



## CARIBOO REGIONAL DISTRICT

### BOARD MINUTES

February 9, 2024

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Alternate Director C. Bullinger, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director R. Paull, Director S. Rathor, Director M. Pinkney
- ABSENT: Director M. LeBourdais
- STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, S. Masun, Manager of Intergovernmental Relations, G. Hilliard, Recording Secretary

#### 1. **CALL TO ORDER**

##### 1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

##### **2024-2-1**

Moved Director Neufeld

Seconded Director Rathor

That the agenda be adopted as presented.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Cariboo Regional District Board Meeting - January 12, 2024**

Corporate Vote - Unweighted

**2024-2-2**

Moved Director Richmond

Seconded Director Pinkney

That the minutes of the Cariboo Regional District Board meeting held January 12, 2024, be adopted.

**Carried**

Director Glassford left the meeting.

**4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING**

**4.1 Area L - BL 5456 and 5457**

Stakeholder Vote – Unweighted – All Electoral Areas

Little Green Lake Road

Lot 1, District Lot 1919, Lillooet District, Plan KAP90830

From Agriculture designation to Rural Holding designation and Agriculture designation

From Resource/Agricultural (RA 1) zone to Rural 1 (RR 1) zone and Special Exception RR 1-6 zone

(3360-20/20230060 – Kendall) (Agent: Cariboo Geographic Systems – Nigel Hemingway)

Director de Vries

**2024-2-3**

Moved Director de Vries

Seconded Director Richmond

That Green Lake Area Official Community Plan Amendment Bylaw No. 5456, 2023 be read a first and second time this 9<sup>th</sup> day of February 2024.

**Carried**

**2024-2-4**

Moved Director de Vries  
Seconded Director Sjostrom

That South Cariboo Area Zoning Amendment Bylaw No. 5457, 2023 be read a first and second time this 9<sup>th</sup> day of February 2024. Further, that adoption be subject to the following:

- i. Adoption of the South Cariboo Area Official Community Plan Amendment Bylaw No. 5456, 2023.
- ii. The applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal system and riparian protection and removal of covenant LB373664.

Further, that the cost of registration of the shoreland management covenant and removal of covenant LB373664 be borne by the applicants.

**Carried**

T. Grady, Manager of Solid Waste joined the meeting.

**5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING**

**5.1 Area L – BL 5438 and 5439**

Stakeholder Vote – Unweighted – All Electoral Areas

Horse Lake Road

Lot A, District Lot 4254, Lillooet District, Plan EPP6014

From Agriculture designation to Rural Residential designation

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20230031 – Henderson) (Agent: Cariboo Geographic Systems – Nigel Hemingway)

Director de Vries

**2024-2-5**

Moved Director de Vries  
Seconded Director Richmond

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5438, 2023 and South Cariboo Area Zoning Amendment Bylaw No. 5439, 2023 be read a third time, this 9<sup>th</sup> day of February 2024.

**Carried**

**6. AGRICULTURAL LAND COMMISSION APPLICATIONS**

**6.1 Area D – ALRD2023625914**

Stakeholder Vote – Unweighted – All Electoral Areas

5914 Soda Creek-Macalister Road

District Lot 5081, Cariboo District

(3015-20/D20230062 – Susan Price) (Agent: Veronica Meister – Exton and Dodge Land Surveying Inc.)

Director Forseth

**2024-2-6**

Moved Director Forseth

Seconded Director Neufeld

That the Provincial Agricultural Land Commission application for non-farm use, pertaining to District Lot 5081, Cariboo District be authorized for submission to the Provincial Agricultural Land Commission, with a recommendation for approval, subject to the applicant applying for and receiving a valid building permit for occupancy conversion of the barn.

**Carried**

**7. DEVELOPMENT SERVICES - OTHER BUSINESS**

**7.1 Appointment of Board Liaison to ADAC**

Corporate Vote - Unweighted

**2024-2-7**

Moved Director Massier

Seconded Director de Vries

That the appointment of Director John Massier to the Agricultural Development Advisory Committee be rescinded, and that Director Tolin Pare be appointed as the ADAC Liaison.

Carried

CONTRARY TO THE MOTION: Director Forseth

**8. ENVIRONMENTAL SERVICES**

**8.1 Tyee Lake Streetlight Service No Longer Needed**

Corporate Vote - Unweighted

**2024-2-8**

Moved Director Forseth

Seconded Director Sjostrom

That staff take no further action in regard to establishing a streetlight service at the bottom of Lyne Creek Road/Highway 97 as BC Hydro has restored service to that location.

Carried

**8.2 Five-year term request for curbside collection contract for the 108 Mile Ranch**

Corporate Vote - Unweighted

**2024-2-9**

Moved Director Richmond

Seconded Director Pinkney

That the Length of Contract section of Procurement Policy 2023-9-32 be waived for the 108 Mile Ranch Curbside Collection contract, to allow a contract term of five years.

Carried

T. Grady, Manager of Solid Waste left the meeting.

**9. COMMUNITY SERVICES**

**9.1 Big Lake Community Hall Community Works Funding (CWF) new insulated doors project and enabling agreement.**

Corporate Vote – Weighted

**2024-2-10**

Moved Alternate Director Bullinger  
Seconded Director Massier

That up to \$9,500 for the installation of new energy efficient doors at the Big Lake Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation Improvements envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

**Carried**

**9.2 NDIT Application – Cariboo Elders Society Seniors Park Upgrade**

Corporate Vote - Unweighted

**2024-2-11**

Moved Director de Vries  
Seconded Director Anderson

That the Cariboo Elders Building & Recreational Society’s application to Northern Development Initiative Trust’s Community Places stream for \$11,493 for upgrades to the seniors’ park be supported for submission.

**Carried**

**9.3 NDIT Application – 108 Mile Ranch Community Association – Community Hall Energy Efficiency Siding Replacement**

Corporate Vote - Unweighted

**2024-2-12**

Moved Director Richmond  
Seconded Director de Vries

That the 108 Mile Ranch Community Association’s grant application to Northern Development Initiative Trust’s Community Places stream for \$30,000 to replace damaged siding and install new insulation, siding, fascia and trim be supported for submission.

**Carried**

**9.4 NDIT Application – Esler Disc Golf Course**

Corporate Vote - Unweighted

**2024-2-13**

Moved Director Neufeld

Seconded Director Anderson

That the Cariboo Disc Golf Club’s application to Northern Development Initiative Trust’s Community Places stream for \$27,944 to install a tournament grade disc golf course at the Esler Sports Complex in Williams Lake be supported for submission.

**Carried**

**9.5 NDIT Application – Roe Lake & District Recreation Commission Interlakes Hall Pickleball Courts**

Corporate Vote - Unweighted

**2024-2-14**

Moved Director de Vries

Seconded Director Richmond

That the Roe Lake & District Recreation Commission’s grant application to Northern Development Initiative Trust’s Community Places stream for \$18,133 to have plexipave surface coating applied to the Interlakes Hall pickleball courts be supported for submission.

**Carried**

**10. EMERGENCY PROGRAM SERVICES**

**10.1 West Chilcotin Search and Rescue Request for Funding Increase**

Corporate Vote - Weighted

**2024-2-15**

Moved Director Pare

Seconded Director Richmond

That consideration of this request be deferred to the next Board meeting to allow staff time to communicate with the author prior to any decisions being made.

**Carried**

**11. COMMUNICATIONS**

**2024-2-16**

Moved Director Massier  
Seconded Director Forseth

That the Chair write to the other four local government area associations to bring the UBCM name change to their organizations for consideration of support.

**Carried**

**11.1 AIS – NCLGA Resolution on Water Infrastructure Funding**

Corporate Vote - Unweighted

**2024-2-17**

Moved Director Anderson  
Seconded Director Pare

That the following resolution be submitted to the 2024 North Central Local Government Association Annual General Meeting:

WHEREAS the Government of Canada, through Health Canada, is responsible for establishing the standards for drinking water quality as codified by the Guidelines for Canadian Drinking Water Quality;

AND WHEREAS the Province of British Columbia has adopted the Guidelines for Canadian Drinking Water Quality as the standard for drinking water quality under the Safe Drinking Water Act, which community water systems are required to meet;

NOW THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of BC Municipalities call on the Government of Canada and Province of British Columbia to provide ongoing, long-term, and stable funding for local governments to upgrade community water distribution and treatment systems to enable compliance with the Guidelines for Canadian Drinking Water Quality and all subsequent amendments thereto.

**Carried**

Director Richmond left the meeting.



**11.2 NCLGA Resolution on Fireworks Sale Ban**

Corporate Vote - Unweighted

**2024-2-18**

Moved Director Forseth

Seconded Director de Vries

That the following resolution be submitted to the 2024 North Central Local Government Association’s Annual General Meeting:

WHEREAS fireworks are a known fire hazard which can start wildfires when conditions are dry with sufficient forest fuels;

THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of BC Municipalities urge the Province of B.C. to prohibit the sale of fireworks in any area for which an open burning ban has been issued.

**Carried**

Director Richmond returned to the meeting.

**11.3 NCLGA Resolution on Emergency and Disaster Management Act**

Corporate Vote - Unweighted

**2024-2-19**

Moved Director Pare

Seconded Director Paull

That the following resolution be submitted to the 2024 North Central Local Government Association’s Annual General Meeting:

WHEREAS the Emergency and Disaster Management Act seeks to set out a comprehensive framework for the management of wildfires, floods, and other disasters in a manner consistent with the SENDAI Framework;

AND WHEREAS the statutory responsibilities, geographic disparity, and legal powers of regional districts are not recognized by the Emergencies and Disaster Management Act;

NOW THEREFORE BE IT RESOLVED that the North Central Local Government Association and Union of BC Municipalities call on the Province of BC to develop regulations under the Emergencies and Disaster Management Act in collaboration with representatives of each regional district, to ensure that emergency powers and responsibilities impacting regional districts are designed in consideration of their powers, jurisdiction, and areas of responsibility.

**Carried**

Director Glassford returned to the meeting.

S. Masun, Manager of Intergovernmental Relations left the meeting.

#### **11.4 AIS – NCLGA Resolution on UBCM Name Change**

Corporate Vote - Unweighted

**2024-2-20**

Moved Director Forseth

Seconded Director Massier

That the following resolution be submitted to the 2024 North Central Local Government Association's Annual General Meeting:

WHEREAS the Union of B.C. Municipalities (“UBCM”) was established to provide a common voice for local governments across B.C. and has done so since 1905;

AND WHEREAS the membership of UBCM consists of more than just municipalities, including regional districts, Indigenous governments, and improvement districts, for which the name of UBCM does not adequately represent;

NOW THEREFORE BE IT RESOLVED that the Union of BC Municipalities Executive, as empowered by the bylaws of the Union of B.C. Municipalities, initiate the process of formally requesting an amendment to the Union of BC Municipalities Act to change its statutorily established name to “Union of B.C. Local Governments” by means of an Extraordinary Resolution to be considered at Convention 2025.

**Amendment:**

**2024-2-21**

Moved Director Richmond  
Seconded Director Massier

That the above resolution be amended to request that the new name be reflective of the diversity of local governments in BC, rather than specifying what the new name should be.

**Carried**

Director Paull left the meeting.

**Amendment:**

**2024-2-22**

Moved Director Massier  
Seconded Director Richmond

That the amended resolution be submitted to the 2024 North Central Local Government Association's Annual General Meeting.

**Carried**

**12. FINANCE**

**12.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - January 2024**

Corporate Vote - Unweighted

**2024-2-23**

Moved Director Glassford  
Seconded Director Pinkney

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of January 2024, in the amount of \$3,053,308.28, consisting of \$47,521.02 paid by cheque, \$2,891,041.04 paid through electronic funds, and \$114,746.22 paid by Mastercard, be ratified.

**Carried**

Director Coleman left the meeting.

Director Massier left the meeting.

**12.2 AIS – Grant for Assistance Application Under \$1000 – Eagle View 4D Barrel Races**

Corporate Vote - Unweighted

**2024-2-24**

Moved Director Neufeld

Seconded Director Anderson

That \$1,000 be allocated from Electoral Area E Grants for Assistance funds to Eagle View 4D Barrel Races for Horsin' Around in the Cariboo.

**Carried**

Director Paull returned to the meeting.

Director Coleman returned to the meeting.

**12.3 AIS – Grant for Assistance Application Under \$1000 – Riske Creek Recreation Commission**

Corporate Vote - Unweighted

**2024-2-25**

Moved Director Anderson

Seconded Director Glassford

That \$1,000 be allocated from Electoral Area K funds to the Riske Creek Recreation Commission to help with maintenance costs for the rodeo grounds.

**Carried**

**12.4 Appointments to 2024 Parcel Tax Roll Review Panels**

Corporate Vote - Unweighted

**2024-2-26**

Moved Director Richmond

Seconded Director Neufeld

That the members of each Rural Caucus are hereby appointed to a sub-regional (north, central, south) Parcel Tax Review Panel for 2024, should meeting(s) be necessary. Further, that the meeting(s), if held, will be conducted by electronic means so that travel will not be necessary.

**Carried**

Director Massier returned to the meeting.

**13. ADMINISTRATION**

**13.1 Appointment of Chief and Deputy Chief Election Officers**

Corporate Vote - Unweighted

**2024-2-27**

Moved Director Massier

Seconded Director Bachmeier

That the Board proceed to referendum to obtain elector assent for the Barlow Creek Fire Protection Service fire tender replacement. Further, that Alice Johnston be appointed Chief Election Officer, and Lore Schick be appointed Deputy Chief Election Officer for the 2024 Barlow Creek Fire Protection Service fire tender replacement referendum.

**Carried**

The meeting recessed at 11:26 a.m.

The meeting reconvened at 11:30 a.m.

**3. DELEGATIONS/GUESTS**

**3.1 11:30 a.m. Delegation - Stuart Westie**

Stuart Westie was in attendance to present information regarding Alkaline Hydrolysis (AH) (Aquamation)

**15. COMMITTEE/COMMISSION RECOMMENDATIONS**

**15.1 Board on the Road Meeting Policy Proposal**

Corporate Vote - Unweighted

**2024-2-28**

Moved Director Sjostrom

Seconded Director Pinkney

That the following recommendation from the Policy Committee meeting on January 24, 2024, be endorsed:

*That the Board on the Road Meeting Policy be adopted as presented.*

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**15.2 DRAFT – Director Certificate of Recognition Policy**

Corporate Vote - Unweighted

**2024-2-29**

Moved Director Sjostrom

Seconded Director Neufeld

That the following recommendation from the Policy Committee meeting held on January 24, 2024, be endorsed:

*That the draft Director Certificate of Recognition Policy be amended to reflect that Directors be provided a certificate of recognition template from staff to use at their discretion, with either Staff or the Director printing/framing as desired, and that this policy be adopted as amended.*

**Carried**

**15.3 Rescind TAC Policy**

Corporate Vote - Unweighted

**2024-2-30**

Moved Director Richmond

Seconded Director Massier

That the following recommendation from the Policy Committee meeting held on January 24, 2024, be endorsed:

*That Policy #01-06B-22 - Treaty Advisory Committee Policy be rescinded.*

**Carried**

**15.4 L1.2 Library Programme Rooms Policy - Update**

Corporate Vote - Unweighted

**2024-2-31**

Moved Director Sjoström

Seconded Director Massier

That the following recommendation from the Policy Committee meeting held on January 24, 2024, be endorsed:

*That Policy #00-6-16(12) - Library Programme Room Policy be endorsed as amended.*

**Carried**

**15.5 Request to delete policy no longer in use**

Corporate Vote - Unweighted

**2024-2-32**

Moved Director Neufeld

Seconded Director Glassford

That the following recommendation from the Policy Committee meeting held on January 24, 2024, be endorsed:

*That Policy #02-11B-5(5)(13) - Management Staff Course Fees Policy be rescinded.*

**Carried**

N. Whitehead, Manager of Planning Services joined the meeting.

**15.6 Central Cariboo Appointments for 2024**

Corporate Vote - Unweighted

**2024-2-33**

Moved Director Neufeld  
Seconded Director Sjostrom

That the following recommendation from the Central Cariboo Rural Directors Caucus meeting held on January 10, 2024, be endorsed:

*That the following representative be appointed for 2024:*

*Williams Lake and District Chamber of Commerce - Director Anderson (Alternate - Director Neufeld)*

*Central Cariboo Arts and Culture Society - Director Neufeld*

*UNBC South Central Advisory Committee - Director Anderson*

**Carried**

**15.7 Joint Grant in Aid Process**

Stakeholder Vote - Weighted - All Electoral Areas

**2024-2-34**

Moved Director Forseth  
Seconded Director Massier

That the following recommendation from the Central Cariboo Joint Committee of January 12, 2024 be endorsed:

*That staff investigate options for transitioning back to a joint grants for assistance process between the City of Williams Lake and Cariboo Regional District and bring forward a report prior to the start of the 2025 grants for assistance intake.*

**Carried**

The meeting recessed at 12:05 p.m.

The meeting reconvened at 12:45 p.m.

**3. DELEGATIONS CON'T**

**2024-2-35**

Moved Director Forseth  
Seconded Director Rathor



That staff prepare a joint resolution with the City of Williams Lake supporting Alkaline Hydrolysis, to be submitted to the 2024 North Central Local Government Association's Annual General Meeting.

**Carried**

**16. BYLAWS FOR CONSIDERATION OF THREE READINGS**

**16.1 Barlow Creek Fire Protection Service Area Amendment Bylaw No. 5462, 2024**

Corporate Vote - Unweighted

**2024-2-36**

Moved Director Massier

Seconded Director Bachmeier

That Barlow Creek Fire Protection Service Area Amendment Bylaw No. 5462, 2024 be read a first, second and third time this 9<sup>th</sup> day of February 2024.

**Carried**

**17. BYLAWS FOR CONSIDERATION OF ADOPTION**

**17.1 West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5459, 2024**

Corporate Vote - Unweighted

**2024-2-37**

Moved Director Glassford

Seconded Director Richmond

That West Fraser Fire Protection Service Boundary Amendment Bylaw No. 5459, 2024 be adopted this 9<sup>th</sup> day of February 2024.

**Carried**

**17.2 Forest Grove Fire Protection Service Area Expansion Bylaw No. 5460, 2024**

Corporate Vote - Unweighted

**2024-2-38**

Moved Chair Wagner  
Seconded Director Sjostrom

That Forest Grove Fire Protection Service Area Expansion Bylaw No. 5460, 2024 be adopted this 9<sup>th</sup> day of February 2024.

**Carried**

CONTRARY TO THE MOTION: Director Forseth

**18. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS**

**18.1 Request from Director Bachmeier to Access Electoral Area B Director Initiative Funds**

Corporate Vote - Unweighted

**2024-2-39**

Moved Director Bachmeier  
Seconded Director Massier

That \$315 of Electoral Area B Director Initiative funds be authorized for Director Bachmeier to attend the Housing Summit 2024.

**Carried**

**18.2 Request from Director Neufeld to Access Electoral Area E Director Initiative Funds**

Corporate Vote - Unweighted

**2024-2-40**

Moved Director Neufeld  
Seconded Director Glassford

That \$4,000 be allocated from Electoral Area E Director Initiative Funds for Director Neufeld to attend the FCM conference in Calgary.

**Carried**

**18.3 Request from Director Pare to Access Electoral Area J Director Initiative Funds**

Corporate Vote - Unweighted

**2024-2-41**

Moved Director Pare

Seconded Director Richmond

That \$4,000 be allocated from Electoral Area J Director Initiative Funds for Director Pare to attend the FCM conference in Calgary.

**Carried**

**19. DIRECTORS' ROUNDTABLE**

**2024-2-42**

Moved Director Bachmeier

Seconded Director Massier

That the appointment of Neil McDougall to the Electoral Area B Advisory Planning Commission be rescinded.

**Carried**

**20. IN-CAMERA SESSION**

Corporate Vote – Unweighted

**2024-2-43**

Moved Director Forseth

Seconded Director Glassford

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(j) of the *Community Charter*.

**Carried**

The meeting recessed at 1:20 p.m. to go in-camera.

The meeting reconvened at 1:28 p.m.

**2024-2-44**

Moved Director Pinkney

Seconded Director Coleman

That the following resolution from the January 12, 2024 in-camera Board of Directors meeting is hereby released from in-camera and confirmed in open meeting:

*That the District of 100 Mile House's South Cariboo Recreation Centre operations proposal be accepted, subject to the proposal including the hiring of a recreation coordinator at the District of 100 Mile House or the 100 Mile House Development Corporation and that this staff person attend and make monthly reports to the South Cariboo Joint Committee.*

**Carried**

**21. ADJOURNMENT**

Corporate Vote - Unweighted

**2024-2-45**

Moved Director Paull

Seconded Director Forseth

That the meeting of Cariboo Regional District Board be adjourned at 1:32 p.m. February 9, 2024.

**Carried**

---

Chair

---

Manager of Corporate Services