

# City Staff Report

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Original signed by: Acting City Manager Bolton

**Report Date:** April 29, 2024  
**Meeting Date:** May 7, 2024

**To:** City Manager  
**From:** Recreation Manager  
**Subject:** 2024-2027 North Cariboo Recreation and Parks Fee Bylaw Proposal

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## PURPOSE

This report is to propose new Fees and Charges for three (3) years for the Arts and Recreation Centre, Arenas, and Community use of schools.

## SUMMARY

- The fees for the provision of services proposed is for an increase by 3.5% per year across the board for all rates, fees, public admissions & rentals for a 3-year term.
- The only exception is a 4% increase for the 3-year term in our family rate; as we are slightly behind in comparison to other similar sized municipalities.
- Generally noted, our fees & charges are comparable to similar sized municipalities (specifically Williams Lake) except where noted above.
- The recommended fee structure will start with the beginning of the activity season for each service area.
- Arena fees are proposed to start August 1, 2024 and the Arts and Recreation Centre & Community Use of School Fees are proposed to start September 1, 2024 and continue until the summer of 2027.
- At a previous JAC meeting our seniors' admission age was brought forward as correspondence from the public. It was discussed at that time to review and address the situation when the next opportunity presents itself.
- We are recommending lowering our Seniors age to 60 yrs from 65 yrs.
- Our age breakdown would be as follows: Tot 0- 4yrs = Free; Child = 5 -12yrs; Student =13 -18yrs; Adult = 19- 59yrs; Senior = 60- 79yrs; Over 80 = Free.
- We are recommending reducing the Dunkley Room rate to \$26.27. Arena youth groups that previously had free access to the Observer Room will no longer have access as this space has been provided to the Jr A team.
- Arena youth groups will now have free access to book the Dunkley Room for meetings but will still have a fee option for event use.
- We are recommending increasing the Recreation Pass by 8% over the 3-year term. This increase is tied to the overall budget increase to the NCRP financial plan over the 3-year term.



## OPTIONS

- Amend the proposed NCRP Fees & Charges.
- Approve the recommendation as proposed.
- Any other action deemed appropriate by the committee.

## RECOMENDATION

**That the North Cariboo Joint Advisory Committee recommend to the Cariboo Regional District Board of Directors that the CRD Fees and Charges Bylaw be amended to incorporate the proposed Fees and Charges presented in the attachments to this report.**

## STATUTORY REQUIREMENTS

The Local Government Act requires that all Rates & Fees set by the Regional District be approved by bylaw. The rates in the Bylaw expire July 31, 2024 for the Arenas and Aug 31, 2024 for the Arts & Recreation Centre and Community Schools.

## FINANCIAL IMPLICATIONS

The proposed fee increases will generate additional revenue to help offset some of the increases in operating & staffing costs. A few of the larger expected increases being:

- Natural gas, electricity and supplies.
- Inflationary pressures for concession items & pool chemicals
- Overall costs associated with maintaining more complex building systems at the West Fraser Centre.
- Bargaining Unit wage increases are unknown at this time as the current contract will expire in June 2024 but has potential to increase considerably.
- Based on 2023 revenues a 3.5% increase in year-one across the board could provide approximately \$56,000 in additional revenue to help offset increased expenditures.

## BACKGROUND

1. We are proposing a 3.5% increase to all admission fees, rentals and recreation passes for residents & non-residents, rounding them up to the nearest 5 cents after applicable taxes. The recommendations include fees for the 2024-2027 year commencing August 1, 2024 for the Arenas and September 1, 2024 for the Arts and Recreation Centre. If the GST or other taxes change within the next three years, the new tax shall be added to the base fee and rounded up to the nearest 5 cents.
2. **Quesnel and District Arts and Recreation Centre:** Proposed single admission fees to increase 3.5%, rounding to the nearest 5 cents after applicable taxes.  
Generally, our current public admission fees are comparable to other facilities/communities. We are slightly higher than Williams Lake for some of their admission categories (except lower in Family rates) although it is worth noting that we include dry land fitness classes in our admission fees, which are additional in Williams Lake. We provide a low noon hour rate for swimming, weight room access and fitness classes. In addition, our dry land, aqua fit classes and lockers are included within the public admission fees. As well for anyone aged 80+, they are entitled to free access.



2023/2024 Community Rate Comparisons (includes GST)												
	Quesnel	Age	Williams Lake	Age	Prince George	Age	Prince Rupert	Age	Trail	Age	Dawson Creek	Age
Adult	\$ 7.11	19-59	\$ 6.67	19-54	\$ 8.24	19-59	\$ 7.98	19-59	\$ 7.25	19-59	\$ 8.56	19-64
Senior	\$ 5.72	60-79	\$ 5.32	55+	\$ 6.43	60+	\$ 3.84	60+	\$ 5.55	60+	\$ 5.70	65+
Student	\$ 5.72	13-18	\$ 5.32	13-18	\$ 6.43	13-18	\$ 3.84	13-18	\$ 5.55	15-18	n/a	
Youth	\$ 4.39	5-12	\$ 4.11	4-12	\$ 4.39	3-12	\$ 3.25	2-12	\$ 4.30	7-14	\$ 5.70	6-18
Tot	\$ 0.00	0-4	\$ 0.00	0-3	\$ 0.00	0-2	\$ 0.00	0-2	\$ 3.10	2-6	\$ 0.00	0-5
Over 80	\$ 0.00	80+	\$ 4.77	n/a	\$ 0.00	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Family	\$13.38	1 or 2 parents up to 4 kids	\$14.16	2 adults 4 child	\$ 6.43 1 <sup>st</sup> member \$ 4.39 any other		\$15.95	2 adults + 4 child	\$15.55	2 adults + 4 child	\$19.97	2 adults + 6 child

3. **Arena admission fees:** Admission fees of our comparable communities appear to be higher in some categories and lower in other categories. However, our daytime leisure patch fee provides inexpensive skating for youth and is significantly lower than all other communities. We are proposing raising all our fees by 3.5% and rounding them up to the nearest 5 cents after applicable taxes. The chart below lists the current fees without taxes.

2023/2024 Community Rate Comparisons (incudes GST)

	Quesnel		Williams Lake	Age	Prince George	Age	Prince Rupert	Age	Grand Forks	Age	Dawson Creek	Age	Comox	Age
Adult	\$ 6.00	19-59	\$ 6.67	19-54	\$ 5.25	19-59	\$ 7.98	19-59	\$ 7.25	19-59	\$ 7.99	19-64	\$ 6.25	19-59
Senior	\$ 5.17	60-79	\$ 5.32	55-79	\$ 4.00	60+	\$ 3.84	60+	\$ 5.75	60+	\$ 4.57	65+	\$ 5.30	60+
Student	\$ 5.17	13-18	\$ 5.32	13-18	\$ 4.25	13-18	\$ 3.84	13-18	\$ 5.00	15-18		13-18	\$ 3.95	13-18
Youth	\$ 5.17	5-12	\$ 4.11	4-12	\$ 3.75	3-12	\$ 3.25	2-12	\$ 4.00	2-14	\$ 4.57	6-12	\$ 3.35	3-12
Tot	\$ 3.81	0-4	\$ 0.00	0-3	\$ 0.00	0-2	\$ 0.00	0-2	\$ 0.00	0-2	\$ 0.00	0-5	\$ 0.00	0-5
Over 80	\$ 0.00	80+	n/a	80+	n/a	60+	N/A						n/a	
Family	\$ 11.46	2 adults, 4 child	\$ 14.16	2 adults, 4 child	\$ 13.00		\$ 15.95		\$ 16.00	Max 6 1 adult	\$ 15.98	2 adults 6 child	\$ 13.40	2 adults, 4 child
Noon	\$ 3.81		\$ 3.48		N/A		N/A		N/A		N/A		N/A	
Drop in hockey	\$ 6.26		\$ 6.48		\$ 9.00		N/A		\$ 7.50		\$ 9.12		\$ 6.25	

4. **Ten pass admissions:** Ten pass admission plans receive a 15% discount on the single admission rates.
5. **Quesnel and District Arts and Recreation Room Rental fees:** We propose a 3.5% increase in rental fees for all spaces rounding fees up to the nearest 5 cents after applicable taxes. Our meeting room rental rates are consistent with other local facilities. Historically Arts Council groups have been eligible for one free room rental per month to hold meetings.
6. **Arts and Recreation Centre Pool and related rentals:** We are proposing to raise the pool rentals; the swim club four month passes and private locker rentals by 3.5% per year.
7. **Arts and Recreation Centre Kiln Fees:** The kiln fees are proposed to increase to enable us to recover the cost of electricity, the labor to load and unload pottery in order to fire the kiln and any glaze costs.



8. **Non-Resident Rate:** The rate has been updated to reflect an average 2024 household in the tax area for North Cariboo Recreation and Parks services.
9. **Quesnel Arenas:** Quesnel's ice rates are now much closer fee wise comparatively as this has been a staff priority the past few years. Currently Quesnel is slightly lower comparatively than other municipalities.

Below you will find comparable current rates for Youth & Adult ice and a Quesnel total of where we will be after 1 year with the proposed increase of 3.5%.

	Quesnel	Williams Lake	Prince George	Trail	Dawson Creek	Comox	Current Average
Ice- Youth Prime	\$100.41	\$103.42	\$126.00	N/A	\$108.67	\$104.46	<b>\$108.59</b>
Ice - Youth Non-Prime	\$74.79	N/A	\$102.00	N/A	\$80.15	\$87.25	<b>\$86.05</b>
Ice – Adult Prime	\$186.80	\$195.63	\$235.00	\$178.00	\$217.34	\$206.01	<b>\$203.13</b>
Ice - Adult Non-prime	\$140.30	N/A	\$188.00	\$132.30	\$168.74	\$149.99	<b>\$155.87</b>
Dry Floor Youth	\$57.12	\$65.02	\$71.00	\$64.50	\$65.20	N/A	<b>\$64.57</b>
Dry Floor Youth Non-Prime	\$42.86	\$49.22	\$71.00	\$64.50	N/A	N/A	<b>\$56.90</b>
Dry Floor Adult	\$71.12	N/A	\$105.00	\$64.50	\$97.80	\$75.39	<b>\$82.76</b>
Dry Floor Adult Non-Prime	\$53.55	N/A	\$105.00	\$64.50	N/A	N/A	<b>\$74.35</b>

The Dry Floor rates are similar to those charged at other facilities. The labour cost of dry floor rentals is frequently more than the rental rates, not considering the facility costs.

Daily rental fees for the West Fraser Centre are higher than Arena 2 because the facility is larger with higher custodial costs than Arena 2.

Daily Rate Comparisons	Quesnel	Williams Lake	Smithers	Dawson Creek	Comox
Dry floor WFC arena	\$1,199.95	\$1071.59	\$779.30	\$1820.18	\$1245.44
Dry smaller arena #2	\$931.70	\$891.42	N/A	N/A	N/A

User groups who rent an arena or the Arts and Recreation Centre space on a weekly or monthly basis are entitled to one free two-hour meeting per month in the facility meeting room where their activities occur. Youth groups who regularly use space in Quesnel arenas are entitled to more than one free meeting room rental. Additionally, Arena *Youth* sport organizations at the West Fraser Centre: (Minor Hockey, Ringette, Lacrosse, Figure Skating & Roller derby) are entitled to the following:

*Dunkley Room*- This space is free of charge for arena youth sport organizations to use for regular meetings and for potential dryland fitness/stretching space. This space must be booked through the Recreation Services Clerk and approved prior to use.

### Arena Advertising fees



Currently an agreement with the KIJHL Jr A Quesnel River Rush allows the club permission to sell and display advertising on the stairs, dasher boards, designated wall space, specified glass areas, Zamboni and on the ice surface under the following terms and conditions:

- Only professionally manufactured signs of a type and design approved by the City shall be permitted.
- Liquor or tobacco advertising is not permitted.
- All material costs and installation shall be at the expense of the Club
- Unsightly, damaged or inappropriate signs shall be removed by the Club, with the City reserving the right to make the final decision regarding appropriate sign content. The City and/or the CRD shall not be liable to any loss of the Club's revenue upon the removal of such signs.
- The Club agrees that the City has the right to permit other renters of the West Fraser Centre to cover advertising signage during rental uses and for special events.
- The City retains the right to sell and display, or permit others to sell and display, advertising elsewhere in the building. Nothing in this agreement shall imply that the Club has the right to sell and display advertising anywhere other than specified above.

10. **School Use Fees:** The majority of school use is free use by local children's groups. Again, a 3.5% increase rounded to the nearest 5 cents after applicable taxes is proposed.

11. **Arts and Recreation Centre Swimming and First Aid Fees:** We are proposing to increase the cost of swimming lessons by the same amount our labor rates increase; our benefit rates increase and any increases to materials or course costs.

12. **Changes to the Fee Bylaw Definitions:** In our definitions section we propose to clarify the following:

*Admissions Age definition for Adults and Seniors.* Adult is now considered 19-59 yrs AND a Senior is 60-79 yrs

*Meeting Room Rentals:* Removed the Observer room as a rentable space at the West Fraser Arena due to that space has now become dedicated space for the KIJHL Quesnel River Rush Jr A team.

## ATTACHMENTS

North Cariboo Recreation and Parks August 2024 – 2027 Definitions

North Cariboo Recreation and Parks 2024 -2027 Rate Schedule

## CONCURRENCE

Director of Community Services, City of Quesnel



## **NORTH CARIBOO RECREATION & PARKS**

**FEES & CHARGES DEFINITIONS  
2024-2027**

## Fees and Charges Definitions

Except where specified fees do not include the applicable taxes. When provincial or federal taxes change, the total of admission fees plus tax will be amended.

Rates for the Quesnel West Fraser Centre and Arena #2 commence on August 1<sup>st</sup> each year. Rates for the Quesnel and District Arts and Recreation Centre commence on September 1<sup>st</sup> each year.

## Administration Fees

Where applicable, the administration fee will be \$10. In sales where there is more than one discount applicable, **the highest discount only will apply**. There is no ability to use multiple discounts in regard to rates, fees & purchases.

Patrons, after paying admission, can leave our facility for up to a max half an hour (1/2 hr.) as a grace period.

## Admissions Age Definitions

<b>Tot</b>	- Newborn to 4 years of age
<b>Youth</b>	- Ages 5- 12
<b>Student/Teen</b>	- Ages 13 to 18 years and/or full time (three courses or more) student at a recognized educational institution with proof of a student card or equivalent
<b>Adult</b>	- Ages 19- 59
<b>Senior</b>	- Ages 60- 79
<b>Over 80</b>	- Ages 80 and over
<b>Family</b>	- For the purposes of this rate, the definition for the Family rate applies to one (1) or two (2) parents/ grandparents/ or legal guardians and their dependent children or grandchildren.

For drop in admissions:

The family rate will only apply when at least one adult and one dependent child is admitted. A maximum of two adults and four children may be admitted, under the family rate for drop in admission.

A maximum of two adults may be admitted under the family rate for the sale of passes and punch cards. Additional children may be included for the sale of passes and punch cards, provided they meet the definition of a dependent child below.

A dependent child/ grandchild shall include the following:

- ◆ Children 18 years or younger born of said parent(s)
- ◆ Grandchildren 18 years or younger of said grandparents
- ◆ Children 18 years or younger residing in the same residence as a result of a blended family
- ◆ Adopted children 18 years or younger
- ◆ Foster children (temporary/permanent) 18 years or younger
- ◆ Any child 18 years or younger living in the residence of a legal guardian on a continuous and ongoing basis.
- ◆ Adult children 19 years or older who are living with their parent or guardian during the life of this pass who individuals with a disability or a full-time student (three courses or more) at a recognized educational institution with proof of a student card or equivalent.

**Additional Family Member:**

Applies only to the sale of annual passes and defined as any relative living in the same residence as the family purchasing the family pass. A 10% discount of the non-discount regular rate will be charged to add an additional family member to the annual pass.

**Individuals with a Disability**

This special needs adult rate applies to a patron with a permanent physical disability or an individual who is developmentally delayed. In any situation where customers require an assistant in order to access a service, the assistant will be admitted at no charge. The assistant must remain with and be responsible for the customer at all times. To qualify for a permanent or physical disability, you may be required to meet with the Manager of Recreation or designate to confirm medical records.

**Advertising**

The City of Quesnel on behalf of the Cariboo Regional District has the right to sell advertising in the Quesnel and District Arts and Recreation Centre or the Quesnel and District Twin Arenas. Rates are based on a 12-month period and commence at the start of each season. They may be prorated when sold mid-season. Advertising may be covered during special events due to event sponsorship requirements or specific event requirements. All advertisers are exclusively responsible for all costs of making all advertising signs. When given seven days' notice signs will be installed by appropriate staff. Advertising proofs must be approved by the City of Quesnel. Liquor and Alcohol advertising other than for City of Quesnel purposes is not permitted.

Advertising rights may be sold by contract to third parties with approval of the Cariboo Regional District.

Currently an agreement with the KIJHL Jr A Quesnel River Rush allows the club permission to sell and display advertising on the stairs, dasher boards, designated wall space, specified glass areas, Zamboni and on the ice surface under the following terms and conditions:

- Only professionally manufactured signs of a type and design approved by the City shall be permitted.
- Liquor or tobacco advertising is not permitted.
- All material costs and installation shall be at the expense of the Club
- Unsightly, damaged or inappropriate signs shall be removed by the Club, with the City reserving the right to make the final decision regarding appropriate sign content. The City and/or the CRD shall not be liable to any loss of the Club's revenue upon the removal of such signs.
- The Club agrees that the City has the right to permit other renters of the West Fraser Centre to cover advertising signage during rental uses and for special events.
- The City retains the right to sell and display, or permit others to sell and display, advertising elsewhere in the building. Nothing in this agreement shall imply that the Club has the right to sell and display advertising anywhere other than specified above.

**Arts Council Member Rates**

A visual or performing arts club who is an Arts Council member group may receive a 50% rental reduction from the rental rate except for meal or alcohol hosted events. Arts Council member groups are eligible for one (1) free meeting per month to a max of 2 hours.



### **Birthday Party**

Birthday party charges will include a maximum of 15 youth and two adult public admissions, including one table. Payment is required upon confirmation of the reservation. A flat rate will be charged for admission upon registration. In the case of swimming pool birthday party, participants that are less than seven years of age additional adults are required at a ratio of one adult per four children under seven years of age. The additional adults are charged at the regular rate minus 15%. Additional tables, where space permits will be provided at \$5.00 per table. Charges include set up and take down of tables and include admission fees for both resident and non-resident customers. Additional participants are charged regular admission less 15%.

### **Regular Rate**

This rate is applied to all bookings made by private businesses and organizations who do not qualify as a nonprofit society. All Conferences, Conventions, and/or Tradeshow Events will be charged the applicable resident or non-resident rates.

### **Leisure Services Department Rental Rates**

Recreation and Fitness Programs run by the Community Services Department will be charged a 35% rental discount rate.

### **Community Services Department Program Fees**

Programs offered by the Community Services Department shall have fees established to recover the direct cost of the program. Program fees shall recover the cost of instructors, program supplies or fees, advertising and room rentals. Where no room rentals charge is applicable, the program shall recover an additional 10% for administrative and overhead charges except where programs are sharing space with the general public.

### **Corporate Rates**

Organizations or businesses that operate or reside within the Sub-Regional Recreation boundaries are eligible to benefit from the corporate rate package.

Corporate rates apply to admission fees or passes available at QDARC and/or the Quesnel Arenas for public admission programs offered directly by the Leisure Services Department. Payment is required at the time of purchase.

Corporate rate packages are available for the following discounts based upon the regular applicable admission or pass rates excluding APPLICABLE TAXES.

Value at Regular Rate (Not including tax)

YEAR 1	YEAR 2	YEAR 3	DISCOUNT
\$2535.75	\$2624.50	\$2716.35	75% (25% reduction of regular rate)
\$6210.00	\$6427.35	\$6652.30	70% (30% reduction of regular rate)

Corporations buying single admission passes receive a 5% discount. If purchasing over 20 single admission passes, corporations can receive an additional 5%.

## **Equipment**

When available, equipment assigned to each facility is included in the fee for each venue. Requirements for additional equipment, such as but not limited to, tables, chairs, risers, staging, and audiovisual equipment shall only be made available through an external rental. Equipment assigned to the QDARC will not be available for use at another venue. Where additional tables or chairs are required and are available from the two arenas, customers must pay for all transportation costs.

## **First Aid and Security Requirements**

First Aid and Security costs for events where public use of the facility requires these services will be the responsibility of the licensee.

## **Group Rate**

Groups of ten or more individuals shall receive a discounted admission rate to QDARC and/or arenas when paying at the same time. Adults supervising youth groups or adults with a disability will not be charged admission. Groups of ten or more providing recreation passes for all participants will receive a 15% discount on the regular admission rate.

## **Leisure Patch Rentals**

Where no event rental conflict occurs, the leisure patch can be rented at a cost of 35% of the regular daily rental rate.

## **Liability Insurance**

All user groups of Leisure Services' facilities holding medium and high-risk activities are required to hold liability insurance of \$2,000,000.00 with the City of Quesnel and the Cariboo Regional District as an additional named insured on the policy. Renters holding high-risk activities may be required to obtain liability insurance of \$5,000,000. Host Liquor Liability insurance is required for rentals where the licensee is holding a special occasion liquor license except for the already licensed WFC arena.

## **Leisure Access Card Rate:**

Residents living within the sub regional recreation boundary who have limited financial resources can apply for a Leisure Access Card. The Card entitles individuals to access the Quesnel and District Arts & Recreation Centre, the Quesnel Arena and West Fraser Centre for public admission programs offered directly through the Quesnel Leisure Services Department at 50% off the cost of regular single admission, multiple admission passes or monthly passes. Program registration will be provided at 25% off.

Residents receiving assistance under the Province of British Columbia's [\*Employment and Assistance Act\*](#) or the [\*Employment and Assistance for Persons with Disabilities Act\*](#) are eligible to apply for assistance.

- a) Individuals are eligible whose gross family income in the previous/current year are below the Statistics Canada Low Income Guidelines (refer to Low Income Cut-offs before Tax Table). An official Revenue Canada document for each adult in the household, clearly stating income (Line 150 on tax assessment) before taxes is required.
- b) A referral for eligibility for Leisure Access Card Rate from agencies who work with vulnerable populations for youth at risk can be considered at the discretion of the Recreation Manager.

Gross family income rates will be increased by the Consumer Price Index each year. A Leisure Access Card is issued for one year. To renew; a new application form must be completed. When using the Leisure Access Card, patrons may be required to provide personal identification.

When a third party pays for a customer who qualifies for a Leisure Access Card, the service fee will be the same as if the customer was paying for the service.

Patrons with a disability can have a Leisure Access Card for up to 2 years, which must be renewed at the time of expiry. All disability LAC cards will start as of Jan 1<sup>st</sup> of the current year and expire 2 years later.

### **Lobby Rental Rate**

Groups wishing to display or sell items will be charged an hourly fee for non-exclusive use of the lobby. Regular weekly users of each facility and local community service groups will be permitted to use sections of the lobby at no charge for club registrations and educational purposes where it does not affect the operation of the facilities.

### **Marketing Promotions:**

In an effort to encourage facility use, temporary promotional discounts and programs may be offered, which include an exemption from a portion of the established fees set under this bylaw. Such programs shall be consistent with the goals and objectives of providing affordable, quality recreation opportunities while remaining fiscally responsible. All such programs will be temporary in nature.

#### **Loyalty or customer appreciation programs**

Programs that encourage customers to continue to participate in personal health programs at the Arts and Recreation Centre or Arenas can be instituted with approval of the Director of Community Services or their designate.

#### **Annual Pass Sale:**

QDARC will provide a discount of up to 15% off the regular rate for all annual passes sold during a 30-day period which is established by the Community Services Director, Recreation Manager or their designate.

#### **Six Month Pass Sale:**

QDARC may provide a promotional six-month facility pass for thirty days each year. The six-month pass sale and will provide a discount of 15% off the regular fee.

#### **Event Rates – Negotiations**

The Director of Community Services, Recreation Manager or their designate may negotiate rental rates lower than those rates outlined in this bylaw when the hosting of an event in a City of Quesnel facility which may generate substantial event tourism dollars for the community at large or for other marketing purposes.

### **Meeting Room Rentals**

User groups who rent an arena or the Arts and Recreation Centre space on a weekly or monthly basis are entitled to one free two-hour meeting per month in the facility meeting room where their activities occur. Youth groups who regularly use space in Quesnel arenas are entitled to more than one free meeting room rental.

The following apply for WFC Arena *Youth* sport organizations at the West Fraser Centre: (Minor Hockey, Ringette, Lacrosse, Figure Skating and Roller Derby) are entitled to the following:

*Dunkley Room*- This space is free of charge for arena youth sport organizations to use for regular meetings and for potential dryland fitness/stretching space.

This space must be booked through the Recreation Services Clerk and approved by management prior to use.

### **Noon Rates**

A reduced rate will be applied to admissions between 11:45 am and 2:00 pm Monday – Friday when school is in session only.

### **Provincial and National Carded Athletes**

Provincial or National athletes that are provided an ID Card by their sport organization will receive free access to the Arts and Recreation Centre for the purpose of physical conditioning or training. Additionally, carded athletes may also have free access to arenas during times that there are no other reservations scheduled. ID Cards must be renewed annually.

### **Public Admissions**

Individual's paying public admission fees for the Arts and Recreation Centre, will be entitled to the following services when open to the public: use of the weight room, swimming pools, saunas, drop-in fitness classes, access to the pottery studio or drop-in painting programs.

Individuals paying public admissions for the arenas will be entitled to access to the arena and leisure patch when open to the public.

### **Recreation Pass**

Residents living in the North Cariboo Recreation and Parks taxation area may apply for and receive a Recreation Pass at the QDARC at no cost.

- Proof of residence must be supplied (i.e. valid driver's license, tax notice or one piece of identification showing proof of residency in a permanent location).
- People living outside the taxation area may purchase a Recreation Pass.

People without a Recreation Pass or do not show their pass at the time of admission will be provided admission at a rate that is 25% higher than the admission rate with a Recreation Pass.

A Resident rate is available to any Quesnel based not-for-profit group, charitable organization or registered society with the primary purpose of community service where the local community is the beneficiary and where the group is based within the North Cariboo Recreation and Parks Taxation area. Organizations who wish to pay the resident rate are required to ensure that all participants in recreation activities have a valid Recreation Pass. All user groups renting space must submit a membership list to the Leisure Services Department within 30 days of the start of their season, listing recreation pass number for each participant. Participants must hold a valid pass at the time of registration. Passes are permitted to expire before the completion of the sport season, provided they are valid when the season starts. Any organization found to be in non-compliance may be denied access to the facility or charged for the missing recreation passes at the current rates. The Leisure Services Department will invoice the organization for any uncollected fees.

The resident rate includes Cariboo Regional District and City of Quesnel Departments and Committees of Council/Board. It includes private rentals where the renter has a Recreation Pass.

Exceptions to the requirements of requiring a Recreation Pass include:

- Tournaments, or competitions organized by local nonprofit organizations involving out of town teams.
- Non-sporting event dry floor rentals of the arenas or Arts and Recreation Centre coordinated by non-profit organization.
- School use of the facility as defined by the joint use agreement with School District 28.
- Graduation or Dry Grad activities.
- Drop-In Admission and Registered Programs when a patron has paid a fee that is 25% higher than the Resident rates.

### **School District 28 Sponsored Activities**

Students using the North Cariboo Recreation and Parks facilities during school hours are charged the lesser of labor costs or public admission fees for recreational swims. If there are less than 10 children there will be no admission or labor costs charged. Students attending swimming lessons, or other programs will be charged the appropriate labor, benefits and materials costs.

School District #28 sponsored events in North Cariboo Recreation and Parks facilities shall have the facility at no charge during regular school hours. Additional staff required will be charged at labor and benefit cost versus the applicable Resident Rate, whichever is less; plus any other additional service charges.

Graduation ceremonies and corresponding after grad events rentals will be given a 10% discount off the regular rental rates.

### **School Use (Use of School District 28 Facilities)**

Charges for the use of School District 28 facilities will be as follows.

There shall be no charge for:

1. School Based Curricular Activities: The period of time that school classes are normally in session for regular curricular activities.
2. School Based Extra Curricular Activities: School use for student before and after school programs including, but not limited to, sport team practices and tournaments, and after school clubs and activities.
3. School Based Activities: School related activities and meetings including, but not limited to PAC meetings and PAC events and fundraising activities.
4. School District #28 Sponsored Educational Activities: Educational programs provided in partnership with other agencies such as Continuing Education, UNBC, or CNC.
5. North Cariboo Recreation and Parks Youth programs coordinated by the Community Services Department where registration is charged and collected by staff at a North Cariboo Recreation and Parks facility or online through a NCRP reservation system.
6. Non-Profit Community Youth Programs: Programs for youth 18 years and under offered by a nonprofit organization, including, but not limited to, Boy Scouts, Girl Guides, and Youth Soccer. To be eligible, program registration must be open to all youth without restriction.

7. Adult programs coordinated by the Community Services Department where registration is charged and collected by staff at a North Cariboo Recreation and Parks facility or online through a NCRP reservation system.
8. Adult community programs offered by non-profit organizations.
9. Private Youth functions
10. Adult private functions

All facility rentals require a minimum two-hour rental charge. School District custodial and equipment rental fees will be charged on a cost recovery basis.

Rental fees do not include security fees or School District staff charges that may apply. Additional security fees will apply to rentals that are booked outside of regular rental hours. Security fees will be charged to renters based on the actual cost for wages specific to the rental in addition to the facility rental rates.

#### **Set up/ Take Down Rates**

Customer event setup and take down rates are 25% of the appropriate daily or hourly rental rate.

#### **Staff Costs**

Additional charges, which are listed as actual staff costs, are calculated at the union rate for the specific hours worked plus all employee benefits plus APPLICABLE TAXES. Staff costs for planned overtime will be calculated at the applicable overtime rate plus employee benefits and APPLICABLE TAXES.

#### **Statutory Holidays Rates**

Facilities are open for a restricted schedule on statutory holidays which are defined in the collective agreement with CUPE Local 1050-01. Customers wishing to rent on statutory holidays will be charged additional staff labor and benefits costs. Each rental booking must be a minimum of two hours and cover all staff costs. North Cariboo Recreation and Parks facilities may be closed or operate on reduced hours on statutory holidays as a result of annual budget sufficiency.

#### **Studio Access**

Public access to the pottery studio is available during scheduled public time periods. Qualified participants are required to pay a public admission fee.

#### **Swim Club Season Pass**

The winter and summer swim clubs may choose, rather than paying for rental pool space, to purchase four-month facility passes for registered participants for their regular season practices. When determined in advance a 50% reduction may be made for swimmers registering in a program for two months. Where swimmers join the team for different time periods than as noted in this category, regular admission rates will apply. No refunds will be given except for illness when accompanied by a medical note.

#### **Volunteer Rate**

This rate includes RCMP Auxiliary, Volunteer Fire Department, Quesnel & District Search & Rescue Society members, North Cariboo Hwy Rescue Society and/or any similar organization approved by the Recreation Manager. The volunteer rate provides these volunteers with admittance at any time, equivalent to the noon hour rate.

## **U Pass**

Students enrolled in either the University of Northern British Columbia or the College of New Caledonia at the Quesnel campus and have paid into the U Pass program through their student fees for the current semester, can access the Quesnel & District Arts and Recreation Centre public admission program at no additional cost during that semester. The U Pass program is valid when there are signed agreements between the City of Quesnel, BC Transit, CNC and their student union. The agreements outline the transfer of student fees for the purpose of student access to the Arts & Recreation Centre.

## **Youth Rental Rates**

When 100% of participants are 18 years or younger, the youth Resident rate will apply in the Recreation Activity Hourly rental categories.

## **Terms and Conditions :**

### **Damage / Cleaning Deposits**

A damage deposit not greater than \$2000 payable prior to any event may be required upon signing of the applicable contract. The amount of the damage deposit is determined by the level of risk of damage to the facility and the history of the renter's previous use. This is also required for anticipated cleaning requirements above normal use. Rental organizations are responsible to take down their decorations, put away tables and chairs, pick up loose garbage and have all garbage bags put into the garbage containers. Likewise, set up is also responsibility of the user group. Failure to complete the above will result in additional staff costs. Groups can also request the Leisure Service Department to undertake such duties as noted above at Staff Costs. WFTR Rentals are subject to a minimum damage deposit.

### **Level of Service Arena Rentals**

#### **Recreation Activities**

Includes a variety of local participatory leisure pursuits such as hockey, figure skating and lacrosse where participation is the main purpose of the rental. These activities may be pre-empted. Includes regular season games and practices.

Level of service – Includes dressing room access for 30 minutes prior, during and 30 minutes after a rental and the in-house sound system. A 10-minute flood per hour is included within ice rental time.

#### **Recreation Events – Local**

Includes recreation/sport competitions, tournaments or test days. The events in this category will not be pre-empted after the contract is signed and deposit paid except for Kangaroos or equivalent play-off games in both arenas. Rental rates include start to finish times including all flood times. Rental space includes the ice/dry floor arena, the dressing rooms and access to the seating area. The user group may levy admission charges; however, the cost of administering the control of admission will be the responsibility of the user. Other groups may be booked into the arena prior to or after the non-exclusive event each day.

Level of service – Includes up to two operations staff, score clock, dressing room access for 30 minutes prior, during and 30 minutes after a rental and the in-house sound system. A ten-minute flood is included within rental time. The concourse may be set up for in-house furniture and fixtures as part of the rental and can be done in advance of the

rental time as long as it does not conflict with other rentals. All other equipment is available at external rental charges. Additional required services or spaces such as net pegging, cleaning, damage deposits, security, first aid, host services, electrical hook-ups, parking control and meeting rooms will be added as additional charges. No changes to existing venue advertising. Banners are only permitted with prior written approval.

### **Recreation Events – Major**

This category is designed for events that require exclusive use of a facility. This category is generally applicable to major Provincial or National sport competitions and any event that needs a higher level of service and require exclusive use of the venue. It generally includes all public and meeting room spaces within a building. Once the contract is signed and a deposit made the dates are secured. Rates will be hourly for ice rentals and daily for dry floor rentals.

Level of Service – Dependent on event demands. All venue furniture and fixtures included. Additional equipment required will be charged as an external equipment charge. Additional charges may be charged for event set-up and event service or cleaning above regular service. Set Up and Tear Down rates apply. There may be a restriction in available set up and take down days. Advertising covering; ice preparation; ticket takers, security and spectator first aid (can include volunteers), electrical hook ups, traffic control are charged additionally.

### **Performance and Trade/Consumer Show Events**

Events are primarily spectator focused such as concerts, circuses, tradeshow and rodeos. Dates are secure once the contract is signed and a deposit paid. Tentative Booking procedures apply.

Additional cleaning or set up charges may be applied. All venue furniture and fixtures included. Additional equipment required will be charged as an external equipment charge. Additional charges will be levied for event set-up and event service above regular services. Set Up and Tear Down rates apply. There may be a restriction in available set up and take down days.

### **Level of Service –Arts and Recreation Centre Rentals**

Tables, chairs and access to the onsite public announcement and stereo system equipment are included in the rental. Table and chair set, up take down and decoration removal is a requirement of the renters. Rooms are to be left in the same condition as received. Room set-up can be provided incurring staff costs.

Stage Fee: Set up of the stage will be completed by ARC staff at a minimum additional 2 hours staff time.

### **Liability Insurance**

All user groups of Leisure Services' facilities holding medium and high-risk activities are required to hold liability insurance of \$2,000,000.00 with the City of Quesnel and the Cariboo Regional District, named as an additional insured on the policy. Renters holding high-risk activities may be required to obtain liability insurance of \$5,000,000. Host Liquor Liability insurance is required for rentals where the licensee is holding a special occasion liquor license at the ARC or Arena 2. At



the WFC Arena, liquor sales requests will be made in advance through the arena booking clerk and must be authorized by the Recreation Manager prior to approval and initiation.

### **Minimum Booking**

All rentals require a minimum of a 1-hour rental cost. School Bookings are a minimum of a two-hour rental. Cancellation of space must result in no less than an hour of space available for rent in recreation facilities.

### **Payment**

Payment is accepted by cash, cheque made payable to the City of Quesnel, Visa and MasterCard and or debit card. If the licensee neglects to sign the contract agreement or pay the full facility rental, the licensee may be denied access to the facility. Interest at 4% above prime may be charged on unpaid invoices of 90 days or more.

### **Payment for Registered programs**

All payments for registered programs must be taken when customers register for a program. Scheduled payments may be taken for programs over \$300.

There is a full refund, minus an administration fee for requests for program fees refunds five days or more prior to the start date of the program.

There is no charge for cancellations within five days of the program start date for programs with a participant's doctor's note.

There is no refund for program fee requests within five days of the start of the program unless the program space can be resold.

There is a \$5 re-issue fee for requests for duplicate program registration receipts.

### **Payment for Private Events - Birthday Parties, Private lessons, Personal training**

Full payment is required at the time of confirmation of lessons or parties. Activities will not be scheduled until payment is made. Full payment is required at the time of the request for personal training. Private lessons and Personal Training sessions can be rescheduled to the next available time, only if 48 hours' notice is provided. Refunds are provided under the same terms that registered programs are refunded.

Payment for private first aid or programs shall be made on invoice. When private first aid courses or programs are made within five days, the customers is responsible for the minimum course costs (i.e. break even number of participants x the course fee)

### **Personal Training by Non-City of Quesnel Staff in NCRP Buildings**

This policy applies to all external contractors and/or any patron providing training with guidance or direction of other people/patrons in either a paid capacity or non-paid capacity. External contractors or patron(s) can include the following designations: Physiotherapists, Occupational Therapists, Recreation Therapists, Physical Therapists, Rehabilitation Assistants, Personal Trainers, Therapeutic Assistants or similarly qualified professionals.

Patrons wishing to conduct any of the above designations "for others in city buildings" must fill out the appropriate External Training Specialist Form (ETSF) where patrons must designate the following:

- Proof of appropriate accreditation from a recognized organization such as College of Physical Therapists of BC or certified as a fitness professional such as BCRPA, Can Fit Pro
- Have a diploma/degree in Kinesiology
- Protected with a minimum \$2 million liability insurance specific to Personal Training, rehabilitation or therapy
- The policy must include a City of Quesnel Business license
- Certified with Emergency First Aid & CPR Level C or equivalent
- Must be able to obtain and comply with all aspects of the Criminal Records Review if requested

The following Terms & Conditions will also apply:

- Pay the required facility fees each time you and clients visit a NCRP facility;
- Follow the Code of Ethical Conduct, Regulations & Bylaws of the Health Professionals Act and City of Quesnel Policies & Procedures;
- Provide only those services that are within your scope of practice and for which you are qualified and certified;
- Refer any/all public questions to City of Quesnel staff;
- Adhere to posted signs in NCRP facilities;
- Refrain from monopolizing any piece(s) of equipment when others are waiting
- Refrain from soliciting business while in NCRP facilities.

### **Payment – Annual Passes**

Patrons wishing to purchase an annual pass will have the option of making monthly payments. Patrons wishing to make monthly payments will be required to provide immediate payment for the first and last month of the pass, at the time of purchase. This payment will be non-refundable. Ten postdated cheques or Visa or Master card slips will be provided in equal installments payable on the 15<sup>th</sup> of each month for the balance due.

Should a patron wish to cancel their pass they will not be entitled to a refund for the months used nor will any refund be issued for the first and final month payment made at the time the pass was purchased. If the pass is cancelled, the City will return all unused cheques not required for payment to the patron.

### **Extensions to a pass**

Customers who request in advance an extension to their pass for four (4) weeks or greater may submit their membership cards and request an extension. Customers submitting a request for an extension for medical reasons accompanied by a doctor's note may be given a pass extension from the date listed on the medical note.

### **Payment – Rentals**

#### **Level 1 Clients**

Existing users who book time for an entire season and that historically have paid within 30 days are considered to be Level One clients. This level requires the client to make full monthly payment (less paid deposits) within 30 days of invoice date. Should a Level One customer not make full payment within the required period and they have been sent payment reminder invoices three times over eighteen months, they will then be designated as a Level 2 Client.

Full payment is refundable if a cancellation has been received ten (10) full days prior to the first reserved date. If a cancellation request is received with less than ten (10) full days' notice a full

rental charge will apply. Cancellation of time that do not provide at least one consecutive hour of available time will be charged full rates.

Full payment is refundable if a cancellation of the West Fraser Timber Room and daily rentals of an arena has been received thirty (30) full days prior to the first reserved date.

### **Level 2 Clients**

Level 2 clients who reserve space for an entire activity season must make payment 16 days in advance of the first day of each month or the first day of the entire monthly rental. Clients who maintain this rental payment schedule for a period of 18 months shall be moved to level 1 clients. Full refunds for space rented for an activity season will be given with 10 days' notice from the customer. Cancellation of time that does not provide at least one consecutive hour of available time will be charged full rates.

Level 2 clients who reserve space for a special event or single event (social events, competitions etc.), shall pay a deposit upon signing their contract in order to confirm their space rental. The remaining fees (rental charges, damage deposit and additional charges etc.) shall be paid a minimum of 16 days in advance of event.

Cancellations for special events made more than 30 days in advance of the event shall be given a full refund. Cancellations within 30 days shall not receive their rental deposit refund.

The Recreation Manager may consider a "Request for Credit Authorization" from user groups wishing to move to Level 1 prior to 18 months.

### **Level 3 - Summer Ice Clients**

To ensure sufficient consecutive bookings to warrant installing summer ice, all clients must pay their full rental by June 15. Cancellations from after this date will only be permitted for hours in excess of eight hours per day and must be made 10 days prior to the use. A 25% non-refundable deposit is required to confirm all regular rate summer bookings and any confirmed reservations received prior to February 28 each year.

### **Tentative Booking Procedures**

In the situation of tentative bookings for events scheduled more than one year in advance, they will be held without a deposit until another request for the same space is received.

At the time of the 2<sup>nd</sup> request the 1<sup>st</sup> tentative booking will be notified and given 3 business days to confirm or cancel the booking.

Confirmation will require a 25% non-refundable deposit of the space rental only. When a "second hold" obtains a space rental under this procedure, they will be required to pay a 25% non-refundable deposit. All bookings will be based on appropriate Space Allocation Policies.

**North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw  
Arts and Recreation Centre Quesnel Arenas**

**2024 - 2025**

**ARTS & RECREATION CENTRE | Public Admission Fees | Regular (tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 8.76	\$ 74.48	\$ 96.27	\$ 262.60	\$ 472.71	\$ 840.37
Student 13-18yrs, Senior 60+, Individuals with a Disabilitiy 19+	\$ 7.05	\$ 59.92	\$ 77.76	\$ 212.10	\$ 381.80	\$ 672.31
Child 5-12yrs	\$ 5.41	\$ 46.01	\$ 59.23	\$ 161.60	\$ 290.87	\$ 436.33
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 16.57	\$ 140.88	\$ 182.33	\$ 497.32	\$ 895.18	\$ 1,343.12
Individuals with a Disabilitiy 5-18yrs	\$ 4.21	\$ 35.81	\$ 46.80	\$ 127.26	\$ 228.92	\$ 407.40
Noon rates	\$ 5.41					
Fri Night Discount	\$ 4.27					

**Arts & Recreation Centre | Public Admission Fees | Discount (tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 7.01	\$ 59.59	\$ 77.02	\$ 210.08	\$ 378.17	\$ 672.30
Student 13-18yrs, Senior 60+, Individuals with a Disabilitiy 19+	\$ 5.64	\$ 47.94	\$ 62.21	\$ 169.68	\$ 305.44	\$ 537.85
Child 5-12yrs	\$ 4.33	\$ 36.81	\$ 47.39	\$ 129.28	\$ 232.70	\$ 349.07
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 13.26	\$ 112.71	\$ 145.87	\$ 397.86	\$ 716.15	\$ 1,074.50
Individuals with a Disabilitiy 5-18yrs	\$ 3.37	\$ 28.65	\$ 37.44	\$ 101.81	\$ 183.14	\$ 325.92
Noon rates	\$ 4.33					
Fri Night Discount &	\$ 3.42					

**Arena | Public Admission Fees (tax not included)**

	Regular		Discount		
	Single	10 admissions	Single	10 admissions	
Adult	\$ 7.40	\$ 62.90	\$ 5.92	\$ 50.32	
Senior /student/youth	\$ 6.37	\$ 54.18	\$ 5.10	\$ 43.35	
Child	\$ 4.68	\$ 39.85	\$ 3.75	\$ 31.88	
Over 80	\$ -	\$ -	\$ -	\$ -	
Family	\$ 14.12	\$ 120.06	\$ 11.30	\$ 96.05	
Noon	\$ 4.68		\$ 3.75		
Drop in hockey	\$ 7.71	\$ 56.56	\$ 6.17	\$ 52.45	
Leisure Patch	\$ 3.35		\$ 2.68		
Birthday Parties	\$ 73.38		\$ 58.71		

**North Cariboo Recreation and Parks  
2024-2027 Fee Bylaw  
Arts and Recreation Centre Quesnel Arenas**

**2025 - 2026**

**Arts & Recreation Centre | Public Admission Fees | Regular (tax not included)**

Includes locker token	Single	10 admissions	1 month	3 months	6 months	1 year
Adult	\$ 9.06	\$ 77.03	\$ 99.63	\$ 271.78	\$ 489.25	\$ 869.78
Student 13-18yrs, Senior 60+, Individuals with a Disability 19+	\$ 7.28	\$ 61.95	\$ 80.47	\$ 219.51	\$ 395.16	\$ 695.83
Child 5-12yrs	\$ 5.60	\$ 47.60	\$ 61.30	\$ 167.25	\$ 301.05	\$ 451.60
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 17.23	\$ 146.52	\$ 189.62	\$ 517.21	\$ 930.98	\$ 1,396.85
Individuals with a Disability 5-18yrs	\$ 4.35	\$ 36.97	\$ 48.43	\$ 131.71	\$ 236.92	\$ 421.65
Noon rates	\$ 5.60					
Fri Night Discount	\$ 4.41					

**Arts & Recreation Centre | Public Admission Fees | Discount (tax not included)**

Includes locker token	Single	10 admissions	1 month	3 months	6 months	1 year
Adult	\$ 7.25	\$ 61.63	\$ 79.71	\$ 217.43	\$ 391.40	\$ 695.83
Student 13-18yrs, Senior 60+, Individuals with a Disability 19+	\$ 5.83	\$ 49.56	\$ 64.38	\$ 175.61	\$ 316.13	\$ 556.67
Child 5-12yrs	\$ 4.48	\$ 38.08	\$ 49.04	\$ 133.80	\$ 240.84	\$ 361.28
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 13.79	\$ 117.22	\$ 151.70	\$ 413.77	\$ 744.79	\$ 1,117.48
Individuals with a Disability 5-18yrs	\$ 3.48	\$ 29.58	\$ 38.75	\$ 105.37	\$ 189.54	\$ 337.32
Noon rates	\$ 4.48					
Fri Night Discount	\$ 3.53					

**Arena | Public Admission Fees (tax not included)**

	Regular		Discount	
	Single	10 admissions	Single	10 admissions
Adult	\$ 7.65	\$ 65.03	\$ 6.12	\$ 52.02
Senior /student/youth	\$ 6.58	\$ 55.93	\$ 5.27	\$ 44.80
Child	\$ 4.85	\$ 41.23	\$ 3.88	\$ 32.98
Over 80	\$ -	\$ -	\$ -	\$ -
Family	\$ 14.61	\$ 124.19	\$ 11.69	\$ 99.37
Noon	\$ 4.85		\$ 3.88	
Drop in hockey	\$ 7.97	\$ 67.75	\$ 6.38	\$ 54.23
Leisure Patch	\$ 3.46		\$ 2.77	

North Cariboo Recreation and Parks  
2024-2027 Fee Bylaw

Birthday Parties	\$ 75.95	Arts and Recreation Centre Quesnel Agency	\$ 60.76
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**North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw  
Arts and Recreation Centre Quesnel Arenas  
2026 - 2027**

**Arts & Recreation Centre | Public Admission Fees | Regular (tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 9.37	\$ 79.65	\$ 103.11	\$ 281.30	\$ 506.36	\$ 900.22
Student 13-18yrs, Senior 60+, Individuals with a Disability 19+	\$ 7.53	\$ 64.01	\$ 83.28	\$ 227.18	\$ 408.98	\$ 720.18
Child 5-12yrs	\$ 5.78	\$ 49.13	\$ 63.43	\$ 173.10	\$ 311.57	\$ 467.40
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 17.92	\$ 152.32	\$ 197.20	\$ 537.90	\$ 968.22	\$ 1,452.71
Individuals with a Disability 5-18yrs	\$ 4.50	\$ 38.25	\$ 50.12	\$ 136.31	\$ 245.21	\$ 436.40
Noon rates	\$ 5.78					
Fri Night Discount	\$ 4.56					

**Arts & Recreation Centre | Public Admission Fees | Discount (tax not included)**

Includes locker token	Single	10 admissions	1 month	3months	6 months	1 year
Adult	\$ 7.50	\$ 63.75	\$ 82.49	\$ 225.04	\$ 405.09	\$ 720.18
Student 13-18yrs, Senior 60+, Individuals with a Disability 19+	\$ 6.03	\$ 51.26	\$ 66.63	\$ 181.75	\$ 327.19	\$ 576.15
Child 5-12yrs	\$ 4.63	\$ 39.36	\$ 50.75	\$ 138.48	\$ 249.26	\$ 373.92
Over 80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Family	\$ 14.34	\$ 121.89	\$ 157.76	\$ 430.32	\$ 774.58	\$ 1,162.17
Individuals with a Disability 5-18yrs	\$ 3.60	\$ 30.60	\$ 40.10	\$ 109.05	\$ 196.17	\$ 349.12
Noon rates	\$ 4.63					
Fri Night Discount &	\$ 3.65					

**Arena | Public Admission Fees (tax not included)**

	Regular			Discount		
	Single	10 admissions		Single	10 admissions	
Adult	\$ 7.91	\$ 67.24		\$ 6.33	\$ 53.81	
Senior /student/youth	\$ 6.81	\$ 57.89		\$ 5.45	\$ 46.33	
Child	\$ 5.01	\$ 42.59		\$ 4.01	\$ 34.09	
Over 80	\$ -	\$ -		\$ -	\$ -	
Family	\$ 15.11	\$ 128.44		\$ 12.09	\$ 102.77	

**North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw**

	\$ 5.07		\$ 4.01		
Noon					
Drop in hockey	\$ 8.25	\$ 70.13		\$ 6.60	\$ 56.10
Leisure Patch	\$ 3.57			\$ 2.86	
Birthday Parties	\$ 78.60			\$ 62.88	



North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw  
Arts and Recreation Centre Quesnel Arenas

**2024 - 2025**

**ARTS & RECREATION CENTRE (tax not included)**

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 104.03	\$ 520.15	\$ 83.23	\$ 416.15
Multipurpose Room	\$ 37.36	\$ 186.80	\$ 29.89	\$ 149.45
Lounge	\$ 37.36	\$ 186.80	\$ 29.89	\$ 149.45
Boardroom	\$ 29.95	\$ 149.75	\$ 23.96	\$ 119.80
Activity Room	\$ 29.95	\$ 149.75	\$ 23.96	\$ 119.80
Meeting Room	\$ 29.95	\$ 149.75	\$ 23.96	\$ 119.80
Japanese Gardens	\$ 22.22		\$ 17.78	
Recreation Centre Lobby	\$ 26.56		\$ 21.25	
Arts Centre Lobby	\$ 26.56		\$ 21.25	
Pool Lane rentals/hour	\$ 14.80		\$ 11.84	
4 month season pass (Swim Clubs)	\$ 174.40		\$ 139.52	
Entire Pool/Hour	\$ 147.80		\$ 118.24	

  

Lockers	6 months	12 months	6 months	12months
	Regular		Discount	
1/4 Locker	\$ 42.56	\$ 68.00	\$ 34.05	\$ 54.40
1/2 locker	\$ 57.21	\$ 105.38	\$ 45.77	\$ 84.31

**Private use - Community Use Space - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

**School District 28 - Community use**

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 11.84	\$ 59.20
Elementary School Gym	\$ 23.96	\$ 119.80
Secondary School Gym	\$ 29.61	\$ 148.05
Technology Room	\$ 29.61	\$ 148.05
Correlieu Theatre	\$ 70.56	\$ 352.80

**All Facilities**

Misc. Administration	Regular	Discount
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 10.00	
Electrical per night	\$ 15.83	
NSF cheque - per cheque	\$ 30.00	
Emergency Photocopying - per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 26.18	
Kiln Use - Small Bisque per shelf	\$ 19.14	

Kiln Use - Large Glaze per shelf	North Cariboo Recreation and Parks	\$ 49.40	
Kiln Use - Small Glaze per shelf	2024 - 2027 Fee Bylaw	\$ 35.19	
BBQ	Arts and Recreation Centre Quesnel Arenas	\$ 15.80	\$ 12.64

## 2024 - 2025

### WEST FRASER CENTRE | ARENA #2 (tax not included)

Recreation Hourly Rates	Regular	Discount
Ice- Youth Prime	\$ 123.71	\$ 98.97
Ice - Youth non Prime	\$ 92.15	\$ 73.72
Ice - Adult Prime	\$ 230.16	\$ 184.13
Ice - Adult non prime	\$ 172.86	\$ 138.29
Dry Floor Youth	\$ 70.37	\$ 56.30
Dry Floor Youth Non Prime	\$ 52.80	\$ 42.24
Dry Floor Adult	\$ 87.63	\$ 70.11
Dry Floor Adult Non Prime	\$ 65.97	\$ 52.78

Daily Rates	Regular	Discount
Dry floor West Fraser Centre	\$ 1,478.50	\$ 1,182.80
Dry floor Arena 2	\$ 1,147.98	\$ 918.39
Dry floor Leisure Patch	\$ 493.12	\$ 394.50

Hourly Rates	Regular	Discount
WFC Dunkley MeetingRoom (1632 sq feet)	\$ 26.27	\$ 21.02

Daily rates are based on five hours

Advertising	Regular
Ice resurfacer - West Fraser Centre	\$ 633.52
Ice Resurfacer - Arena 2	\$ 316.76
Score Clock - West Fraser Centre	\$ 181.00
Score Clock - Arena 2	\$ 384.63
Rink Boards - West Fraser Centre	\$ 181.00
Ice - West Fraser Centre	no charge
Rink boards/ Wall - Arena 2	\$ 322.41
Readerboard - Arena 2	Revenue share
Readerboard WFC	Revenue share

### Private use - Community Use Space - Quesnel Arenas - no charge

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Storage	Room ?
Lacrosse	WFC	Shared Office	Room 107
	WFC	Storage	Room 131
JR A Hockey team	WFC	Dressing room	Room 136
	WFC	Meeting room	Observer



**North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw  
Arts and Recreation Centre Quesnel Arenas**

**2025 - 2026**

**ARTS & RECREATION CENTRE (tax not included)**

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 107.67	\$ 538.35	\$ 86.14	\$ 430.70
Multipurpose Room	\$ 38.66	\$ 193.30	\$ 30.93	\$ 154.65
Lounge	\$ 38.66	\$ 193.30	\$ 30.93	\$ 154.65
Boardroom	\$ 30.98	\$ 154.90	\$ 24.79	\$ 123.90
Activity Room	\$ 30.98	\$ 154.90	\$ 24.79	\$ 123.90
Meeting Room	\$ 30.98	\$ 154.90	\$ 24.79	\$ 123.90
Japanese Gardens	\$ 23.00		\$ 18.40	
Recreation Centre Lobby	\$ 27.48		\$ 21.99	
Arts Centre Lobby	\$ 27.48		\$ 21.99	
Pool lane rentals/hour	\$ 15.31		\$ 12.25	
4 month season pass ( Swim Clubs)	\$ 180.50		\$ 144.40	
Entire Pool/Hour	\$ 152.96		\$ 122.37	

Lockers	Regular Rate		Discount Rate	
	6 months	1 year	6 months	1 year
1/4 Locker	\$ 44.05	\$ 70.37	\$ 35.24	\$ 56.30
1/2 locker	\$ 59.21	\$ 109.07	\$ 47.37	\$ 87.26

**Private use - Community Use Space - Quesnel Recreation Centre - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	65 Sq Ft
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

**School District 28 - Community use**

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 12.25	\$ 61.27
Elementary School Gym	\$ 24.79	\$ 123.99
Secondary School Gym	\$ 30.64	\$ 153.23
Technology Room	\$ 30.64	\$ 153.23
Correlieu Theatre	\$ 73.02	\$ 365.10

**All Facilities**

Misc. Administration	Regular Rate	Discount Rate
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 10.00	
Electrical per night	\$ 16.38	
NSF cheque - per cheque	\$ 30.00	
Emergency Photocopying - per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 27.09	
Kiln Use - Small Bisque per shelf	\$ 19.80	
Kiln Use - Large Glaze per shelf	\$ 42.84	

North Cariboo Recreation and Parks  
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Kiln Use - Small Glaze per shelf	\$	36.42	
BBQ	\$	16.35	\$ 13.08

**North Cariboo Recreation and Parks  
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Arts and Recreation Centre Quesnel Arenas**

**2025 - 2026**

**WEST FRASER CENTRE | ARENA #2 (tax not included)**

<b>Recreation Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice- Youth Prime	\$ 128.03	\$ 102.43
Ice - Youth non Prime	\$ 93.37	\$ 76.30
Ice- Adult Prime	\$ 238.21	\$ 190.57
Ice - Adult non prime	\$ 178.91	\$ 143.13
Dry Floor Youth	\$ 72.83	\$ 58.27
Dry Floor Youth Non Prime	\$ 54.63	\$ 43.71
Dry Floor Adult	\$ 90.70	\$ 72.56
Dry Floor Adult Non Prime	\$ 68.27	\$ 54.62

<b>Daily Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Dry floor West Fraser Centre	\$ 1,530.23	\$ 1,224.19
Dry floor Arena 2	\$ 1,188.16	\$ 950.53
Dry floor Leisure Patch	\$ 510.37	\$ 408.30

<b>Hourly Rates</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
WFC Dunkley MeetingRoom (1632 sq feet )	\$ 27.18	\$ 21.75

**Daily rates are based on five hours**

<b>Advertising</b>	<b>Regular Rate</b>	<b>Discount Rate</b>
Ice resurfacers - West Fraser Centre	\$ 655.69	
Ice Resurfacers - Arena 2	\$ 327.84	
Score Clock - West Fraser Centre	\$ 187.33	
Score Clock - Arena 2	\$ 398.09	
Rink Boards - West Fraser Centre	\$ 187.33	
Ice - West Fraser Centre	no charge	
Rink boards/ Wall - Arena 2	\$ 333.69	
Readerboard - Arena 2	Revenue share	
Readerboard WFC	Revenue share	

**Private use - Community Use Space - Quesnel Arenas - no charge**

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Storage	Room ?
Lacrosse	WFC	Shared Office	Room 107
	WFC	Storage	Room 131
JR A Hockey team	WFC	Dressing room	Room 136
	WFC	Meeting room	Observer
Fun Hockey	WFC	Lockers	8

**North Cariboo Recreation and Parks  
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Arts and Recreation Centre Quesnel Arenas**

**2026 - 2027**

**ARTS & RECREATION CENTRE (tax not included)**

Room Rentals	Regular Rate		Discount Rate	
	Per Hour	Per Day	Per Hour	Per Day
West Fraser Timber Room	\$ 111.43	\$ 557.15	\$ 89.15	\$ 445.75
Multipurpose Room	\$ 40.01	\$ 200.05	\$ 32.01	\$ 160.05
Lounge	\$ 40.01	\$ 200.05	\$ 32.01	\$ 160.05
Boardroom	\$ 32.06	\$ 160.25	\$ 25.65	\$ 128.25
Activity Room	\$ 32.06	\$ 160.25	\$ 25.65	\$ 128.25
Meeting Room	\$ 32.06	\$ 160.25	\$ 25.65	\$ 128.25
Japanese Gardens	\$ 23.80		\$ 19.04	
Recreation Centre Lobby	\$ 28.43		\$ 22.75	
Arts Centre Lobby	\$ 28.43		\$ 22.75	
Pool Lane rentals/hour	\$ 15.83		\$ 12.67	
4 month season pass (Swim Clubs)	\$ 186.81		\$ 149.45	
Entire Pool/Hour	\$ 158.31		\$ 126.65	
Lockers	6 months	12 months	6 months	12months
	Regular		Discount	
1/4 Locker	\$ 45.58	\$ 72.83	\$ 36.47	\$ 58.27
1/2 locker	\$ 61.27	\$ 112.88	\$ 49.02	\$ 90.31

**Private use - Community Use Space - Quesnel Recreation Centre - no charge**

Wave Riders	Storage	42 Sq Ft
Sea Lions	Storage	42 Sq Ft
Community Arts Council	Office	
Quesnel Quilters Guild	Storage Cabinets	7.5 SQ feet

**School District 28 - Community use**

Room Rentals	Regular Rate	
	Per Hour	Per Day
Classroom / Library	\$ 12.67	\$ 63.35
Elementary School Gym	\$ 25.65	\$ 128.25
Secondary School Gym	\$ 31.71	\$ 158.55
Technology Room	\$ 31.71	\$ 158.55
Correlieu Theatre	\$ 75.57	\$ 377.85

**All Facilities**

Misc. Administration	Regular	Discount
Reprint charges for lost passes	\$ 5.00	
Reprint charges for program registrations	\$ 1.00	
Program cancellation charge	\$ 10.00	
Electrical per night	\$ 16.95	
NSF cheque - per cheque	\$ 30.00	
Emergency Photocopying - per page	\$ 0.25	
Towel rental	\$ 1.00	
All additional services	Cost plus 25%	
Kiln Use - Large Bisque per shelf	\$ 28.03	
Kiln Use - Small Bisque per shelf	\$ 20.49	
Kiln Use - Large Glaze per shelf	\$ 44.33	
Kiln Use - Small Glaze per shelf	\$ 37.69	

**North Cariboo Recreation and Parks  
2024 - 2027 Fee Bylaw**

BBQ	Arts and Recreation Centre Quesnel Arenas	\$ 13.53
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**2026 - 2027**

**WEST FRASER CENTRE | ARENA #2 (tax not included)**

Recreation Hourly Rates	Regular	Discount
Ice- Youth Prime	\$ 132.51	\$ 106.01
Ice - Youth non Prime	\$ 98.71	\$ 78.97
Ice - Adult Prime	\$ 246.53	\$ 197.23
Ice - Adult non prime	\$ 185.16	\$ 148.13
Dry Floor Youth	\$ 75.37	\$ 60.30
Dry Floor Youth Non Prime	\$ 56.53	\$ 45.23
Dry Floor Adult	\$ 93.86	\$ 75.09
Dry Floor Adult Non Prime	\$ 70.66	\$ 56.53

Daily Rates	Regular	Discount
Dry floor West Fraser Centre	\$ 1,583.78	\$ 1,267.03
Dry floor Arena 2	\$ 1,229.73	\$ 983.79
Dry floor Leisure Patch	\$ 528.23	\$ 422.59

Hourly Rates	Regular	Discount
WFC Dunkley MeetingRoom (1632 sq feet )	\$ 28.13	\$ 22.51

Daily rates are based on five hours

Advertising	Regular
Ice resurfacers - West Fraser Centre	\$ 678.63
Ice Resurfacers - Arena 2	\$ 339.31
Score Clock - West Fraser Centre	\$ 193.88
Score Clock - Arena 2	\$ 412.02
Rink Boards - West Fraser Centre	\$ 193.88
Ice - West Fraser Centre	no charge
Rink boards/ Wall - Arena 2	\$ 345.36
Readerboard - Arena 2	Revenue share
Readerboard WFC	Revenue share

**Private use - Community Use Space - Quesnel Arenas - no charge**

Minor Hockey	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 132
Figure Skating	WFC	Shared Office	Room 107
	WFC	Storage	Room 143
	Arena 2	Lockers	7 two tier
Ringette	WFC	Shared Office	Room 108
	WFC	Storage	Room 144
	WFC	Storage	Room 131
Kangaroos	WFC	Storage	Room ?
	WFC	Shared Office	Room 107
Lacrosse	WFC	Storage	Room 131
	WFC	Dressing room	Room 136
JR A Hockey	WFC	Meeting room	Observer
	WFC	Lockers	8



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**Recreation Pass**

	2025	2026	2027
<b>Non Resident</b>	\$ 375.30	\$ 405.32	\$ 437.74