

Cariboo Regional District

**AGRICULTURAL DEVELOPMENT ADVISORY COMMITTEE
REGULAR MEETING**

The Minutes of the Regular Meeting of the Agricultural Development Advisory Committee, held via Zoom on March 20th, 2024 at 7 PM

Purpose and Use of Meeting Minutes

The purpose of the meeting minutes is to summarize the discussions that occurred during the meeting and record action items. Comments summarized here represent the opinions of the individuals who made them and not of the Advisory Group as a whole. We intentionally do not associate names with the input recorded in the minutes to support a more open dialogue. A Record of Motions is kept, validating the members' votes to carry motions. Minutes will be used to plan for future meetings and to create documents supporting the Advisory Group and its processes. Advisory Group members are given the opportunity to provide feedback on the minutes. Minutes will be approved at the following meeting.

COMMITTEE MEMBERS PRESENT

David Zirnhelt	Cariboo Cattlemen's Association
Megan Flatt	Cariboo Chilcotin Sheep Producer's Association
Robin Hunt	Farmers Market
Martin Rossmann	Kersley Farmers Institute
Lynda Atkinson	Regional Food and Innovation Hub
Cynthia Fell	Indigenous Governments
Chad Stump	Urban First Nation Advocacy

LIAISON MEMBERS PRESENT

CDR Director Tolin Pare	CRD Liaison
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CRD STAFF

Shivani Sajwan	Planning Officer II
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ADMINISTRATIVE SUPPORT

Christa Pooley	Administrative Assistant
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REGRETS

Nicole Pressey	Ministry of Agriculture & Food Liaison
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1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

R/2024-04

It was moved by Chad S. and seconded by Megan F.

That the March 20, 2024 Cariboo Agricultural Development Advisory Committee agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

R/2024-05

It was moved by Chad S. and seconded by Robyn H.

That the minutes of the Agricultural Development Advisory Committee meetings dated December 20th, 2023 & Feb 28th, 2024 be adopted.

CARRIED

4. OLD AND UNFINISHED BUSINESS

4.1. RECORD OF TRANSACTIONS – FEB 20TH, 2024 - as circulated via email

R/2024-06

It was moved by Megan F. and seconded by Robyn H.

That the ADAC Record of Transactions dated Feb 20th, 2024 be adopted.

CARRIED

4.2. ADMIN ASSISTANT POSITION

Discussion

4.3. COMMUNICATIONS MATERIAL – Letterhead, Banner, Brochure.

Discussion.

Action Item: ADAC Chair & CRD Liaison Director Pare will meet with the CRD Planning Service Department staff & CRD BoD Chair.

4.4. CRD COMMS DEPARTMENT

Discussion.

CRD Spring Newsletter is being Drafted with 'Fencing in a Livestock District' content. A Draft will be presented to ADAC at our April meeting for review.

Communication requests for ADAC content to be shared via CRD social media channels should be directed to communications@cariboord.ca

4.5. CRD REPORT

ADAC's request that the remaining 2023 Budget be carried forward to ADAC's 2024 budget was granted.

The CRC BoD Resolutions from the Jan 12th, 2024 Meeting regarding ADAC's letters to the CRD BoD:

7.2 Agricultural Development Advisory Committee (ADAC) – Membership Appointments to December 31, 2025

Corporate Vote - Unweighted

2024-1-8

Moved Director Massier

Seconded Director de Vries

That Chad Stump, David Zirnhelt, and Megan Flatt be appointed to the Agricultural Development Advisory Committee for a two-year term ending December 31, 2025.

Carried

7.4 Consideration of requests from the CRD Agricultural Development Advisory Committee (ADAC)

Corporate Vote – Unweighted

2024-1-15

Moved Director de Vries

Seconded Director Massier

That the request from the Agricultural Development Advisory Committee regarding the issue of fencing responsibility be referred to a Committee of the Whole meeting.

Carried

2024-1-16

Moved Director Forseth

Seconded Director Bachmeier

That a response be sent to the Cariboo Agricultural Development Advisory Committee thanking them for the correspondence, expressing appreciation for the drought information from the perspective of the agricultural community, that the CRD will not take on a fencing service and that staff will develop an article regarding agricultural fencing for a future UpFront newsletter.

Carried

The CRD BoD also received a letter re Drought Emergency Preparedness and Planning. They did not initiate further action.

Director Tolin Pare (CRD Electoral Area J) replaces Director John Massier as the CRD Liaison to ADAC.

An ADAC Member representing Cariboo Cattlemen’s Association will attend the CRD BoD Committee of the Whole on March 22nd, 2024 regarding Agriculture Fencing.

4.6. MIN OF AF AAC ZOOM MEETING REPORT

TABLED

4.7. MIN OF AF REC UPDATE

TABLED/STANDING MEETING ITEM

5. NEW BUSINESS

5.1. UNBC - AGRICULTURE LAND RESERVE POLICY REVIEW STUDENT-LED PROJECT: THESIS PROJECT PROPOSAL - [ARL Policy Review Project](#), [ALR Policy Review Project Community Report](#)

Discussion. Matt Henderson is hosting a Drop-In Community Open House in Quesnel on April 5th, 2024 at the Legion Hall, 262 Kinchant St from 11am-3pm.

R/2024-07

It was moved by Lynda A. and seconded by David Z.

That ADAC invite Mr. Henderson to present on his ALR Policy Review Project at ADAC’s April

meeting.

CARRIED

5.2. BCVMC Bulletin - [BCVMC Expands Regulatory Area \(2024-02-02\)](#)

Discussion.

5.3. CRD Regional Education Roundtable – Beth Holden, CRD Regional Economic & Community Development Officer

Discussion. Members expressing interest in attending. Further communications from Beth regarding dates will be shared with committee members via email.

6. ADMINISTRATIVE REPORTS

6.1. ADMINISTRATION

6.1.1. Google Calendar Invite

Discussion.

6.1.2. Zoom Account

Discussion. A Member suggests that recordings of ADAC Zoom Meetings be deleted after meeting minutes have been approved by the committee. This item is TABLED until the ADAC Chair & CRD Liaison meets with the CRD Planning Dept & CRD BoD Chair.

6.2. FINANCIALS

6.2.1. PPSS to ADAC March Invoice

R/2024-08

It was moved by Lynda A. and seconded by David Z.

That the ADAC accept PPSS' Mach invoice for Admin Services.

CARRIED

6.2.2. March Record of Transactions

R/2024-09

It was moved by Megan F. and seconded by Chad S.

That the ADAC accept the March Record of Transactions.

CARRIED

7. CORRESPONDENCE

7.1. To CRD Planning & Comms Dept: Webpage revisions & Missing docs

7.2. To Members: DRAFT Comms Materials, DRAFT AA Role Description & Job Posting, AA EoI Received, CRD BoD response to ADAC Letters submitted, DRAFT REVISED ADAC Executive Roles Description

7.3. Min of Ag Water Management Workshop March 1 Williams Lake, March 2 Quesnel

7.4. Decoding Drought Workshop – March 23 OR 24 Willimas Lake *same information, two date

options – Nicole P Min of Ag Roots Newsletter. **March 24th has been cancelled. An ADAC Member will attend. Information is also available 1on1.

<https://www2.gov.bc.ca/gov/content/industry/agriculture-seafood/agricultural-land-and-environment/water/drought-in-agriculture/2024-drought-and-water-management-workshops>

- 7.5. FARMED Food Puzzle Design Thinking Workshops Invitation.
- 7.6. Cariboo Meat Up – Sat March 23, [Eventbrite Free Tickets](#)
- 7.7. Min of AF Hwy16 & North Cariboo Regional Extension Committee Update - [REC Program webpage](#), [2023-24 mid-year Regional Extension Mid-Year Report pdf](#)
- 7.8. Livestock Fencing BCCA
- 7.9. Q FLP Update circulated to members

8. ROUNDTABLE

- 8.1. BCFC - [Online Grazing Club Webinars](#), Feb 8, 15, 22nd 6:30-8pm. FREE to attend.
- 8.2. [Canadian Forage Association.ca bc-living-lab-webinar-livestock-nutrition-considerations-fall-winter-grazing-240/](#) Feb 27th 1pm.
- 8.3. BC Ministry A&F presented a Silvopasture webinar series on Tuesday evenings through Feb, hosted by George Powell, PhD, Pag. Recordings & info with be posted to Min of AF [Agroforestry Website](#), [Agroforestry Resources](#)
- 8.4. Update from Chad Stump: ALR Chair Dyson has nominated Chad as a Commissioner with the ALC.
- 8.5. Member email submission: regarding meeting frequency. Discussion.

9. QUESTION PERIOD

10. ADJOURNMENT

Next Meeting: April 17th, 2024 at 7pm, via Zoom

Agenda Submission Deadline: April 10, 2024

C. Stump, Chair

/cp