



CARIBOO REGIONAL DISTRICT

BOARD MINUTES

October 18, 2024

9:50 a.m.

Cariboo Regional District Board Room

Suite D - 180 Third Avenue North

Williams Lake, B.C.

- PRESENT: Chair M. Wagner, Vice Chair M. Neufeld, Director M. Sjostrom, Director B. Bachmeier, Director J. Massier, Director M. LeBourdais, Director A. Richmond, Director J. Glassford, Director T. Pare, Director B. Anderson, Director E. de Vries, Director E. Coleman, Director S. Rathor (for a portion), Director M. Pinkney, Director L. Roodenburg
- ABSENT: Director S. Forseth
- STAFF: M. Daly, Chief Administrative Officer, A. Johnston, Manager of Corporate Services/Deputy CAO, K. Erickson, Chief Financial Officer, N. Whitehead, Manager of Planning Services, G. Pinchbeck, Manager of Communications, G. Hilliard, Recording Secretary

1. **CALL TO ORDER**

1.1 **Adoption of Agenda**

Corporate Vote - Unweighted

2024-10B-1

Moved Director Glassford

Seconded Director Neufeld

That the agenda be adopted as presented.

Carried

2. ADOPTION OF MINUTES

2.1 Minutes of the Cariboo Regional District Board Meeting - September 26, 2024

Corporate Vote - Unweighted

2024-10B-2

Moved Director Roodenburg

Seconded Director Glassford

That the minutes of the Cariboo Regional District Board meeting held September 26, 2024, be adopted.

Carried

4. PLANNING BYLAWS FOR CONSIDERATION OF THIRD READING

4.1 Area F – BL 5477

Stakeholder Vote – Unweighted – All Electoral Areas

6414 and 6416 Horsefly Landing Rd

Lot 2, District Lot 10289, Cariboo District, Plan 14202 and Lot 3, District Lot 10289, Cariboo District, Plan 14202

From Tourist Commercial (C 2) zone to Lakeshore Residential (RL) zone (3360-20/20240019 – Gregory Heibert & Charlene Heibert)

Director LeBourdais

2024-10B-3

Moved Director LeBourdais

Seconded Director Massier

That Central Cariboo Area Rural Land Use Amendment Bylaw No. 5477, 2024 be read a third time, this 18th day of October 2024.

Carried

5. PLANNING BYLAWS FOR CONSIDERATION OF ADOPTION

5.1 Area A – BL 5469

Stakeholder Vote – Unweighted – All Electoral Areas

1381 Sam Toy Road
Lot 12, District Lot 3140, Cariboo District, Plan 19032
From Service Commercial (C 4) zone to Special Exception C 4-3 zone
(3360-20/20240011 – Renyard Holdings Inc.)
Director Sjostrom

2024-10B-4

Moved Director Sjostrom
Seconded Director Massier

That Quesnel Fringe Area Zoning Amendment Bylaw No. 5469, 2024 be adopted
this 18th day of October 2024.

Carried

6. DEVELOPMENT VARIANCE PERMIT APPLICATIONS

6.1 Area L – DVP20240037

Stakeholder Vote – Unweighted – All Electoral Areas

6431 Erickson Road
Lot 1, District Lot 3871, Lillooet District, Plan 33204
(3090-20/20240037 – Russo) (Agent: Darrel Toews)
Director de Vries

2024-10B-5

Moved Director de Vries
Seconded Director Glassford

That the application for a Development Variance Permit pertaining to Lot 1,
District Lot 3871, Lillooet District, Plan 33204 be issued to vary Sections 4.2 (b)
and 4.2 (c) (ii) of the South Cariboo Area Zoning Bylaw No. 3501, 1999 as follows:

That the minimum watercourse setback be reduced from 30 m (98.4 ft.) to 26.5
m (86.9 ft.) and that the required elevation above a watercourse be reduced
from 3 m (9.84 ft.) to 2.64 m (8.66 ft.) to legalize the construction of the garage
addition.

Carried

7. DEVELOPMENT SERVICES - OTHER BUSINESS

7.1 Area L – BL 5305 and 5306 – Completion Extension Request

Stakeholder Vote – Unweighted – All Electoral Areas

5916 Hwy 24

The Southwest ¼ of District Lot 4037, Lillooet District, Except Plans 24102, 27650, 28095, 29152 and KAP57847

From Rural Residential designation to Upland Residential designation

From Rural 1 (RR 1) zone to Special Exception R 1-4 and Rural 3 (RR 3) zones

(3360-20/20200044 – van de Wetering) (Agent: Michael Kidston Land Surveying)

Director de Vries

2024-10B-6

Moved Director de Vries

Seconded Director Glassford

That the application completion deadline for rezoning application 3360-20/20200044 be extended to April 21, 2025.

Carried

8. COMMUNITY SERVICES

8.1 Year-Round Grant for Assistance Application – Horsefly Quilt Club

Corporate Vote - Unweighted

2024-10B-7

Moved Director LeBourdais

Seconded Director Glassford

That a Grant for Assistance in the amount of \$1,000 be authorized from the Electoral Area F Grant for Assistance fund to assist the Horsefly Quilt Club with hiring a long arm quilter and quilting materials to provide comfort quilts to those in need in the Horsefly area.

Carried

8.2 Tatla Lake Community Hall Community Works Funding (CWF) solar panel project and enabling agreement.

Corporate Vote – Weighted

2024-10B-8

Moved Director Pare

Seconded Director Neufeld

That up to \$28,000 for the installation of solar panels at the Tatla Lake Community Hall be approved from the 2024 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.

Carried

9. PROTECTIVE SERVICES

9.1 Request for approval for grant submission to UBCM

Stakeholder Vote – Weighted – Electoral Areas A, B, C, D, E, F, G, H, I & L

2024-10B-9

Moved Director Neufeld

Seconded Director Massier

That staff be authorized to proceed with the application for up to \$40,000 for each Cariboo Regional District Volunteer Fire Department under the Community Emergency Preparedness – Volunteer and Composite Fire Departments Equipment and Training Fund and Support Stream.

Carried

10. FINANCE

10.1 Monthly Expenditures Board Summary Report and Mastercard Summary Report - September 2024

Corporate Vote - Unweighted

2024-10B-10

Moved Director Glassford
Seconded Director Richmond

That the Monthly Expenditures Board Summary Report and Mastercard Summary Report for the month of September 2024, in the amount of \$4,112,653.87, consisting of \$29,665.12 paid by cheque, \$3,975,805.06 paid through electronic funds, and \$107,183.69 paid by Mastercard, be ratified.

Carried

11. INFORMATION ITEMS

11.7 CRD Delegations - Memorandum of Business

2024-10B-11

Moved Director Richmond
Seconded Director Bachmeier

That Ministry of Environment representatives be invited to discuss how they deal with riparian area violations, as well as sewerage and lakes.

Carried

11.9 Sponsorship Request - Community Futures "Our Future in Agriculture" event

2024-10B-12

Moved Director LeBourdais
Seconded Director Neufeld

That the Board endorse a gold level sponsorship of \$700.00 for Community Futures' "Our Future in Agriculture" event and that the sponsorship be split between Electoral Areas B, C, E, F, G, H, J, K, and L Director Initiative Funds.

Carried

12. COMMITTEE/COMMISSION RECOMMENDATIONS

12.1 2024 Community Resiliency Investment Program - FireSmart Community Funding and Supports Application

Corporate Vote - Unweighted

2024-10B-13

Moved Director Glassford

Seconded Director Pare

That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:

That staff be authorized to proceed with the application for UBCM CRI – FireSmart Community Funding and Supports up to \$400,000.

Carried

12.2 Emergency Program Services Strategic Plan

Stakeholder Vote - Weighted - All Electoral Areas

2024-10B-14

Moved Director Richmond

Seconded Director Neufeld

That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:

That the Emergency Program Services Strategic Plan be endorsed as presented.

Carried

Director LeBourdais left the meeting.

12.3 Emergency Notification System Policy

Corporate Vote - Unweighted

2024-10B-15

Moved Director Glassford

Seconded Director Roodenburg

That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:

That the Emergency Notification System Use policy be endorsed as presented.

Carried

Director LeBourdais returned to the meeting.

12.4 Decommissioning Plans for Cottonwood River Canyon Bridge

Corporate Vote - Unweighted

2024-10B-16

Moved Director Bachmeier

Seconded Director LeBourdais

That the following resolution from the Emergency Preparedness Committee meeting on September 25, 2024, be endorsed:

That the Cariboo Regional District Board send a letter to the Ministry of Transportation and Infrastructure, asking them to reconsider the decision on decommissioning plans for the Cottonwood River Canyon Bridge and permanent closure of a 400 metre section of the Quesnel-Hixon Road announced on August 13, 2024, with a copy to the Ministry of Emergency Management and Climate Readiness and the Ministry of Water, Land and Resource Stewardship.

Carried

12.5 Cariboo Memorial Complex Sound System Upgrade

Stakeholder Vote - Weighted - Electoral Areas D, E and F and City of Williams Lake

2024-10B-17

Moved Director Neufeld

Seconded Director Rathor

That the following resolution from the Central Cariboo Joint Committee meeting on September 25, 2024 be endorsed:

That pursuant to the report of Brandy Links, Community Services Facility Manager, City of Williams Lake dated August 8, 2024, the allocation for the proposed Cariboo Memorial Complex Sound System Upgrade be increased from \$25,000 to \$45,000, utilizing savings from other 2024 capital project.

Carried

Director Rathor left the meeting.

13. BYLAWS FOR CONSIDERATION OF THREE READINGS

13.1 Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024

Corporate Vote - Unweighted

2024-10B-18

Moved Chair Wagner

Seconded Director Glassford

That Forest Grove Water Service Boundary Expansion Bylaw No. 5495, 2024 be read a first, second and third time this 18th day of October 2024.

Carried

14. BYLAWS FOR CONSIDERATION OF ADOPTION

14.1 Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024

Corporate Vote - Unweighted

2024-10B-19

Moved Director Neufeld

Seconded Director Sjostrom

That Wildwood Fire Protection Service Area Amendment Bylaw No. 5491, 2024 be adopted this 18th day of October 2024.

Carried

15. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

15.1 Request from Director LeBourdais to Access Electoral Area F Director Initiative Funds

Corporate Vote - Unweighted

2024-10B-20

Moved Director LeBourdais

Seconded Director Glassford

That up to \$45 be allocated from the Electoral Area F Director Initiative Fund for Director LeBourdais to attend the "Our Future in Agriculture" event at Thompson Rivers University in November.

Carried

2024-10B-21

Moved Director Massier
Seconded Director Neufeld

That the Director Initiative Funds Policy be waived, and up to \$45 be allocated from Electoral Area B, C, E, G, K, and L Director Initiative Funds for Directors to attend the “Our Future in Agriculture” event at Thompson Rivers University in November.

Carried

15.2 Request from Director Bachmeier to amend 2025 Board Schedule

Corporate Vote - Unweighted

2024-10B-22

Moved Director Bachmeier
Seconded Director Richmond

That the 2025 Board schedule be amended as follows:

- move June 12th Committee of the Whole to June 19th
- move June 13th Board to June 20th
- move July 4th Board to July 11th.

Carried

15.3 Request from Director Forseth to Access Electoral Area D Director Initiative Funds

Corporate Vote - Unweighted

2024-10B-23

Moved Director Neufeld
Seconded Director Glassford

That up to \$2,000 from the Area D Director Initiative Fund be authorized to permit Director Forseth to attend the 2025 BC Natural Resources Forum in Prince George, BC from January 14-16, 2025.

Carried

The meeting recessed at 11:05 a.m.

The meeting reconvened at 11:10 a.m.

3. DELEGATIONS/GUESTS

3.1 11:00 a.m. Delegation - Invasive Species Council of BC

Gail Wallin, Executive Director and Alex Mutch of the Invasive Species Council of BC were in attendance to present information on invasive species and current projects in the Cariboo-Chilcotin region.

3.2 11:30 a.m. Delegation - Enbridge Inc.

Jennifer Prochera and Aaron Manella, advisors from Enbridge's Community and Indigenous Engagement team, were in attendance to present an update regarding Enbridge's BC operations and an introduction of the Sunrise Expansion Program.

The meeting recessed at 12:03 p.m.

The meeting reconvened at 12:40 p.m.

15. DIRECTORS' REQUESTS, REPORTS AND APPOINTMENTS

15.4 Director LeBourdais – Request for CRTC Letter of Support

Corporate Vote - Unweighted

2024-10B-24

Moved Director LeBourdais

Seconded Director Neufeld

That a letter of support be provided to the Canadian Radio-television and Telecommunications for the sharing of data within 250m of roadways, as requested by Jeanne Holliss, Executive Director, Connected Communities, Ministry of Citizens' Services.

Carried

16. DIRECTORS' ROUNDTABLE

2024-10B-25

Moved Director LeBourdais

Seconded Director Neufeld

That a letter of support be provided to Community Futures Cariboo Chilcotin for its REDIP grant application to assist in creating an agriculture investment attraction package.

Carried

18. ADJOURNMENT

Corporate Vote - Unweighted

2024-10-26

Moved Director Glassford

Seconded Director Neufeld

That the meeting of Cariboo Regional District Board be adjourned at 1:26 p.m. October 18, 2024.

Carried

Chair

Manager of Corporate Services