



Date: 06/08/2025

To: Chair and Directors, Cariboo Regional District Board

And To: Murray Daly, Chief Administrative Officer

From: Darron Campbell, Manager of Community Services

Date of Meeting: Cariboo Regional District Board_Aug15_2025

File: 1855-05

Short Summary:

Horsefly Community Hall roofing and insulation project and Community Works Fund (CWF) enabling agreement.

Voting:

Corporate Vote - Weighted

Memorandum:

The Cariboo Regional District has received a request from the Horsefly Community Club for a contribution of Community Works Funds to support a project at the Horsefly Community Hall to replace the existing metal roof and add insulation.

The project scope includes complete replacement of the metal roof, installation of membrane, underlay, snow stops and venting as required. Placement of blown insulation will be possible when the new roof is complete and this will be undertaken by volunteers of the Community Club with materials purchased as part of the project.

The improvements will increase the R-value of the ceiling from R-18.86 to R-40 and reduce the annual heat loss through the roof by more than 50%.

The group has received a detailed heat load analysis for the hall from a local community member demonstrating the priority and value of this project as well as additional work that can be done in the future to improve the energy efficiency of the building. This report is also attached for information.

Because the facility is not owned by the CRD, a contribution agreement between the Regional District and the Horsefly Community Club is required for this project by UBCM under its Gas Tax Sharing Master Agreement with the federal government.

Under the terms of the agreement, the community group is responsible for managing the project, maintaining financial records, reporting on measurable results and retaining ownership of the asset for a minimum of 10 years.

Attachments:

- 1) Request from the Horsefly Community Club and Hall Heat Load Analysis
- 2) Horsefly Community Hall CWF project information package

Financial Implications:

The proposal from the Horsefly Community Club requests up to \$53,000 from the Community Hall Energy Efficiency and Water Conservation envelope of the 2025 CWF program. The Board approved the CWF funding schedule for 2025, including the Community Hall Energy Efficiency and Water Conservation envelope which has a total of \$150,000 available each year. If this application from the Horsefly Community Club is approved, \$53,000 will be committed leaving a balance of \$78,000 available for other eligible community hall projects in 2025.

At its meeting July 11, 2025 the Board approved an updated, forward-looking Community Works Fund policy and program and an additional allocation of up to \$200,000 per year was endorsed for the Community Hall Energy Efficiency and Water Conservation envelope. The scope of this program was also expanded to include the full cost of certain building envelope upgrades with a focus on roofing projects in particular.

Policy Implications:

None. The Board approved the CWF funding schedule for 2025, including the Community Hall Energy Efficiency and Water Conservation envelope.

Alignment with Strategic Plan:

- ☒ **Infrastructure and Asset Management:** To establish a systematic, predictable approach to managing the regional district's assets and infrastructure that builds on current asset management data and condition assessments.
- ☐ **Enhanced Communications and Engagement:** To build trust and credibility of the regional district by enhancing our communications and engagement with citizens, stakeholders, and volunteers.
- ☐ **Effective and Responsive Land Use Planning and Development:** To ensure our land use planning and development is responsive to future growth and housing needs, anticipates risks and hazards associated with climate change and provides efficient and consistent processes for landowners and developers.
- ☐ **Relationships with First Nations:** To foster a healthy and inclusive region by building and strengthening our relationships with First Nations and embracing the principles of reconciliation.

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CAO Comments:

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Options:

1. Endorse the recommendation;
2. Other action at the direction of the Board;
3. Defer.

Recommendation:

That up to \$53,000 to support a request from the Horsefly Community Club for a roofing and insulation project at the Horsefly Community Hall be approved from the 2025 Community Hall Energy Efficiency and Water Conservation envelope of the Community Works Fund and that the appropriate signatories be authorized to enter into the necessary contribution agreement.