

Date: 08/07/2025

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Larry Loveng, Manager of Procurement

Date of Meeting: Cariboo Regional District Board_Jul11_2025

File: 0810-04

Short Summary:

Security Fencing for the Williams Lake Building

Voting:

Corporate Vote - Weighted

Memorandum:

Procurement is requesting an amount of up to \$90,000 to provide a security fence around the exterior Williams Lake Library seating area, the Williams Lake office loading dock, and the alcove at the main entrance to the Williams Lake office to ensure that the areas are secure for the staff and the library patrons. The amount requested includes the quoted price for a fabricated steel fence, removal of one tree, and any concrete work required for installation.

Attachments:

1. Photograph of areas to be fenced
2. Fence Details

Financial Implications:

The item has currently not been budgeted but is a safety related issue. Budget amendments will be required to access reserve funds from the Library and Administration Services. Funding from the reserves will be determined based on linear feet of fencing required.

Policy Implications:

N/A

Alignment with Strategic Plan:

- ☐ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.

- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

- 1) Endorse recommendation
- 2) Other action
- 3) Defer

Recommendation:

That up to \$90,000 be allocated for a security fence with gates around the exterior Williams Lake Library seating area, the Williams Lake office loading dock, and the alcove at the main entrance to the Williams Lake office. And further, that the necessary budgets be amended accordingly.