

CARIBOO REGIONAL DISTRICT BOARD MINUTES

May 3, 2024 10:05 a.m.

Cariboo Regional District Board Room Suite D - 180 Third Avenue North Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom,

Director B. Bachmeier, Director J. Massier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director S. Rathor,

Alternate Director D. Funk, Alternate Director L. Roodenburg

ABSENT: Director E. Coleman, Director M. Pinkney

STAFF: M. Daly, Chief Administrative Officer, K. Erickson, Chief Financial

Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of

Communications, G. Hilliard, Recording Secretary

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2024-5A-1

Moved Director Sjostrom Seconded Director Neufeld

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - April 12, 2024

Corporate Vote - Unweighted

2024-5A-2

Moved Director Pare Seconded Director Neufeld

That the minutes of the Cariboo Regional District Board meeting held April 12, 2024, be adopted.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST AND SECOND READING

4.1 Area A – BL 5469

Stakeholder Vote – Unweighted – All Electoral Areas

1381 Sam Toy Road

Lot 12, District Lot 3140, Cariboo District, Plan 19032

From Service Commercial (C 4) zone to Special Exception C 4-3 zone

(3360-20/20240011 – Renyard Holdings Inc.) (Owner: Peter Renyard)

Director Sjostrom

2024-5A-3

Moved Director Sjostrom

Seconded Director Massier

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be given first and second reading this 3rd day of May 2024.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING AND ADOPTION

5.1 Area L – BL 5456 and 5457

Stakeholder Vote – Unweighted – All Electoral Areas

Little Green Lake Road

Lot 1, District Lot 1919, Lillooet District, Plan KAP90830

From Agriculture designation to Rural Holding designation and Agriculture designation

From Resource/Agricultural (RA 1) zone to Rural 1 (RR 1) zone and Special Exception RR 1-6 zone

(3360-20/20230060 – Rebecca and Edward Kendall) (Agent: Nigel Hemingway – Cariboo Geographic Systems)

Director de Vries

2024-5A-4

Moved Director de Vries Seconded Director Glassford

That the condition of adoption of Bylaw No. 5457, being the applicant offering to enter into and entering into a Section 219 covenant to ensure compliance with the CRD Shoreland Management Policy with respect to sewage disposal system and riparian protection and removal of covenant LB373664, be removed.

Carried

2024-5A-5

Moved Director de Vries Seconded Director Glassford

That Green Lake Area Official Community Plan Amendment Bylaw No. 5456, 2023 and South Cariboo Area Zoning Amendment Bylaw No. 5457, 2023 be read a third time, this 3rd day of May 2024.

Carried

2024-5A-6

Moved Director de Vries Seconded Director Glassford

That Green Lake Area Official Community Plan Amendment Bylaw No. 5456, 2023 be adopted this 3rd day of May 2024.

Carried

2024-5A-7

Moved Director de Vries Seconded Director Richmond That South Cariboo Area Zoning Amendment Bylaw No. 5457, 2023 be adopted this 3rd day of May 2024.

Carried

6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

6.1 Area H – DVP20240012

Stakeholder Vote – Unweighted – All Electoral Areas

4535 Bakken Rd Lot A, District Lot 2939, Lillooet District, Plan 25168 (3090-20/20240012 – Cox) (Agent: Wade Balbirnie) Director Wagner

2024-5A-8

Moved Chair Wagner Seconded Director Richmond

That the application for a Development Variance Permit pertaining to Lot A, District Lot 2939, Lillooet District, Plan 25168 be approved. Further, that a Development Variance Permit be issued to vary Section 5.13.2 (b) (i) of the South Cariboo Area Bylaw No. 3501, 1999 as follows:

That the minimum front yard setback be reduced from 7.6 m. (24.9 ft.) to 6.52 m. (21.39 ft.) to legalize the existing mobile home.

Carried

7. <u>DEVELOPMENT SERVICES - OTHER BUSINESS</u>

V. Hoefels joined the meeting

7.1 Area D – Notice on Title – Lot B District Lot 8821 Cariboo District Plan PGP41572

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L.

2024-5A-9

Moved Director Forseth Seconded Director Sjostrom That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the Community Charter for Lot B District Lot 8821 Cariboo District Plan PGP41572; PID: 023-858-770.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried

7.2 Area D – Notice on Title – Part S/E ¼ of District Lot 9114 Cariboo District Lying North of Plan A155

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2024-5A-10

Moved Director Forseth Seconded Director Sjostrom

That, further to advice from the Chief Building Inspector that non-compliance issues on Part S/E ¼ of District Lot 9114 Cariboo District lying North of Plan A155; PID: 016-543-238 have been resolved, no further enforcement action be taken.

Carried

7.3 Area E – Notice on Title – District Lot 12234 Cariboo District Except Plan 19751

Stakeholder Vote - Weighted - Electoral Areas A, B, C, D, E, F, G, H, I and L

2024-5A-11

Moved Director Neufeld Seconded Director Massier

That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the Community Charter for District Lot 12234 Cariboo District Except Plan 19751; PID: 013-144-511.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

7.4 Area E – Notice on Title – Block E District Lot 11880 Cariboo District

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2024-5A-12

Moved Director Neufeld
Seconded Director LeBourdais

That, further to advice from the Chief Building Inspector that non-compliance issues on Block E District Lot 11880 Cariboo District; PID: 025-080-521 have been resolved, no further enforcement action be taken.

Carried

7.5 Area E – Notice on Title – Parcel A (Being a consolidation of Lots 6 and 7, See CA7059679) District Lot 5724 Cariboo District Plan 12050

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

2024-5A-13

Moved Director Neufeld Seconded Director Sjostrom

That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the Community Charter for Parcel A (Being a consolidation of lots 6 and 7, See CA7059679) District Lot 5724 Cariboo District Plan 12050; PID: 030-563-682.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried

7.6 Area L – Notice on Title – Lot 34 District Lot 4531 Lillooet District Plan KAP15960

Stakeholder Vote - Weighted - Electoral Areas A, B, C, D, E, F, G, H, I and L

Moved Director de Vries Seconded Director Massier

That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the Community Charter for Lot 34 District Lot 4531 Lillooet District Plan KAP15960; PID: 008-736-278.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.

Carried

V. Hoefels left the meeting

8. <u>ENVIRONMENTAL SERVICES</u>

8.1 Lac La Hache Sewer Service Area Extension

Corporate Vote - Weighted

2024-5A-15

Moved Director Richmond Seconded Director Glassford

That the Lac La Hache Sewer Service Area boundary be amended to include Lot A, Plan KAP10207, DL 5, Lillooet Land District, Except Plan KAP60769, & DL 3701, and that the appropriate signatories be authorized to enter into the necessary legal agreement with the property owners.

Carried

9. COMMUNITY SERVICES

9.1 Sponsorship Request for Williams Lake First Nation's Father's Day and Speaking Our Truth Pow Wows.

Corporate Vote - Weighted

Moved Director LeBourdais Seconded Director Forseth

That a Platinum sponsorship be provided for the Williams Lake First Nation's Father's Day and 3rd Annual Speaking Our Truth Pow Wows in the amount of \$5,500 from the COVID-19 Smart Restart Funds allocated to First Nations Reconciliation.

Carried

9.2 Chimney and Felker Lakes Landholders Association Community Works Funding (CWF) solar panel project and enabling agreement.

Corporate Vote – Weighted

2024-5A-17

Moved Director Neufeld Seconded Director Sjostrom

That up to \$45,000 for the installation of solar panels at the Chimney and Felker Lakes Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

9.3 Year-Round Grant for Assistance Application – 100 Mile & District Arts Council

Corporate Vote - Unweighted

2024-5A-18

Moved Director Richmond Seconded Chair Wagner

That a Year-Ground Grant for Assistance be approved for the 100 Mile & District Arts Council in the amount of \$1,000 to help with costs for the Jenny Lester's Hillbilly Choir Band Retreat. Further, that the funds be authorized as follows:

Electoral Area G Grants for Assistance \$333.34 Electoral Area H Grants for Assistance \$333.33 Electoral Area L Grants for Assistance \$333.33

Carried

9.4 Year-Round Grant for Assistance Application – Cariboo Calico Quilters

Corporate Vote - Unweighted

2024-5A-19

Moved Director LeBourdais Seconded Director Sjostrom

That a Year-Ground Grant for Assistance be approved for the Cariboo Calico Quilters in the amount of \$1,000 to help with costs to replenish quilting items and materials so they can continue to donate comfort quilts when needed. Further, that the funds be authorized from the Electoral Area F Grants for Assistance fund.

Carried

9.5 AIS - GFA Application Under \$1000 - Cariboo Chilcotin Youth Fiddle Society

Corporate Vote - Unweighted

2024-5A-20

Moved Director Anderson
Seconded Director Bachmeier

That a Year-Ground Grant for Assistance be approved for the Cariboo Chilcotin Youth Fiddle Society in the amount of \$1,000 to help support their 'Fiddle Ticket to Canada' event. Further, that the funds be authorized from the Electoral Area K Grants for Assistance fund.

Carried

9.6 NDIT Application – Claymine Trails Expansion Project

Corporate Vote - Unweighted

Moved Director Bachmeier Seconded Director Sjostrom

That the grant application from the Cariboo Regional District to the Northern Development Initiative Trust's Community Places funding stream for \$30,000 to expand the low mobility trail at the Claymine Trails system in Bouchie Lake be supported for submission.

Carried

9.7 NDIT Application – Forest Grove Hall Roof Replacement

Corporate Vote - Unweighted

2024-5A-22

Moved Chair Wagner
Seconded Director Glassford

That the Forest Grove Recreation Society's grant application to Northern Development Initiative Trust's Community Places stream for \$30,000 to replace the community hall roof be supported for submission.

Carried

9.8 NDIT Application – Williams Lake Cycling Club Backdoor/Westsyde Trail Refurbishment

Corporate Vote - Unweighted

2024-5A-23

Moved Director Rathor
Seconded Director Bachmeier

That the Williams Lake Cycling Club's grant application to Northern Development Initiative Trust's Community Places stream for \$30,000 to refurbish the Backdoor/Westsyde trail network be supported for submission.

Carried

10. FINANCE

10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - April 2024

Corporate Vote - Unweighted

2024-5A-24

Moved Director Glassford Seconded Director LeBourdais

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of April 2024, in the amount of \$1,525,712.64, consisting of \$24,207.54 paid by cheque, \$1,370,515.33 paid through electronic funds, and \$130,989.77 paid by Mastercard, be ratified.

Carried

11. ADMINISTRATION

11.1 Results of Barlow Creek Fire Tender Assent Vote

Corporate Vote - Unweighted

2024-5A-25

Moved Director Massier Seconded Director Glassford

That based on the affirmative results of the referendum conducted on April 27, 2024, the Board of the Cariboo Regional District authorizes that up to \$650,000 be borrowed, under Section 403 of the *Local Government Act*, from the Municipal Finance Authority, for the purpose of replacing a fire tender for the Barlow Creek Volunteer Fire Department; and that the loan be repaid within ten years.

Carried

11.2 AAP for Bylaw No. 5470 – Area J Community Halls Contribution Service

Corporate Vote - Unweighted

2024-5A-26

Moved Director Pare Seconded Director Forseth That participating area approval is to be obtained through the Alternative Approval Process for Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024.

Carried

2024-5A-27

Moved Director Pare
Seconded Director Neufeld

That the Cariboo Regional District Board authorizes the Elector Response Form as attached hereto for the Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024 Alternative Approval Process, which allows for a single elector response on each form, and which may be accepted by email or facsimile provided it is an accurate copy of the original form.

Carried

2024-5A-28

Moved Director Pare Seconded Director de Vries

That the Cariboo Regional District Board has determined that 1039 represents the total number of eligible electors for the Alternative Approval Process with respect to Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024.

Carried

2024-5A-29

Moved Director Pare Seconded Director Massier

That the Cariboo Regional District Board has established July 2, 2024, at 4:00 p.m. as the deadline for receiving elector responses for the Cariboo Regional District Electoral Area J Community Hall Support Service Establishment Bylaw No. 5470, 2024 Alternative Approval Process.

12. INFORMATION ITEMS

12.3 CRD Delegations - Memorandum of Business

2024-5A-30

Moved Director LeBourdais Seconded Director de Vries

That Irene Gilbert and Chief Helen Henderson be invited as a delegation, on behalf of the Northern Secwepemc Cultural Society, in place of Graham Leslie.

Carried

13. COMMITTEE/COMMISSION RECOMMENDATIONS

13.1 100 Mile & District Outriders

Stakeholder Vote - Weighted - Electoral Areas G, H, L and the District of 100 Mile House

2024-5A-31

Moved Director Richmond Seconded Director de Vries

That the following recommendation from the South Cariboo Joint Committee meeting on April 8, 2024 be endorsed:

That approval be provided for the 100 Mile District Outriders proposed project to replace the stadium bleachers and replace fence panels as is required under the group's Use and Occupancy Agreement with the Cariboo Regional District.

Carried

13.2 Request for indigenous athlete support signage at the South Cariboo Recreation Centre from the Tsqescen First Nation (Formerly Canim Lake Band)

Stakeholder Vote - Weighted - Electoral Areas G, H, L and the District of 100 Mile House

Moved Chair Wagner
Seconded Director Richmond

That the following recommendation from the South Cariboo Joint Committee meeting on April 8, 2024 be endorsed:

That the concept request for Tsqescen First Nation athlete support and welcome signage be approved with details including wording, size, cost and installation location to be brought back to the joint committee for final endorsement.

Carried

13.3 Air Quality Committee Report

Corporate Vote - Unweighted

2024-5-33

Moved Director LeBourdais Seconded Director Massier

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That a joint letter from the City of Williams Lake and Cariboo Regional District be forwarded to the Ministry of Environment recognizing the value of the Williams Lake Air Quality Roundtable and asking them to consider taking a lead role in reviving it.

Carried

The meeting recessed at 11:26 a.m.

The meeting reconvened at 11:35 a.m.

3. <u>DELEGATIONS/GUESTS</u>

3.1 Delegation - PMT Chartered Professional Accountants LLP

JoAnn Francis, CPA, CA of PMT Chartered Professional Accountants presented the Audited 2023 CRD Financial Statements.

The meeting recessed at 11:55 a.m.

The meeting reconvened at 12:12 p.m.

3.2 Delegation - Beth Holden, CRD Regional Economic Development Officer

Beth Holden, CRD Regional Economic Development Officer presented information regarding the Make the Move project.

The meeting recessed at 12:23 p.m.

The meeting reconvened at 1:05 p.m.

13. COMMITTEE/COMMISSION RECOMMENDATIONS

13.4 Viewing Stanley Cup Playoffs in Gibraltar Room

Stakeholder Vote - Weighted - Electoral Areas D, E, F and City of Williams Lake

2024-5A-34

Moved Director Rathor Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That staff bring a report forward to the May Central Cariboo Joint Committee, regarding using the Gibraltar Room to display the Stanley Cup Final if the Vancouver Canucks make it that far.

Carried

CONTRARY TO THE MOTION: Director Forseth

13.5 KIJHL Agreement

Corporate Vote - Weighted

2024-5A-35

Moved Director Pare

Seconded Director Neufeld

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That the proposed Use And Occupancy License Agreement between the City of Williams Lake (as the operators of the Cariboo Memorial Recreation Complex) and 1468229 BC Ltd DBA Williams Lake Mustangs Hockey club be endorsed as presented, with the following changes:

- 1. Section 10.a. be amended to add "in writing" at the end.
- 2. Section 10.b be amended to read "The Operator will be responsible for the installation and removal of all advertisements. All installation materials and maintenance costs for advertisements are at the expense of the TEAM."
- 3. Schedule B last line under Rink 1 be amended to read "a 15% cost sharing of net advertising revenues to the facility, capped at a maximum of \$25,000.00 annually."
- 4. Schedule B Reference to Rink 1 under Year 1 of Agreement be amended to read "Rink 1 will be at 10% with a cap of \$10,000.00".

Further, that the appropriate signatories be authorized to execute the agreement.

Carried

13.6 Funding for Rotary Club Fitness Equipment at Kiwanis Park

Stakeholder Vote - Weighted - Electoral Areas D, E, F and City of Williams Lake

2024-5A-36

Moved Director Rathor Seconded Director Neufeld

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That the City of Williams Lake submit a 2024 Northern Development Initiative Trust (NDIT) application to the Community Places program in partnership with the Williams Lake Rotary Club, for the Kiwanis Park Seniors' Exercise Equipment Project. Further, that staff be authorized to support the project with the subregional recreation funding account or other funding source for a maximum amount of \$10,000.00.

Carried

13.7 Proposed Minor Construction to Accommodate Williams Lake Mustangs

Stakeholder Vote - Weighted - Electoral Areas D, E, F and City of Williams Lake

Moved Director LeBourdais Seconded Director Neufeld

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That proposed construction changes to the Cariboo Memorial Recreation Complex to accommodate the Williams Lake Mustangs Hockey Club be approved as presented.

Carried

13.8 Capital Project Budget Adjustment For Arena Dressing Room Retiling Project

Stakeholder Vote - Weighted - Electoral Areas D, E, F and City of Williams Lake

2024-5A-38

Moved Director Rathor Seconded Director Neufeld

That the following recommendation from the Central Cariboo Joint Committee meeting on April 24, 2024, be endorsed:

That the proposed Lap Pool Retiling / Regrouting project for the West Fraser Aquatic Centre budgeted at \$65,000 in 2024 be deferred to a future year, and that \$50,000 be reallocated toward completing the Arena Dressing Room Retiling project for the Cariboo Memorial Recreation Complex in 2024.

Carried

13.9 Draft – Post-Secondary Bursary Program

Corporate Vote - Unweighted

2024-5A-39

Moved Director Richmond
Seconded Alternate Director Roodenburg

That the following recommendation from the Policy Committee meeting on April 30, 2024 be endorsed:

That the Post-Secondary Bursary Program Policy, as attached, be endorsed.

14. BYLAWS FOR CONSIDERATION OF THREE READINGS

14.1 Canim Lake Water System Service Boundary Amendment Bylaw No. 5478, 2024

Corporate Vote - Unweighted

2024-5A-40

Moved Chair Wagner Seconded Director Richmond

That Canim Lake Water System Service Boundary Amendment Bylaw No. 5478, 2024 be read a first, second and third time this 3rd day of May 2024.

Carried

15. BYLAWS FOR CONSIDERATION OF ADOPTION

15.1 Forest Grove Fire Protection Service Area Expansion Bylaw No. 5474, 2024

Corporate Vote - Unweighted

2024-5A-41

Moved Chair Wagner Seconded Director Massier

That Forest Grove Fire Protection Service Area Expansion Bylaw No. 5474, 2024 be adopted, this 3rd day of May 2024.

Carried

16. <u>DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS</u>

16.1 Request from Director Forseth for a UBCM Community Excellence Nomination.

Corporate Vote - Unweighted

2024-5A-42

Moved Director Forseth
Seconded Director Glassford

That a 2024 UBCM Community Excellence Award nomination be put forward in the category of "Excellence in Service Delivery" for the joint UBCM grant application for emergency evacuation route planning being led by Williams Lake First Nation and in partnership with the Cariboo Regional District and the City of Williams Lake".

Carried

16.2 Invitation: Advisory Committee on Emergency Management Regulations

Corporate Vote - Unweighted

2024-5A-43

Moved Director Forseth
Seconded Director LeBourdais

That Chair Wagner's name be put forward to the Local Government Advisory Committee on EDMA Regulations.

Carried

19. <u>IN-CAMERA SESSION</u>

19.1 In-Camera Session

Corporate Vote - Unweighted

2024-5A-44

Moved Director LeBourdais Seconded Director de Vries

That the meeting be closed to public to discuss items suitable for discussion incamera pursuant to Section 90(1)(c), (g) (i) and (k) of the *Community Charter*.

Carried

The meeting recessed to go in-camera at 2:14 p.m.

The meeting reconvened at 2:40 p.m.

20. ADJOURNMENT

Corporate Vote - Unweighted

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Moved Director Sjostrom Seconded Director Bachmeier

That the meeting of Cariboo Regional District Board be adjourned at 2:40 p.m. May 3, 2024.

Carried

| Chair |
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| Manager of Corporate Services |