



**Date:** 17/09/2024

**To:** Chair and Directors, Cariboo Regional District Board

**And To:** Murray Daly, Chief Administrative Officer

**From:** Virgil Hoefels, Chief Building Official

**Date of Meeting:** Cariboo Regional District Board\_Sep26\_2024

**File:** 3800-20-S9699\_S110621

---

## Short Summary:

Area H – Notice on Title – Lot A District Lot 2939 Lillooet District Plan KAP56036

## Voting:

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I and L

## Memorandum:

S9699 - Installation of a single-wide mobile home. Last completed inspection was a final with multiple deficiencies noted.

S110621 - Installation of a mobile home addition. Last completed inspection was for framing.

Multiples letters sent via regular mail and registered mail for both projects with no response. Letters were not returned.

Enforcement Summary: Expired permit reminders, expired permit letter, Bylaw Enforcement Offence Notices issued.

To date there has been no response to any correspondence.

## Attachments:

1. Corrective Enforcement Summary Report S9699
2. Corrective Enforcement Inspection Summary S9699
3. Corrective Enforcement Summary Report S110621
4. Corrective Enforcement Inspection Summary S110621

## Financial Implications:

Cost to file a Notice in the Land Title Office is \$32.51. Once the required documents are received and deficiencies are rectified, the Notice may be removed by the Cariboo Regional District upon receipt of a \$350.00 fee per the current Building Bylaw.

## Policy Implications:

Although there are no policies relating to filing of Notices, the Board has dealt with a number of building bylaw contraventions by filing Notices. It has proven successful over time in resolving many of these situations.

### Alignment with Strategic Plan:

- Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

[Click here to enter text.](#)

### CAO Comments:

[Click here to enter text.](#)

### Options:

1. Endorse filing Notice on Title;
2. Endorse filing Notice on Title and authorize further enforcement action;
3. Reject filing Notice on Title and archive file; or
4. Defer.

### Recommendation:

That the Manager of Corporate Services of the Cariboo Regional District be directed to file Notice on Title in the Land Title Office, in accordance with Section 57 of the *Community Charter* for Lot A District Lot 2939 Lillooet District Plan KAP56036 ; PID: 023-290-447.

Further, upon confirmation from the Chief Building Official that the matter has been resolved and an approved final inspection issued, the Notice may be discharged from the title upon receipt of the fee stipulated in the Building Bylaw.