



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

June 20, 2024

9:45 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier (via TEAMS), Director J. Massier, Director S. Forseth, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director S. Rathor, Director M. Pinkney, Director L. Roodenburg

STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, L. Schick, Deputy Corporate Officer/Executive Assistant, N. Whitehead, Manager of Planning Services

1. CALL TO ORDER

1.1 Adoption of Agenda

Corporate Vote - Unweighted

2024-06-1

Moved Director Rathor

Seconded Director Pare

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - May 24, 2024

Corporate Vote - Unweighted

2024-06-2

Moved Director Sjostrom

Seconded Director de Vries

That the minutes of the Cariboo Regional District Board meeting held May 24, 2024, be adopted.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF FIRST READING

4.1 Area J – BL 5475

Stakeholder Vote – Unweighted – All Electoral Areas

Bluff Lake Road

District Lot 1090, Range 2, Coast District, Said To Contain 80 Acres More Or Less, Except Plan KAP54601 and District Lot 1091, Range 2, Coast District, Said To Contain 160 Acres More Or Less, Except Plan KAP54601

From Rural 1 (RR 1) zone and Resource / Agricultural (R/A) zone to Special Exception C 2-5 zone

(3360-20/20240014 – David King) (Agent: Don Vanderhorst Consulting Ltd.)

Director Pare

2024-06-3

Moved Director Pare

Seconded Director Massier

That Chilcotin Area Rural Land Use Amendment Bylaw No. 5475, 2024 be given first reading this 20th day of June 2024. Further that second reading be subject to the following:

- i. A public information meeting held at the applicant's expense;
- ii. The applicant providing proof to the Cariboo Regional District, through an Authorized Person (AP), a report on the proposed sewerage system(s). The report from the AP must demonstrate there is adequate space and site conditions to support an authorized disposal system(s) for the density proposed and identify a reserve area for when the original system(s) fails;

- iii. The applicant submitting an Archaeological Overview Assessment for the proposed C 2-5 zone area , completed by a qualified professional, with a determination as to whether further investigation is warranted;

Further, that adoption be subject to the following:

- i. The applicant offering to enter into and entering into a covenant restricting the resort accommodation use to a maximum of 70 sleeping or housekeeping units and 25 staff accommodation units or combination thereof, and that the cost of preparation and registration of the covenant be borne by the applicant;
- ii. The applicant offering to enter into and entering into a covenant to ensure compliance with the CRD Shoreland Management Policy with respect to a sewage disposal system and riparian protection, including wetlands, and that the cost of registration of the covenant be borne by the applicant;
- iii. The subject properties being consolidated into a single property.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF THREE READINGS AND ADOPTION

5.1 Small-Scale Multi-Unit Housing (SSMUH) Zoning Amendment Bylaws

Stakeholder Vote – Unweighted – All Electoral Areas (Adoption requires 2/3rds in favour)

2024-06-4

Moved Director Glassford

Seconded Director Forseth

That the Board confirms it has considered the Small-Scale, Multi-Unit Housing Provincial Policy Manual & Site Standards prior to consideration of South Cariboo Area Zoning Amendment Bylaw No. 5480, 2024, Williams Lake Fringe and 150 Mile House Area Zoning Amendment Bylaw No. 5481, 2024, and Quesnel Fringe Area Zoning Amendment Bylaw No. 5482, 2024.

Carried

2024-06-5

Moved Director LeBourdais
Seconded Director de Vries

That South Cariboo Area Zoning Amendment Bylaw No. 5480, 2024 be read a first, second, and third time this 20th day of June 2024.

Carried

2024-06-6

Moved Director de Vries
Seconded Director Anderson

That South Cariboo Area Zoning Amendment Bylaw No. 5480, 2024 be adopted this 20th day of June 2024.

Carried

2024-06-7

Moved Director Forseth
Seconded Director LeBourdais

That Williams Lake Fringe and 150 Mile House Area Zoning Amendment Bylaw No. 5481, 2024 be read a first, second, and third time this 20th day of June 2024.

Carried

2024-06-8

Moved Director Massier
Seconded Director Neufeld

That Williams Lake Fringe and 150 Mile House Area Zoning Amendment Bylaw No. 5481, 2024 be adopted this 20th day of June 2024.

Carried

2024-06-9

Moved Director Forseth
Seconded Director Massier

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5482, 2024 be read a first, second, and third time this 20th day of June 2024.

Carried

2024-06-10

Moved Director Glassford
Seconded Director Anderson

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5482, 2024 be adopted this 20th day of June 2024.

Carried

6. ENVIRONMENTAL SERVICES

6.1 Community Works Fund Request

Corporate Vote - Unweighted

2024-06-11

Moved Director Richmond
Seconded Director de Vries

That \$34,000 from the Community Works fund be allocated to complete the following repairs:

- Replacement of the Beach lift station electrical kiosk on Mckinley Road, Lac La Hache (\$15,000);
- Replacement of internal mechanical works in the McKinley Road main lift station, Lac La Hache (\$11,000); and
- Repair of the reservoir drain and overflow area at the Forest Grove reservoir (\$8,000).

Carried

7. COMMUNITY SERVICES

7.1 Forest Grove Community Hall Community Works Funding (CWF) Furnace Upgrade Project And Enabling Agreement.

Corporate Vote – Weighted

2024-06-12

Moved Chair Wagner

Seconded Director Richmond

That up to \$12,500 for the installation of two energy efficient furnaces at the Forest Grove Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

7.2 Year-Round Grant for Assistance – 100 Mile & District Community Policing Committee

Corporate Vote - Unweighted

2024-06-13

Moved Director de Vries

Seconded Director Richmond

That a Grant for Assistance in the amount of \$1,000 be awarded to the 100 Mile and District Community Policing Committee from Electoral Area L Grants for Assistance Fund to help with fuel costs for volunteers to conduct patrols.

Carried

8. FINANCE

8.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - May 2024

Corporate Vote - Unweighted

2024-06-14

Moved Director Glassford

Seconded Director Richmond

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of May 2024, in the amount of \$2,628,212.52,

consisting of \$29,043.90 paid by cheque, \$2,484,553.23 paid through electronic funds, and \$114,615.39 paid by Mastercard, be ratified.

Carried

8.2 2023 Statement of Financial Information

Corporate Vote - Unweighted

2024-06-15

Moved Director Richmond

Seconded Director de Vries

That the Cariboo Regional District's 2023 Statement of Financial Information, as presented to the Board by Kevin Erickson, Chief Financial Officer, be made available for public inspection.

Carried

9. ADMINISTRATION

9.1 Appointment of Chief and Deputy Chief Election Officers – Forest Grove Fire Tender Replacement Assent Vote

Corporate Vote - Unweighted

2024-06-16

Moved Chair Wagner

Seconded Director Roodenburg

That the Board proceed to referendum to obtain elector assent for the Forest Grove Fire Protection Service fire tender replacement. Further, that Alice Johnston be appointed Chief Election Officer, and Lore Schick be appointed Deputy Chief Election Officer for the 2024 Forest Grove Fire Protection Service fire tender replacement referendum.

Further still, that the question on the ballot be as follows:

“Are you in favour of the Cariboo Regional District borrowing up to \$600,000 over 10 years for the replacement of a fire tender for the Forest Grove Fire Protection Service?”

(The current ad valorem residential tax rate for the Forest Grove Fire Protection Service is \$117.66/\$100,000. Based on 2024 assessed values, the estimated annual cost including the borrowing translates to a residential tax rate of \$150.04/\$100,000 of the net taxable assessed value of improvements.)”

Carried

11. COMMITTEE/COMMISSION RECOMMENDATIONS

11.1 Quesnel Kangaroos Request for Storage & Dressing Room

Multiple Voting - please see individual resolutions

2024-06-17

Moved Director Bachmeier

Seconded Director Sjostrom

Stakeholder Vote - Weighted - Electoral Areas A, B, C, and I and City of Quesnel

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on May 7, 2024 be endorsed:

That the Quesnel Kangaroos be provided with exclusive use of the West Fraser Centre main facility storage room, in the Northeast corner of the facility, adjacent to the dressing rooms.

Carried

2024-06-18

Moved Director Glassford

Seconded Director Roodenburg

Corporate Vote - Weighted

That the following recommendation from the North Cariboo Joint Committee meeting on May 7, 2024 be endorsed:

That \$26,000 be allocated in the 2024 North Cariboo Recreation and Parks capital budget to purchase a trailer to store the West Fraser Centre stage off-site;

Further, that \$10,000 be allocated in the 2024 North Cariboo Recreation and Parks capital budget for construction and flooring for conversion of the storage room to dressing room.

Carried

11.2 NDIT Recreation and Infrastructure Grant Application - West Fraser Centre Concession

Corporate Vote - Weighted

2024-06-19

Moved Director Massier

Seconded Director LeBourdais

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on May 7, 2024 be endorsed:

That \$100,000 to be allocated in the North Cariboo Recreation and Parks budget toward the total project cost for renovations to West Fraser Centre's concession.

Carried

11.3 North Cariboo Recreation Fees and Charges Amendment

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I, and City of Quesnel

2024-06-20

Moved Director Massier

Seconded Director Glassford

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on May 7, 2024 be endorsed:

That the Cariboo Regional District North Cariboo Recreation and Parks Fees and Charges Bylaw be amended to incorporate the proposed Fees and Charges presented at the May 7, 2024 meeting of the North Cariboo Joint Advisory Committee, Administration Report #16/24.

Carried

11.4 Proposed Central Cariboo Joint Grant for Assistance Program

Stakeholder Vote - Weighted - Electoral Areas D, E, F, J, K, and City of Williams Lake

2024-06-21

Moved Director Rathor

Seconded Director LeBourdais

That the following recommendation from the Central Cariboo Joint Committee meeting on May 23, 2024 be endorsed:

That an annual Central Cariboo Grants for Assistance program be established jointly as proposed between the City of Williams Lake and Cariboo Regional District electoral areas D, E, F, J and K. Further that the Central Cariboo Joint Committee Terms of Reference be amended to include an annual meeting with participation of full city council and central Cariboo electoral area directors to review all grant applications received and determine funding to be provided.

Carried

11.5 Quesnel Kangaroos User Group Agreement

Stakeholder Vote - Weighted - Electoral Areas A, B, C, I, and City of Quesnel

2024-06-22

Moved Director Glassford

Seconded Director Sjostrom

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on June 11, 2024 be endorsed:

That the City of Quesnel, as the Manager of the North Cariboo Recreation and Parks Service, enter into the attached 5- year agreement with the Quesnel Kangaroos Sr. Hockey Club for use of the West Fraser Centre.

Carried

11.6 West Fraser Centre Concession Fire Update

Corporate Vote - Weighted

2024-06-23

Moved Director Glassford
Seconded Director Massier

That the following recommendation from the North Cariboo Joint Advisory Committee meeting on June 11, 2024 be endorsed:

That staff proceed with an expansion and upgrade of the West Fraser Centre concession into the concourse as indicated in Option 2 in the drawings presented to the North Cariboo Joint Advisory Committee on June 11, 2024;

Further, that the 2024 North Cariboo Recreation and Parks capital plan be amended to reallocate up to \$248,390 for the concession expansion from the planned transfer to capital reserves.

Carried

Contrary to the motion: Director Bachmeier

11.7 Municipal Support for RD Projects

Corporate Vote - Unweighted

2024-06-24

Moved Director Roodenburg
Seconded Director LeBourdais

That the following recommendation from the Committee of the Whole meeting on June 19, 2024 be endorsed:

That a letter be sent to MP Todd Doherty, encouraging appropriate recognition of regional districts in federal announcements.

Carried

12. INVITATIONS

12.1 Invitation to UBCM Resource Breakfast Series

2024-06-25

Moved Director Richmond
Seconded Director LeBourdais

That a letter be forwarded to C3 Alliance advising that invitations to regional districts should be addressed to Board and Chair, as opposed to Mayor and Council.

Carried

3. DELEGATIONS/GUESTS

3.1 Phyllis Webstad

Phyllis Webstad was in attendance, via Teams, to provide and update on the Orange Shirt Society's activities.

The meeting recessed at 12:26

The meeting reconvened at 1:05

16. IN-CAMERA SESSION

16.1 In-Camera Session

Corporate Vote - Unweighted

2024-06-26

Moved Director Massier

Seconded Director LeBourdais

That the meeting be closed to public to discuss items suitable for discussion in-camera pursuant to Section 90(1)(c) and (e) of the *Community Charter*.

Carried

The meeting recessed to go in-camera at 1:05 p.m.

The meeting readjourned at 1:30 p.m.

17. ADJOURNMENT

Corporate Vote - Unweighted

2024-06-27

Moved Director Pare

Seconded Director Glassford

That the meeting of Cariboo Regional District Board be adjourned at 1:30 p.m. June 20, 2024.

Carried

Chair

Manager of Corporate Services