



Date: 01/05/2024

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Alice Johnston, Manager of Corporate Services/Deputy CAO

Date of Meeting: Cariboo Regional District Board_May03_2024

File: 3900-20-5470

Short Summary:

AAP for Bylaw No. 5470 – Area J Community Halls Contribution Service

Voting:

Corporate Vote - Unweighted

Memorandum:

The Board gave three readings to Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024 on March 22, 2024, and the Bylaw has received Statutory Approval from the Inspector of Municipalities. The Board may now determine the public assent process; the Electoral Area Director has expressed an interest in conducting an Alternative Approval Process (AAP) to keep the costs low.

If AAP is chosen, the Board must establish a deadline for receiving elector response forms, which must be at least 30 days after the second public notice is published. When establishing the date, the Board should keep in mind that if 10% or more electors sign an elector response form during the AAP and the Board decides to proceed to an assent vote (referendum), the vote must be held within 80 days of the deadline established for the AAP.

The Board must also establish the elector response forms and make a fair determination of the total number of electors in the AAP area. These documents are attached for the Board's consideration of endorsement.

This item is included at late publishing to enable the use of the CRD's UpFront newsletter to help make electors aware of the proposed service.

Attachments:

- 1) Bylaw No. 5470
- 2) Statutory Approval
- 3) Elector Response Form
- 4) Determination of Number of Electors

Financial Implications:

Obtaining public assent through an AAP process saves significantly over the cost of conducting a referendum.

Policy Implications:

n/a

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

- 1) Endorse recommendations;
- 2) Other action;
- 3) Defer.

Recommendation:

#1: That participating area approval is to be obtained through the Alternative Approval Process for Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024.

#2: That the Cariboo Regional District Board authorizes the Elector Response Form as attached hereto for the Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024 Alternative Approval Process, which allows for a single elector response on each form, and which may be accepted by email or facsimile provided it is an accurate copy of the original form.

#3: That the Cariboo Regional District Board has determined that 1039 represents the total number of eligible electors for the Alternative Approval Process with respect to Cariboo

Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024.

#4: That the Cariboo Regional District Board has established July 2, 2024, at 4:00 p.m. as the deadline for receiving elector responses for the Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024 Alternative Approval Process.