



Date: 23/01/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Feb09_2024

File: 1855-05

Short Summary:

Big Lake Community Hall Community Works Funding (CWF) new insulated doors project and enabling agreement.

Voting:

Corporate Vote – Weighted

Memorandum:

The Big Lake Community Association has requested a Community Works Funding grant of up to \$9,500 to install new energy efficient doors at the Big Lake Community Hall.

The new doors will replace the approximately 40-year-old doors which have an R value of 2.5 to 3 and are leading to heat loss. The new doors will have an R value of 6 and will include new trim and insulation.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Big Lake Community Association is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government.

Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results, and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) CWF project request package for the Big Lake Community Association
- 2) Request letter from the Big Lake Community Association

Financial Implications:

The proposal from the Big Lake Community Association requests up to \$9,500 from the Community Hall Energy Efficiency and Water Conservation Improvements envelope of the 2024 CWF program.

In 2024, \$150,000 has been allocated for the Community Hall Energy Efficiency and Water Conservation Improvements envelope. If this request from the Big Lake Community Association is approved, \$9,500 will be committed through the Community Hall Improvements envelope, leaving a balance of \$140,500 available for community hall projects in 2024.

Policy Implications:

None. The Board approved the CWF funding schedule for 2024, including the Community Hall Energy Efficiency and Water Conservation Improvements envelope.

Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

- 1) Endorse recommendation;
- 2) Other action at the direction of the Board;
- 3) Defer.

Recommendation:

That up to \$9,500 for the installation of new energy efficient doors at the Big Lake Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.