



CITY OF WILLIAMS LAKE COUNCIL REPORT

DATE OF REPORT: April 12, 2025
DATE & TYPE OF MEETING: April 23, 2025 Joint Committee Meeting
AUTHOR: Stacey Miranda, Director of Community Services
SUBJECT: 2025 OPERATIONAL BUDGET FORECAST
FILE: 7900-10

Recommendation

That the Central Cariboo Joint Committee receive this report for information.

Purpose

To share the forecasted 2025 operational budget for the Cariboo Memorial Recreation Complex after the first quarter actual costs have been compared to the first quarter budgeted amounts. This report has been prepared in anticipation of requests for a current update.

Discussion

Background

The Cariboo Memorial Recreation Complex operational costs were \$127,304.00 over the anticipated budget for 2024. This report discusses the current situation at the Cariboo Memorial Recreation Complex with regards to the 2025 operational budget and includes some capital budget notes.

Analysis

After completing the first quarter of 2025, the following revenues are in line with or above expectations:

- Swim and Fitness Admissions
- Individual Fitness Passes
- Gibraltar Room Rentals

All other revenue areas are within 10% of the budget anticipated.

Expenses that we are watching closely:

- Hydro expenses
- Chemical costs for the pool

All other expenses are currently in line with projections as of March 31, 2025.

OF NOTE:

- This year the pool shutdown will be five weeks, allowing for several capital projects to be completed.
- Upgrading and/or replacing the lighting, sound and projection system in the Gibraltar room is expected to be completed.
- The \$1.5 million Heat Recovery Project will be 95% complete by year end.

- Solar panels are working well and are consistent with the 2024 results. Without these functioning assets, Hydro invoices would have been extremely elevated due to the increases in rates.

The next budget forecast report is slated for the September 17, 2025, Central Cariboo Joint Committee meeting. At this time, the 2025 forecast is in line with the budgeted amounts, and not overages are expected.

Financial Considerations (Cost and Resource Allocation)

☒ Yes

1. There is a Management agreement between the Cariboo Regional District and the City of Williams Lake, being the “Central Cariboo Recreation and Leisure Services Facility Management Agreement” which indicates a budgeted amount for the 2025 Operations subsidy to be \$2,423,845.00. This amount will be reflective of actual costs at the end of the fiscal year.
2. The Fees and Charges Bylaw restricts the adjustment of fees beyond 3% annually on the first (1st) of each year of the Bylaw. Current fees and charges are at the average admissions of like facilities.
3. In 2025, the annual pool shutdown will be five consecutive weeks. There will be leisure pool basin tile work, the tie in of the Heat Recovery System and overhead ducting material cleaning added to the tasks for 2025. This equates to \$100,000.00 to \$110,000.00 in pool expense savings.

Legislative Considerations (Applicable Policies and/or Bylaws)

☐ Yes

☒ N/A

This project aligns with the following Focus Areas of Council’s Strategic Plan:

- ☒ Collaboration and Partnerships
- ☐ Indigenous Relations
- ☒ Livability / Positive Atmosphere
- ☐ Housing
- ☒ Infrastructure
- ☒ Organizational Effectiveness

OR

☐ *Core Service (not identified in Focus Areas, but necessary local government function)

This report has been prepared in consultation with:

- Brandy Links, Community Services Facilities Manager

Approved for Agenda by:

Chief Administrative Officer

Respectfully submitted,

Stacey Miranda
Director of Community Services