



**Date:** 25/01/2024

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Murray Daly, Chief Administrative Officer

**From:** Tera Grady, Manager of Solid Waste Management

**Date of Meeting:** Cariboo Regional District Board\_Feb09\_2024

**File:** 2240-20-5365

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## Short Summary:

Five-year term request for curbside collection contract for the 108 Mile Ranch

## Voting:

Corporate Vote - Unweighted

## Memorandum:

The “Length of Contract” within the Regional Board Procurement Policy 2023-9-32, states that:

“Once a competitive bid process is completed and a winner selected, an initial contract cannot be awarded for more than a three-year period. The contract may be extended for an additional 2 years if it is in the interest of the Region to do so.”

Staff recommend that the above section of Policy 2023-9-32 be waived to allow a five-year term for the 108 Mile Curbside Collection contract, if more than one proposal is received.

The previous Curbside Collection contract was approved for a five-year term due to the expense of curbside collection vehicles and because the RFP was jointly issued with the District of 100 Mile House in which supply of curbside totes was required, which is another significant investment.

## Attachments:

None.

## Financial Implications:

None – Contract will identify the rates for each year so an additional two-year extension has no negative implications.

## Policy Implications:

This item requests waiving existing policy.

## Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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### **CAO Comments:**

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### **Options:**

- 1) Endorse recommendation;
- 2) Other action;
- 3) Defer.

### **Recommendation:**

That the Length of Contract section of Procurement Policy 2023-9-32 be waived for the 108 Mile Ranch Curbside Collection contract, to allow a contract term of five years.