



**CARIBOO REGIONAL DISTRICT  
EMERGENCY PREPAREDNESS  
COMMITTEE MINUTES**

**September 25, 2024**

**2:00 p.m.**

**Cariboo Regional District Board Room  
Suite D - 180 Third Avenue North  
Williams Lake, B.C.**

**PRESENT :** Chair M. Wagner, Director M. Sjostrom, Director B. Bachmeier, Director M. Neufeld, Director M. LeBourdais, Director T. Pare, Director E. de Vries

**STAFF :** M. Daly, Chief Administrative Officer, Irene Israel, Manager of Emergency Programs, J. Kozuki, Emergency Program Coordinator, Leanne Rivet, Emergency Program Coordinator, Alyson Campbell, Emergency Program Assistant, Pippa Reissner, Emergency Program Assistant, Roger Hollander, Regional Fire Chief, Travis Flanagan, FireSmart Educator, Gerald Pinchbeck, Manager of Communications, L. Schick, Deputy Corporate Officer/Executive Assistant

**1. CALL TO ORDER**

**1.1 Adoption of Agenda**

**EPC.2024-09-1**

Moved Director Bachmeier

Seconded Director LeBourdais

That the agenda be adopted as presented, with addition of discussion regarding letter to MOTI regarding decommissioning plans for the Cottonwood River Canyon Bridge.

**Carried**

**2. ADOPTION OF MINUTES**

**2.1 Minutes of the Emergency Preparedness Committee - April 30, 2024**

**EPC.2024-09-2**

Moved Director Sjostrom

Seconded Director Pare

That the minutes of the Emergency Preparedness Committee meeting, held April 30, 2024, be adopted.

**Carried**

**4. ACTION ITEMS**

**4.1 2024 Community Resiliency Investment Program - FireSmart Community Funding and Supports Application**

**EPC.2024-09-3**

Moved Director Bachmeier

Seconded Director Sjostrom

That staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports up to \$400,000.

**Carried**

**4.2 Emergency Program Services Strategic Plan**

**EPC.2024-09-4**

Moved Director Pare

Seconded Director Bachmeier

That the Emergency Program Services Strategic Plan be endorsed as presented.

**Carried**

**4.3 Emergency Notification System Policy**

**EPC.2024-09-5**

Moved Director LeBourdais  
Seconded Director Neufeld

That the Emergency Notification System Use policy be endorsed as presented.

**Carried**

**4.4 Decommissioning Plans for Cottonwood River Canyon Bridge**

**EPC.2024-09-6**

Moved Director Bachmeier  
Seconded Director Neufeld

That the Cariboo Regional District Board send a letter to the Ministry of Transportation and Infrastructure, asking them to reconsider the decision on decommissioning plans for the Cottonwood River Canyon Bridge and permanent closure of a 400 metre section of the Quesnel-Hixon Road announced on August 13, 2024, with a copy to the Ministry of Emergency Management and Climate Readiness and the Ministry of Water, Land and Resource Stewardship.

**Carried**

**5. ADJOURNMENT**

**EPC.2024-09-7**

Moved Director Pare  
Seconded Director de Vries

That the Cariboo Regional District Emergency Preparedness Committee meeting be adjourned at 3:27 p.m., September, 25, 2024.

**Carried**

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Chair

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Manager of Corporate Services