



Date: 13/08/2024

To: North Cariboo Joint Advisory Committee

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: North Cariboo Joint Advisory Committee_Sep10_2024

File: 2240-20-7710

Short Summary:

Parkland Community Centre – Commission Request to Exit School Occupancy Licence

Voting:

Corporate Weighted

Memorandum:

The Regional District received notice from the Parkland Recreation Commission in July 2024 advising that the group had resolved at its meeting May 1, 2024 that the Commission no longer wants to continue occupancy of a portion of the Parkland Elementary School to service as a local community centre.

The group intends to provide notice to School District 28 effective October 1, 2024 as per the required 90-day termination clause, which will end the agreement on December 31, 2024.

The occupancy agreement between School District 28, the Cariboo Regional District and the Parkland Recreation Commission was first executed in 2012 and includes use and occupancy of 21% of the school in return for a \$9,000 annual rental fee plus an estimated \$15,000 in utilities.

Despite the efforts of the Commission, regular use of the space as a community centre did not materialize and rentals and activities were limited.

The group now intends to re-focus its attention on development at the Kostas Cove property on Ten Mile Lake, which is held as a long-term recreation lease by the Regional District and managed by the Commission, with capital project support from facilities staff at the City of Quesnel.

Attachments:

1. Letter from the Parkland Recreation Commission requesting licence cancellation
2. Occupancy Licence (2023-2025) between School District 28, the Regional District and the Commission.

Financial Implications:

The Parkland Recreation Commission has an annual allocation for operating and capital project costs within the North Cariboo Recreation and Parks (NCRP) financial plan. In 2024, \$44,282 was approved for operating costs and \$50,000 for capital projects.

Approximately \$25,000 per year of the operating budget is directly utilized for the community centre for rent and utilities and cancellation of the occupancy licence will result in savings to the NCRP budget.

The Commission is planning to increase ongoing maintenance and undertake numerous capital improvements at Kostas Cove as well as the connected trail system. The group will be submitting updated operating and capital project costs for consideration by the joint committee at its annual NCRP budget meeting in October.

Policy Implications:

None. The licence was initially developed at the request of the Commission and confirming its cancellation is consistent with this approach.

Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse the recommendation;

2. Other action at the direction of the Committee;
3. Deferral.

Recommendation:

That as per the request of the Parkland Recreation Commission, the Cariboo Regional District provide 90-day notice of termination on October 1, 2024 to School District 28 as per Section (S) of the Licence to Occupy portions of the Parkland Elementary School, thus ending use of the school on December 31, 2024 as a community centre by the Commission.