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## Regional Board Policy

### Emergency Notification System Use

<b>Category:</b> Emergency Services	<b>Policy Number:</b>	<b>Replaces:</b>	
<b>Type:</b> <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Procedure	<b>Authority:</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> Administrative	<b>Approved By:</b> <input checked="" type="checkbox"/> Board <input type="checkbox"/> CAO <input type="checkbox"/> Department Head	
<b>Office of Primary Responsibility:</b> Emergency Program Services			
<b>Date Adopted:</b>	<b>Board Resolution Number:</b>	<b>Date to be Reviewed:</b>	
<b>Manner Issued:</b>			

#### **PURPOSE:**

To set parameters for how the Emergency Notification System (ENS) will be used by the Cariboo Regional District.

#### **POLICY:**

1. ENS Notifications will be authorized and approved by the following persons:
  - a. The Emergency Operations Centre (EOC) Director, EOC Deputy Director, or Public Information Officer, in the case of notifications sent through the Emergency Operations Centre.
  - b. The Manager of Utilities or designate in the case of utility system advisories.
2. The ENS will be used to notify people in an impacted area of the following:
  - a. Evacuation Orders and Evacuation Alerts;
  - b. Shelter-in-Place Notifications;
  - c. Other emergency notifications at the discretion of the EOC Director;
  - d. Utility System Service Disruptions; or
  - e. Boil Water Advisories, Do Not Consume Water Notices, Water Quality Advisories.

3. Critical Notifications will only be sent through the ENS for the following:
  - a. Evacuation Orders;
  - b. Shelter in Place Notifications;
  - c. Do Not Consume Water Notices;
  - d. Boil Water Advisories; or
  - e. Other emergency notifications about life safety hazards, at the discretion of the EOC Director.
4. All other notifications sent through the ENS will be informational only.
5. The ENS will not be used to broadcast alerts, orders, or advisories issued by other agencies for areas in the CRD. This includes, but is not limited to:
  - a. Area Restrictions;
  - b. Air Quality Advisories;
  - c. Burning Prohibitions;
  - d. Extreme Heat / Cold Warnings;
  - e. Thunderstorm Advisories / Watches / Warnings;
  - f. Healthcare Facility service disruptions; or
  - g. Highway and Road Closures or Advisories.

**POLICY STATEMENT:**

The Cariboo Regional District will operate a public emergency notification system, managed by the Emergency Program Services Department. The system will be used only for critical notifications which impact the life, safety, or health of people in the CRD.

**\*\*\* END OF POLICY \*\*\***

<u>Amended (Y/N)</u>	<u>Date Reissued</u>	<u>Authority (Resolution #)</u>