



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

April 12, 2024

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT: Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Alternate Director S. Nelson, Alternate Director L. Roodenburg
- ABSENT: Vice Chair M. Neufeld, Director S. Rathor, Director M. Pinkney, Director R. Paull
- STAFF: M. Daly, Chief Administrative Officer (for a portion), A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, Stephanie Masun, Manager of Intergovernmental Relations, Irene Israel, Manager of Emergency Programs, G. Hilliard, Recording Secretary

1. **CALL TO ORDER**

1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

2024-4-1

Moved Alternate Director Roodenburg

Seconded Director de Vries

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - March 22, 2024

Corporate Vote - Unweighted

2024-4-2

Moved Director LeBourdais

Seconded Director de Vries

That the minutes of the Cariboo Regional District Board meeting held March 22, 2024, be adopted.

Carried

3. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

3.1 Area G – BL5464 and BL5465

Stakeholder Vote – Unweighted – All Electoral Areas

4710 Kitwanga Drive

Parcel C (KE58100), District Lot 76, Lillooet District, Plan 20570

South Cariboo OCP Text Amendment

From Special Exception R 1-1 zone to Special Exception R 1-4 zone

(3360-20/20240005 – McDermid) (Agent: Michael Kidston, Michael Kidston Land Surveying)

Director Richmond

2024-4-3

Moved Director Richmond

Seconded Director Glassford

That South Cariboo Area Official Community Plan Amendment Bylaw No. 5464, 2024 be rejected as the Board does not support it.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST, SECOND AND THIRD READING

4.1 Area G – BL 5455

Stakeholder Vote – Unweighted – All Electoral Areas

3364 Cariboo Hwy 97

Lot 1, District Lot 618, Lillooet District, Plan KAP90620

From Rural 1 (RR 1) zone to Rural 2 (RR 2) zone

(3360-20/20230055 – Congram)

Director Richmond

2024-4-4

Moved Director Richmond

Seconded Director Sjostrom

That South Cariboo Area Zoning Amendment Bylaw No. 5455, 2023 be given first, second, and third reading, this 12th day of April 2024.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

5.1 Area A – BL 5448

Stakeholder Vote – Unweighted – All Electoral Areas

Jasper St.

Lot 7, District Lot 3965, Cariboo District, Plan 19896, Except Plan 28190

From Residential 2 (R 2) zone to Service Commercial (C 4) zone

(3360-20/20230039 – 0930230 BC Ltd.) (Owner - Ed Dorge)

Director Sjostrom

2024-4-5

Moved Director Sjostrom

Seconded Director Massier

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5448, 2023 be adopted this 12th day of April 2024.

Carried

6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

6.1 Area A – DVP20240007

Stakeholder Vote – Unweighted – All Electoral Areas

4787 Leflar Road
Lot 2, District Lot 1918, Cariboo District, Plan PGP41189
(3090-20/20240007 – Campbell)
Director Sjostrom

2024-4-6

Moved Director Sjostrom
Seconded Director LeBourdais

That the application for a Development Variance Permit pertaining to Lot 2, District Lot 1918, Cariboo District, Plan PGP41189 be issued to vary Section 8.8.2 (b) (i) of the North Cariboo Area Rural Land Use Bylaw No. 3505, 1999 as follows:

That the minimum front yard setback from 7.6 m (24.9 ft.) to 4.57 m (15.0 ft.) to allow for the construction of an addition to the single-family dwelling.

Carried

7. DEVELOPMENT PERMIT APPLICATIONS

7.1 Area A – DP20240009

Stakeholder Vote – Unweighted – All Electoral Areas

1381 Sam Toy Road
Lot 12, District Lot 3140, Cariboo District, Plan 19032
(3060-20/20240009 – Renyard Holdings Inc.) (Owner – Pete Renyard)
Director Sjostrom

2024-4-7

Moved Director Sjostrom
Seconded Director Glassford

That the application for a Development Permit pertaining to Lot 12, District Lot 3140, Cariboo District, Plan 19032 be approved based on Appendices B and D.

Carried

8. AGRICULTURAL LAND COMMISSION APPLICATIONS

8.1 Area E – ALRE20240006

Stakeholder Vote – Unweighted – All Electoral Areas

3281 English Road
Lot 1, District Lots 3225, 8685 and 8686, Lillooet District, Plan KAP45337
(3015-20/E20240006 – Fosbery/Austin)
Director Neufeld

2024-4-8

Moved Director Forseth
Seconded Director Richmond

That the Provincial Agricultural Land Commission application for subdivision pertaining to Lot 1, District Lots 3225, 8685 and 8686, Lillooet District, Plan KAP45337 be authorized for submission to the Provincial Agricultural Land Commission with a recommendation for approval.

Carried

9. DEVELOPMENT SERVICES - OTHER BUSINESS

9.1 Area L – L20230044

Stakeholder Vote – Unweighted – All Electoral Areas

6046 Highway 24
Lot 2, District Lot 4038, Lillooet District, Plan 35085
(3370-20/20230044) Butte Junction Enterprises Ltd/Iron Horse Pub) (Owner:
Karen Owens)
Director de Vries

2024-4-9

Moved Director de Vries
Seconded Director Richmond

That information be submitted to the Liquor and Cannabis Regulation Branch pertaining to the issuance of a liquor primary license for 6046 Highway 24 – Lot 2, District Lot 4038, Lillooet District, Plan 35085 as follows:

- That comments on the Liquor and Cannabis Regulation Branch’s prescribed considerations are as set out in the information package for liquor license application file 3370-20/20230044;

- That the methods used to gather the views of potentially affected property owners were in accordance with the Liquor Control and Licensing Act and that based on the results of all methods of public engagement the residents' views have been considered; and
- That the liquor license be recommended for approval.

Carried

10. EMERGENCY PROGRAM SERVICES

10.1 2024 UBCM CEPF Evacuation Route Planning Regional Application

Corporate Vote - Unweighted

2024-4-10

Moved Director Pare

Seconded Director Massier

That the Cariboo Regional District participate as a sub-applicant to the 2024 CEPF Evacuation Route Planning project. Further, that the Board approve Williams Lake First Nation, as the primary applicant, to apply for, receive, and manage the grant funding on the Cariboo Regional District's behalf.

Carried

2024-4-11

Moved Director Bachmeier

Seconded Director Coleman

That the District of Wells' application for emergency egress via the Purden Connector be supported by the CRD.

Carried

2024-4-12

Moved Director Coleman

Seconded Director Bachmeier

That a discussion about high-level planning with other stakeholders for emergency egress routes in each electoral area in the Cariboo region be included on an upcoming Board agenda.

Carried

The meeting recessed at 10:55 a.m.

The meeting reconvened at 11:00 a.m.

11. FINANCE

11.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - March 2024

Corporate Vote - Unweighted

2024-4-13

Moved Director Glassford

Seconded Director Bachmeier

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of March 2024, in the amount of \$1,609,228.60, consisting of \$159,532.87 paid by cheque, \$1,346,426.78 paid through electronic funds, and \$103,268.95 paid by Mastercard, be ratified.

Carried

11.2 Year-Round Grant for Assistance Application – Tatlayoko Field Station Society

Corporate Vote - Unweighted

2024-4-14

Moved Director Pare

Seconded Alternate Director Roodenburg

That a Year-Round Grant for Assistance be approved for the Tatlayoko Field Station Society in the amount of \$1,000 to help with improvements to the Tatlayoko Field Station Building. Further, that the funds be authorized from the Electoral Area J Grant for Assistance funds.

Carried

11.3 Year-Round Grant for Assistance Application – Tyee Lake Community Association

Corporate Vote - Unweighted

2024-4-15

Moved Director Forseth

Seconded Director Richmond

That a Year-Round Grant for Assistance be approved for the Tyee Lake Community Association in the amount of \$1,000 to help with costs for their Annual General Meeting and BBQ. Further, that the fund be authorized from the Electoral Area D Grant for Assistance fund.

Carried

11.4 Year-Round Grant for Assistance Application - Eagle View Riding Club Gymkhana Series

Corporate Vote - Unweighted

2024-4-16

Moved Director Forseth

Seconded Director LeBourdais

That a Year-Round Grant for Assistance be approved for the Eagle View Riding Club Gymkhana Series in the amount of \$1,000 to support their Gymkhana Series and help with award costs. Further, that the funds be authorized as follows:

Electoral Area K Grants for Assistance funds \$333

Electoral Area E Grants for Assistance funds \$667

Carried

11.5 Year-Round Grant for Assistance Application – Kersley Players

Corporate Vote - Unweighted

2024-4-17

Moved Director Sjostrom

Seconded Director Richmond

That a Year-Round Grant for Assistance be approved for the Kersley Players in the amount of \$1,000 to support the 2024 Central Interior Zone drama festival to help pay adjudicator costs, including transportation, accommodation and fees. Further, that the funds be authorized as follows:

Electoral Area A Grant for Assistance \$500.00

Electoral Area B Grant for Assistance \$250.00

Electoral Area I Grant for Assistance \$250.00

Carried

11.6 Year-Round Grant for Assistance Application – Anahim Lake Community Association

Corporate Vote - Unweighted

2024-4-18

Moved Director Pare

Seconded Director Massier

That a Year-Round Grant for Assistance be approved for the Anahim Lake Community Association in the amount of \$1,000 to purchase pop-up shelters to be used in the kid's play area and Elder's area during the Stampede. Further, that the funds be authorized from the Electoral Area J Grant for Assistance fund.

Carried

11.7 NDIT Application – Lightning Creek Ski Club Event Centre Timing System Phase 2

Corporate Vote - Unweighted

2024-4-19

Moved Director Massier

Seconded Alternate Director Nelson

That the Lightning Creek Ski Club's application to the Northern Development Initiative Trust's Recreation Infrastructure stream for \$67,389 to expand their event centre timing system be supported for submission.

Carried

11.8 NDIT Application – Anahim Lake Community Hall Potable Water

Corporate Vote - Unweighted

2024-4-20

Moved Director Pare

Seconded Alternate Director Nelson

That the Anahim Lake Community Association’s application to Northern Development Initiative Trust’s Community Places stream for \$18,240 to drill a well to provide potable water to the community hall be supported.

Carried

11.9 NDIT Application - Gold Rush Trail Outdoor Sports Marketing Campaign

Corporate Vote - Unweighted

2024-4-21

Moved Director Sjostrom

Seconded Director Forseth

That the Cariboo Chilcotin Coast Tourism Association’s application to Northern Development Initiative Trust’s Marketing Initiative stream for \$20,000 to support their Gold Rush Trail – Outdoor Sports Marketing Campaign, be supported.

Carried

11.10 Year-Round Grant for Assistance Application – Williams Lake Studio Theatre Society

Corporate Vote - Unweighted

2024-4-22

Moved Director LeBourdais

Seconded Alternate Director Nelson

That a Year-Round Grant for Assistance be approved for the Williams Lake Studio Theatre Society (WLSTS) in the amount of \$1,000 to help with costs for transport of their production of Dr. Jekyll and Mr. Hyde to the Kersley Recreation Complex

to participate in the Central Interior Zone Community Theatre Festival. Further, that the funds be authorized as follows:

Electoral Area D Grants for Assistance \$333.34

Electoral Area E Grants for Assistance \$333.33

Electoral Area F Grants for Assistance \$333.33

Carried

13. INFORMATION ITEMS

13.12 Corporate Sponsorship of 48th Billy Barker Days Festival - Quesnel Billy Barker Days Society

2024-4-23

Moved Director Massier

Seconded Director Bachmeier

That item 13.12 - a corporate sponsorship request for the 48th Billy Barker Days Festival from the Quesnel Billy Barker Days Society, be referred to the North Carboo Rural Directors Caucus.

Carried

14. COMMITTEE/COMMISSION RECOMMENDATIONS

14.1 Memo – Engagement Strategy

Corporate Vote - Unweighted

2024-4-24

Moved Director Forseth

Seconded Director Sjostrom

That the following recommendation from the Committee of the Whole meeting on March 21, 2024 be endorsed:

That the draft 2023-2027 Engagement Strategy be endorsed as presented.

Carried

14.2 Emergency Expenditure - Soccer Complex Sprinkler System

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

2024-4-25

Moved Director Glassford

Seconded Alternate Director Roodenburg

That the following recommendation from the North Cariboo Joint Committee meeting on March 12, 2024, be endorsed:

That the 2024 North Cariboo Recreation and Parks capital plan be amended to include repairs to the sprinkler system at the soccer complex at an estimated cost of \$13,500.

Carried

14.3 Alex Fraser Park Management Agreement

Corporate Vote - Weighted

2024-4-26

Moved Director Sjostrom

Seconded Director Bachmeier

That the following recommendation from the North Cariboo Joint Committee meeting on March 12, 2024, be endorsed:

That the Cariboo Regional District Board and Quesnel City Council enter into the attached five-year management agreement with the Alex Fraser Park Society regarding the management of Alex Fraser Park, and that the appropriate signatories be authorized to execute the agreement.

Carried

14.4 Junior Hockey Agreement

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I and City of Quesnel

2024-4-27

Moved Director Massier

Seconded Alternate Director Roodenburg

That the following recommendation from the North Cariboo Joint Committee meeting on March 12, 2024, be endorsed:

That the City of Quesnel, as the Manager of the North Cariboo Recreation and Parks Service, enter into the attached 5- year agreement with the Quesnel Jr A. Hockey Club for use of the West Fraser Centre.

Carried

14.5 North Cariboo Recreation and Parks Agreement

Corporate Vote - Weighted

2024-4-28

Moved Director Sjostrom

Seconded Director Glassford

That the following recommendation from the North Cariboo Joint Committee meeting on March 12, 2024, be endorsed:

That the proposed North Cariboo Recreation and Parks Management agreement between the Cariboo Regional District and the City of Quesnel be renewed for a five-year term (2024-2028) and that the appropriate signatories be authorized to execute the agreement.

Carried

14.6 Support for Atlantic Power

Corporate Vote - Unweighted

2024-4-29

Moved Alternate Director Nelson

Seconded Director Forseth

That the following resolution from the in-camera Committee of the Whole meeting held on April 11, 2024 is hereby released from in-camera and confirmed in open meeting:

That the CRD provide support to Atlantic Power and request the appropriate cabinet ministers and Premier to provide flexibility in contract negotiations to ensure the long-term viability of Atlantic Power to Williams Lake and the Cariboo Region.

Carried

15. BYLAWS FOR CONSIDERATION OF THREE READINGS

15.1 Forest Grove Fire Protection Service Area Expansion Bylaw No. 5474, 2024

Corporate Vote - Unweighted

2024-4-30

Moved Chair Wagner

Seconded Director Massier

That Forest Grove Fire Protection Service Area Expansion Bylaw No. 5474, 2024 be read a first, second, and third time this 12th day of April 2024.

Carried

16. BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

16.1 CRD Water Rates Bylaw No. 5472, 2024

Stakeholder Vote – Weighted – Electoral Areas A, E, G, H, K & L

2024-4-31

Moved Director Anderson

Seconded Director de Vries

That Cariboo Regional District Water Rates Bylaw No. 5472, 2024 be read a first, second and third time, this 12th day of April 2024.

Carried

2024-4-32

Moved Director Sjostrom

Seconded Director Richmond

That Cariboo Regional District Water Rates Bylaw No. 5472, 2024 be adopted, this 12th day of April 2024.

Carried

16.2 CRD Sewer Rates Bylaw No. 5473, 2024

Stakeholder Vote – Weighted – Electoral Areas A, D, G & K

2024-4-33

Moved Director Forseth
Seconded Director Richmond

That Cariboo Regional District Sewer Rates Bylaw No. 5473, 2024 be read a first, second and third time, this 12th day of April 2024.

Carried

2024-4-34

Moved Director Richmond
Seconded Director Forseth

That Cariboo Regional District Sewer Rates Bylaw No. 5473, 2024 be adopted, this 12th day of April 2024.

Carried

17. BYLAWS FOR CONSIDERATION OF ADOPTION

17.1 100 Mile House Fire Protection Service Boundary Expansion Bylaw No. 5466, 2024

Corporate Vote - Unweighted

2024-4-35

Moved Director Glassford
Seconded Alternate Director Roodenburg

That 100 Mile House Fire Protection Service Boundary Expansion Bylaw No. 5466, 2024 be adopted this 12th day of April 2024.

Carried

The meeting recessed at 12:05 p.m.

The meeting reconvened at 12:45 p.m.

20. IN-CAMERA SESSION

2024-4-36

Moved Director Pare
Seconded Director Forseth

That the meeting be closed to the public to go in-camera under section 90(1)(c) of the *Community Charter*.

Carried

The meeting recessed to go in-camera at 1:20 p.m.

The meeting reconvened at 1:50 p.m.

21. ADJOURNMENT

Corporate Vote - Unweighted

2024-4-37

Moved Director Bachmeier
Seconded Alternate Director Nelson

That the meeting of Cariboo Regional District Board be adjourned at 1:51 p.m. April 12, 2024.

Carried

Chair

Manager of Corporate Services