



LAC LA HACHE WATER SYSTEM 2024 ANNUAL REPORT

Operating Permit # 002902 CRD Utilities Department

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File: 5600-20-07-01

January 14, 2025

Christine Sweezey
Environmental Health Officer
Interior Health
540 Borland Street, 3rd Floor
Williams Lake, BC V2G 2G8

Dear Christine Sweezey:

Re: Transmittal of the 2024 Annual Report for the Lac La Hache Water System

We are pleased to submit the 2024 Annual Report for the Lac La Hache Water System. This report is prepared to provide a comprehensive summary of the key developments, activities, and achievements of 2024, as well as to outline plans for the water system.

The report has been developed with consideration for public engagement and transparency, ensuring it meets the information needs of Interior Health, the Cariboo Regional District Board of Directors, and particularly the Lac La Hache community, as represented by Electoral Area G Director Al Richmond.

We trust this report will serve as a valuable resource in understanding the progress and direction of the Lac La Hache Water System.

Sincerely,

Kelly McDonald
Manager of Utilities

KM/cm

building communities together

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1. Executive Summary

The Lac La Hache Water System serves 500 residents through 239 connections. Upgraded in 2024 with a new well and pumphouse, the system features 6.7 km of PVC pipe, a reservoir, and two source wells with chlorination.

The Cariboo Regional District Operators ensure daily maintenance and monitoring, and maintaining service despite staffing shortages. The water is hard but good quality, with natural organics requiring regular testing for chlorine by-products.

Nearby contaminated sites are monitored, with plans to decommission a well and explore a Source Protection Area. Emergency preparedness has improved with a new response plan, and a drought plan is in progress.

The CRD remains committed to providing safe, reliable water and keeping residents informed.

1.1. Key Information

System key facts:

- 6.7 km of PVC pipe with 15m of steel pipe
- Two source wells, one new in 2024
- Single reservoir
- 239 service connections
- Chlorinated

2. Introduction

The Lac La Hache Water System provides service to approximately 500 residents through 239 individual connections. Originally constructed in 1981, the system consists entirely of polyvinyl chloride (PVC) piping. In 2024, a new well and pumphouse were completed and are now operational.

3. Maintenance

CRD Operators conduct daily system checks to ensure proper functioning and maintenance. These checks include mechanical maintenance of pumps, valves, hydrants, and electronic components. During inspections, disinfectant residuals (sodium hypochlorite) are adjusted and routinely sampled. Operators also perform scheduled sampling to monitor bacteriological and chemical parameters, ensuring compliance with regulatory standards.

4. Projects and Planned Activities

In 2024, the Lac La Hache Water System saw the completion of an upgrade to its remote computer monitoring system (SCADA), enhancing operational oversight. Additional SCADA upgrades are planned to further improve system efficiency. Currently, the system is undergoing a comprehensive inventory as part of the Cariboo Regional District's efforts to implement a standardized asset management program across all its systems.

Looking ahead to 2025, planned activities include full hydrant maintenance, a leak detection survey, and main valve exercising to ensure the system remains in optimal condition and operates reliably. These initiatives reflect ongoing efforts to maintain and improve system performance and longevity.

5. Environmental Operator's Certification Program (EOCP)

The CRD has been active in 2024, with staff completing numerous training courses and achieving certification levels in the Environmental Operator's Certification Program (EOCP). The southern region water systems now have three certified Operators, including one who has achieved their Level 3 (EOCP) certification in water distribution (*table 1*).

The Operators are responsible for operating the Lac La Hache system, along with six other water systems and one wastewater system in the South Cariboo.

Table 1: Environmental Operator Certification Levels

<u>Operator</u>	<u>Region</u>	<u>Water Distribution</u>	<u>Water Treatment</u>	<u>Operator in Training</u>
Jourdy Ouellette	South	3	1	
Larry Perry	South	1		
Colin Brusic	South			☑
Ken/Chuck	Central	Backup		
Manager	Central	4	1	

Staffing was a challenge in 2024, with multiple vacant positions. Despite this, Operators have worked diligently to maintain the level of service our residents expect while safeguarding public health. We anticipate improvements in 2025 through additional staff and continued training.

6. Source to Tap Risks

The community hall wells are located near several registered contaminated sites (figure 1), posing a potential risk of subsurface contamination. One of these sites, the former Mohawk gas station, is approximately six metres from the source wells. At present, there is no evidence of hydrocarbon impact on water quality; however, regular monitoring will continue.

Figure 1: Contaminated Sites in Proximity



Figure 1: Site Location Map and Registered Site Locations				
Date: January 2020	Image Source: CRD Maps	Client: Cariboo Regional District	WWAL Project: 19-123-01	
Drawn by: WG	Checked by: RR			

Residual chlorination using sodium hypochlorite began in 2024 following the completion of the new pumphouse. This measure helps prevent bacterial contamination within the distribution system. Monitoring for potential chlorine by-products will be incorporated into the sampling schedule for 2025.

The Ministry of Environment will be engaged to seek consent for decommissioning the well at the former gas station site. Additionally, the establishment of a Source Protection Area will be explored to further mitigate contamination risks.

Although the water is very hard, Lac La Hache source wells provide acceptable quality water.

6.1. Cross-Connection Control

A cross-connection control program is currently under development for the Lac La Hache Water System, with plans to extend to it from the 108 Mile Water System. Low-pressure services to parcels near the reservoir are identified as a concern and will require attention.

7. Water Sampling

Bacteriological sampling is performed twice each month at three designated locations. Quarterly sampling is conducted for the chlorine by-products trihalomethanes (THMs) and halo acetic acids (HAAs), hydrocarbons, and volatile organic compounds (VOCs).

Additionally, a comprehensive chemical and mineral analysis is carried out once a year to detect any changes in the source water. Our Operators continuously monitor residual chlorine levels and turbidity in real time to ensure water quality.

** Sample results attached.*

8. Water Quality

Although the source water at Lac La Hache is good quality, it is classified as hard water. One notable characteristic of this water is the higher presence of natural organic compounds, which requires regular testing for chlorine by-products.* In the context of this document, the term "organics" refers to compounds in which carbon is a primary component. Organic compounds vary widely in type and origin. In drinking water, some organic materials result from the natural decay of vegetation. As plants break down, they release substances known

as lignin and tannins. When dissolved in water, these compounds contribute to the natural environmental characteristics of the water source. The presence of lignin and tannins is a normal aspect of the water's composition and reflects the influence of organic matter in the surrounding environment (Health Canada, 2019).

** Organics can create harmful by-products when combined with chlorine (Health Canada, 2019)*

9. Events

In November 2024, a new well and pumphouse were commissioned, enabling the maintenance of chlorine residuals throughout the distribution system. A community hall meeting was held to inform residents who rely on the system.

Comprehensive hydrant maintenance is scheduled for 2025, as this critical task should be performed annually to ensure public safety. Budget allocations have also been made for leak detection and main valve exercising equipment.

9.1. **Boil Water Advisory**

On two occasions in 2024, the Lac La Hache Water System was placed under a Boil Water Advisory, temporarily, after the reservoir was emptied by fire crews during emergency response efforts.

To prevent similar incidents in the future, a communication protocol has been established with local fire departments. This ensures that system operators are notified in advance when significant water usage is expected. Operators can increase flow volumes proactively, helping to maintain reservoir levels and reduce the risk of another Boil Water Advisory.

9.2. **Water Demand**

In 2024, a new pumphouse and well were completed. This includes a flowmeter allowing accurate demand estimates. Previously the demand was estimated off pump run hours. Because of the highly suspect method, graphs and estimates are not included.

10. Emergency Planning

A new Emergency Response and Contingency Plan (ERCP) for the Lac La Hache Water System was developed to enhance preparedness and ensure quick, coordinated responses to potential emergencies affecting the water supply.

The process began with a risk assessment to identify potential hazards, such as equipment failures, natural disasters, contamination events, and power outages. Stakeholder input, including feedback from Operators, community members, and regulatory bodies, helped shape the plan to address specific vulnerabilities and local conditions.

10.1. Key Elements of the ERCP

- Clear Response Protocols: Step-by-step actions for various emergency scenarios.
- Roles and Responsibilities: Defined roles for Operators, management, and external agencies.
- Communication Strategies: Procedures for notifying residents, government agencies, and media.
- Resource Allocation: Identification of equipment, backup systems, and personnel required during emergencies.
- Training and Drills: Regular exercises to ensure staff are familiar with the plan and can respond efficiently.

The plan will be reviewed and approved by local health authorities to ensure compliance with provincial regulations. This updated ERCP reflects the system's expanded infrastructure, including the new wells and pumphouse, ensuring that emergency procedures align with the current operational capacity.

In addition, a drought plan is currently being developed in line with best practice.

** Plans attached.*

11. Conclusion

The 2024 upgrades to the Lac La Hache Water System reflect the CRD's ongoing efforts to enhance infrastructure and safeguard public health. Continued monitoring, maintenance, and emergency planning ensure reliable service and water quality. The CRD will prioritize transparency, risk mitigation, and future improvements to meet the needs of the community.

12. References

Health Canada (2019, May 21). *Guidance on Natural Organic Matter in Drinking Water*. Retrieved from <https://www.canada.ca/en/health-canada/programs/consultation-organic-matter-drinking-water/document.html#es>

Environmental Operators Certification Program (2024). Retrieved from <https://eocp.ca/>

Sample results, Interior Health. Retrieved from <https://services.interiorhealth.ca/publichealthprotection/watersamples.aspx>

13. Glossary

Organics - compounds in which carbon is a primary component.

Sodium hypochlorite - commonly known as bleach, is delivered to the CRD as a 12% liquid solution, meaning it contains 12% active disinfectant mixed with water. This chemical, made of sodium (Na⁺) and hypochlorite (OCl⁻), is a powerful disinfectant used in water treatment to kill harmful bacteria and ensure safe drinking water.

Thank you to:

- Cheryl McMullen
- Jourdy Ouellette
- Colin Brusic
- Ken Heidema
- Chuck Howes
- Phil Wilkins
- Tyler Olsen

for their contribution.

Appendix A: Links

Interior Health:

- [Interior Health Water Advisories](#)
- [Drinking Water | Environmental & Seasonal Health | IH](#)

Cariboo Regional District:

- [Water Notices and Advisories - Cariboo Regional District](#)
- [Sewer and Water Services - Cariboo Regional District](#)

Notification App (VoyentAlert!):

- [Emergency Notification System – Cariboo Regional District](#)

Environmental Operators Certification Program (EOCP):

- [EOCP Homepage | EOCP](#)
- [Backflow Prevention, Cross Connection Control, and the Environmental Operators Certification Program | EOCP](#)

Appendix B: Sample Results

2024 Lac La Hache Water System Annual Report

Facility and Sample Site: Lac La Hache Water System (CRD) Hwy 97, Lac La Hache, BC	Test Type: Drinking Water – Bacteriological Unit of Measure: CFU per 100 ml	Value	Date Collected	Results
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jan 2024 29 Jan 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jan 2024 29 Jan 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jan 2024 29 Jan 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Feb 2024 06 Feb 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Feb 2024 06 Feb 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Feb 2024 06 Feb 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 Feb 2024 28 Feb 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 Feb 2024 28 Feb 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 Feb 2024 28 Feb 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Mar 2024 13 Mar 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Mar 2024 13 Mar 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Mar 2024 13 Mar 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	26 Mar 2024 26 Mar 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	26 Mar 2024 26 Mar 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	26 Mar 2024 26 Mar 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Apr 2024 10 Apr 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Apr 2024 10 Apr 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Apr 2024 10 Apr 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Apr 2024 24 Apr 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Apr 2024 24 Apr 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Apr 2024 24 Apr 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	07 May 2024 07 May 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	07 May 2024 07 May 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	07 May 2024 07 May 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 May 2024 28 May 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 May 2024 28 May 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	28 May 2024 28 May 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	04 Jun 2024 04 Jun 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	04 Jun 2024 04 Jun 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	04 Jun 2024 04 Jun 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	19 Jun 2024 19 Jun 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	19 Jun 2024 19 Jun 2024	Acceptable Acceptable

2024 Lac La Hache Water System Annual Report

Facility and Sample Site: Lac La Hache Water System (CRD) Hwy 97, Lac La Hache, BC	Test Type: Drinking Water – Bacteriological Unit of Measure: CFU per 100 ml	Value	Date Collected	Results
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	19 Jun 2024 19 Jun 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	03 Jul 2024 03 Jul 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	03 Jul 2024 03 Jul 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	03 Jul 2024 03 Jul 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	16 Jul 2024 16 Jul 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	16 Jul 2024 16 Jul 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	16 Jul 2024 16 Jul 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Jul 2024 24 Jul 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Jul 2024 24 Jul 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	24 Jul 2024 24 Jul 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jul 2024 29 Jul 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jul 2024 29 Jul 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	29 Jul 2024 29 Jul 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Aug 2024 06 Aug 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Aug 2024 06 Aug 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	06 Aug 2024 06 Aug 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Aug 2024 13 Aug 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Aug 2024 13 Aug 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Aug 2024 13 Aug 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Sep 2024 10 Sep 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Sep 2024 10 Sep 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	10 Sep 2024 10 Sep 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	23 Sep 2024 23 Sep 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	23 Sep 2024 23 Sep 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	23 Sep 2024 23 Sep 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	07 Oct 2024 07 Oct 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	07 Oct 2024 07 Oct 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	07 Oct 2024 07 Oct 2024 07 Oct 2024	Acceptable Acceptable Unacceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	08 Oct 2024 08 Oct 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	08 Oct 2024 08 Oct 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	08 Oct 2024 08 Oct 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	22 Oct 2024 22 Oct 2024	Acceptable Acceptable

2024 Lac La Hache Water System Annual Report

Facility and Sample Site: Lac La Hache Water System (CRD) Hwy 97, Lac La Hache, BC	Test Type: Drinking Water – Bacteriological Unit of Measure: CFU per 100 ml	Value	Date Collected	Results
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	22 Oct 2024 22 Oct 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	22 Oct 2024 22 Oct 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Nov 2024 13 Nov 2024	Acceptable Acceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Nov 2024 13 Nov 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	13 Nov 2024 13 Nov 2024	Acceptable Acceptable
Pump House	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	18 Nov 2024 18 Nov 2024 18 Nov 2024	Acceptable Acceptable Unacceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	18 Nov 2024 18 Nov 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	18 Nov 2024 18 Nov 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	19 Nov 2024 19 Nov 2024 19 Nov 2024	Acceptable Acceptable Unacceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	19 Nov 2024 19 Nov 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	19 Nov 2024 19 Nov 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	20 Nov 2024 20 Nov 2024 20 Nov 2024	Acceptable Acceptable Unacceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	20 Nov 2024 20 Nov 2024 20 Nov 2024	Acceptable Acceptable Unacceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	20 Nov 2024 20 Nov 2024	Acceptable Acceptable
Pumphouse	Sample Parameter: Overgrown without E. coli Sample Parameter: Overgrown without Coliform	Inconclusive Inconclusive	03 Dec 2024 03 Dec 2024	Unacceptable Unacceptable
Clarke Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	03 Dec 2024 03 Dec 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform Sample Parameter: Background Growth >200	<1 <1 Yes	03 Dec 2024 03 Dec 2024 03 Dec 2024	Acceptable Acceptable Unacceptable
Pumphouse	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	17 Dec 2024 17 Dec 2024	Acceptable Acceptable
McKinley Sample Station	Sample Parameter: E. coli Sample Parameter: Total Coliform	<1 <1	17 Dec 2024 17 Dec 2024	Acceptable Acceptable

2024 Lac La Hache Water System Annual Report

Work Order : KS2405201
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results

Sub-Matrix: Water
 (Matrix: Water)

					Client sample ID	Lac La Hache Well #2	Lac La Hache McKinley SS	---	---	---
					Client sampling date / time	10-Dec-2024 09:00	10-Dec-2024 09:20	---	---	---
Analyte	CAS Number	Method/Lab	LOR	Unit	KS2405201-001	KS2405201-002	---	---	---	---
					Result	Result	---	---	---	---
Physical Tests										
Absorbance, UV (@ 254nm), unfiltered	---	E405/VA	0.0050	AU/cm	0.0350	---	---	---	---	---
Alkalinity, bicarbonate (as CaCO3)	---	E290/VA	1.0	mg/L	364	---	---	---	---	---
Alkalinity, carbonate (as CaCO3)	---	E290/VA	1.0	mg/L	<1.0	---	---	---	---	---
Alkalinity, hydroxide (as CaCO3)	---	E290/VA	1.0	mg/L	<1.0	---	---	---	---	---
Alkalinity, phenolphthalein (as CaCO3)	---	E290/VA	1.0	mg/L	<1.0	---	---	---	---	---
Alkalinity, total (as CaCO3)	---	E290/VA	1.0	mg/L	364	---	---	---	---	---
Colour, true	---	E329/VA	5.0	CU	<5.0	---	---	---	---	---
Conductivity	---	E100/VA	2.0	µS/cm	810	---	---	---	---	---
Hardness (as CaCO3), from total Ca/Mg	---	EC100A/VA	0.60	mg/L	355	---	---	---	---	---
Langelier index (@ 15°C)	---	EC105A/VA	0.010	-	0.841	---	---	---	---	---
Langelier index (@ 20°C)	---	EC105A/VA	0.010	-	0.915	---	---	---	---	---
Langelier index (@ 25°C)	---	EC105A/VA	0.010	-	0.984	---	---	---	---	---
Langelier index (@ 4°C)	---	EC105A/VA	0.010	-	0.668	---	---	---	---	---
Langelier index (@ 60°C)	---	EC105A/VA	0.010	-	1.42	---	---	---	---	---
Langelier index (@ 77°C)	---	EC105A/VA	0.010	-	1.62	---	---	---	---	---
pH	---	E108/VA	0.10	pH units	8.18	---	---	---	---	---
Solids, total dissolved [TDS]	---	E162/VA	10	mg/L	443	---	---	---	---	---
Turbidity	---	E121/VA	0.10	NTU	0.12	---	---	---	---	---
Transmittance, UV (@ 254nm), unfiltered	---	E405/VA	1.0	% T/cm	92.2	---	---	---	---	---
Anions and Nutrients										
Ammonia, total (as N)	7664-41-7	E298/VA	0.0050	mg/L	<0.0050	---	---	---	---	---

2024 Lac La Hache Water System Annual Report

Work Order : KS2405201
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results

Sub-Matrix: Water (Matrix: Water)					Client sample ID	Lac La Hache Well #2	Lac La Hache McKinley SS	----	----	----
					Client sampling date / time	10-Dec-2024 09:00	10-Dec-2024 09:20	----	----	----
Analyte	CAS Number	Method/Lab	LOR	Unit	KS2405201-001	KS2405201-002	----	----	----	
					Result	Result	----	----	----	
Anions and Nutrients										
Bromide	24959-67-9	E235.Br-LVA	0.050	mg/L	<0.250 ^{DLDS}	----	----	----	----	
Chloride	16887-00-6	E235.ClVA	0.50	mg/L	26.3	----	----	----	----	
Fluoride	16984-48-8	E235.FVA	0.020	mg/L	<0.100 ^{DLDS}	----	----	----	----	
Kjeldahl nitrogen, total [TKN]	----	E318/VA	0.050	mg/L	0.160	----	----	----	----	
Nitrate (as N)	14797-55-8	E235.NO3-LVA	0.0050	mg/L	0.687	----	----	----	----	
Nitrite (as N)	14797-65-0	E235.NO2-LVA	0.0010	mg/L	<0.0050 ^{DLDS}	----	----	----	----	
Nitrogen, total organic	----	EC363/VA	0.050	mg/L	0.160	----	----	----	----	
Sulfate (as SO4)	14808-79-8	E235.SO4/VA	0.30	mg/L	57.9	----	----	----	----	
Cyanides										
Cyanide, strong acid dissociable (Total)	----	E333/VA	0.0050	mg/L	<0.0050	----	----	----	----	
Organic / Inorganic Carbon										
Carbon, total organic [TOC]	----	E355-LVA	0.50	mg/L	2.49	----	----	----	----	
Microbiological Tests										
Coliforms, total	----	E010/KS	1	MPN/100 mL	<1	----	----	----	----	
Coliforms, Escherichia coli [E. coli]	----	E010/KS	1	MPN/100 mL	<1	----	----	----	----	
Ion Balance										
Anion sum	----	EC101A/VA	0.10	meq/L	9.27	----	----	----	----	
Cation sum (total)	----	EC101A/VA	0.10	meq/L	9.22	----	----	----	----	
Ion balance (APHA)	----	EC101A/VA	0.010	%	-0.270	----	----	----	----	
Total Metals										
Aluminum, total	7429-90-5	E420/VA	0.0030	mg/L	0.0030	----	----	----	----	

2024 Lac La Hache Water System Annual Report

Work Order : KS2405201
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results

Sub-Matrix: Water
 (Matrix: Water)

					Client sample ID	Lac La Hache Well #2	Lac La Hache McKinley SS	---	---	---
					Client sampling date / time	10-Dec-2024 09:00	10-Dec-2024 09:20	---	---	---
Analyte	CAS Number	Method/Lab	LOR	Unit	KS2405201-001	KS2405201-002	---	---	---	
					Result	Result	---	---	---	
Total Metals										
Antimony, total	7440-36-0	E420/VA	0.00010	mg/L	<0.00010	---	---	---	---	
Arsenic, total	7440-38-2	E420/VA	0.00010	mg/L	0.00136	---	---	---	---	
Barium, total	7440-39-3	E420/VA	0.00010	mg/L	0.00556	---	---	---	---	
Beryllium, total	7440-41-7	E420/VA	0.000100	mg/L	<0.000100	---	---	---	---	
Bismuth, total	7440-69-9	E420/VA	0.000050	mg/L	<0.000050	---	---	---	---	
Boron, total	7440-42-8	E420/VA	0.010	mg/L	0.077	---	---	---	---	
Cadmium, total	7440-43-9	E420/VA	0.0000050	mg/L	<0.0000050	---	---	---	---	
Calcium, total	7440-70-2	E420/VA	0.050	mg/L	43.4	---	---	---	---	
Cesium, total	7440-46-2	E420/VA	0.000010	mg/L	<0.000010	---	---	---	---	
Chromium, total	7440-47-3	E420/VA	0.00050	mg/L	0.00126	---	---	---	---	
Cobalt, total	7440-48-4	E420/VA	0.00010	mg/L	<0.00010	---	---	---	---	
Copper, total	7440-50-8	E420/VA	0.00050	mg/L	0.00070	---	---	---	---	
Iron, total	7439-89-6	E420/VA	0.010	mg/L	<0.010	---	---	---	---	
Lead, total	7439-92-1	E420/VA	0.000050	mg/L	<0.000050	---	---	---	---	
Lithium, total	7439-93-2	E420/VA	0.0010	mg/L	0.0022	---	---	---	---	
Magnesium, total	7439-95-4	E420/VA	0.0050	mg/L	59.9	---	---	---	---	
Manganese, total	7439-96-5	E420/VA	0.00010	mg/L	0.00019	---	---	---	---	
Mercury, total	7439-97-6	E508/VA	0.0000050	mg/L	<0.0000050	---	---	---	---	
Molybdenum, total	7439-98-7	E420/VA	0.000050	mg/L	0.00224	---	---	---	---	
Nickel, total	7440-02-0	E420/VA	0.00050	mg/L	<0.00050	---	---	---	---	
Phosphorus, total	7723-14-0	E420/VA	0.050	mg/L	<0.050	---	---	---	---	

2024 Lac La Hache Water System Annual Report

Work Order : KS2405201
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results

Sub-Matrix: Water
 (Matrix: Water)

					Client sample ID	Lac La Hache Well #2	Lac La Hache McKinley SS	---	---	---
					Client sampling date / time	10-Dec-2024 09:00	10-Dec-2024 09:20	---	---	---
Analyte	CAS Number	Method/Lab	LOR	Unit	KS2405201-001	KS2405201-002	---	---	---	---
					Result	Result	---	---	---	---
Total Metals										
Potassium, total	7440-09-7	E420/VA	0.050	mg/L	5.41	---	---	---	---	---
Rubidium, total	7440-17-7	E420/VA	0.00020	mg/L	0.00187	---	---	---	---	---
Selenium, total	7782-49-2	E420/VA	0.000050	mg/L	0.00146	---	---	---	---	---
Silicon, total	7440-21-3	E420/VA	0.10	mg/L	9.10	---	---	---	---	---
Silver, total	7440-22-4	E420/VA	0.000010	mg/L	<0.000010	---	---	---	---	---
Sodium, total	7440-23-5	E420/VA	0.050	mg/L	45.7	---	---	---	---	---
Strontium, total	7440-24-6	E420/VA	0.00020	mg/L	0.203	---	---	---	---	---
Sulfur, total	7704-34-9	E420/VA	0.50	mg/L	23.8	---	---	---	---	---
Tellurium, total	13494-80-9	E420/VA	0.00020	mg/L	<0.00020	---	---	---	---	---
Thallium, total	7440-28-0	E420/VA	0.000010	mg/L	<0.000010	---	---	---	---	---
Thorium, total	7440-29-1	E420/VA	0.00010	mg/L	<0.00010	---	---	---	---	---
Tin, total	7440-31-5	E420/VA	0.00010	mg/L	<0.00010	---	---	---	---	---
Titanium, total	7440-32-6	E420/VA	0.00030	mg/L	<0.00030	---	---	---	---	---
Tungsten, total	7440-33-7	E420/VA	0.00010	mg/L	0.00018	---	---	---	---	---
Uranium, total	7440-61-1	E420/VA	0.000010	mg/L	0.00220	---	---	---	---	---
Vanadium, total	7440-62-2	E420/VA	0.00050	mg/L	0.00252	---	---	---	---	---
Zinc, total	7440-66-6	E420/VA	0.0030	mg/L	<0.0030	---	---	---	---	---
Zirconium, total	7440-67-7	E420/VA	0.00020	mg/L	<0.00020	---	---	---	---	---
Volatile Organic Compounds [THMs]										
Bromodichloromethane	75-27-4	E611B/VA	1.0	µg/L	---	2.9	---	---	---	---
Bromoform	75-25-2	E611B/VA	1.0	µg/L	---	<1.0	---	---	---	---

Work Order : KS2405201
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results

Sub-Matrix: Water
 (Matrix: Water)

					Client sample ID	Lac La Hache Well #2	Lac La Hache McKinley SS	----	----	----
					Client sampling date / time	10-Dec-2024 09:00	10-Dec-2024 09:20	----	----	----
Analyte	CAS Number	Method/Lab	LOR	Unit	KS2405201-001	KS2405201-002	----	----	----	
					Result	Result	----	----	----	
Volatile Organic Compounds [THMs]										
Chloroform	67-66-3	E611B/VA	1.0	µg/L	----	3.0	----	----	----	
Dibromochloromethane	124-48-1	E611B/VA	1.0	µg/L	----	2.7	----	----	----	
Trihalomethanes [THMs], total	----	E611B/VA	2.0	µg/L	----	8.6	----	----	----	
Volatile Organic Compounds [THMs] Surrogates										
Bromofluorobenzene, 4-	460-00-4	E611B/VA	1.0	%	----	98.8	----	----	----	
Difluorobenzene, 1,4-	540-36-3	E611B/VA	1.0	%	----	100	----	----	----	
Haloacetic Acids										
Bromochloroacetic acid	5589-96-8	E750/WT	1.00	µg/L	----	1.19	----	----	----	
Dibromoacetic acid	631-64-1	E750/WT	1.00	µg/L	----	<1.03 ^{DLM}	----	----	----	
Dichloroacetic acid	79-43-6	E750/WT	1.00	µg/L	----	<1.14 ^{DLM}	----	----	----	
Monobromoacetic acid	79-08-3	E750/WT	1.00	µg/L	----	<1.00	----	----	----	
Monochloroacetic acid	79-11-8	E750/WT	1.00	µg/L	----	<1.00	----	----	----	
Trichloroacetic acid	76-03-9	E750/WT	1.00	µg/L	----	<1.00	----	----	----	
Haloacetic acids, total [HAA5]	n/a	E750/WT	5.00	µg/L	----	<5.00	----	----	----	

Please refer to the General Comments section for an explanation of any result qualifiers detected.

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 Work Order : KS2405327
 Client : Cariboo Regional District
 Project : Lac La Hache



Analytical Results Evaluation

Matrix: Water				Client sample ID	McKinley Sample Station	---	---	---	---	---	---
				Sampling date/time	18-Dec-2024 11:30	---	---	---	---	---	---
				Sub-Matrix	Water	---	---	---	---	---	---
Analyte	CAS Number	Method/Lab	Unit	KS2405327-001	-----	-----	-----	-----	-----	-----	-----
Volatile Organic Compounds [THMs]											
Bromodichloromethane	75-27-4	E611B/VA	µg/L	2.9	---	---	---	---	---	---	---
Bromoform	75-25-2	E611B/VA	µg/L	<1.0	---	---	---	---	---	---	---
Chloroform	67-66-3	E611B/VA	µg/L	3.3	---	---	---	---	---	---	---
Dibromochloromethane	124-48-1	E611B/VA	µg/L	2.6	---	---	---	---	---	---	---
Trihalomethanes [THMs], total	---	E611B/VA	µg/L	8.8	---	---	---	---	---	---	---
Volatile Organic Compounds [THMs] Surrogates											
Bromofluorobenzene, 4-	460-00-4	E611B/VA	%	97.1	---	---	---	---	---	---	---
Difluorobenzene, 1,4-	540-36-3	E611B/VA	%	100	---	---	---	---	---	---	---
Haloacetic Acids											
Bromochloroacetic acid	5589-96-8	E750/WT	µg/L	1.27	---	---	---	---	---	---	---
Dibromoacetic acid	631-64-1	E750/WT	µg/L	<1.10 ^{DLM}	---	---	---	---	---	---	---
Dichloroacetic acid	79-43-6	E750/WT	µg/L	<1.20 ^{DLM}	---	---	---	---	---	---	---
Monobromoacetic acid	79-08-3	E750/WT	µg/L	<1.00	---	---	---	---	---	---	---
Monochloroacetic acid	79-11-8	E750/WT	µg/L	<1.00	---	---	---	---	---	---	---
Trichloroacetic acid	76-03-9	E750/WT	µg/L	<1.00	---	---	---	---	---	---	---
Haloacetic acids, total [HAA5]	n/a	E750/WT	µg/L	<5.00	---	---	---	---	---	---	---

Please refer to the General Comments section for an explanation of any result qualifiers detected.

Please refer to the Accreditation section for an explanation of analyte accreditations.

Page : 4 of 4
 Work Order : KS2405327
 Client : Cariboo Regional District
 Project : Lac La Hache



Summary of Guideline Limits

Analyte	CAS Number	Unit	BCDWQG MAC						
Volatile Organic Compounds [THMs]									
Bromodichloromethane	75-27-4	µg/L	--						
Bromoform	75-25-2	µg/L	--						
Chloroform	67-66-3	µg/L	--						
Dibromochloromethane	124-48-1	µg/L	--						
Trihalomethanes [THMs], total	----	µg/L	100 µg/L						
Bromofluorobenzene, 4-	460-00-4	%	--						
Difluorobenzene, 1,4-	540-36-3	%	--						
Haloacetic Acids									
Bromochloroacetic acid	5589-96-8	µg/L	--						
Dibromoacetic acid	631-64-1	µg/L	--						
Dichloroacetic acid	79-43-6	µg/L	--						
Haloacetic acids, total [HAA5]	n/a	µg/L	80 µg/L						
Monobromoacetic acid	79-08-3	µg/L	--						
Monochloroacetic acid	79-11-8	µg/L	--						
Trichloroacetic acid	76-03-9	µg/L	--						

Please refer to the General Comments section for an explanation of any qualifiers detected.

Key:
 BCDWQG British Columbia Drinking Water Quality Guidelines (JAN, 2023)
 MAC Maximum Acceptable Concentrations

Appendix C: Emergency Plans

2025 Cariboo Regional District

Emergency Response & Contingency Plan

Lac La Hache Water System

*Utilities, Communications, and Emergency Operations Departments
1-1-2025*

By Kelly McDonald, Cheryl McMullen, Gerald Pinchbeck, and Jourdy Ouellette

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SECTION 1: Emergency Plan Goals

The Objective of the Cariboo Regional District (CRD) Emergency Response and Contingency Plan (ERCP) is to provide staff and regulatory agencies with a guideline for potential water utility related emergencies.

This Emergency Response and Contingency Plan (ERCP) serves as a guideline to address various emergency situations, recognizing that no two emergencies are exactly alike. Each emergency is described with a general sequence of steps to follow, providing both a structured approach to response and a consistent method for documenting actions taken. Task lists within each emergency section also function as checklists to remind staff of critical items to consider and complete during an emergency. This ERCP includes specific protocols and considerations for the CRD water supply system.

This plan has been prepared to guide the Cariboo Regional District to respond to an emergency arising in the operation of the Lac La Hache Water System. The purpose of the ERCP is to:

- ✓ Ensure staff and the public's safety in carrying out emergency tasks.
- ✓ Provide the earliest and safest response to an emergency condition.
- ✓ Ensure that water quality and public health are not compromised.
- ✓ Ensure that water for firefighting is available.
- ✓ Restore normal water system operation.
- ✓ Protect the natural environment from impacts associated with the system operation in the event of an emergency.
- ✓ Contain property damage.

1.1. Resiliency in Operations

Operational resiliency refers to the capability of an operation to adjust, adapt, and maintain service delivery under emergency conditions. The objective for the CRD Water Utility is to achieve high operational resiliency. Indicators of operational resiliency include the following:

- 1.1.1. **Emergency Response Plan:** A comprehensive ERP is essential in building resilience within operations, providing structured guidance for handling emergencies effectively. This document is an integral part of that resiliency framework.
- 1.1.2. **Regional Agency Coordination:** The ERCP must be shared with regional emergency response agencies, ensuring cohesive support. The CRD Emergency Operations Department serves as the local staging agency for the Provincial Emergency Program.
- 1.1.3. **Mutual Aid Agreements:** In certain emergencies, the CRD may need support from neighboring water utilities. 100 Mile is a nearby utility from which the CRD may seek

assistance in the future. The CRD is working toward a formal mutual aid agreement based on community protection principles.

- 1.1.4. **Emergency Power:** The Lac La Hache Water System can operate on gravity-fed supply. A standard battery pack is on hand to maintain disinfection if the power grid fails.
- 1.1.5. **Ability to Meet Water Demands:** While the water system meets current demands, the reservoir is small, and there are no fire hydrants in the service area.
- 1.1.6. **Critical Parts Inventory:** Appendix B provides a list of critical parts and their availability. Appendix A includes contact names for Cariboo support agencies offering specialized parts or services.
- 1.1.7. **Critical Staff Resiliency:** Staff's ability to respond and remain calm during extreme events is only evident when tested. Training and reinforcement of sound decision-making at all levels will support preparedness for emergency situations.

SECTION 2: How to Use This Plan

The Water System Emergency Response and Contingency Plan (ERCP) is a guide for handling water system emergencies. The “Actions” section outlines various potential emergencies and provides steps to help minimize further damage.

After an emergency, the CRD will complete a Post Incident Report (see Appendix D). Regular review exercises and updates will strengthen our emergency response capabilities. We ask all plan holders to participate and offer recommendations to continually improve the ERCP.

Remember, the ERCP is only effective if everyone reviews, understands, and contributes to its ongoing development.

SECTION 3: Emergency Planning Definitions

This section provides emergency planning definitions used in this document, following *AWWA Manual 19: Emergency Planning for Water Utilities*.

Emergency: An unexpected event that may compromise water quality or reduce the availability of domestic, irrigation, or fire flow water for the community.

Minor Emergency: A localized, routine incident impacting a small number of customers, such as a small pipe break, vehicle collision with a hydrant, brief power outage, or minor service repair. Minor emergencies should be manageable without special resources and, if effectively handled, can be prevented from escalating into major emergencies.

Major Emergency: A significant event affecting a large portion of the water system, posing risks to water quality or quantity and potentially endangering community health and safety. Major emergencies are rare but impactful.

Natural Disaster: Events caused by natural forces beyond human control, including wildfires, earthquakes, floods, tornadoes, heat domes, freezing, and other severe weather-related incidents.

Human-Caused Disaster: Disasters resulting from human actions, whether accidental or intentional. These may include human error, accidents, labor disputes, negligence, vandalism, sabotage, terrorism, biological contamination, or chemical spills.

Hazard: A source of potential harm or danger linked to a disaster, such as unstable slopes from a creek wash-out or ground shaking from an earthquake.

Lifeline Supply: Essential community services that support health, safety, and sustenance. Lifeline utilities include water, wastewater, electricity, and natural gas, as well as critical transportation, communication, healthcare, and emergency operations centres.

SECTION 4: Emergency Scenarios

4.1. Introduction

Sections 5 and 6 list potential water system emergencies related to the physical components of the water supply. Section 7 describes the steps for a cyber threat or vandalism.

4.2. Emergency Scenario Format

Each emergency scenario in this ERCP follows a consistent format:

- 4.2.1. **Description of Emergency:** Describes each potential emergency for easy reference. Sections 5 and 6 cover physical water service issues, while Section 7 addresses cyber incidents and vandalism.
- 4.2.2. **Indicators:** Outlines how each emergency can be recognized, either by CRD staff or external contacts.
- 4.2.3. **Actions:** Lists response steps for CRD staff, generally in recommended order. This list serves as a guideline, and the lead Water Operator can use the provided checklist to verify all necessary actions are taken.
- 4.2.4. **Contacts:** Lists relevant contact agencies; specific contacts are found in the ERCP's Communications Section.
- 4.2.5. **Event Record:** A checklist at the page bottom summarizes the event, records whether photos were taken, and tracks emergency reporting.

All events, including minor repairs and leaks, should be documented and sent to the CRD Office for electronic filing. Each event should be recorded by date. Large events should have dedicated folders containing photos and data, following a standardized naming protocol.

SECTION 5: Water Supply Contamination

Description of Emergency: Contamination has been detected or possible contamination is present.

Indicators: Public notification (taste, odour or colour observations), poor water sample results, visible observations made by Water Operators, cross connection with potential contamination.

5.1. Potential Causes

- 5.1.1. Chemical Spill (e.g. transport truck, industry)
- 5.1.2. Flood Event
- 5.1.3. Confirmed Cross Connection
- 5.1.4. System Breach (e.g. water main break) *see 6.2.
- 5.1.5. Positive Sample Result (e.g. E. coli or other immediate threat to public health contaminant)
- 5.1.6. Vandalism

Actions:

- 1) Notify Water Operator.
- 2) Notify Drinking Water Officer (DWO).
- 3) Assess threat level (see Appendix B).
- 4) Notify Communications Department.
- 5) Water Operators to investigate site and inform Manager of Utilities of possible situation. Manager to contact Interior Health.
- 6) Confirm that the source of contaminant is mitigated.
- 7) If chemical contamination confirmed or highly suspected to be present:
 - a) Attempt to isolate.
 - b) Discuss with Engineer, Biologist/Chemist (Lab) and DWO to develop a reasonable and representative sampling program.
 - c) Contact Lab and arrange bottles if required and collect samples for rush analysis.

- 8) Report any spills to the Provincial Agency responsible (see Appendix A).
- 9) In an extreme situation of contamination, consider shutting down all supply pumps.
 - a) Pump station would shut off and “Do Not Use” notices would be provided to the public. CRD senior management would make this call.
- 10) Communication: Begin public notification if required and follow Water Quality Notification Procedures.
- 11) Continue discussion with appropriate experts for moving forward.
- 12) Discussions to consider alternate water source if needed. Involve Emergency Operations Department and Notify Fire Department.
- 13) Continue monitoring until water quality is back to normal and IH gives approval to lift advisory or notice.
- 14) Complete documentation:
 - a) Record of events, include times and dates.
 - b) Complete a comprehensive damage assessment.
 - c) Investigate potential causes.
 - d) After action report.

SECTION 6: Supply Disruption

6.1. Equipment Failure

Description of Emergency: This type of emergency is typically caused by extreme weather events that place a very high demand on the Water Treatment Plant, or any other situation where water demands are high, and equipment or infrastructure reduces the ability to maintain maximum output.

Indicators: Visual observations by Water Operators. Failure of equipment as identified by SCADA and alarms.

Actions:

- 1) Document Situation: Note date, time, location and means of event recognition.
- 2) Notify Water Operator.
- 3) Notify Manager.
- 4) Notify Communications Department.

- 5) If cause is identified as a main break, see section 6.2.
- 6) Well Site Investigation: Generally, this problem is caused by high flows and overheating VFD's.
- 7) Check in the pumphouse for mechanical issues such as temperatures on variable frequency drive (VFD) displays.
- 8) Check all SCADA pages and trends to determine what is operational, what has failed, or what is at risk of failure.
- 9) Check on alarms.
- 10) Note status of chlorine disinfection, reservoir level, source pump status, chemical dosing status, and raw water flows.
- 11) Check all necessary equipment to confirm proper functionality.
- 12) Check inventory for parts that may be available to aid in necessary repairs. If necessary, contact 100 Mile Public Works for assistance.
- 13) If the issue stems from the VFD's, allow to cool and contract electrician if necessary.
- 14) If issue is due to drawdown in Supply Well, consult Drought Management Plan (Appendix C) and proceed to next step.
- 15) If problem persists:
 - ✓ Communicate with Interior Health, issue an advisory as recommended (see Section 1).
 - ✓ Implement emergency water restrictions (Communications Department).
 - ✓ Contact Lac La Hache and 100 Mile Fire Departments and CRD Protective Services Department to inform them of the situation.
- 16) Complete documentation:
 - a) Record of events, include times and dates.
 - b) Complete a comprehensive damage assessment.
 - c) Investigate potential causes.

6.2. Supply Main Break

Description of Emergency: Failure or damage to a water supply main causing loss of water and/or pressure.

Indicators: SCADA alarms indicating pressure loss, calls from residents or staff observations.

Actions: Steps to be taken by CRD staff:

- 1) Contact Manager of Utilities.
- 2) Contact Water Operator.
- 3) Determine location.
- 4) Stop the flow of water by closing valves and isolating the break, depending on the scale of the break (see chart in Appendix B); attempt to maintain positive pressure.
- 5) Contact Manager and describe the emergency.
- 6) Determine what section of the system has been affected by the depressurization.
- 7) If there is a potential that the system has been contaminated, the Manager of Utilities will contact Interior Health for recommendations on issuing a Water Advisory. See Appendix E (follow Communications procedures).
- 8) Make the site safe by implementing traffic control: block road, if necessary, contact traffic control contractor (see Appendix A).
- 9) If possible, mitigate danger to the public and further damage of infrastructure or property. If necessary and feasible, set up sediment control measures and de-chlorinated water released.
- 10) Assess immediate damage.
- 11) Coordinate repair plans with appropriate contractors (see contacts).
- 12) Contact the Provincial Agency responsible (see Appendix) for large discharges of chlorinated water including;
- 13) If there is significant sediment or unchlorinated water in streams.
- 14) Call Fire Department to inform them when hydrants are in or out of service.
- 15) Complete documentation:
 - a) Record of events, include times and dates.
 - b) Complete a comprehensive damage assessment.
 - c) Investigate potential causes.
 - d) After action report.

6.3. Extended Loss of BC Hydro Power Supply

Description of Emergency: The loss of power will stop the pumping systems to supply water to the distribution system and from filling the reservoir. With no power, a full reservoir has approximately 48 hours of water available.

Indicators: SCADA alarms

Actions:

- 1) Source a generator.
- 2) Change system settings if necessary to keep reservoirs topped up.
- 3) If sudden phase loss or total power loss causes equipment failure see Section 6.
- 4) If issues with power supply persist:
 - ✓ Contact BC Hydro for information on the timelines for power restoration.
 - ✓ Communicate with Interior Health, issue an advisory as recommended (see Section 1).
 - ✓ Implement emergency water restrictions (Communications Department).
 - ✓ Potentially throttle down the pressure within the distribution to reduce water loss (always above 20 psi).
 - ✓ Contact Lac La Hache and 100 Mile Fire Departments and CRD Protective Services Department to inform them of the situation.

6.4. Operator Transportation Routes Compromised

6.4.1. Potential Causes

- Forest fire
- Accident
- Mechanical issues with vehicle
- Construction

Description of Emergency: The usual transportation route to the Lac La Hache area is blocked (e.g., by a forest fire or accident), and no operator can be onsite to perform duties.

Actions:

- 1) Contact Manager of Utilities.
- 2) Manager will inform Interior Health Officer of situation.
- 3) Continue to monitor system using SCADA.
- 4) If issue persists:
 - ✓ Contact 100 Mile or other Regional Operators for assistance.

- ✓ Reach out to local contact if physical checks are needed. Preferably local contractor with system experience (see Appendix A).
- ✓ Contact the Communications Department to issue applicable advisories (at the recommendation of Interior Health).

5) Complete documentation:

- a) Record of events, include times and dates.
- b) Complete a comprehensive damage assessment.
- c) Investigate potential causes.

SECTION 7: Cyber Incident

7.1. Introduction

Cyberspace and its underlying infrastructure are vulnerable to a wide range of hazards from both physical attacks as well as cyberthreats. Sophisticated cyber actors and nation-states exploit vulnerabilities to steal information and money and are developing capabilities to disrupt, destroy or threaten the delivery of essential services such as drinking water and wastewater. As with any critical enterprise or corporation, drinking water and wastewater utilities must evaluate and mitigate their vulnerability to a cyber incident and minimize impacts in the event of a successful attack.

Cyber incidents can compromise the ability of water and wastewater utilities to provide clean and safe water to customers, erode customer confidence and result in financial and legal liabilities. The following sections outline actions drinking water and wastewater utilities can take to prepare for, and respond to, cyber incidents.

Indicators: Can include:

- a) Loss of ability to access or use SCADA system.
- b) Visible signs of SCADA network tampering.

Actions:

- 1) If possible, disconnect compromised computers from the network to isolate breached components and prevent further damage, such as the spreading of malware. Do not turn off or reboot systems – this preserves evidence and allows for an assessment to be performed.
- 2) Assess any damage to utility systems and equipment, along with disruptions to utility operations.

- 3) Notify utility personnel, take action to restore operations of mission critical processes (e.g., switch to manual operation if necessary), and public notification (if required).
- 4) Report the cyber incident as required to law enforcement and regulatory agencies.

7.2. IT and/or IT Contractor Steps

- 1) Notify any external entities (e.g., vendors, other government offices) that may have remote connections to the affected network(s).
- 2) Document key information on the incident, including any suspicious calls, emails, or messages before or during the incident, damage to utility systems, and steps taken in response to the incident (including dates and times).
- 3) Review system and network logs and use virus and malware scans to identify affected equipment, systems, accounts and networks.
- 4) Document which user accounts were or are logged on, which programs and processes were or are running, any remote connections to the affected IT systems or network(s) and all open ports and their associated applications. If possible, take a “forensic image” of the affected IT systems to preserve evidence. Tools to take forensic images include Forensic Tool Kit (FTK) and EnCase.
- 5) If possible, identify any malware used in the incident, any remote servers to which data may have been sent during the incident, and the origin of the incident. Canadian Centre for Cyber Security can assist. contact@cyber.gc.ca or [1-833-CYBER-88](tel:1-833-CYBER-88).
- 6) Research and identify if any employee or customer personally identifiable information (PII) was compromised.
- 7) Check the system back-up time stamp to determine if the back-up was compromised during the incident.
- 8) Document all findings and avoid modifying or deleting any data that might be attributable to the incident.

SECTION 8: Drought

8.1 Introduction

Drought is often caused by a long duration of inadequate rainfall or snowmelt to replenish the level of the water source. It can also be the result of a breakdown in a crucial piece of a water system's infrastructure; or a prolonged issue with water quality that prevents the supply of potable water for an extended period. All of these circumstances can result in a significant depletion in the source capacity or even a complete loss of source. The Cariboo Regional District's Drought Management Plan for the Lac La Hache Water System serves as a guide to monitoring, managing and conserving water use in the event of an impending drought. The objectives of this Plan are to:

- 1) Identify the priority users of the water supply.
- 2) Provide direction on water conservation before and during the drought period.
- 3) Establish a guideline for communicating issues and instructions to users and other key contacts.
- 4) List supplemental or alternate sources of potable water in the event of a prolonged drought.

Appendix C outlines the Cariboo Regional District's Drought Management Plan.

Appendix A: Contacts

Cariboo Regional District Administrative Staff Emergency Contact Numbers

Title	Contact	Work #	Cell #
Manager of Utilities	Kelly McDonald	(250) 305-2179	(250) 855-8340
Manager of Communications	Gerald Pinchbeck	(250) 392-3351 Ext. 213	(250) 305-7576
Manager of Emergency Programs	Irene Israel	(250) 392-3351 Ext. 274	
Chief Administrative Officer	Murray Daly	(250) 392-3351 Ext. 214	
Manager of Fire Administration	Cody Braaten	(250) 392-3351 Ext. 265	
Regional Fire Chief	Roger Hollander	(250) 392-3351 Ext. 204	
Environmental Services Assistant	Cheryl McMullen	(250) 392-3351 Ext. 250	

Cariboo Regional District Water Operators

Region	Operator	Work #	Cell #
South (100 Mile)	Jourdy Ouellette	1-800-665-3456 (press 5 when prompted)	(250) 945-5661
South (100 Mile)	Larry Perry		(250) 945-4756
South (100 Mile)	Colin Brusic		(250) 945-4312
Central (WL)	Ken Heidema		(250) 855-4097
Central (WL)	Chuck Howes		(250) 855-8563
North (Quesnel)	Tyler Olsen		(250) 255-7697
North (Quesnel)	Phil Wilkins		(250) 255-0910

Provincial and Federal Contacts

Organization	Contact	Work #	Emergency #
Interior Health	Diana Tesic-Nagalingam Environmental Health Officer	(250) 851-7340	(250) 320 0501
Interior Health	MHO (after hours on-call)		1-866-457-5648
100 Mile RCMP	Office	(250) 395-2456	911
100 Mile VFD	Chief	(250) 395-2152	911
BC Environmental Emergency Branch	(Report a Spill)	(250) 398 4530	1-800-663-3456
BC Hydro (Electrical)	Office	1-888-769-3766	1-800-224-9376
Canadian Centre for Cyber Security		1-833-CYBER-88	
FortisBC (Gas)	Office	1-888-224-2710	1-800-663-9911

Contractors

Company	Contact	Work #	Cell #
Electrical and Instrumentation: Garth's Electric	Terry Wiebe	(250) 395-2545	(250) 395-6521
Excavating: Carwen Dirtworks AK Burfoot Excavating & Plumbing	Edward Dalziel Arlyn Burfoot	(250) 395-8882 (250) 706-9205	(250) 808-3002
Instrumentation and SCADA: Exceed Electrical Engineering	Adam Cook	(250) 434-9489	(250) 267-2895
Laboratory: ALS Environmental	Caitlin Fountain	(250) 372-3588	(250) 572-1458
Plumbing: Burgess Plumbing & Heating	Office	(250) 392-3301	(250) 395-4800
Well Pump Installation: AK Burfoot Excavating & Plumbing Big Country Pumps Hillside Pumps Northlands Water & Sewer Precision Service and Pumps	Arlyn Burfoot Rob Dan Gauthier	(250) 706-9205 (250) 296-3521 (250) 392-7876 (250) 561-1884 (604) 850-7010	

Municipalities

Municipality	Contact	Work #	Cell #
100 Mile House	100 Mile House Public Works	(250) 395-2434	
100 Mile House	Todd Conway (Director)	(250) 395-2434	
Williams Lake	Patrick Mahood (Manager of Public Works)	(250) 392-2311	(250) 392-0867
Williams Lake	Matt Sutherland	(250) 392-2311	(250) 392-0864

Media (Communications Department Leads)

Name	Type	Contact	Work #
CFFM The Goat	Radio/Digital		(250) 392-6551
CBC Kamloops	Radio/Digital		(250) 374-6802
100 Mile Free Press	Newspaper/Digital		(250) 395-2219
Global News	Television		(778) 945-9399

Appendix B: Charts

Water Main Break

Water Main Break Severity Chart				
<i>Class 1</i>	<i>Class 2</i>	<i>Class 3</i>	<i>Class 4</i>	<i>Class 5</i>
<i>Routine</i>	<i>Minor</i>	<i>Substantial</i>	<i>Major</i>	<i>Catastrophic</i>
Small enough to leave until repairs are convenient	Water Pooling	Isolation Needed	Large area needs to be isolated	Complete Distribution System Shut down
Positive Pressure Maintained	Positive Pressure Maintained	Positive Pressure may not be possible	Loss of Pressure in large area of distribution system	Complete system pressure loss (e.g. drained reservoir)
Consult with DWO if any concerns.	Advisory may be required, consult with DWO.	Advisory Needed, contact Interior Health. Assess damage.	Advisory needed, contact interior health. Assess damage	Advisory needed, contact interior Health. initiate EOC.
Flush line (localized)	sample for bacteriological contamination after flushing lines as per C651-14 (localized)	Sample for bacteriological contamination after flushing lines as per AWWA C651-14	Chemical and bacteriological sampling may be needed. Possible unidirectional flushing and super chlorination needed as per AWWA C651-14	Chemical and bacteriological sampling needed at various points in the system. System wide flushing needed. Super chlorination required as per AWWA C651-14

Critical Parts Inventory

Critical Parts Inventory							
Part	Use	Location Stored	Vendor	Part	Use	Location Stored	Vendor

Appendix C: Drought Management Plan

DROUGHT MANAGEMENT PLAN

Priority Users

The area served by the Lac La Hache Water System is comprised of an estimated 500 residents, as well as a volunteer fire department, school, community hall, restaurants, and various other businesses. In a drought situation, the provision of water will be prioritized as follows:

Priority Level	User	Comments
1	Residents	The CRD is obligated to provide water to the residents served by the Lac La Hache Water System for basic health and sanitation needs.
2	Lac La Hache VFD	The risk of fire greatly increases during a drought and a supply of water must be maintained for fire protection purposes.
3	Elementary School	Water is required for sanitation purposes. The washrooms in the school require water for the flushing of toilets and washing of hands by children and staff.
4	All Other Businesses and Organizations (these may need to be further prioritized following public meeting discussions)	Businesses that rely on the provision of water may be required to reduce hours of operation or close down temporarily during a drought in order to conserve water. However, a prolonged drought may result in a significant loss of revenue, which would need to be addressed.

Water Restrictions and Conservation Measures

The following restrictions will be imposed and conservation measures recommended to Lac La Hache Water System users at various stages prior to and during a drought:

STAGE 1: PREPAREDNESS	
Permitted Uses	Restrictions
Drinking water Bathing Handwashing dishes or using dishwasher Washing machine Watering plants with a hose or watering can Bathing pets. Washing vehicles.	May 1 to Oct. 1: Lawn watering on reduced days for reduced hours, per bylaws.
	Conservation Measures
	Install water-saving devices.
STAGE 2: IMPENDING DROUGHT – CONSERVATION	
Permitted Uses	Restrictions
Drinking water Bathing Handwashing dishes or using dishwasher Washing machine Watering plants with a hose or watering can	Lawn watering days and hours restricted further. Wash vehicles only if absolutely necessary.
	Conservation Measures
	Bathe pets only as needed. Use washing machine for full loads only. Use dishwasher for full loads only.

Lac La Hache Water System – 2025 Emergency Response and Contingency Plan

STAGE 3: DROUGHT – RESTRICTIONS	
Permitted Uses	Restrictions
Drinking water (all users) Bathing Handwashing dishes or using dishwasher Washing machine	No watering of lawns or watering of plants, per bylaws. No bathing of pets unless absolutely necessary. No washing of vehicles. No filling of swimming pools. No power-washing.
	Conservation Measures
	Bathe only as needed and/or reduce time in shower. Use washing machine for full loads only. Use dishwasher for full loads only.

Communication Plan

Communication between the CRD and users of the Lac La Hache Water System, as well as with key operational contacts, is imperative during an emergency situation. Providing timely and clear information and instructions greatly reduces confusion, frustration and anxiety, and enables outside agencies to provide assistance more effectively if needed.

STAGE 1: PREPAREDNESS	
Water use is routinely higher from mid-Spring to the end of Summer each year due to less rainfall, increased lawn and garden maintenance, swimming pools, more frequent car-washing and showers, etc. Water levels are constantly monitored, and watering restrictions are put in place annually from May 1 to October 1 as a preventative measure to minimize depletion of the water supply during these months.	
Procedures (Concurrent)	Target
Finance Dept. mails notice of water restrictions and water conservation recommendations with annual utility bills in April of each year.	Residents
Communications Dept. posts notice of water restrictions and water conservation recommendations on website and social media.	All users of the Lac La Hache Water System
Communications Dept. sends notice of water restrictions and water conservation recommendations by email.	Subscribed users.
Water Operators post notice of water restrictions and water conservation recommendations on bulletin boards at 108 Mall, gas station, mailboxes	Users of the Lac La Hache Water System who don't have access to a computer.
STAGE 2: POTENTIAL THREAT – DIMINISHED WATER SUPPLY	
If there is little snowmelt in the Spring and rainfall in the Spring/Summer is not enough to bring the source of the water supply to an adequate level, further restrictions on water use may be required. Prolonged water quality issues may result in having to obtain water from an alternate source until rectified. Any significant or ongoing issues would indicate that action is required to prevent the possibility of a water supply crisis.	
Procedures	Target
1. Inform key contacts of possible threat to water source: Water Operators notify Manager of Utilities Manager of Utilities informs other key contacts	Manager of Utilities Drinking Water Officer Electoral Area Director Manager of Fire Administration
2. At Interior Health's direction, Manager of Utilities and Communications Dept. have public notice mailed to users, posted on website, social media, and on local bulletin boards.	All users of the Lac La Hache Water System

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	Communications Dept. sends public notice by email.	Subscribed users
3.	Manager of Utilities notifies CRD Managers involved in Emergency Planning as a precautionary measure.	Chief Administrative Officer Manager of Communications Manager of Emergency Programs
4.	Manager of Utilities, Water Operators and Electoral Area Director hold public meeting to discuss potential drought, further restrictions required and recommended conservation measures.	All users of the Lac La Hache Water System
5.	Manager of Utilities notifies other agencies as a precautionary measure that assistance may be required if situation can't be rectified.	District of 100 Mile Ministry of Water, Land and Resource Stewardship Ministry of Emergency Management and Climate Readiness
STAGE 3: EMERGENCY – SIGNIFICANT DEPLETION OR LACK OF SOURCE		
<p>The following situations are considered critical:</p> <ul style="list-style-type: none"> • An inability to keep the water supply at a level that will provide enough water to meet the basic health and sanitation needs of the users. • A prolonged issue with the water system infrastructure that results in the inability to provide water to the users. • A severe or prolonged water quality issue that cannot be easily rectified. • The inability to provide an adequate water supply for fire protection. • An ongoing water supply issue that results in significant losses for businesses in the service area. 		
Procedures		Target
1.	Inform key contacts of crisis situation. Discuss further steps: Water Operators inform Manager of Utilities. Manager of Utilities notifies other key contacts.	Manager of Utilities Drinking Water Officer Electoral Area Director Chief Administrative Officer Manager of Fire Administration Manager of Communications Manager of Emergency Programs
2.	At Interior Health's direction, Manager of Utilities and Communications Dept. have public notice mailed to users, and posted on website, social media, and local bulletin boards.	All users of the Lac La Hache Water System
	Communications Dept. sends notice of emergency situation by email and via Voyent Alert.	Subscribed users
3.	Manager of Utilities and Communications Dept. post notice in local newspaper; make radio announcements.	All users of the Lac La Hache Water System
4.	Manager of Utilities, Water Operators and Electoral Area Director hold public meeting to discuss further steps.	All users of the Lac La Hache Water System
5.	Manager of Utilities notifies other agencies. Discuss what assistance may be available.	District of 100 Mile Ministry of Water, Land and Resource Stewardship Ministry of Emergency Management and Climate Readiness

Supplemental or Alternate Sources of Potable Water

Supplemental or Alternate Source	Contact Information	Capacity Available	Estimated Time To Deliver	Estimated Cost
Backup Water Source				
Reservoir Rental Company				
Bulk Haul Water	District of 100 Mile 250-395-2434 Bulk Water Station is just off Exeter Truck Route near Co-Op Cardlock Triple P Sanitation (upon verification of IH permit)	Not specified Not specified	Pick up only	\$100 upon opening a/c, plus \$0.15 per litre.
Other Water Supplier	Triple P Sanitation (upon verification of IH permit)	Not specified		
Bottled Water	Cariboo Water Purification Centre Cool Clear Water Williams Lake Water Factory	Not specified Not specified Not specified	Tuesdays	\$6.50 / 5 Gal \$4.00 / 3 Gal

Operational Procedures

Action	Person Responsible
1 Ensure pump is shut off (to protect pump).	Water Operator
2 Notify all users by social media, email distribution, radio and public bulletins. High risk users to be notified by telephone call. Situationally assessed for best means of communication process.	Manager of Utilities Manager of Communications
3 Contact government agencies (see below) for advice and assistance.	Manager of Utilities
4 Arrange alternate source (e.g. bottled water, bulk hauler and storage tank).	Manager of Utilities
Government Agency Contacts: <ul style="list-style-type: none"> • Drinking Water Officer • Local government’s Emergency Program Coordinator • Ministry of Forests, Lands and Natural Resource Operations • Others as necessary, depending on severity (ie. Fire Department) 	

Appendix D: Templates

Damage Assessment Summary (EOC 415)

DAMAGE ASSESSMENT SUMMARY				
	Event:	Time:	Date:	
	Operational Period:	PEP Task #:	Position:	
		Number	Estimated Value	
			Comments	
Public Property	▪ Municipal Facilities Damaged			
	▪ Municipal Facilities Destroyed			
	▪ Public Facilities Damaged			
	▪ Public Facilities Destroyed			
	▪ Provincial Facilities Damaged			
	▪ Provincial Facilities Destroyed			
	▪ Federal Facilities Damaged			
	▪ Federal Facilities Destroyed			
	▪ Roads Damaged			
	▪ Roads Destroyed			
	▪ Bridges Damaged			
	▪ Bridges Destroyed			
	▪ Railroads Damaged			
	▪ Railroads Destroyed			
	▪ Water Supply Damaged			
	▪ Sewers Damaged			
	Total Public Damage:			
	Private Property	▪ Residential Buildings Damaged		
▪ Residential Buildings Destroyed				
▪ Businesses Damaged				
▪ Businesses Destroyed				
▪ Agriculture Damaged				
▪ Agriculture Destroyed				
Total Private Damage:				
Priority Repairs/Restoration:				
Prepared By:		Date and Time:		

Action Plan (EOC 502)

EOC ACTION PLAN					
Event:		Date:		Time:	
Operational Period:		PEP Task #:		Prepared By:	
Objectives: (In priority order, for the designated operational period)					
Tasks/Action Items:				Function Assigned	Estimated Completion Time
Attachments: (Check if attached)					
<input type="checkbox"/>	Organization Chart	<input type="checkbox"/>	Public Information Plan	<input type="checkbox"/>	Communication Plan
<input type="checkbox"/>	EOC Floor Plan	<input type="checkbox"/>	Transportation Plan	<input type="checkbox"/>	
<input type="checkbox"/>	Situation Map	<input type="checkbox"/>	Evacuation Plan	<input type="checkbox"/>	
Recommended By (Planning Section Chief):			Approved By (EOC Director):		

- Distribution:**
- | | |
|--|--|
| <input type="checkbox"/> EOC Director
<input type="checkbox"/> Risk Management Officer
<input type="checkbox"/> Liaison Officer
<input type="checkbox"/> Information Officer
<input type="checkbox"/> Posted for ALL EOC Personnel | <input type="checkbox"/> Operation Section Chief
<input type="checkbox"/> Planning Section Chief
<input type="checkbox"/> Logistics Section Chief
<input type="checkbox"/> Finance/Administration Section Chief
<input type="checkbox"/> Other _____ |
|--|--|

Situation Report (EOC 501)

EOC SITUATION REPORT

Community / Local Authority: _____

Date and Time: _____

PEP Task Number: _____

Prepared By: Community / Local Authority
 PREOC Operational Area Coordinator

Approved By: _____
(Name and Position)

<p>EOC Contact: Name: _____ Position: _____ _____ Phone #: _____ Fax #: _____ E-mail: _____</p>	<p>Report Type: <input type="checkbox"/> Initial <input type="checkbox"/> Update # _____ <input type="checkbox"/> Final</p> <p>Situation Forecast: <input type="checkbox"/> Improving <input type="checkbox"/> Unchanged <input type="checkbox"/> Deteriorating</p>
--	---

Highlights *(Situational Overview – Key Points):*

Current Priority Needs: *(Resources / Information / Support):*

Resource Request Attached: Yes No

People Impacted *(Estimated / Confirmed):*

# Evacuated	# Injured	# Homeless*	# Missing	# Dead	# Hospitalized

* As a result of the emergency event

Event Log (EOC 414)

POSITION LOG						
Event:	Section:	Position:				
Operational Period:	PEP Task #:	Date:				
LOG						
Time (24 Hr.)	To	From	Action	Follow-Up	Closed	

Appendix E: Communications Templates



The Cariboo Regional District has issued a Boil Water Notice to users of the **{SYSTEM NAME}** Water System, pursuant to a request of a Drinking Water Officer under Section 14 of the *Drinking Water Protection Act*. This Notice remains in effect until further notice.

The Cariboo Regional District's water systems are tested regularly to ensure they meet public health regulations. This boil water notice is being issued because **{REASON}**. This notice is being issued **{CHOOSE: as a precautionary measure to protect public health. OR in order to protect public health and safety from significant health risks presented by pathogens in the water supply.}**

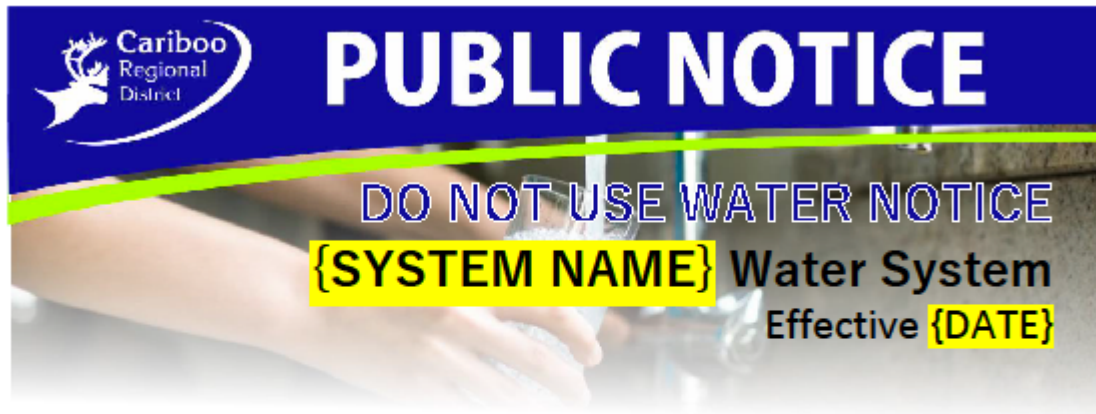
All users of the **{WATER SYSTEM NAME}** Water System are asked to bring water to a rolling boil for a minimum of one minute before using water from the system for:

- Drinking (or use an alternate, safe source of water)
- Cooking (if not boiled)
- Brushing teeth
- Washing Dishes
- Washing fruits or vegetables to be eaten raw
- Watering animals

Also, please use hand sanitizer after washing hands.

If you have further questions, please call Environmental Services at 1-800-665-1636 during regular office hours.

For more information about boil water advisories and service interruptions in the CRD and what to expect, visit cariboord.ca/water-notices-and-advisories. To receive updates on CRD water systems and other relevant information within the CRD, residents are reminded to subscribe to the latest news on our website at cariboord.ca/subscribe. Residents can also sign up the Cariboo Chilcotin Emergency Notification System to be notified directly of emergency orders and alerts or utility service interruptions at cariboord.ca/EmergencyNotifications.



The Cariboo Regional District has issued a Do Not Use Notice to users of the **{SYSTEM NAME}** Water System, pursuant to a request of a Drinking Water Officer under Section 14 of the *Drinking Water Protection Act*. This Notice remains in effect until further notice.

The Cariboo Regional District's water systems are tested regularly to ensure they meet public health regulations. Due to the presence of {if known, be specific, or if unknown say "contaminants in the water supply posing an immediate threat to resident's safety"}, the Cariboo Regional District is implementing this until further notice. Follow all instructions below:

All users of the **{WATER SYSTEM NAME}** Water System are asked to immediately stop using water from the system for any purpose. This includes: drinking, making beverages or ice, brushing teeth, preparing or washing food, bathing, water for animals, washing anything (including vehicles), and watering plants.

Do not turn your taps on for any reason. Boiling water will NOT make it safe! Water from your hot water tank may also be unsafe, and you are advised to consult a qualified plumber before draining the tank.

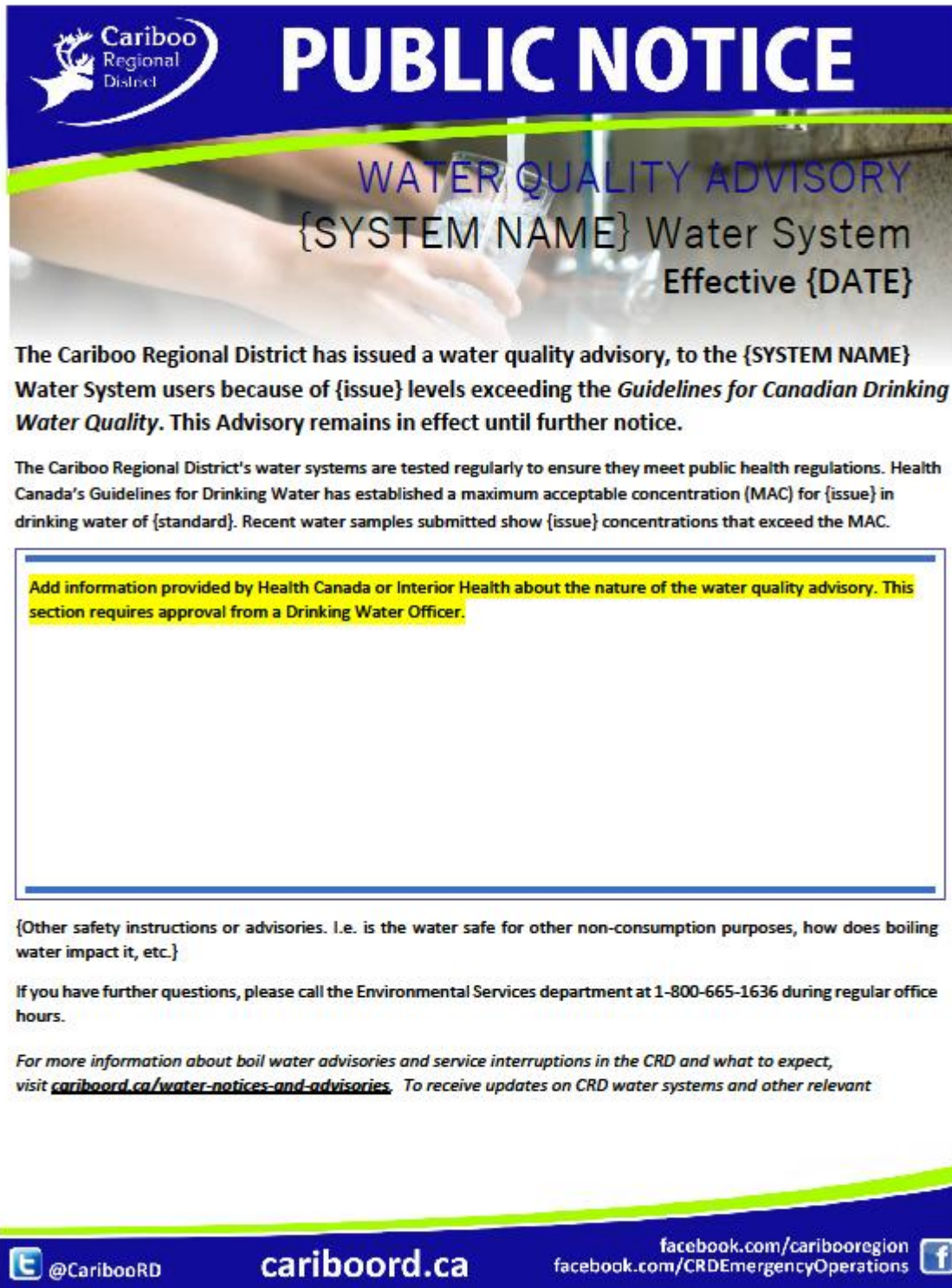
The Cariboo Regional District has contacted Interior Health and the Ministry of Environment to request their cooperation in investigating this matter. In addition, the Cariboo Regional District is taking immediate action to find another source of water supply for residents of **{WATER SYSTEM NAME}**.

During this time, an alternate water source will be available at **{ADDRESS AND OPERATING HOURS}**.

If you have further questions, please call Environmental Services at 1-800-665-1636 during regular office hours.

For more information about boil water advisories and service interruptions in the CRD and what to expect, visit cariboord.ca/water-notices-and-advisories. To receive updates on CRD water systems and other relevant information within the CRD, residents are reminded to subscribe to the latest news on our website at cariboord.ca/subscribe. Residents can also sign up the Cariboo Chilcotin Emergency Notification System to be notified directly of emergency orders and alerts or utility service interruptions at cariboord.ca/EmergencyNotifications.

 @CaribooRD cariboord.ca facebook.com/caribooregion  facebook.com/CRDEmergencyOperations



Cariboo Regional District

PUBLIC NOTICE

WATER QUALITY ADVISORY

{SYSTEM NAME} Water System
Effective {DATE}

The Cariboo Regional District has issued a water quality advisory, to the {SYSTEM NAME} Water System users because of {issue} levels exceeding the *Guidelines for Canadian Drinking Water Quality*. This Advisory remains in effect until further notice.

The Cariboo Regional District's water systems are tested regularly to ensure they meet public health regulations. Health Canada's Guidelines for Drinking Water has established a maximum acceptable concentration (MAC) for {issue} in drinking water of {standard}. Recent water samples submitted show {issue} concentrations that exceed the MAC.

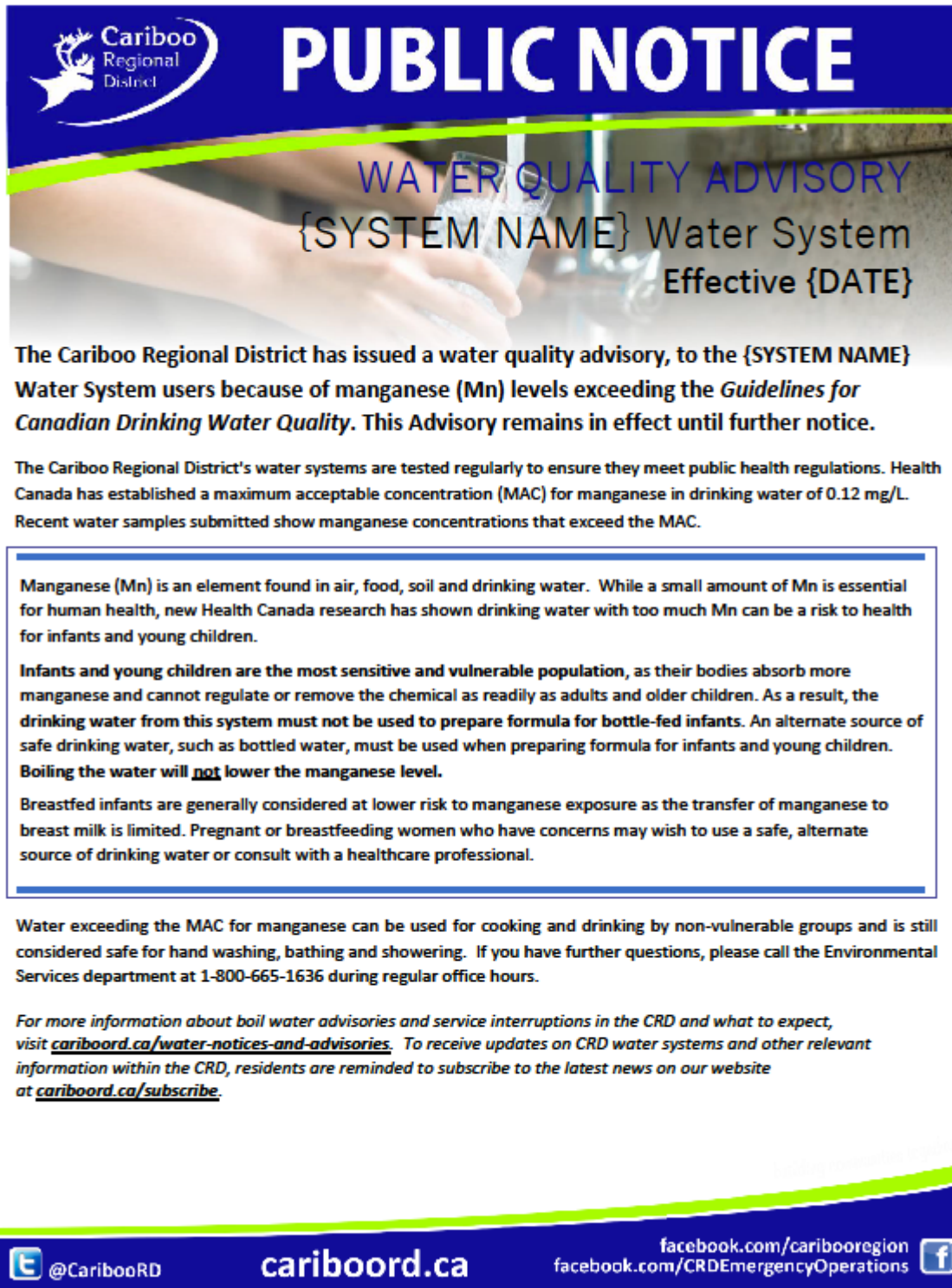
Add information provided by Health Canada or Interior Health about the nature of the water quality advisory. This section requires approval from a Drinking Water Officer.

{Other safety instructions or advisories. I.e. is the water safe for other non-consumption purposes, how does boiling water impact it, etc.}

If you have further questions, please call the Environmental Services department at 1-800-665-1636 during regular office hours.

For more information about boil water advisories and service interruptions in the CRD and what to expect, visit cariboord.ca/water-notices-and-advisories. To receive updates on CRD water systems and other relevant

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Cariboo Regional District

PUBLIC NOTICE

WATER QUALITY ADVISORY

{SYSTEM NAME} Water System
Effective {DATE}

The Cariboo Regional District has issued a water quality advisory, to the {SYSTEM NAME} Water System users because of manganese (Mn) levels exceeding the *Guidelines for Canadian Drinking Water Quality*. This Advisory remains in effect until further notice.

The Cariboo Regional District's water systems are tested regularly to ensure they meet public health regulations. Health Canada has established a maximum acceptable concentration (MAC) for manganese in drinking water of 0.12 mg/L. Recent water samples submitted show manganese concentrations that exceed the MAC.

Manganese (Mn) is an element found in air, food, soil and drinking water. While a small amount of Mn is essential for human health, new Health Canada research has shown drinking water with too much Mn can be a risk to health for infants and young children.

Infants and young children are the most sensitive and vulnerable population, as their bodies absorb more manganese and cannot regulate or remove the chemical as readily as adults and older children. As a result, the drinking water from this system must not be used to prepare formula for bottle-fed infants. An alternate source of safe drinking water, such as bottled water, must be used when preparing formula for infants and young children. **Boiling the water will not lower the manganese level.**

Breastfed infants are generally considered at lower risk to manganese exposure as the transfer of manganese to breast milk is limited. Pregnant or breastfeeding women who have concerns may wish to use a safe, alternate source of drinking water or consult with a healthcare professional.

Water exceeding the MAC for manganese can be used for cooking and drinking by non-vulnerable groups and is still considered safe for hand washing, bathing and showering. If you have further questions, please call the Environmental Services department at 1-800-665-1636 during regular office hours.

For more information about boil water advisories and service interruptions in the CRD and what to expect, visit cariboord.ca/water-notices-and-advisories. To receive updates on CRD water systems and other relevant information within the CRD, residents are reminded to subscribe to the latest news on our website at cariboord.ca/subscribe.

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The Cariboo Regional District has issued a water quality advisory for users of the Forest Grove Water System because of a positive test result for low coliform found in the system.

For this reason, as precautionary measure, any high-risk users, including those with weakened immune systems, young children and those on dialysis are advised to:

- use purchased bottled water or boiled water for drinking, brushing teeth, dishwashing, preparing food, and making ice, or
- bring water to a roiling boil for one minute, then cool to an appropriate temperature before using.

The CRD regularly tests the water system as part of its Water Quality Monitoring Program. The advisory will remain in effect until further notice. We apologize in advance for any inconvenience this may cause.

When satisfactory results are reported from the required testing, customers will be notified that the advisory has been lifted. If you have questions, please call the Environmental Services department at 1-800-665-1636. If calling outside of regular business hours (8:30 a.m. to 4:30 p.m. Monday to Friday), please dial "5" when prompted to reach our emergency after hours contact.

For more information about boil water advisories and service interruptions in the CRD and what to expect, visit cariboord.ca/water-notices-and-advisories.

To receive updates on CRD water systems and other relevant information within the CRD, residents are reminded to subscribe to the latest news on our website at cariboord.ca/subscribe.

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