

Index # Board on the Road Meetings



Regional Board Policy

Board on the Road Meetings

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| Category: Meetings | Policy Number: M1.6 | Replaces: N/A | |
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| Office of Primary Responsibility: Communications | | | |
| Date Adopted: | Board Resolution Number: | Date to be Reviewed: | |
| Manner Issued: CRD Policy Manual | | | |

PURPOSE:

To provide direction on the assignment of resources and responsibilities for the Board on the Road events.

POLICY:

1. Two board meetings per year will be held at remote locations (“on the road”), except during a general election year in which case only one meeting per year will be held on the road.
2. Board on the Road meeting expenses will be allocated to the Administrative Services fund. Travel costs will be allocated per Board Policy.
3. Board on the Road meeting locations will be rotated through each electoral area and municipality.
4. Meeting dates shall be determined in accordance with the Procedures Bylaw.
5. Approval of the rotation schedule is by the Board Chair. Changes to the schedule must be approved by the Board Chair no later than six months prior to the event.

6. Planning activities for each event is the responsibility of the Communications Department, in coordination with the Director for the electoral area or municipality. The Director is responsible for identifying planned activities outside of the Board meeting(s).
7. At a minimum, Board on the Road will include a community meeting with food and beverages provided by the CRD, preferably through a hosting volunteer organization.
8. To the extent possible, Board on the Road will be planned for a date between May 1 and September 30.
9. The First Nation(s) on whose traditional territory a Board on the Road Meeting is being held will be invited to attend all Board on the Road activities, except for any closed meetings. Territorial acknowledgements and recognition of elders and leaders of the First Nation in attendance will also be given at all public Board on the Road events.
10. Advertising for the Board on the Road event will include information mailed directly to residents of the electoral area, along with other advertising as deemed appropriate by the Manager of Communications.

POLICY STATEMENT:

The Regional District will annually organize and conduct some of its business in locations outside of Williams Lake to ensure that its meetings and governance processes are publicly accessible.

***** END OF POLICY *****

| <u>Amended (Y/N)</u> | <u>Date Reissued</u> | <u>Authority (Resolution #)</u> |
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