



**Grant for Assistance - South Cariboo / District of 100 Mile House**

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**Organization Information:**

Name of Organization: South Cariboo Community Enhancement Foundation	
Mailing Address: #1 -241 Birch Avenue   PO Box 2169 100 Mile House BCV0K 2E0	
Telephone (office): [REDACTED]	email (office): info@sccef.org
Purpose of Organization: We exist to improve the quality of life in the South Cariboo community. We achieve this goal through community service initiatives, distributing grants and managing and investing endowments and donations.	
How long has the organization been in operation? Since 2012	
Chairperson's name: Doug Dent	
Telephone: [REDACTED]	
Treasurer or Financial Officer's name Maddi Newman	
Telephone [REDACTED]	

Grant Request: \$ 1,500.00

**Project Information:**

Brief description of proposed use of grant:

We are looking for bridge assistance while we await support from the Joint Committee for an alternate annual funding source to cover admin and marketing.

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How do you know there is a need for this project/event in your community?

The project is needed in our community so that we can fulfill our mandate of giving grants to eligible community organizations.

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**Grant for Assistance - South Cariboo / District of 100 Mile House**

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Start date: September 1, 2024

End date: September 1, 2025

Describe the key activities and timelines to complete the project

We have developed a list of key activities incorporated into the budget to cover admin and marketing costs for the year. Our budget is higher than we have asked for here, as we expect to succeed in establishing regular and sufficient funding before the end of September 2025.

How will you determine if the project/event is successful?

We will measure the impact of this project through the additional awareness of the SCCEF, additional requests for funding from community groups, new endowments and grants to the Foundation and recruitment of new Board members.

Does your organization have sustainable funding? Please explain.

We are working on the means for us to receive continuous annual funding for our marketing and admin needs.

Is your organization applying for funds from other sources for this project/event? If yes, what other organization(s)? How much? \$ 3,200.00

We are seeking bridge funding while we await support from the Joint Committee to implement our well-researched process of for continual annual funding.

Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funding requested?

We are required to subscribe to a Directors' Liability Insurance as advised by the Joint Committee. We cannot operate without this and other essential costs.

Does your organization charge user fees/membership/admission? If yes, please explain or attach your current fee structure.

No.



**Grant for Assistance - South Cariboo / District of 100 Mile House**

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Does your organization receive any other support(s) from the CRD? Yes  No   
(i.e. financial support, rental subsidies, contribution agreements, tax exemption, use of CRD-owned facility)

If yes, what support(s) and how much?

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How will you recognize the CRD's contribution to your organization?

SCCEF website, SCCEF advertisements of granting opportunities, SCCEF announcements and granting events, Presentation speeches when awarding grants, All media stories related to SCCEF and grants given by the SCCEF.

A final report for your last grant received **MUST** be included with this submission, if not previously submitted.

**THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.**



**Lisa de Paoli**  
**President/Chairman**  
(Please print name)

August 14, 2025  
**Date**

**To: CRD/DHM Joint Committee**

**Aug. 14, 2024**

**From: South Cariboo Community Enhancement Foundation**

**Current Board of Directors:** Doug Dent (Chair), Lisa De Paoli (Vice Chair), Maddi Newman (Secretary-Treasurer), Laura Dewar, Martina Dopf, Barb Brown, Bruce Madu, Stephanie Masun.

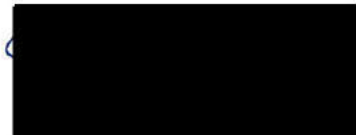
**Re: Grant For Assistance, 2025**

**Report on 2024 Grant of \$1,250**

Our 2024 grant was used for:

- Directors' Liability Insurance
- Marketing/Advertising (Free Press)
- Website costs
- BC Registrar Filings and Legal
- AGM and Strategic annual meeting

An Excel table showing 2024 income and expenses from Jan 1, 2024, to July 31, 2024 is submitted as part of this report. Please contact the Treasurer, Maddi Newman, if you need anything further. [REDACTED]  
[REDACTED] Or email [info@sccef.org](mailto:info@sccef.org).



The table is a summary of bank statement amounts. Green is income, red is expenses.

**RBC Local Admin-Marketing account**

2024	Sponsorships / In Kind	Grant Income	Other	Web Hosting & Domain	BC Registrar Filings	Advertising	Meeting Catering	Bank Fees	Misc	Balance Forward
January	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$309.28	\$3.75	\$0.00	\$186.97
February	\$0.00	\$375.00	\$0.00	\$0.00	\$0.00	\$294.89	\$0.00	\$3.75	\$0.00	\$76.36
March	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
April	\$96.00	\$0.00	\$0.00	\$0.00	\$0.00	\$96.00	\$0.00	\$3.75	\$0.00	(\$3.75)
May	\$0.00	\$1,125.00	\$0.00	\$0.00	\$209.50	\$113.24	\$0.00	\$3.75	\$0.00	\$798.51
June	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$650.00	(\$653.75)
July	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
August	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
September	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
October	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
November	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
December	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.75	\$0.00	(\$3.75)
<b>\$ 224.79</b>	<b>\$596.00</b>	<b>\$1,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$209.50</b>	<b>\$504.13</b>	<b>\$309.28</b>	<b>\$45.00</b>	<b>\$650.00</b>	<b>\$378.09</b>

Brought Fwd from 2023

Bank: 602.88

Aug to Dec (\$18.75) Bank at Jul end: **\$621.63**

UPCOMINGthankyou ad	\$ 294.89
UPCOMINGsenior ad	\$ 294.89
UPCOMINGBanner	\$ 100.00
UPCOMINGlegal	\$ 300.00
	<b>\$ 989.78</b>

This list of expenses is coming up for end of 2024 and beginning of 2025. We can hold back on the banner and legal, pending more funds arriving. The legal has to do with an accountant's review of records and filing of missing CRA reports we were previously unaware of in terms of them being needed. PGCA advises us that we need them. The legal/accountant amount is an unchecked estimate at this point.

# Annual General Meeting

Date: November 04, 2023  
Time: 9:00 a.m.  
Place: Parkside



**MINUTES** of an Annual General Meeting of Members of South Cariboo Community Enhancement Foundation (the "Society") held at Parkside Gallery on the 4<sup>th</sup> day of November, 2023.

## **PRESENT**

Douglas E. Dent  
Laura Dewar  
Barb Brown  
Bruce Madu

Lisa De Paoli  
Stephanie Masun  
Madeleine Newman  
Martina Dopf

Douglas E. Dent acted as Chair of the Meeting and Madeleine Newman as Secretary of the Meeting.

The Secretary reported that all members had received notice of this meeting.

A quorum being present, the Chair declared the meeting to be properly constituted.

## **UPON MOTION DULY MOVED BY STEPHANIE MASUN AND SECONDED BY MADDI NEWMAN, IT WAS RESOLVED**

**THAT** the Society does not require an auditor.

## **UPON MOTION DULY MOVED BY MADDI NEWMAN AND SECONDED BY LISA DE PAOLI, IT WAS RESOLVED**

**THAT** the financial statement be approved and accepted by the members and filed in the Society's Corporate Minute Book, and that the Annual Report submitted to the meeting be adopted and that the Annual Report be filed with the Registrar of Companies pursuant to the *Society Act*.

## **UPON MOTION DULY MOVED BY LISA DE PAOLI AND SECONDED BY LAURA DEWAR, IT WAS RESOLVED THAT** bylaw amendments as follows be adopted:

Part 5 – Directors

4. Term

- d. If there is a shortage of candidates to serve as directors such that the retirement of one third of the existing directors would result in a board membership of fewer than 12 directors, then the provisions of sub-paragraphs a., b. and c. above are deemed to be suspended until such time as the shortage has ceased to exist. In the event of a shortage, then, provided that there are enough candidates to create a board of more than 12 directors, the longest serving directors, up to a maximum of 4 shall retire, it being the intent of these bylaws that there be 12 but not more than 12 directors.

Part 6 – Appointment of Directors

There shall be a minimum of three (3) members of the Nomination Committee consisting of at least one member of the current Board of Directors and such other members of the South Cariboo community as the Board may designate to include from time to time.

Part 7 – Proceedings of Directors

38. Director First Meeting

# Annual General Meeting

Date: November 04, 2023  
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Place: Parkside



- b. The officers so elected shall retire at the first meeting of directors following each annual general meeting of the society, at which directors' meeting, new officers shall be elected, provided however that a retiring officer may be re-elected to their previous office if they have been re-elected as director.

#### 39. Director Meeting Procedure

- f. The directors may invite one director of Cariboo Regional District Electoral Areas G, H or L and one member of the council of the District of 100 Mile House to attend and participate in their meetings as liaison officers and, for that purpose, to have access to the agendas, minutes and relevant communications to be considered at such meetings.

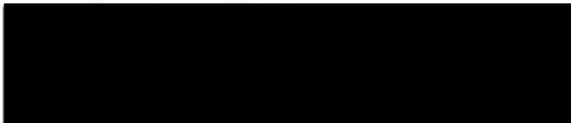
#### **UPON MOTION DULY MOVED BY MADDI NEWMAN AND SECONDED BY STEPHANIE MASUN, IT WAS RESOLVED**

**THAT** all acts, proceedings, appointments and payments made by the directors since the last general meeting be and the same are hereby approved.

There being no further business, the meeting then terminated.

The undersigned confirm the foregoing to be an accurate record of the proceedings.

\_\_\_\_\_  
Douglas E. Dent, Chair



**Grants for Assistance Application**

South Cariboo and District of 100 Mile House



**100 Mile House**

Wednesday August 14th 2024 1:21 PM

**Name of Organization:** South Cariboo Community Enhancement Foundation

**Mailing Address:** PO Box 2169 100 Mile House BCV0K 2E0

**Physical Address:** #1 -241 Birch Avenue, 100 Mile House BCV0K 2E0

**Telephone (office):** [REDACTED] **email:** info@sccef.org

**Purpose of Organization:** We exist to improve the quality of life in the South Cariboo community. We achieve this goal through community service initiatives, distributing grants and managing and investing endowments and donations.

**How long has the organization operated in the community?** Since 2012

**BC Society Registration Number:** S-0060244

**Federal Charitable Registration Number:**

**Chairperson's name:** Douglas Dent

**Telephone:** [REDACTED] **email:** [REDACTED]

**Treasurer or Financial Officer's name:** Maddi Newman

**Telephone:** [REDACTED] **email:** [REDACTED]

**Current Grant Requested from CRD:** \$ 1500.00

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**PROJECT INFORMATION**



**1. Brief Description of Proposed Use of Grant Being Applied For:**

We are looking for bridge assistance while we await support from the Joint Committee for an alternate annual funding source to cover admin and marketing.

**2. How do you know there is a need for this service/project in our community?**

The project is needed in our community so that we can fulfill our mandate of giving grants to eligible community organizations.

**3. Start date of the project:** 9/1/2024    **End date for the project:** 9/1/2025

**4. Describe the key activities and timelines to complete this project:** We have developed a list of key activities incorporated into the budget to cover admin and marketing costs for the year. Our budget is higher than we have asked for here, as we expect to succeed in establishing regular and sufficient funding before the end of September 2025.

**5. How will you determine if the project/event was successful?** We will measure the impact of this project through the additional awareness of the SCCEF, additional requests for funding from community groups, new endowments and grants to the Foundation and recruitment of new Board members.

**6. Does your organization have sustainable funding? Please explain.** We are working on the means for us to receive continuous annual funding for our marketing and admin needs.

**7. Is your agency applying for funds from other sources for this project/event?**

Yes

**If so, which organizations?** We are seeking bridge funding while we await support from the Joint Committee to implement our well-researched process of for continual annual funding.

**8. Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funds applied for?**

We are required to subscribe to a Directors' Liability Insurance as advised by the Joint Committee. We cannot operate without this and other essential costs.

**9. Does your organization charge user fees/membership/admission? If yes, attach your current fee structure.**

No

**10. Does your organization receive any other support(s) from the CRD? (i.e. financial support, rental subsidies, contribution agreements, tax exemption, use of CRD-owned facility) If yes, what support(s) and how much?**

no supports

**11. How will you recognize the CRD's contribution to your organization?**

SCCEF website, SCCEF advertisements of granting opportunities, SCCEF announcements and granting events, Presentation speeches when awarding grants, All media stories related to SCCEF and grants given by the SCCEF.

**Date of your last Annual General Meeting (AGM):** 11/4/2023

**Previous Grant from CRD amount:** \$ \$1,250 in 2023.

**Previous project Description:** The same. Admin and Marketing funding for the board to carry out its mandate of awarding grants to eligible organizations in the South Cariboo.

**I confirm: \***

THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

**Date:**

**Signature: (President/Chairperson) ?**



**Please attach minutes, list of Directors, and Financial Statements \* ?**

**File Name**



23 11 04 AGM minutes.pdf

186.0 KB

**A final report for your last grant received MUST be included with this submission, if not previously submitted.**

**File Name**



Grant for Assistance 2025-SCCEF.pdf

541.7 KB

**If your organization charges user fees/memberships/admission, attach your current fee structure.**

Please provide a detailed financial budget for the project. \*

**File Name**



Grant for Assistance 2025-SCCEF.pdf

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