



Organization Information

Name of Organization: Williams Lake Blue Fins	
Mailing Address (office): 525 Proctor St. Williams Lake B.C. V2G-4J1	
Phone # (office): 1-250-267-4873	E-Mail (office): accounts@wlbluefins.ca
Purpose of Organization: Youth Sport and Development.	
BC Society or Charitable Registration Number (required for requests over \$500): 50028987	
Primary Contact: Jennifer French (Director)	
Phone #: [Redacted]	E-Mail: jennifer.french@sd27.bc.ca
Secondary Contact: [Redacted]	
Phone #: Jodi Stokes	E-Mail: [Redacted]

Who does your organization serve? (i.e. residents from City, CRD, province)

- Residence from the City and CRD.

Does your organization receive any other supports from the City or CRD? (i.e. Fee for Service or other financial support, rental subsidies, contribution agreements, tax exemptions, use of government-owned facilities, property leases). If yes, what supports and amounts?

• No

How will you indicate that the City or CRD is contributing to your organization?

- Highlight in our home meet program
- Advertise on the big screen in the pool
- Williams Lake Blue Fins Website; Facebook/Instagram



Current Year Grant Request

Current Grant Request: \$ 5000.00

Previous Year Grant from City (if applicable): \$ /

Previous Year Grant Project Description (if applicable):

Previous Year Grant from CRD (if applicable): \$ /

Previous Year Grant Project Description (if applicable):

*NOTE: A final report for your last grant MUST be included with this submission.

Current Year Grant Project / Event / Expenditure Summary

Please answer the following questions, using additional paper if necessary.

Applications must fall within one of the following funding categories (select one):

- Capital Expenditure** – equipment purchase, construction, repair or upgrade of facilities; or
- Special Event** – seed funding for new events or funding of an ongoing event; or
- Special Project** – funding for a special project, program or activity; or
- Event / Tournament / Conference Hosting** – hosting an event, tournament or conference that will have economic benefits for the community.

Brief description of proposed use of grant being applied for: HOSTING AN EVENT; SWIM MEET.

• Williams Lake Blue Fins hosts annual "Frost Fest" Swim meet.

This meet brings in swimmers from Kamloops, Prince George, Quesnel, Vernon, and Kelowna. It will have an economic benefit for the community.

This home meet showcases our facility, beautiful Williams Lake, the swim club and it is a meet to recognize swimmers that can advance to Provincials and Far Westerns/ Divisionals.

Start date: January 31st/2025

End date: February 2nd/2025



How does this projects, activity or event strengthen and enhance the well-being of the community, promote volunteerism and support the goals and strategic priorities of the City of Williams Lake?

This home meet not only highlights the talent of our swim-club, it provides economic benefits to the community. We draw spectators, families and swimmers from the outside area which helps support local businesses, hotels, restaurants and retail stores. Volunteers play a crucial role in the event's success.

Describe the key activities and timelines to complete the project/event.

The key activities and timelines involve 'coordinating' volunteers, training refs and officials and ensuring up-to-date and well maintained equipment is running smoothly.

How will you determine if the project/event was successful?

A swim meet is successful when the equipment is up-to-date and working and we have enough dedicated volunteers. This grant ensures proper timing systems, starting blocks and other essential gear. It helps off-set the pool rental cost for families.

Is your agency is applying for funds from other levels of government, or other sources, for this project / event / expenditure? If yes, list sources and amounts.

NO.

Would you still be able to complete the project if you do not receive the other funds applied for?

yes, we will still host the annual swim meet but, this grant will help offset some of the costs associated with the event. It makes it more accessible for all families, regardless of financial situation.

Describe the impact of this application being denied or approval of an amount less than requested. Will you be able to complete the project/event if you do not receive the funding requested?

Williams Lake Bluefins can be a significant cost; The team building, the skills and access to high-quality coaching are invaluable. This grant helps alleviate some of the financial burden making these opportunities more accessible to every swimmer.

Provide a draft budget for the project (to be submitted with completed application).



THE INFORMATION INCLUDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

A handwritten signature in blue ink, appearing to read "French", written over a horizontal line.

Authorized Representative

Privacy Acknowledgement:

The collection of personal information is authorized under section 26(c) of the Freedom of Information and Protection of Privacy Act (FOIPPA).

This information will only be used for the purpose of the Community Grants Program and may be included on a public Council Meeting agenda. Questions about the collection of this information can be directed to: Corporate Officer, 450 Mart Street, BC, V2G 1N3, 250-392-2311, corporateservices@williamslake.ca.

WILLIAMS LAKE BLUE FINS



AGM Agenda, June 26, 2024

Gibraltar Room, Cariboo Memorial Complex

5:30 pm

Call to order at: 5:47 p.m.

Attendance: **(Appendix E)**

1. Additions/acceptance of AGM agenda: Marnie, Jodi
2. Review and acceptance of June minutes: Jenn R., Naomi
3. Swim fees
 - a. There will be an increase in swim fees for the upcoming season across all swim groups. These increases are to accommodate an increase in basic operating costs.
 - b. Our new Head Coach may have changes to the swim rosters and practice schedule, therefore the fee outline may look different than at present.
 - c. Chart of proposed swim and dryland fees for the 2024-2025 season **(Appendix C and D)**
4. Budget
 - a. Total revenue anticipated **(Appendix A)**
 - b. Total expenses predicted **(Appendix B)**
 - c. Shortfall of
 - d. Have asked for \$25,000 from the BC Gaming Grant application, however, last year we only received \$16,500
 - e. Fundraising Events
 - i. Christmas Tree Sales – this is an entire club endeavour; organized by Board members
 - ii. Raffles – organized by the Board; all swimmers must participate
 - iii. Swim-A-Thon – all swimmers registered in session 2 or 3 are expected to participate
 - iv. Stampede clean up – this is an entire club endeavour; all swim families are needed for success
 - v. Competitive Team – mandatory fundraising activities for all competitive team swimmers to help subsidize travel costs

Motion to approve the budget: Tasha Neufeld, Amanda Langford

******passed***



5. Evaluations

- a. Swimmer evaluation of coaches – results presented by Kristi Hamar
- b. Parent evaluation of coaching staff and WLBF Board – there were so few responses that presenting any results were not statistically significant

6. Board Elections

- a. In order to operate the Board needs a minimum of 5 directors, as well as a President and Secretary.
- b. The numerous portfolios carried by the Board would be more manageable with up to 10 members.
- c. Regular attendance at monthly meetings, handling a portfolio, and participating in all fundraisers is expected.
- d. All members of the executive **must attend 80%** of all regularly scheduled meetings.
- e. Nominations made prior to the AGM
 - i. Past President- Naomi Smith
 - ii. President – no nominations prior to the AGM, nor from the floor; position remains vacant for the moment
 - iii. Secretary – position filled
 - iv. Directors – Taryn Aumond/Jenn Reedman/Jen French/JoAnn Plourde/Andrea Stalker/Jodi Stokes/Nicole Ulrich/Mokki Pare/- all nominations prior to the AGM were accepted into Director positions by the membership in attendance; Jenn Reedman moved into the Secretary position
 - v. Nominations from the floor:

First call for nominations -

- Secretary: Jenn Reedman
- President: none
- Directors: Hayley Engel

Second call for nominations –

- Secretary: none
- President: none
- Directors: Kyla Matthews

Third call for nominations -

- Secretary: none
- President: none
- Directors: none

Voting by membership in attendance

WILLIAMS LAKE BLUE FINS



- Jenn Reedman accepted for Secretary
- Hayley Engel and Kyla Matthews accepted for Directors

7. Office Manager and Bookkeeper

- a. Kristi Hamar will continue working in the office for the 2024-2025 season.
- b. The club will be looking for a new individual to take on this job next year. The Board will post information regarding this change when appropriate.
- c. The Club continues to utilize the bookkeeping/accounting services of Katrina Pellegrino, located in Victoria, BC.

8. Volunteer opportunities within the WLBF Club

- a. Many individuals are needed to run all the fundraising and social events the Club holds during the year. Please reach out to the Office Manager or any Board member should you wish to volunteer your time.

9. Adjournment: 6:42 pm



Appendix A – Revenue

Williams Lake Blue Fins Budget Proposal		
	2023/2024 Actuals	2024/2025 Budget
GENERAL REVENUE		
Swim Fees	100,208.50	123,000.00
Registration & Insurance	11,735.00	12,000.00
Swim Meet Fees	36,397.00	40,000.00
★ Home ★	8,950.00	10,000.00
Away Meets/Training Camps	27,447.00	30,000.00
Swimming Supplies	7,114.00	10,000.00
Suits, Goggles, Caps, T-Shirts, Team Gear		
Uncategorized Income	1,000.00	1,000.00
Complex Advertising Revenue, miscellaneous fees		
Gaming Grant	16,500.00	-
TOTAL:	172,954.50	186,000.00
FUNDRAISING REVENUE		
Christmas Trees	11,675.00	7,500.00
Raffles (tickets, 50/50 draw)	24,082.25	15,000.00
Swimathon	12,354.12	12,000.00
Bottle Drive	3,000.00	4,000.00
Stampede Clean Up	5,000.00	8,500.00
Socials	2,973.00	3,500.00
Donation	7,100.00	5,000.00
TOTAL:	66,184.37	55,500.00
TOTAL REVENUE		
	\$239,138.87	\$241,500.00

WILLIAMS LAKE BLUE FIN



Appendix B - Expenses

	2023/2024 Actuals	2024/2025 Budget
EXPENSES		
Pool Rental	36,532.30	44,000.00
Head Coach Wages	57,428.00	45,000.00
Assistant Head Coach Wages	29,005.00	20,000.00
Junior Coaches Wages	13,273.26	14,000.00
Bookkeeper	578.50	700.00
Office Administrator	8,088.08	8,500.00
Payroll Taxes/Expenses/QB Fees	19,285.99	15,000.00
Coaches' Registration, Fees, Dues & Professional Development	4,272.16	8,350.00
Swimmer Registration	7,196.00	7,400.00
Swim Meet Fees & Travel	35,023.09	42,000.00
Dryland Training **	5,564.38	6,000.00
Office & Administrative Expenses	3,277.20	3,450.00
Swimming Supplies Suits, caps, goggles, team gear	10,885.60	12,000.00
Pool Deck Equipment Fins, kick boards, pull buoys, lane ropes	-	3,500.00
Bank Fees	654.26	700.00
Misc. Expenses Advertising, Utilities, Awards, Socials, Bursary, Fundraising Expenses, Swim Meet Expenses	24,708.09	24,100.00
TOTAL EXPENSES	\$255,771.91	\$254,700.00

REVENUE	EXPENSES	DEFICIT	GAMING GRANT REQUEST
\$241,500.00	\$254,700.00	(\$13,200.00)	\$30,000.00



Appendix C – Proposed Swim Fees 2024-2025

PRE-COMPETITIVE					
Swim Group	Registration & Insurance (Sept 2024)	Session 1 (14 weeks) Sept.18-Dec.22	Session 2 (10 weeks) Jan.8-Mar.15	Session 3 (11 weeks) Apr.2-June 14	Year Total *35 swim weeks
Novice (1 swim/week)	\$50	\$275	\$200	\$220	\$745
Super Novice (2 swims/week)	\$50	\$500	\$360	\$395	\$1305
Junior 1 (2 swims/week)	\$50	\$595 (15 weeks)	\$400	\$440	\$1485

COMPETITIVE						
Registration & Insurance (September 2024)			All competitive swimmers will pay the same fees, regardless of age, as per Swimming Canada: \$185			
SwimGroup (# of swims are per week)	Dryland/week (space permitting) (additional cost, see dryland chart)	Session 1 (15 weeks) Sept.9-Dec.20 Dryland starts Sept. 3	Session 2 (10 weeks) Jan.6-Mar.14	Session 3 (13 weeks) Mar31-June27	Session 4 (3 weeks) July 2-25 *By coach invite only	Year Total (fees, registration and insurance) *38-41 weeks of swimming
Junior 2 (3 swims)	N/A	\$620	\$415	\$535	\$125	\$1880
Junior 3 (4 swims)	1 dryland	\$650	\$435	\$565	\$130	\$1965
Senior 1 (5 swims)	2 dryland	\$685	\$455	\$595	\$135	\$2055
Senior 2 (6 swims)	2 dryland	\$715	\$475	\$620	\$145	\$2140
Senior 3 (7-8 swims)	3 dryland	\$750	\$500	\$650	\$150	\$2235



Appendix D – Proposed Dryland Fees 2024-2025

DRYLAND				
Cross Training	Session 1	Session 2	Session 3	Year Total
Dryland A – Pool Gym Monday afternoon (S1/2/3) 12 kids maximum	12 days \$72	9 days \$54	11 days \$66	\$192
Dryland B – Pool Gym Thursday afternoon (S1/2/3/J3) 12 kids maximum	15 days \$90	10 days \$60	12 days \$72	\$222
Dryland C – Essence Pilates Saturdays (S1/2/3) 16 kids maximum	12 days \$60	8 days \$40	10 days \$50	\$150
SESSION TOTAL FOR ALL 3 DRYLAND CLASSES:	\$222	\$154	\$188	\$564

2023-2024 Swim Fees are subject to change due to pool availability and changes to registration and insurance fees. Your swim group shall be assigned by our coaching staff.

Dryland fees will be invoiced alongside the swim fees and the class or classes you are assigned shall be determined by the head coach.

Appendix E – Attendance

Membership –

WILLIAMS LAKE BLUE FINS



Naomi Smith

Kristi Hamar

Marnie Grant

Andrea /Ross Stalker

Allen / Jen. French

Jena Fraser

Kyla Mathews

Taryn/ Steve Aumond

Kyla Edwards

Mokki Pare

Shana Mason

Hailey/ Nigel Engel

Rebekah Smiley/ Jeff Robinson

Katie Judd

Phil Theriault

Ling Kwok

Surita/ J Gaspar

JoeAnn Plourde

Victoria/ Evan Dean

Megan/ Erick Peterson

Ashley Blois

Katie Galliazzo

Kerstin/ Randy Love

Matt Pieti

Diane / Rob Grantham