

**Date:** 14/03/2024

**To:** Chair and Directors, Committee of the Whole

**And To:** Murray Daly, Chief Administrative Officer

**From:** Virgil Hoefels, Manager of Building Inspection

**Date of Meeting:** Committee of the Whole\_Mar21\_2024

**File:** Bylaw Enforcement Topics of Discussion

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## **Short Summary:**

Standardizing communication between the Bylaw Department and the Board of Directors

## **Background:**

At the November 8, 2023 Budget Meeting the Board of Directors (BOD) expressed a desire to discuss the following bylaw topics in further detail.

- Communication,
- Resources, and
- Updating Bylaw Fees.

## **Attachments:**

1. Bylaw Services Topic of Discussion Memorandum
2. Monthly Stats Example
3. Quarterly Stats Example