moved Director Forseth

Seconded Director Neufeld

That the following recommendation from the Special Central Cariboo Joint Committee Meeting on December 18, 2023, be endorsed:

*That funds be allocated in the 2024 Grants For Assistance budget for the Social Planning Council of Williams Lake, to be allocated as \$5,000 from Electoral Area D, \$2,500 from Electoral Area E and \$2,500 from Electoral Area F, for a total of \$10,000.*

**Carried**

**14. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**14.1 West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5459, 2024**

Corporate Vote - Unweighted

**2024-1-25**

Moved Director Glassford

Seconded Director Sjostrom

That West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5459, 2024 be read a first, second and third time this 12<sup>th</sup> day of January 2024.

**Carried**

**14.2 Forest Grove Fire Protection Service Area Expansion Bylaw No. 5460, 2024**

Corporate Vote - Unweighted

**2024-1-26**

Moved Chair Wagner

Seconded Director Richmond

That Forest Grove Fire Protection Service Area Expansion Bylaw No. 5460, 2024 be read a first, second and third time this 12<sup>th</sup> day of January 2024.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**15. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**15.1 Board Appointments to Osisko Development Table**

Corporate Vote - Unweighted

**2024-1-27**

Moved Director Bachmeier

Seconded Director Sjostrom

That Directors John Massier and Maureen LeBourdais be appointed to the District of Wells Cariboo Gold Project Community Agreement Table.

**Carried**

**18. ADJOURNMENT**

Corporate Vote - Unweighted

**2024-1-28**

Moved Director Neufeld

Seconded Director Anderson

That the meeting of Cariboo Regional District Board be adjourned at 3:04 p.m. January 12, 2024.

**Carried**

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Chair

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Manager of Corporate Services